

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 02/17/2004

To: Director's Office

Attn: Community Relations Unit

From: CJIS

Resources Management Section
Multimedia Productions Group

Contact: [Redacted]

Approved By: [Redacted]

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Drafted By: [Redacted]

Hct

Case ID #: ✓188A-HQ-C1243327 - 1047
66F-HQ-C1384970 - 7402

Title: COMMUNITY OUTREACH PROGRAM;
ANNUAL ACCOMPLISHMENTS REPORT COVERING
JANUARY 1, 2003 THROUGH DECEMBER 31, 2003.

Synopsis: To provide the CJIS Division Community Outreach
Program (COP) Annual Accomplishments Report.

Details: The Annual Accomplishments Report for the CJIS
Division's COP is included at the end of this communication.

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To: Director's Office From: CJIS
Re: 188A-HQ-C12437, 02/17/2004

LEAD(s):

Set Lead 1: (Info)

DIRECTOR'S OFFICE

AT OPA, DC

Attention: Chief, Community Relations Unit
Please read and clear.

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To: Director's Office From: CJIS
Re: 188A-HQ-C1243 7, 02/17/2004

THE CRIMINAL JUSTICE INFORMATION SERVICES DIVISION
COMMUNITY OUTREACH PROGRAM
ANNUAL ACCOMPLISHMENTS REPORT
01/01/2003 - 12/31/2003

Community Outreach Program (COP) Mission Statement: The purpose of the CJIS Division COP is to develop and maintain strong school and community partnerships, which support the diverse law enforcement functions of the FBI nationwide, enabling the CJIS Division COP to provide a leadership role throughout North Central West Virginia (NCWV) as we work to win the war on crime, drugs, and violence.

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Management/Executive Philosophy: The CJIS Division's focus on community outreach originates from Assistant Director in Charge (ADIC) Michael D. Kirkpatrick, Deputy Assistant Director (DAD) John S. (Steve) Hooks, Jr., and Section Chief [REDACTED] CJIS Division Executives not only provide total support but are also active participants in the program. The CJIS Division COP remains a top priority program for the Division.

Program Objectives: The CJIS Division COP creates and provides crime, drug, gang, violence prevention, and education programs within NCWV to meet the growing needs of the local communities. The COP is committed to working with school systems and community organizations to promote healthy lifestyles and provide an environment that supports positive alternative activities to drug use, gangs, and violence. The priority of the CJIS Division COP is the Partners for Citizenship and Education Program (PCE).

Program Outreach: During 2003, the CJIS Division COP traveled and presented programs to 33 schools in NCWV, covering the eight-county COP coverage area. In addition to these schools, the CJIS Division COP presented programs at day care centers, shopping mall events, and area fairs and festivals. As in previous years, each of the Sections that comprise the CJIS Division provided volunteers to support the COP.

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Program Accomplishments: The CJIS Division COP accomplishments for 2003 are described below.

A. Adopt-A-School Program

Partners for Citizenship and Education Program: The CJIS Division Adopt-A-School Program is entitled, "Partners for Citizenship and Education (PCE) Program." The CJIS Division COP believes that the emphasis of the program should be on citizenship as well as education. Again, the priority of the CJIS Division COP is the PCE Program. Currently, the CJIS Division is a PCE with the following schools (schools in bold are new partners for the 2003-2004 school year): **Doddridge County - Doddridge County Elementary; Harrison County - Van Horn Elementary and South Harrison Middle; Marion County - Monongah Elementary; Lewis County - Alum Bridge Elementary; and Taylor County - Pruntytown Elementary.** In September 2003, South Harrison Middle School entered its seventh year, Alum Bridge Elementary School and Monongah Elementary School entered their fourth year, and Doddridge County Elementary School entered its second year as PCE schools with the CJIS Division. The CJIS Division did not renew the partnership agreement with Norwood Elementary School and Wilsonburg Elementary School in order to extend the opportunity for other schools to partner with the CJIS Division. CJIS Division management selected Van Horn Elementary School and Pruntytown Elementary School to be PCE schools for the 2003-2004 school year. The schools accepted the partnership and signed an agreement in September of 2003. (All CJIS Division PCE schools are under one-year partnership agreements.)

