



**CITY OF EAST PALO ALTO**  
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Sent via e-mail

August 9, 2012

Chris Conley  
Technology and Civil Liberties Project  
American Civil Liberties Union of Northern California  
[cconley@aclunc.org](mailto:cconley@aclunc.org)  
415-621-2493 ext. 308

**RE: Public Records Act Request re: Automatic License Plate Readers**

Dear Chris Conley:

This letter is in response to your letter dated July 31, 2012 requesting information and documents pertaining to automatic license plate readers.

Records Requested:

1. All records regarding policies, practices and procedures for procuring and using automatic license plate reader (ALPR) technology, and for storing, accessing and sharing data obtained through ALPR technology;
2. All records regarding the procurement of ALPR technology...
3. All records regarding the use of ALPR technology...
4. All records regarding the storage of data obtained using ALPR technology...
5. All records regarding access to ALRP data...
6. All records regarding the sharing of data obtained through ALRP technology...
7. All records regarding obtaining ALPR data from third parties, including which databases your agency can access...
8. All training materials used to instruct members of your agency in ALRP deployment and use, data management, or operation of automated records systems that contain ALPR data to which any member of your agency has access, including regional or shared ALPR databases.

In order to search for, collect and appropriately examine the requested records, we will need the additional 14 days to respond, according to the California Public Records Act (CPRA) guidelines, Government Code Section 6253(c). We should have the information to you by August 27, 2012.

If you have any questions, please contact me at 650-853-5939.

Sincerely,

Elizabeth Lam  
Community Service Officer  
East Palo Alto Police Department  
cc: City Attorney's Office