

CITY ATTORNEY'S OFFICE
411 WEST 8TH STREET
MEDFORD, OR 97501



www.ci.medford.or.us

August 8, 2012

RECEIVED
AUG 13 2012

TEL: (541) 774-2020
FAX: (541) 774-2567

VIA FIRST-CLASS MAIL

Jann Carson
ACLU of Oregon
PO Box 40585
Portland OR 97240-0585

RE: July 30, 2012 Public Records Request

Dear Ms. Carson:

Having reviewed your request, we are able to inform you that:

- 1) The City does not possess the records requested in section 2(d) of your July 30, 2012 request; and
- 2) The City is the custodian of all other requested records.

The City notes that MPD policies are available at the following website:

<http://www.ci.medford.or.us/Files/MPDPolicyManual.pdf>

We estimate that it will require **1 hour x 36 dollars per hour** to process section 1 of your request.

We estimate that it will require **6.5 hours x 36 dollars per hour** to process section 2(a-c, e) of your request.

We estimate that it will require **1.5 hours x 36 dollars per hour** to process section 3 of your request.

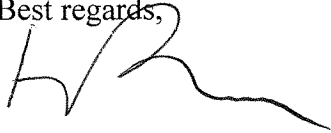
We estimate that it will require **1 hour x 36 dollars per hour** to process section 4 of your request.

We estimate that the fee for making the records available is **\$378.00**, if you elect to have the City research and disclose the policies requested. However, if you elect to do the research yourself, we estimate that the fee for making the records available to be **\$234.00**.

You must pay the applicable fee as a condition of receiving the records.

Please let me know how you would like to proceed.

Best regards,

A handwritten signature in black ink, appearing to be 'KRM', with a long, sweeping horizontal line extending to the right.

Kevin R. McConnell
Senior Assistant City Attorney

c: Tim George, Chief of Police; Donna Jerden, MPD Records Manager