Lunch Bunch Program: The CJIS Division COP successfully continued with the Lunch Bunch Program during the 2002-2003 school year, with one of the Division's PCE schools: Monongah Elementary School. The Lunch Bunch program continues with Monongah Elementary School and South Harrison Middle School during the 2003-2004 school year; however, the program was not provided at South Harrison Middle School during the 2002-2003 school year due to staffing constraints. The Lunch Bunch is a Student Focus Group comprised of sixth, seventh, and eighth grade students at South Harrison Middle School, and third, fourth, and fifth grade students at Monongah Elementary School. Community Outreach Specialist (COS) [redacted] of the Multimedia Productions Group, CJIS Division, are the team leaders of the group and serve as mentors for the students at South Harrison Middle School. At Monongah Elementary School, [redacted] Protective Security Unit - CJIS, serve as the team leaders and mentors. All groups meet twice a month. The goal of the program is to address the special needs of the students and to demonstrate that the FBI truly cares about their concerns and problems. The team leaders discuss issues with the children that involve academic challenges, addictions to drugs and alcohol, communication with parents and teachers, death, divorce, eating disorders, peer pressure, self-esteem, values, morals, and other issues the students wish to discuss. The group allows the students to talk to an individual who they trust, that is not a parent or teacher, and in a nonthreatening environment. All of the

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student conversations are kept in the strictest of confidence between the team leader and the group members, unless the students indicate they have violated the law, or if they (students) have been personally violated. The children develop bonds with the team leaders, as well as develop bonds and friendships with each other. The Lunch Bunch provides students with comfort when dealing with the above mentioned issues. Discussing issues concerning self-esteem, peer pressure, and status quo, the students learn that it is important to make the right choices, regardless of what others think or believe, and it is admirable to be unique and be themselves. Most importantly, the students learn that they are all truly special.

Junior Special Agent Program (JSAP): Alum Bridge Elementary School and Wilsonburg Elementary School participated in the JSAP during the 2002-2003 school year. Alum Bridge Elementary School and Pruntytown Elementary School are the only two schools in West Virginia (WV) participating in the JSAP for the 2003-2004 school year. This is Alum Bridge Elementary School's fourth year of participation. The CJIS Division JSAP is a year-long course designed for fourth grade students at each school. The course is structured to stress the importance of being good citizens and providing your best effort at whatever the task. Additionally, the course provided an overview of the FBI and CJIS Division operations. Through the lesson plans covered on a biweekly basis, the COP provided guest speakers from the CJIS Division. The students were given lesson plans that included: Course Overview, Anger Management, Internet Safety, Oral Communications (to include an oral presentation), Fingerprint Lessons, Sign Language, Self-Defense/Physical Training, Manual Photography, Team Building, What It Takes to Be a Special Agent, What It Takes to Be a Police Officer, Drugs and Alcohol Awareness, and Character Education. The students were also provided a tour of the CJIS Division Complex. All students successfully completed the 2002-2003 course of instruction and were presented with their Junior Special Agent Badges and Credentials by ADIC Kirkpatrick at a graduation ceremony held on 05/01/2003 in the CJIS Division Auditorium. West Virginia University (WVU) Head Football Coach, Mr. Rich Rodriguez, gave keynote remarks before a large crowd of family and friends.

The CJIS Division PCE schools also received top priority for scheduling of all youth programs described below.

B. Youth Programs

Caring Officers Promoting Safety (C.O.P.S) Program: CJIS Division Police Officers presented a variety of safety tips to area children, while sharing information about a career in law enforcement and the importance of proper communication skills in the event of an emergency. The C.O.P.S. Program is a hands-on program with the students examining an officer's empty duty belt and other related equipment. The police officers also describe the operation of their All Terrain Vehicles (ATV), motorcycle patrol, and police cruisers. Each student that participates is given the opportunity to examine and sit on the ATV and in the police cruiser while the officers explain the importance of

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the vehicles. C.O.P.S. volunteers spoke to the youth in their appropriate uniform for their particular type of patrol.

Character Education Program: Through interactive lessons, the six pillars of character - trustworthiness, respect, responsibility, fairness, caring and citizenship are taught to elementary, middle, and high school students. Through these core ethical values, the program covers the cognitive, emotional, and behavioral aspects of moral life. The CJIS Division COP realizes that many children in today's society are lacking good character traits. We believe that who better to educate our youth on this important subject than the FBI, as it stand for Fidelity, Bravery and Integrity. The program enables students to come face to face with the realities of life and encourages them to think critically and then act responsibly. The program was implemented in 2002 and continues to flourish through the 2003-2004 school year. CJIS Division employees who were chosen to present the character lessons attended a two-day training session facilitated by Character Counts, a project provided by the Josephson Institute of Ethics. During the 2002 - 2003 school year, [redacted] presented lessons to students on a bi-weekly basis at CJIS Division PCE schools. They continue to present lessons in the current 2003-2004 school year.

