



BID EVALUATION FORM

DEPARTMENT Police

Date: 12/7/2011

The undersigned recommends that a contract be awarded for the following:

1. Bid Title: CCTV and ALPR Maintenance
2. Amount to be Awarded: \$48,318.24
☒ Encumber Total Award
☐ Encumber by Supplemental Release
3. Engineer's Estimate: \$48,000
4. Amount Budget: \$ \$48,000
5. Account Number to be Charged: PD 30-17 (Hardware Maint)
6. Date Bids Received: 11/22/2011
7. Date to be Awarded: 1/1/2012
8. Recommended Vendor: Comtec Systems, Inc.
9. Is Recommended Vendor the Apparent Lowest Bidder? ☒ Yes ☐ No
10. Comments/Special Instructions:
11. Evaluation Performed by: _____
12. Approved By: _____

13. Attached: (Check-Off List)
☐ Tabulation of Bids
☐ Justification for Vendor Recommendation (if applicable)
☐ Evaluation Data (if applicable)

Send copies to:

Purchasing Division
Business Administration