

APPLICATION FOR

1. TYPE OF SUBMISSION Application Non-Construction		2. DATE SUBMITTED 05/25/2012		APPLICATION IDENTIFIER	
		3. DATE RECEIVED BY STATE		STATE APPLICATION IDENTIFIER	
		4. DATE RECEIVED BY FEDERAL AGENCY		FEDERAL IDENTIFIER	
5. APPLICANT INFORMATION					
Legal Name City of Racine			Organizational Unit Police Department		
Address (city, state, and zip code) 730 Washington Ave. Racine, Wisconsin 53403-1134			Name and telephone number of the person to be contacted on matters involving this application Mark Schulz (262) 635-7861		
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 39-6005581			7. TYPE OF APPLICANT Municipal		
8. TYPE OF APPLICATION New			9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE Number: 16.738 CFDA Title: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Racine County: Courtroom security. City of Racine: We will be outfitting an additional squad car with a Mobile Automated License Plate Recognition (ALPR) system. We will also be purchasing protective equipment and clothing for our newly		
12. AREAS AFFECTED BY PROJECT County and City of Racine					
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICT(S) OF			
Start Date: 10/01/2011	Ending Date: 09/30/2015	a. Applicant WI01		b. Project WI01	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?			
a. Federal	\$56,218	Program has not been selected by state for review			
b. Applicant	\$0				
c. State	\$0				
d. Local	\$0				
e. Other	\$0				
f. Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?			
g. Total	\$56,218	N			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.					
a. Typed Name of Authorized Representative John Dickert		b. Title Mayor		c. Telephone number (262) 636-9111	
d. Signature of Authorized Representative				e. Date Signed	

Previous Editions Not Usable

Standard Form 424 (Rev 4-88)
Prescribed by OMB Circular A-102

FY2012 Edward Byrne Memorial Justice Assistance Grant (JAG)
City of Racine, Wisconsin
2012-JAG Grant

JAG ABSTRACT

RACINE COUNTY

Courthouse Security

Goal: Improve courthouse security.

Strategy: Courtroom security will be enhanced through the assignment of a full-time Deputy to the Racine County Court House. The security officer will enhance security in and around the Court House and Law Enforcement Center (LEC).

CITY OF RACINE

Technology Enhancement and Equip Crowd Management Unit With Officer Safety Equipment

Goal: Augment technology by acquiring an additional three camera Automated License Plate Recognition (ALPR) System. Provide officers of the newly formed Crowd Management Unit with protective equipment and clothing to ensure their safety.

Strategy: Purchase and install the three camera ALPR system on a patrol vehicle. Purchase and distribute protective equipment and clothing to the members of the Crowd Management Unit.

Project Identifiers: Court Security, Community Policing, Equipment-General, License Plate Readers, Vehicle Tag Monitoring, System Improvements

FY2012 Edward Byrne Memorial Justice Assistance Grant (JAG)
City of Racine, Wisconsin
2012-JAG Grant

REVIEW NARRATIVE

The 2012 JAG application was made available to, and reviewed by the City of Racine Finance & Personnel Committee on April 23, 2012. This session was open to the general public, and the agenda was published in advance of the meeting. As with all such meetings, the opportunity to comment on the application was provided to citizens and neighborhood or community organizations.

The application was also reviewed by the entire City of Racine Common Council on May 1, 2012. With the exception of special closed session meetings, all City of Racine Common Council meetings are open to the public and include a special period for public comment. There were no public comments regarding the 2012 JAG Grant. The Common Council approved the recommendation of the Finance and Personnel Committee allowing the Chief to apply for and accept the 2012 JAG Grant.

The City of Racine is part of a disparate jurisdiction with the County of Racine. A Memorandum of Understanding has been executed and signed by each jurisdiction's authorized representative. A copy of this MOU is attached as a separate document.

FY2012 Edward Byrne Memorial Justice Assistance Grant (JAG)
City of Racine, Wisconsin
2012-JAG Grant

PROGRAM NARRATIVE

RACINE COUNTY

Law Enforcement Program

Under the 2012 JAG funding initiative, the residents of Racine County will benefit from multiple initiatives designed to enhance public safety and to increase local law enforcement preparedness. The Racine County Sheriff's Department will receive 50% (\$28,109.00) of the 2012 JAG Award. Under the effort proposed by the Racine County Sheriff's Department, courtroom security will be enhanced through the assignment of a full-time Deputy to the Racine County Court House. The security officer will enhance security in and around the Court House and Law Enforcement Center (LEC).