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The Right Choice Program: This program is focused on an adventure film concerning adolescents faced with making the right choices regarding peer pressure, drugs, and crime. Following the videotape, agents and/or police officers from the CJIS Division C.O.P.S. Program address the youth and share their first-hand accounts of crime, drugs, and violence.

The Community Fingerprinting Program: At the beginning of each school year, the CJIS Division COP invites area high school students from the surrounding counties for a day-long training session at the CJIS Division Complex. In October 2003, the CJIS Division COP provided training to high school students from Doddridge, Harrison, Lewis, Taylor, and Wetzel Counties. During the 2003 training, the students were provided with an overview of the FBI and CJIS Division operations. They were also informed of the importance of their participation in this program and to the area communities. The students were provided a PowerPoint presentation and viewed a training video on the proper techniques of fingerprinting. Training Instructor Richard B. Jefferson, of the CJIS Division, provided hands-on fingerprint training to the students. Upon completion of the training, the student Fingerprint Technicians, who are also members of the Students Who Achieve Today (SWAT) Team, traveled to area elementary and middle schools, day care centers, shopping malls, and area fairs and festivals to provide fingerprinting services. The children's fingerprints are taken free of charge and given to their parents/guardians to keep as a permanent record in the event of a disaster, foul play, or runaway situation involving their child.

The CJIS Division continues to expand its partnership with the American Football Coaches Association (AFCA). The partnership between the AFCA and the FBI is far-reaching in its mission and benefits to each partner and the

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communities, not only in NCWV, but throughout the United States. The partnership is founded on the mission of the FBI COP - to develop and maintain strong community partnerships which support the diverse law enforcement functions of the FBI nationwide and work collectively with communities to win the war on crime, drugs, and violence.

The main goal of the partnership is to work together in an outreach initiative known as the National Child Identification Program (NCIDP) in communities throughout the country to ensure the safety of America's children by making fingerprint kits available throughout the nation for child identification purposes. Through this partnership, inkless fingerprint kits have been and will continue to be distributed to parents/guardians throughout the nation and they will be encouraged to fingerprint their children and maintain the prints for possible identification needs.

The CJIS Division has coordinated and participated in the distribution of ID kits at the following college football games during the 2003 season: WVU, Marshall University, Glenville State College, West Virginia State College, West Virginia University Institute for Technology, Concord College, Bethany College, West Virginia Wesleyan College, West Liberty College, and Fairmont State College. In addition, the CJIS Division distributed ID kits at area fairs and festivals. The CJIS Division executive management continues to appear in local and national news promoting the program. Since the CJIS Division COP manages the partnership with the AFCA, DAD Hooks and COP Manager [redacted] attended the AFCA Annual Conference in New Orleans. DAD Hooks and [redacted] attended meetings with the NCIDP and the AFCA to discuss future plans with the partnership.

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The CJIS Division COP has brought its fingerprinting program into a new era. In 2003, the CJIS Division COP teamed up with the Interim Distributed Imaging System (IDIS) Flyaway Team to automate the fingerprinting process, using state-of-the-art equipment. The IDIS Flyaway Team was established to travel throughout the world to capture and load fingerprints into databases. They have obtained fingerprints from terrorists and military detainees in addition to identifying victims of terrorist attacks. The COP and the Flyaway Team utilize the CrossMatch ID 500. The CrossMatch ID 500 is a self-contained, mobile system that captures, stores and prints children's demographic and fingerprint data in addition to color photographs. One advantage of the system is its ease in transporting, assembling and operating. In the past, the COP utilized the Digit-10 Fingerprint Machine, which allowed fingerprints to be captured using an ink solution which was heated in the machine to produce legible prints. Although this method of fingerprinting was effective, it did not allow for photographs and vital demographic data for the child. The CrossMatch ID 500 has the ability to perform livescan fingerprinting, provides on-screen display of the prints during the rolling process, the capability to add "mug shot" images, and ensures necessary demographic information for the children. Another advantage of the system is the ability to retake a print at any point in the process and then resume the

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sequence. To date, the team has fingerprinted hundreds of children at various community events and schools.

