

APPLICATION FOR

		2. DATE SUBMITTED 07/21/2011		APPLICATION IDENTIFIER	
1. TYPE OF SUBMISSION Application Non-Construction		3. DATE RECEIVED BY STATE		STATE APPLICATION IDENTIFIER	
		4. DATE RECEIVED BY FEDERAL AGENCY		FEDERAL IDENTIFIER	
5. APPLICANT INFORMATION					
Legal Name Town of Stratford			Organizational Unit Stratford Police Department		
Address (city, state, and zip code) 2725 Main Street Stratford, Connecticut 06615-0000			Name and telephone number of the person to be contacted on matters involving this application Christina Kazanas (203) 394-1991		
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 06-6002103			7. TYPE OF APPLICANT Township		
8. TYPE OF APPLICATION New			9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE Number: 16.738 CFDA Title: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Stratford Police Department Traffic Enforcement & Technology Improvements		
12. AREAS AFFECTED BY PROJECT Stratford, CT					
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICT(S) OF			
Start Date: 10/01/2011	Ending Date: 09/30/2015	a. Applicant CT03		b. Project CT03	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?			
a. Federal	\$22,081	Program is not covered by E.O. 12372			
b. Applicant	\$0				
c. State	\$0				
d. Local	\$0				
e. Other	\$0				
f. Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? N			
g. Total	\$22,081				
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.					
a. Typed Name of Authorized Representative John Harkins		b. Title Mayor		c. Telephone number (203) 385-4001	
d. Signature of Authorized Representative				e. Date Signed	

Previous Editions Not Usable

Standard Form 424 (Rev 4-88)
Prescribed by OMB Circular A-102



2011 Byrne Justice Assistance Grant

Attachment 1: Program Narrative

The Town of Stratford Police Department will utilize its 2011 Byrne Justice Assistance Grant to build upon efforts to improve the Department's ability to conduct proactive policing. Previous JAG grants have been used to upgrade administrative, crime analysis and patrol technology, including PC and MDT replacement, and implementation of GIS-based crime mapping. The Town of Stratford Police Department will utilize its 2011 Byrne Justice Assistance Grant to enhance the department's traffic enforcement capabilities. Previous JAG grants have been used to upgrade administrative and patrol technology, including desktop computer and Mobile Data Terminal replacement, implementation of GIS-based crime mapping, and facility improvements to compliment technological upgrades. The 2011 grant will be used to purchase technology & equipment that will strengthen the Traffic Division and enable the Department as a whole to be more responsive to the Town's public safety needs. The grant will be used to purchase state of the art license plate scanners and to continue implementing information technology that will build on the improvements made with previous JAG grants.

Up until recently, the Stratford Police Department has had very limited access to data to inform policing activities, both in the field and at headquarters. The system used did not allow for information to be accessed on demand or updated easily and quickly, and



crime analysis was virtually non-existent. As a result, our policing activities and philosophy were predominantly reactionary and crisis-oriented, and did not allow for the kind of shift towards an analysis-based, proactive and problem-solving policing oriented approach that is necessary in Stratford.

However, with the receipt of ARRA and regular JAG funding, the SPD has been able to make significant strides towards improving our technological capabilities in this area. We are now using GIS based crime mapping, have updated our fingerprinting and computer technology, and are embarking on the implementation of a new CAD/RMS that will take our department into the 21st century. Use of this grant will build on on-going technology improvements to make this shift a reality.

The 2011 grant will be used to enhance the department's technology and traffic enforcement capabilities. The majority of crimes and terrorist activities worldwide involve vehicles. In geographic areas that are experiencing a surge in vehicle related crime and hostile neighbors with leaky borders, monitoring and tracking a large number of vehicles efficiently becomes prudent for law enforcement. We will use our grant funds to purchase automatic license plate readers (ALPR) that will assist the department in tracking gang related crime, tracking persons and vehicles of interest moving across jurisdictions, drug law enforcement, anti terrorism activities, and collection of appropriate taxes. We can utilize it for Homeland Security activities related to our role in providing port security to the Port of Bridgeport, CT; monitoring cars in the area of the Sikorsky helicopter manufacturing plant (a national defense asset), the



Metro North train Station, and Sikorsky Airport. It can be utilized for Motor Vehicle violations, recovery of stolen vehicles, misused motor vehicles, and the data can be an important tool in criminal investigations investigations. Furthermore, it will be utilized to expand our parking enforcement program and assist Town officials collect parking fines from chronic violators in the area of the Train Station/Town Center.