All individuals arrested for serious offenses in Racine County are housed at the Racine County Jail. Adjudication proceedings are held at the County Court House and the LEC. As a result of past incidents involving gunfire outside of the Court House and LEC, Racine County Sheriff's Department administrators are committed to increasing security and enhancing public safety within and around these facilities. The county will measure performance by tracking the number of hours paid with JAG funds.

CITY OF RACINE

Technology Enhancement and Crowd Management Unit-Officer Safety Equipment Programs

The City of Racine will apply \$20,645.00 of the funds allotted toward the augmentation of our Mobile Automated License Plate Recognition (ALPR) System. Anticipated projects include the purchase of a Federal Signal Gold ALPR, three camera system with three years of maintenance. This will allow us to outfit one patrol vehicle with the three camera ALPR system. The ALPR system will assist officers in locating stolen and felony vehicles, suspects in crimes, unregistered vehicles and any other vehicle wanted for various reasons. The City will also apply \$7,464.00 toward equipping our newly formed Crowd Management Unit with protective equipment and clothing to enhance the officers' safety. Anticipated projects include purchasing protective equipment, to include gloves, hydration packs, uniform shirts and pants, chest, groin, shin, forearm, and elbow protectors, for the members of the unit. The City of Racine will measure performance using Performance Measures 39 & 40, amount of funds expended on equipment, and equipment purchased. The data sources for these measurements are the program records maintained by the city.

Organization Capabilities and Competencies

The City of Racine uses a fund system of accounting and will track all activity for this grant and hold all grant proceeds in a separate governmental special revenue fund; all expenditures and drawn downs will be tracked in this fund. The City of Racine receives numerous federal grants each year and is familiar with the rules, regulations, and accounting for this type of grant. In addition, the city is audited, annually, by an external audit firm. The firm provides both a financial audit and a single audit of all of its eligible grant programs.

FY2012 Edward Byrne Memorial Justice Assistance Grant (JAG)
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BUDGET

RACINE COUNTY SHERIFF'S DEPARTMENT

Courthouse Security (29.02% of one deputy's salary for one year) \$28,109.00

*See attached Budget Detail Worksheet

RACINE POLICE DEPARTMENT

Technology Enhancement and Crowd Management Unit-Officer Safety Equipment Programs:

Mobile Automated License Plate Recognition (ALPR) System (3 Cameras)..... \$20,645.00

Crowd Management Unit protective clothing and equipment \$7,464.00

Total \$28,109.00

*See attached Budget Detail Worksheet

BUDGET NARRATIVE

Under the terms of the attached Memorandum of Understanding between the City of Racine and Racine County, each agency will receive 50 percent of the total award allotted to Racine County. The sheriff's department will apply 100 percent of the proceeds allotted toward the salary for a full-time security officer. The salary plus fringe benefits of one Deputy for one year is \$96,857.85. The award will pay for 29.02% of the assigned Deputy's salary for one year. Under the effort proposed by the Racine County Sheriff's Department, courtroom security will be enhanced through the assignment of a full-time Deputy to the Racine County Court House. The security officer will enhance security measures in and around the Court House and Law Enforcement Center (LEC).

The City of Racine will apply \$20,645.00 of the funds allotted toward the augmentation of our Mobile Automated License Plate Recognition (ALPR) System. Anticipated projects include the purchase of a Federal Signal Gold ALPR, three camera system with three years of maintenance. This will allow us to outfit one patrol vehicle with the three camera ALPR system. Also, \$7,464.00 of the award will be used to equip our newly formed Crowd Management Unit with protective equipment and clothing to enhance the officers' safety. Technology improvement will further assist officers in locating stolen and felony vehicles, suspects in crimes, unregistered vehicles and any other vehicle wanted for various reasons. The supplies, in the way of protective clothing and equipment for the Crowd Management Unit, will provide them with protection when managing crowds during demonstrations, strikes or civil unrest. The improvements mentioned above will enable the Racine Police Department to address crime in the city and to improve the quality of life for our residents.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Deputy Sheriff/Court Security	\$63,068 annual salary with 29.02% paid by the grant	\$18,302.88
		SUB-TOTAL \$18,302.88

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Computation	Cost
Workers Compensation	\$662.21 X 29.02%	\$192.18
Social Security	\$14,568.71 X 29.02%	\$1,400.17
Retirement	\$14,568.71 X 29.02%	\$4,227.97
Group Health and Life Insurance	\$12,630.54 X 29.02%	\$3,665.50
Public Liability	\$1,103.69 X 29.02%	\$320.30
		SUB-TOTAL \$9,806.12
		Total Personnel & Fringe Benefits \$28,109.00