The Junior Special Agent Program: This program, as mentioned in the Adopt-A-School Section of this report, is currently offered to Alum Bridge and Pruntytown Elementary Schools.

The Writing Workshop: During the 2002-2003 school year, the CJIS Division Programs Support Section continued providing the writing workshop for Norwood Elementary School. The workshop consisted of three visits where PowerPoint presentations and hands-on instruction included lessons on prewriting (mapping, listing and brainstorming), drafting (introduction, body, conclusion), revising, proofreading, and publishing. The objective of the workshop was for students to become actively engaged in the learning process by observing and engaging in a PowerPoint presentation about writing an essay. Students used what they learned to create their own well-developed essays. In addition to the goal of the students creating an essay, the workshop provided good community interaction, the ability for the FBI to project a positive image in the community, a better understanding of who the people of the FBI are, and also provided additional Sections within the CJIS Division an opportunity to give back to the community in which they live.

Hardest Working Student Award: During 2003, the CJIS Division COP recognized students of each grade from the CJIS Division PCE schools - Alum Bridge Elementary School, Doddridge County Elementary School, Monongah Elementary School, Norwood Elementary School, Wilsonburg Elementary School and South Harrison Middle School. The students were honored with a ceremony at the CJIS Division with parents/guardians, other family members, principals, and teachers present. ADIC Kirkpatrick served as the master of ceremonies and WVU Women's Basketball Player Kate Bulger and WVU Women's Basketball Director of Operations Auske Harris provided keynote remarks. ADIC Kirkpatrick and Ms. Bulger were photographed with the students.

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Internet Safety Program: This program features a scenario-based PowerPoint demonstration concerning appropriate safety and internet etiquette. During 2003, the program was presented to students, school faculties, parent groups and community organizations throughout NCWV. The program was developed by [redacted] CJIS Division, Multimedia Productions Group. This program has been in existence for four years.

Stranger Danger: This program is geared towards kindergarten through second grade students. The program features a PowerPoint demonstration that educates children on protecting themselves from stranger danger, abduction, child abuse, and internet stalking. The program was developed by [redacted] CJIS Division, Multimedia Productions Group.

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C. Community/Private Sector Initiatives

Hooked On Fishing Not On Drugs: The 2003 Hooked On Fishing Not On Drugs Program was a three day program held at the Nathan Goff Armory, Clarksburg, WV, and was coordinated by the Harrison County Board of Education to promote alternative activities versus illegal drug activity, and/or being associated with people who are using or involved with illegal drugs. The CJIS Division hosted a booth during the opening ceremony and throughout the three-day event, complete with literature, information, and videotapes. Additionally, CJIS Division C.O.P.S. volunteers were available during the entire event to display an ATV, dirt bike, and other police equipment while speaking with children about various safety issues. NCIDP kits were handed out to parents.

School and County Educational Fairs: During 2003, the CJIS Division COP continued to provide Division employees an opportunity to assist with Social Studies and Science Fairs and Civic Oratory Contests at elementary, middle, and high schools in NCWV. Additionally, as in previous years, CJIS Division employees served as judges during the Harrison County Science and Social Studies Fairs.

Speaker's Bureau/Community Liaison: During 2003, the CJIS Division COP served as the central point of contact for the CJIS Division Speakers Bureau. When external requests were made for speakers at elementary, middle and high schools, college classes, college faculties, civic groups, school banquets, etc., the COP coordinated and made the necessary arrangements for CJIS Division personnel to fulfill the requests. In addition, the COP served as the liaison between the CJIS Division and numerous agencies, including schools and civic groups requesting tours of the CJIS Division Complex. As there is no formal tour route at the CJIS Division, the COP Staff also conducted the tours.