Funds will be used to purchase one ALPR for the Town, complete with necessary software licensese, hardware and three-year extended warrenty. The ALPR will be managed by the Traffic Department within the SPD.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
Position 1, each position entry limited to one line		
Position 2		
Position 3		
Position 4		
Position 5		
Position 6		
		SUB-TOTAL \$0.00

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
Fringe benefit 1, each benefit entry is limited to one line		
Fringe benefit 2		
Fringe benefit 3		
Fringe benefit 4		
Fringe benefit 5		
		SUB-TOTAL \$0.00
		Total Personnel & Fringe Benefits \$0.00

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
Travel entry 1, two lines per entry				
Travel entry 2				
Travel entry 3				
Travel entry 4				
Travel entry 5				
Travel entry 6				
Travel entry 7				
TOTAL				\$0.00

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
1 ALPR system, license fees, hardware and warranty incl	1 complete system @ \$22,081	\$22,081.00
equipment entry 2		
equipment entry 3		
equipment entry 4		
equipment entry 5		
TOTAL		\$22,081.00

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
Supply item 1, one line per entry		
supply item 2		
supply item 3		
supply item 4		
supply item 5		
supply item 6		
supply item 7		
supply item 8		
supply item 9		
TOTAL		\$0.00

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
four lines per entry, use boxes below or an additional page for more space if required		
TOTAL		\$0.00

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
Supply item 1, one line per entry	maximum of three lines		
Supply item 1, one line per entry			
Supply item 1, one line per entry			
Supply item 1, one line per entry			
			<i>Subtotal</i> \$0.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
Consultant expense entry 1, one line per	maximum of three lines		
	maximum of three lines		
Consultant expense entry 1, one line per	maximum of three lines		
			<i>Subtotal</i> \$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost
maximum of four lines, additional information should be attached on a separate sheet(s)	
maximum of four lines	
Subtotal \$0.00	
TOTAL \$0.00	

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
four lines per entry, use boxes below or an additional page for more space if required		
TOTAL		\$0.00

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
one line per entry		
one line per entry		
TOTAL		\$0.00

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category	Amount
A. Personnel	<u>\$0.00</u>
B. Fringe Benefits	<u>\$0.00</u>
C. Travel	<u>\$0.00</u>
D. Equipment	<u>\$22,081.00</u>
E. Supplies	<u>\$0.00</u>
F. Construction	<u>\$0.00</u>
G. Consultants/Contracts	<u>\$0.00</u>
H. Other	<u>\$0.00</u>
Total Direct Costs	<u>\$22,081.00</u>
I. Indirect Costs	<u>\$0.00</u>
TOTAL PROJECT COSTS	<u>\$22,081.00</u>
 Federal Request	 <u>\$22,081.00</u>
Non-Federal Amount	<u>\$0.00</u>

Attachment 3: Review Narrative

The Town's JAG application was made available for review by the applicant's local governing body. Per the Town's policy and procedure, the application was sent to the Mayor's Office and then forwarded to the Council Clerk's office for inclusion in the Town Council Agenda for the July 11th, 2011 meeting. The resolution authorizing the application passed unanimously.

The Town made the application available to the public for review on July 11th, 2011. The public review period ends on close of business August 10th, 2011. To the extent of established procedure, an opportunity to comment was provided to citizens and neighborhood or community organizations. The application and appropriate comment form was made available on the Town website and was linked on the front page of the site for the entire review period.

Once the public review period is completed, the Town will submit through GMS a summary of comments to OJP.

Attachment 4: Abstract

Applicant name: Town of Stratford, CT

Title of Project: Stratford Police Department Traffic Enforcement & Technology Improvements

Project Identifiers: 1) System Improvements, 2) Policing, 3) Equipment-General

Program Abstract: The Town of Stratford Police Department will utilize its 2011 Byrne Justice Assistance Grant to build upon efforts to improve the Department's ability to conduct proactive policing. The Town of Stratford Police Department will utilize its 2011 Byrne Justice Assistance Grant to enhance the department's traffic enforcement and policing capabilities by purchasing an Automatic License Plate Reader (ALPR). The 2011 grant will be used to enhance the department's technology and traffic enforcement capabilities and assist the department in handling motor vehicle violations, recovery of stolen vehicles, misused motor vehicles, and the data can be an important tool in criminal investigations investigations. It will also be utilized to expand our parking enforcement program and assist Town officials collect parking fines from chronic violators in the area of the Train Station/Town Center. The ALPR will also be used for Homeland Security activities related to our role in providing port security protection to the Port of Bridgeport, CT; monitoring cars in the area of the Sikorsky helicopter manufacturing plant (a national defense asset), and the Metro North train station, and Sikorsky Airport. The Department has never had an ALPR.

Review Narrative

Recovery Act: Edward Byrne Justice Assistance Grant Formula Program-Local Solicitation

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