



McMinnville

Police Department

Ron Noble, Chief of Police • 121 SW Adams St. • McMinnville, Oregon 97128-4997 • (503)434-7307 • Fax (503)434-2335

August 28, 2012

Jann Carson, Associate Director
ACLU of Oregon
PO Box 40585
Portland, OR 97240-0585

RE: Public Records Request

Dear Ms. Carson,

This letter is in response to the records request you sent on July 30, 2012. Attached are the documents that we are able to provide as outlined in your letter:

1. All current policies and procedures in describing police officer's use of department equipment sold or manufactured under the Taser brand name.
 - *Policy enclosed*
2. If your department owns or uses ALPR.
 - *McMinnville Police Department does not own or use ALPR*
3. If your police department has obtained cell phone data from cell phone carriers in the past three years:
 - a. All current policies and procedures related to when and how such information is obtained
 - *The McMinnville Police Department does not have a policy on how to obtain cell phone data. Currently it is the practice of the department to obtain cell phone data through; consent to search, search warrant, subpoena or court order.*
 - b. All accounting documents that show the amount of funds used to acquire cell phone data whether by expenditure or receipt of operating funds, loans, grants, or gifts.
 - *Over the past three years, there has been one case where we were charged for the request of cell phone records. The email showing the charges to INT*Intelius is enclosed.*

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4. All policies and procedures describing police officer's appropriate response to members of the public photographing or video recording officers while engaged in their official duties.
 - *The McMinnville Police Department does not have a policy on police officer's response to members of the public photographing or video recording them while engaged in their official duties.*

In our letter to you dated August 23, 2012 we included a form that outlined the calculation fees for an hourly or quarter –hour fee for the additional labor to compile and research the requested documents, which we are going to waive.

Should you need further information please let us know.

Thank you,



Linda Gardner
Management Assistant