The Community Fingerprinting Program: (See page seven for a more detailed description.) The COP staff and high school student Fingerprint Technicians fulfill community requests such as those from area fairs and festivals. In addition to the distribution of the NCIDP kits as mentioned on page seven, during 2003, literature and information were distributed and fingerprinting opportunities were made available during the Safe Communities "Safety Day In the Park" in Clarksburg; the I-79 Raceway's "Finish First in the Race Against Drugs" night in Shinnston, WV; the Clarksburg WalMart's "Child Safety Month"; and during the "Mountaineer Week" festivities at the WVU Mountainlair in Morgantown, WV. The CJIS Division COP and the FBI in general are a visible part of the NCWV communities through activities such as fairs and festivals, which usually draw thousands of people during the course of the events. The CJIS Division also provided training on the "Basics of Fingerprinting" for several schools in the community. As mentioned on pages six and seven, the CJIS Division continues to expand the partnership with the AFCA. The main goal of the partnership is to work together in an outreach initiative known as the NCIDP in communities throughout the country to ensure the safety of America's children by making fingerprint kits available throughout the nation

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for child identification purposes. Through the partnership, inkless fingerprint kits are distributed to parents/guardians throughout the nation; and they are encouraged to fingerprint their children and maintain the prints for possible identification needs. During 2003, the CJIS Division continued to manage the AFCA partnership for other FBI Field Offices and has made the necessary arrangements for the offices to participate with their area colleges/universities. The CJIS Division has coordinated and participated in the distribution of NCIDP Kits at the following college football games in WV: West Virginia University Institute for Technology, Shepherd College, Marshall University, WVU, Glenville State College, West Virginia State College, Concord College, Bethany College, West Virginia Wesleyan College, West Liberty College, and Fairmont State College. CJIS Division executive management continue to appear in local and national news, promoting the program. Since the CJIS Division COP manages the partnership with the AFCA, DAD Hooks and COP Manager [redacted] attended the AFCA Annual Conference in New Orleans. DAD Hooks and Mr. [redacted] attended meetings with the NCIDP and the AFCA to discuss future plans with the partnership.

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As mentioned on page 7, the CJIS Division COP has brought its fingerprinting program into a new era. In 2003, the CJIS Division COP teamed up with the IDIS Flyaway Team to automate the fingerprinting process, using state-of-the-art equipment. The IDIS Flyaway Team was established to travel throughout the world to capture and load fingerprints into databases. They have obtained fingerprints from terrorists and military detainees in addition to identifying victims of terrorist attacks. The COP and the Flyaway Team utilize the CrossMatch ID 500. The CrossMatch ID 500 is a self-contained, mobile system that captures, stores and prints children's demographic and fingerprint data in addition to color photographs. One advantage of the system is its ease in transporting, assembling and operating. In the past, the COP utilized the Digit-10 Fingerprint Machine, which allowed fingerprints to be captured using an ink solution which was heated in the machine to produce legible prints. Although this method of fingerprinting was effective, it did not allow for photographs and vital demographic data for the child. The CrossMatch ID 500 has the ability to perform livescan fingerprinting, provides on-screen display of the prints during the rolling process, the capability to add "mug shot" images, and ensures necessary demographic information for the children. Another advantage of the system is the ability to retake a print at any point in the process and then resume the sequence. To date, the team has fingerprinted hundreds of children at various community events and schools.

The School Violence Program: The program is available to school faculties and community-based groups. During this two-hour workshop, school faculties, staff members, parent organizations, and community members are provided with literature and information concerning topics associated with violence in schools and communities. Topics covered include risk factors that are common characteristics and behaviors for youths convicted of violent crimes. Due to

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faculty constraints, the program was unavailable during the 2002-2003 school year.

Organizational Memberships: During 2003, the COP Staff served on committees in community organizations in order to better educate the community about the overall mission of the FBI and CJIS Division, and the efforts of the FBI's COP in supporting the reduction of crime, drugs, gangs, and violence in the community. Community Outreach Specialist (COS) Henry served as a member of the Juvenile Crime Enforcement Coalition Team of the Marion County Teen Court, as a member of the WV Governor's Highway Safety Program Task Force, as a member of the Harrison County Character Counts Coalition and also served on the Local School Improvement Councils at Monongah Elementary (served as President for the second year), and South Harrison Middle Schools. CJIS Division COP Manager [redacted] and COS [redacted] served on The Education Alliance Gold Star Awards Selection Committee.

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Director's Community Leadership Award: On Wednesday, 10/15/2003 at the CJIS Division, Supervisory Special Agent [redacted] presented Mr. [redacted] of The Education Alliance with the 2003 Director's Community Leadership Award. Mr. [redacted] brings schools, businesses, and communities together on both sides of school/business partnerships. His efforts lead to innovative and exciting initiatives that reinforce what is being learned in the classroom. Additionally, the Partnerships in Education Program encourages interests in higher education and the pursuit of careers in technology, science, engineering, and leadership. Mr. [redacted] is dedicated to helping WV school children gain the academic skills and self-confidence they need to become successful learners and to reach their full potential.

