

JAN 07 2013

Sylvia Murphy

From: Sylvia Murphy
Sent: Wednesday, January 02, 2013 1:33 PM
To: 'Jann Carson'
Cc: Jeff Groth; Angela Hass; Joseph Gall; 'paul@gov-law.com'; 'Heather@gov-law.com'
Subject: RE: City of Sherwood-ACLU Request for Records

Ms. Carson,

The City has not received any further communications and now considers this Request for Records closed. Check #6733 for \$20 will be return to ACLU via USPS.

Thank you,

Sylvia Murphy, CMC, City Recorder
City of Sherwood
murphys@sherwoodoregon.gov
Ph: 503-625-4246
Fax: 503-625-4254

From: Sylvia Murphy
Sent: Tuesday, September 18, 2012 10:27 AM
To: 'Jann Carson'
Cc: Jeff Groth; Angela Hass; Joseph Gall; paul@gov-law.com; Heather@gov-law.com
Subject: RE: City of Sherwood-ACLU Request for Records

Dear Ms. Carson,

In reviewing the City's open Request for Records, I see this request from the ACLU still open with an unprocessed check for \$20. Please advise if you desire to continue with this records request (see estimate below) or if the City can close it out and return the \$20 check to you.

Thank you,

Sylvia Murphy, CMC, City Recorder
City of Sherwood
murphys@sherwoodoregon.gov
Ph: 503-625-4246
Fax: 503-625-4254

From: Jann Carson [<mailto:jcarson@aclu-or.org>]
Sent: Tuesday, August 21, 2012 4:06 PM
To: Sylvia Murphy
Subject: RE: City of Sherwood-ACLU Request for Records

Dear Ms. Murphy,

Thank you for your response to the ACLU of Oregon's public records request. We will review the information you have provided and let you know if we want to pursue the additional records search.

Jann Carson
Associate Director
ACLU of Oregon
(503) 227-6928 voice
(503) 227-6948 fax
www.aclu-or.org

From: Sylvia Murphy [<mailto:MurphyS@SherwoodOregon.gov>]
Sent: Tuesday, August 21, 2012 1:02 PM
To: Jann Carson
Cc: Jeff Groth; Julie Blums; Joseph Gall; paul@gov-law.com; Heather@gov-law.com; Yen Huynh (Yen@gov-law.com)
Subject: City of Sherwood-ACLU Request for Records

Ms. Carson,

The City has received your letter requesting records (attached) pertaining to **Policies and Procedures Concerning Police and Technology** and check #6733 for \$20. The following is the scope of available records and an estimate of time and cost associated with compiling said records.

Police Dept.

Will address items #1, #3a and #4.

Item #2 does not apply to us, and item #3b would be maintained by Finance if there is any.

PD - 2 hours at \$84.92 (\$42.46 x 2)=\$169.84

Finance Dept.

I just spoke with the Chief and to both of our knowledge we have never paid for cell phone records. Finance's time would be zero.

With consideration of the \$20 submitted, a balance of \$149.84 is remaining to proceed with fulfilling the request, the City is not considering waiving of fees at this time, if actual cost is less than estimated a refund will be issued. Please advise how you would like to proceed. Please be advised that any fees associated with legal counsel review of records will be added to the balance owed.

Thank you,

Sylvia Murphy, CMC, City Recorder
City of Sherwood
murphys@sherwoodoregon.gov
Ph: 503-625-4246
Fax: 503-625-4254

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