

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 04/04/2002

To: Information Resources
Laboratory

Attn: Mr. [REDACTED]
Mr. [REDACTED]

From: Director's Office
Office of Public and Congressional Affairs/Public
Affairs Section/Community Outreach Unit/Room 11144
Contact: [REDACTED]

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Approved By: [REDACTED]

Drafted By: [REDACTED]

ygjs

Case ID #: 188A-HQ-C1243327 (Pending)

Title: JUNIOR SPECIAL AGENT GRADUATION CEREMONY
J. EDGAR HOOVER BUILDING (COURTYARD),
JUNE 6, 2002, 10:00 A.M. - 11:00 A.M.,
COMMUNITY OUTREACH PROGRAM (COP)

Synopsis: To request assistance from the Information Resources
Division (IRD) and the Laboratory Division (LD) at captioned
event.

Details: The Junior Special Agent Program is a component of the
Community Outreach Program (COP). Last year's graduation was
tremendous success and a memorable occasion, due to the efforts
of many FBI employees. The Community Outreach Unit is requesting
the assistance of the IRD and the LD to participate in the
aforementioned event.

Approximately 250 students will participate in the
ceremony. In holding the graduation ceremony at FBIHQ, it will
give the Junior Special Agents (JSAs) an event they will never
forget, in addition to inspiring more FBI employees to get
involved in this very worthwhile Program. Director Mueller has
confirmed his participation in the JSAs graduation. The Director
will present the JSAs with their badges and credentials.

COP staff member [REDACTED] is
coordinating the event and all questions may be directed to her
on extension [REDACTED]

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This EC:	Initials	Date
Is OK To Upload	[Signature]	4/11/02
Was Uploaded BY	[Signature]	4/11/02

To: Information Resources From: Director's Office
Re: 188A-HQ-C1243327, 04/04/2002

LEAD(s):

Set Lead 1: (Adm)

INFORMATION RESOURCES

AT WASHINGTON, DC

It is requested that the Data Center Unit broadcast the announcement of the graduation ceremony on the FBI television station beginning Friday, May 17, 2002. Further, it is requested that the Unit provide television coverage for FBIHQ employees and video tape-captioned event in the courtyard on Thursday, June 6, 2002, from 10:00 a.m. - 11:00 a.m.

Set Lead 2: (Adm)

LABORATORY

AT WASHINGTON, DC

It is requested that the Special Photographic Unit provide a photographer to take photos at captioned event in the courtyard on Thursday, June 6, 2002, from 10:00 a.m. - 11:00 a.m.

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188A-HQ-C1243327

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