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Mr. [redacted] shares the FBI COP philosophy of promoting the value of volunteers in this program instead of providing monetary aid to the school partnerships. He and the FBI COP support partnerships based strictly on employees volunteering their time to promote worthwhile programs that emphasize citizenship, character, and the positive self-esteem necessary to succeed in life. Mr. [redacted] is committed to helping students achieve academically, creatively and personally. His efforts have enabled students to realize their potential by focusing on the importance of integrity, responsibility, and community leadership.

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D. Workplace Programs

Red Ribbon Week: Students from the CJIS Division's PCE schools distributed red ribbons to CJIS Division employees during Red Ribbon Week to serve as a reminder of the dangers of illegal drugs. The COP also provided posters and literature regarding Red Ribbon Week throughout the CJIS facilities.

E. Sports Drug Awareness Program

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Finish First in the Race Against Drugs Program: During 2003, the CJIS Division COP cosponsored with Interstate 79 Speedway in Shinnston, WV, the annual "Finish First In The Race Against Drugs" night. During the event, CJIS Division Police Lieutenant [redacted] provided insight to the large crowd of spectators regarding the CJIS Division outreach programs, along with the status of community outreach projects provided by the CJIS Division. During the evening, COP staff distributed anti-crime/drug literature, information, and posters. FBI CJIS Division Police Officers, C.O.P.S, were available to talk with the public and provided patrol vehicles for display. The IDIS Flyaway Team fingerprinted and photographed children using the CrossMatch ID 500 system as part of the Community Fingerprinting Program. The evening was popular with CJIS Division employees and their families. As in previous years, the program brought a large crowd. The evening also highlighted random drawings for FBI memorabilia that were distributed to fans. The program was once again a success, by reaching hundreds of children in the community.

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Student athlete participation was once again encouraged during the year 2003 at all COP-sponsored programs. The CJIS Division staff believes that to be a well-rounded person and responsible citizen, students need exposure to a variety of programs. Even though hectic athletic schedules are difficult to balance with other events, the COP recruits participation by student athletes. It has been the COP's experience that these young adults can make a tremendous impact on the young children who see them as role models.

F. State and Local Cooperation

During 2003, the CJIS Division COP networked with several state and local agencies and government officials in order to strengthen existing programs for all partners involved. One example is the enormous requests for the CJIS Division Fingerprinting Programs. Once again, COP volunteers were requested on several occasions to participate in local and state programs. Another example is the CJIS Division COP involvement with the Marion County Teen Court program and the WV Governor's Highway Safety Task Force, which brings together local and state law enforcement, attorneys, public officials, and other community and business leaders. The task forces meet on a quarterly basis. This has been a productive means of networking with state and local agencies. Additionally, CJIS Division executives have always encouraged cooperation and participation with local and state entities.

Fed Facts: The Real Deal: During 2003, the CJIS COP teamed up with the U.S. Probation Office in order to promote their drug education program entitled, *Fed Facts: The Real Deal*, to teach students the legal consequences of drug crime. Different from most drug education programs, *Fed Facts: The Real Deal* Program is drug education from another angle - the legal one. While most students know that selling and possessing illegal drugs are crimes, they may not be aware that persons involved, even peripherally, in drug deals may be breaking the law as well. Under federal law, certain actions during the commission of a drug related crime may result in severe penalties at sentencing. *Fed Facts: The Real Deal* Program emphasizes these important

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points in a way that gains students' attention. It is a CD-ROM-based program that is offered to high school and middle school students across the nation.

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Mr. [redacted] and Ms. [redacted] of the U.S. Probation Office, Northern District of WV, have become advocates of this program. They share the FBI CJIS Division COP's objective, to create and provide crime, drug, gang, and violence prevention and education programs within NCWV to meet the growing needs of the local communities. Both the CJIS Division COP and the U.S. Probation Office, Northern District of WV, are committed to working with school systems and community organizations to promote healthy lifestyles and provide an environment that supports positive alternative activities to drug use, gangs, and violence.

