



U.S. Department of Justice

Federal Bureau of Investigation

In Reply, Please Refer to
File No.

4500 Orange Grove Avenue
Sacramento, California 95841

[Redacted]
Sacramento Chamber of Commerce
917 7th Street
Sacramento, California 95814

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Dear [Redacted]

As the Special Agent in Charge of the Sacramento Division of the FBI, I am pleased to invite you to participate in our Citizens Academy Class of 2004. Attendance is limited to 25 participants. Class participants come from the business, educational, civic, and public sectors throughout the various communities we serve. I hope you will elect to join us in this very interesting and enjoyable endeavor.

The idea for a Citizens Academy originated in the Phoenix Division of the FBI in 1993 as part of the FBI's Community Outreach Program and this will be the first Citizens Academy hosted by the Sacramento Division. The mission of the Academy is to provide education and solid lasting relationships between the FBI and community leaders like you. The Academy will run for six Thursday evenings from February 26, 2004, through April 01, 2004, between 6:00 p.m. and 9:00 p.m. A light dinner will be provided between 5:30 p.m. and 6:00 p.m. We will conduct an additional daytime session on Saturday, April 03, 2004, from 9:00 a.m. to 3:00 p.m., at a Firearms Training Facility in Sacramento, California. We certainly hope you will plan to attend each session and we consider it essential that you participate in at least five of the six scheduled evenings, as well as the Saturday session at the firearms range.

In considering acceptance of this invitation, you should recognize that the objectives of the Academy include strengthening the existing relationship between FBI Sacramento and the community, and educating the community at large. During these evening visits, FBI Agents will provide substantive presentations regarding various investigative programs including Counterterrorism, Cyber Crime, Violent Crime, Organized Crime, and White Collar Crime.

We hope to develop an awareness within our community of the role of the FBI and an appreciation of issues facing the FBI and law enforcement in accomplishing our mission. Finally, we hope the Academy will enhance FBI Sacramento Community Outreach Programs and improve the effectiveness of the Sacramento FBI Office through continuing meaningful dialogue and interaction with community leaders such as yourself.

We are committed to creating new relationships, strengthening existing bonds and working closely with community leaders who share our vision of a safer community.

To confirm your acceptance of this invitation to be a participant in the Citizens Academy Class 2004, please sign and return the attached acceptance form to fax number (916)481-9110. Please return the form no later than January 23, 2004.

If you have any questions regarding the Citizens Academy, please contact SA [redacted] or SA [redacted] at [redacted]

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I look forward to your participation in our Citizens Academy.

Sincerely yours,

Keith Slotter
Special Agent in Charge

Enclosure