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
TOTAL				\$0.00

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
(1) Federal Signal, 3 Camera Gold Automated License Pl	1 X \$20,645.00	\$20,645.00
TOTAL		\$20,645.00

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Chest Protector	20 X \$89.99	\$1,799.80
Groin Protector	20 X \$19.99	\$399.80
Shin Guards	20 X \$59.99	\$1,199.80
Forearm Protector	20 X \$17.99	\$359.80
Elbow Pads	20 X \$14.99	\$299.80
Gloves	20 X \$31.99	\$639.80
Hydration Pack	20 X \$39.99	\$799.80
Uniform Pants	20 X \$49.99	\$999.80
Uniform Shirt	20 X \$48.28	\$965.60
		TOTAL \$7,464.00

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
		TOTAL \$0.00

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
			Subtotal \$0.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
			Subtotal \$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
TOTAL		\$0.00

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
TOTAL		\$0.00

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category		Amount
A. Personnel		\$18,302.88
B. Fringe Benefits		\$9,806.12
C. Travel		\$0.00
D. Equipment		\$20,645.00
E. Supplies		\$7,464.00
F. Construction		\$0.00
G. Consultants/Contracts		\$0.00
H. Other		\$0.00
Total Direct Costs		\$56,218.00
I. Indirect Costs		\$0.00
TOTAL PROJECT COSTS		\$56,218.00
Federal Request	\$56,218.00	
Non-Federal Amount		

THE STATE OF WISCONSIN

COUNTY OF RACINE

INTERLOCAL AGREEMENT

**BETWEEN THE CITY OF RACINE (POLICE DEPARTMENT)
RACINE COUNTY (SHERIFF'S OFFICE)**

JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 30th day of April, 2012, by and between The COUNTY of RACINE, acting by and through its governing body, the COUNTY BOARD, hereinafter referred to as COUNTY, the CITY of RACINE, acting by and through its governing body, the City Council, hereinafter referred to as CITY, of RACINE COUNTY, STATE OF WISCONSIN, witnesseth:

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the CITY agrees to provide the COUNTY \$28,109.00 from the JAG award for the Law Enforcement Program: and

WHEREAS, the CITY, AND COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY, AND CITY, agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$28,109.00 of JAG funds.

Section 2.

COUNTY agrees to use \$28,109.00 for the Law Enforcement Program until September 30, 2015.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Tort Claims Act.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Tort Claims Act.

Section 5.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

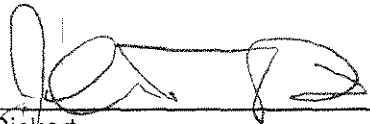
Section 7.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

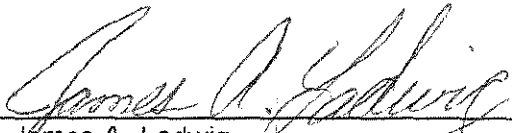
Section 8.

The City of Racine Finance Department will serve as the fiscal agent for all funds distributed under this funding initiative.

CITY OF RACINE, COUNTY OF RACINE



John T. Dickert
Mayor
City of Racine, Date: 4/30/12



James A. Ladwig
County Executive
County of Racine, Date: 5/1/12



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Agenda Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, April 23, 2012

5:00 PM

City Hall, Room 301

Call To Order and Roll Call

Approval of Minutes for the April 9, 2012 Meeting.

1. 12-7494

Subject: Communication from the Public Health Administrator requesting to accept funds of \$13,000 from the Department of Health Services for HIV Prevention Partner Services. (Grant Control #2012-005)

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted for the Public Health Administrator to apply and accept funds from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services for HIV Prevention Partner Services. (Grant Control #2012-005)

Fiscal Note: The amount is 13,000.00 and there is no City match required.

Attachments: [HIV Partner Services 2012 Apply Accept](#)
[HIV Partner Services Contract](#)

2. 12-7576

Subject: Communication from the Grants Facilitator requesting permission to apply for the OJJDP 2012 Community-Based Violence Prevention Demonstration Program grant funds for \$1,500,000 over a 3 year period. (Grant Control #2012-012)

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted to apply for OJJDP 2012 Community-Based Violence Prevention Demonstration Program. (Grant Control #2012-012)

Fiscal Note: The Grant is for \$1,500,000 over a 3 year period. The city plans to partner with Racine County Human Services, Racine Unified School District and gang prevention service providers.