[redacted] and [redacted] provide the *Fed Facts: The Real Deal* Program to schools throughout NCWV, helping students identify certain actions as criminal behavior. The program also helps students understand their choices may have legal consequences for themselves and others. In addition, the program also helps the students see the connection between laws and the responsibilities of citizens, law enforcement, and the courts. During the program, Mr. [redacted] present several video simulations/scenarios that depict drug transactions. They listen to the reactions of a "jury" of students and find out who was charged with a drug-trafficking offense. The students also hear a United States District Judge explain the applicable law and penalties in each case. Mr. [redacted] then discuss the scenarios and outcomes with the students. The program provides an informative and thought-provoking interactive learning experience for students.

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Mr. [redacted] and Ms. [redacted] have not only provided the program in the NCWV area, but have promoted the program throughout the nation. Mr. [redacted] and Ms. [redacted] traveled to Las Vegas, Nevada, to present the program at the annual Community Outreach In-Service Training. Each Community Outreach Specialist from field offices throughout the country were provided with an overview of the program and information to connect them with the U.S. Probation Office in their district in order to present the program in their communities.

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In addition, CJIS Division Police Officers have been trained to present the *Fed Facts: The Real Deal* program. With the continuing increase in requests for the program, the CJIS Police aid the U.S. Probation Office in providing the program to more schools.

G. Other Significant Programs

"Memorial Ceremony in Honor of Fallen WV Law Enforcement Officers": Each year, the CJIS Division COP coordinates and sponsors the Memorial Ceremony in Honor of Fallen WV Law Enforcement Officers. This worthwhile program actually falls within each of the above mentioned elements in A-F, but it indeed deserves special recognition because it is very unique. The ceremony is

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scheduled each year during the second week in May, and enables law enforcement officers throughout the state of WV, along with business and community leaders from the region, to participate in a tribute to special West Virginians who have literally placed their lives on the line in order to uphold their dedication and public service responsibilities. Established in May 1996, Governor Cecil Underwood and the Mayors of Clarksburg and Bridgeport have since presented the CJIS Division with proclamations declaring the second week in May of each year as Fallen WV Law Enforcement Officers Week. The May 2003 candlelight ceremony honored WV State Trooper Larry Gene Hacker who was fatally wounded on 04/08/1993, while he and a fellow trooper were responding to a disturbance call. CJIS Division ADIC Kirkpatrick served as Master of Ceremonies. Alum Bridge School Junior Special Agents led the Pledge of Allegiance and presented Trooper Hacker's widow with a poem they wrote entitled, "To Our Heroes." Ms. [redacted] of South Harrison High School provided musical selections. The keynote speaker for the ceremony was United States Drug Enforcement Administration Special Agent [redacted] of Seattle, Washington. Agent [redacted] was formerly a WV State Trooper and was with Trooper Hacker at the time he was fatally shot. Trooper Hacker's widow and his two daughters also provided brief remarks. Additionally, several WV State Troopers read the names of all WV law enforcement officers killed in the line of duty. CJIS Division Police Force Color Guard presented colors and provided the ceremonial memorial tribute including folding of the flag to ADIC Kirkpatrick for presentation to Trooper Hacker's widow.

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Drug Free America Program: The Drug Free America Program specifically targeted area middle school and high school students. The CJIS Division COP is committed to working with area high school students to promote healthy lifestyles and provide an environment that supports positive alternative activities to drug use, gangs, violence, and crime. The programs took place either at the high schools or at the CJIS Division Complex. During 2003, the CJIS Division COP focused its efforts on the dangers of alcohol and driving under the influence. A program to provide awareness through Fatal Vision Goggles, which simulate the feeling of intoxication, and to educate students through group discussions and videos was presented to various schools throughout NCWV. Once again, during prom season, the CJIS Division COP and Multimedia Productions Group produced and distributed a poster to raise awareness of the dangers of driving under the influence. The posters were distributed to high schools in the CJIS Division COP target area.

As mentioned in Section F on pages 12 and 13, the CJIS Division COP teamed up with the U.S. Probation Office in order to promote their drug education program entitled, *Fed Facts: The Real Deal*, to teach students the legal consequences of drug crime. Different from most drug education programs, *Fed Facts: The Real Deal* program is drug education from another angle - the legal one. While most students know that selling and possessing illegal drugs are crimes, they may not be aware that persons involved, even peripherally, in drug deals may be breaking the law as well. Under federal law, certain actions during the commission of a drug related crime may result in severe penalties at sentencing. *Fed Facts: The Real Deal* program

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emphasizes these important points in a way that gains students' attention. It is a CD-ROM-based program that is offered to high school and middle school students across the nation.

