

American Civil Liberties Foundation Inc.
IRA SAMPLE LETTER TO CUSTODIAN

Account Owner/Your Name

Address

City, State Zip

To: IRA Administrator

Dear IRA Administrator:

Please accept this letter as my request to make a direct charitable distribution from my individual retirement account (IRA), account # _____, in the amount of \$ _____ payable to the American Civil Liberties Union Foundation Inc.

Please send the check to the following address:

American Civil Liberties Union Foundation, Inc.
Attn: Gift Processing – IRA Distribution
125 Broad St., 18th Fl.
New York, NY 10004

The American Civil Liberties Union Foundation Inc. is a 501c3 tax-exempt organization with **tax ID number 13-6213516** and is qualified for this transfer.

It is important that the check is accompanied by my name and address information in order for me to receive a written acknowledgement from the American Civil Liberties Union Foundation Inc. Please include a copy of this letter with your check to the American Civil Liberties Foundation Inc. to assist with processing.

If you have any questions, please contact me at _____.

Sincerely,

DONOR-RELATIONS@ACLU.ORG
888-567-ACLU

ACLU
AMERICAN CIVIL LIBERTIES UNION
FOUNDATION