Attachments: [2012ojdpcommunitybasedviolence](#)

3. [12-7579](#) **Subject:** Communication from the Chief of Police, requesting to apply for and accept the 2012 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant (JAG), grant control # 2012-010.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted for the Chief of Police to apply for and accept the 2012 Bureau of Justice Assistance (BJA) Edward Byrne Justice Assistance Grant(JAG). (Grant Control #2012-010)

Fiscal Note: The grant is for \$56,218.00, to be split with Racine County Sheriff's Department. Request to renew the Memorandum of Understanding with County. Our portion of the award will be \$28,109.50 with no City match required.

Attachments: [LEGISTAR ID 12-7579_001](#)

4. [12-7580](#) **Subject:** Communication from the Police Chief, requesting to apply for the 2012 Wisconsin Department of Transportation EZ Grant, through the Village of Mt. Pleasant, grant control # 2012-011.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted for the Chief of Police to apply for the 2012 Wisconsin Department of Transportation EZ Grant, through the Village of Mt. Pleasant. (Grant Control #2012-011)

Fiscal Note: The grant is approximately \$18,481.92. Our match will be approximately \$4,620.48. Request for permission to enter into a Memorandum of Understanding with the Village of Mt. Pleasant.

Attachments: [LEGISTAR ID 12-7580_001](#)

5. [12-7581](#) **Subject:** Communication from the Police Chief, requesting to discuss the waiver of bidding requirements for the sole-source procurement of a Patrol Narcotic Detector Dog and a six-week course of instruction.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Formal bidding procedure to be waived for the sole-source procurement of a Patrol Narcotic Detector Dog and a six-week course of instruction, from K-9 Interdiction, LLC, for the Racine Police Department.

Fiscal Note: Estimated value of Dog is \$11,500.00, course instruction \$4,500.00. Estimated cost to Racine Police Department is \$7,000.00, with the \$9,000.00 being donated by K-9 Interdiction, LLC. Funding is available in account 262.000.5970.

Attachments: [LEGISTAR ID 12-7581_001](#)

6. [12-7588](#)

Subject: Communication from the Chief of Police, requesting to apply for the 2012 Wisconsin Bureau of Transportation Child Passenger Safety Enforcement Grant, grant control # 2012-014.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted to the Chief of Police to apply for the 2012 Wisconsin Bureau of Transportation Child Passenger Safety Enforcement Grant. (Grant Control #2012-014)

Fiscal Note: The grant is for \$4000.00. Our cash match is \$1000.00

Attachments: [LEGISTAR ID 12-7588_001](#)

7. [12-7582](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for the State of Wisconsin Targeted Runoff Management (TRM) Grant for the Washington Park Streambank Stabilization Program - Grant Control No. 2012-013.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted to the Assistant Commissioner of Public Works/Engineering to apply for the State of Wisconsin Urban Nonpoint Source & Storm Water Program Construction Grant for the Washington Park Streambank Stabilization Project. (Grant Control #2012-013)

Fiscal Note: The grant funds a 50% maximum of eligible costs; total project cost \$300,000; \$150,000 maximum State share and requires a City match of \$150,000 which will be budgeted in the 2013 Stormwater Utility Capital Projects budget.

Attachments: [12-7582 TRM Grant Application Letter](#)

8. [12-7613](#)

Subject: (Direct referral) Communication from the Fire Chief requesting permission to replace a fire department Fire Safety Public Education vehicle.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted for the Fire Chief to replace the existing Fire Department's Fire Safety and Public Education vehicle with a new vehicle and trade in the old vehicle.

Fiscal Note: Funding is available in account 222.000.5950/222.000.1180 Fire Safety Expense

Attachments: [public education vehicle request 4 19 12](#)

9. 12-7622 **Subject:** (Direct Referral) A communication from the Finance Director requesting to discuss the carry-forward of remaining capital project, encumbered and other identified funds from 2011 to 2012.

Staff Recommendation to the Finance & Personnel Committee on 4-23-12: Permission be granted to carry forward certain remaining 2011 funds to 2012 as presented.

Fiscal Note: Official action is required on an annual basis to carry forward budgeted funding including those with an expenditure period longer than 12 months.

Attachments: 2011 to 2012 Carryforwards

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Finance Department at 636-9148 at least 48 hours prior to this meeting.