[redacted] Claxton of the U.S. Probation Office, Northern District of WV, have become advocates of this program. They share the FBI CJIS Division COP's objective, to create and provide crime, drug, gang, and violence prevention and education programs within NCWV to meet the growing needs of the local communities. Both the CJIS Division COP and the U.S. Probation Office, Northern District of WV, are committed to working with school systems and community organizations to promote healthy lifestyles and provide an environment that supports positive alternative activities to drug use, gangs, and violence.

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[redacted] provide the *Fed Facts: The Real Deal* program to schools throughout NCWV, helping students identify certain actions as criminal behavior. The program also helps students understand their choices may have legal consequences for themselves and others. In addition, the program also helps the students see the connection between laws and the responsibilities of citizens, law enforcement, and the courts. During the program, [redacted] present several video simulations/scenarios that depict drug transactions. They listen to the reactions of a "jury" of students and find out who was charged with a drug-trafficking offense. The students also hear a United States District Judge explain the applicable law and penalties in each case. [redacted] then discuss the scenarios and outcomes with the students. The program provides an informative and thought provoking interactive learning experience for students.

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[redacted] have not only provided the program in the NCWV area, but have promoted the program throughout the nation. [redacted] and [redacted] traveled to Las Vegas, Nevada, to present the program at the annual Community Outreach In-Service Training. Each Community Outreach Specialist from field offices throughout the country were provided with an overview of the program and information to connect them with the U.S. Probation Office in their district in order to present the program in their communities.

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In addition, CJIS Division Police Officers have been trained to present the *Fed Facts: The Real Deal* program. With the continuing increase in requests for the program, the CJIS Division Police aid the U.S. Probation Office in providing the program to more schools.

Awards Recognition Program: In April of 2003, the AFCA was presented with the Award for Outstanding Contributions to Community Partnerships for Public Safety at the Annual Assistant Director's Awards Ceremony.

The CJIS Division COP and PFCE School Alum Bridge Elementary was presented with an Advanced Partnership Certificate, the highest-level

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certificate from The Education Alliance. The certificate signifies that the partnership has developed well-defined academic plans to focus their efforts. During the fall of 2003, the Alliance unveiled a new tiered certificates program to encourage and challenge partnerships across the state to focus on activities that can truly make a difference in the academic performance of schools. The Advanced Partnership Certificate is the most prestigious certificate awarded by the Alliance. In addition, the CJIS Division COP was recognized by the Marion County Board of Education as an exemplary partner during a county-level partnership meeting.

Support Function to other COP Offices: The CJIS Division COP continues to provide COP support to other FBI Field Divisions/Offices and Resident Agencies throughout the country. Upon advanced notification, the COP provides assistance to other field offices that include the following: provide full color posters for the Adopt-A-Schools Program throughout the country, donate Digit-10 Inkless Fingerprint Systems, and produce COP hand-out materials. As mentioned in section C of this report, the CJIS Division managed the AFCA partnership for other FBI Field Offices and has made the necessary arrangements for the offices to participate with their area colleges or universities.

H. National Partnerships

During 2003, the CJIS Division continued to expand the partnership with the AFCA as outlined in Sections B and C.

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**Criminal Justice Information Services Division
COP BUDGET FORM**

Program Manager: [REDACTED]
Community Outreach Specialist: [REDACTED]

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Reporting Period: July 1, 2003 - December 20, 2003

DATE	PURPOSE	SUPPLIES	CONFERENCE/ HONORARIA	ENHANCEMENTS	TOTALS
02/12/03	Magnetic Sheets for Drug Free America Magnets	59.90			59.90
04/08/03	Credential Case	835.00			894.90
05/02/03	Candles for Memorial Ceremony	370.80			1265.70
05/12/03	Candle Protectors	80.45			1346.15
06/23/03	Pencils	1,263.68			2609.83
07/22/03	Flower Arrangement for Memorial Ceremony	160.00			2769.83
09/29/03	JSA T-Shirts	229.35			2999.18
11/17/03	Canon Printer Cartridges	309.80			3308.98
12/08/03	Fingerprint Cards	159.70			3468.68

TOTAL SPENT THIS REPORTING PERIOD: \$3468.68

** The funds spent in excess of the CJIS Division COP's \$1000.00 allotment were taken from the CJIS Division budget.