

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 08/03/2007

To: Sacramento

From: Sacramento
Squad 1

Contact: SA Steven D. Dupre, Ext. 2245

Approved By: Parenti Drew S *DP*

Drafted By: Dupre Steven D

Case ID #: 188A-SC-37406-ALUMNI/AS (Pending)-8

Title: .CITIZENS' ACADEMY ALUMNI
ASSOCIATION

Synopsis: EC to send CAAA board minutes to the file.

Enclosure(s): Board minutes from the CAAA board meeting on April 23, 2007.

Details: Attached to this EC are the Citizen Academy Alumni Association (CAAA) board minutes from the April 23, 2007, meeting.

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188A-SC-A37406-Alumni As 8

**FBI Citizens' Academy Alumni Association
Meeting Minutes for
Monday, April 23, 2007
Sacramento FBI Office
6:00 to 8:00 PM**

- I. Welcome & Overview of Agenda – the meeting was called to order by [redacted] In attendance were: [redacted]
[redacted]
[redacted]

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A. Review Agenda – no additions to the agenda

- B. Review & Approval of Minutes – motion and second by [redacted] and [redacted] to approve March 5, 2007 minutes as distributed; it was also approved by the committee.

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II. Update of Events & Activities

A. Events

1. Quantico Debrief [redacted] & the travelers] – the trip was great! A survey went out to the alumni. 12 of the 18 returned responses. [redacted] went over the survey (copy of the results is attached).

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We discussed the possibility of scheduling a trip in the fall of 2008. The FBI HQ tour would be the same as the one we went on and we will be limited to a maximum of 30.

2. New Class Update [redacted] – another great group; tomorrow (April 24, 2007) will be their third session. They will finish on May 22, 2007.
3. Firing Range Update [redacted] – the current class will have their day at the range on the afternoon of May 5, 2007. The Stockton PD range is not available in the morning so the alumni will not be able to participate.
4. Golf Tournament (Thursday, May 10) Update [redacted] – plans are coming along but they still need more golfers. [redacted] will send out the flyer to the alumni again.

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5. Gang Presentation (Thursday, May 17 at WEAVE) Update [redacted] – currently there are 37 people signed up for

the event. The conference room at WEAVE can seat 50. [redacted] will send out a reminder for this also. [redacted] and [redacted] volunteered to bring desserts and [redacted] and [redacted] volunteered to bring beverages. We will contact those board members not at this evening's meeting to see if they would volunteer to bring plates, napkins, cups and forks. Board members should plan to be at WEAVE by 6:00 p.m.

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6. Dyer-Kelly Elementary Adopt-a-School [redacted] – after school program starts tomorrow at 2:30 and runs for five weeks on Tuesdays and Fridays. The program is to introduce the kids to the game of baseball. [redacted] will drop us a quick e-mail to let us know what we can help with if we go out.

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B. Activities

1. Status of Articles of Incorporation [redacted] – in progress; [redacted] will put it in the mail tomorrow.

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2. Status of Newsletter Ideas [redacted] sent a draft of the newsletter. The group made a few comments and [redacted] will get back to [redacted] with those comments.

3. Status of website research [redacted] is waiting for word back from headquarters to see if there is a suggested standard that we should follow. [redacted] and [redacted] will follow up with their respective IT shops to see if there is an advantage to having a separate website (cost, maintenance) with an area that is password protected.

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4. Status of Draft Budget [redacted] – no update; [redacted] will check with the Los Angeles and San Diego to see if they have D&O (Directors and Officers) liability insurance.

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5. Status of Survey Last Class & New Class Dates [redacted] – there were only 8 who responded to the survey from Class #6. There were some common responses throughout the survey. They all wanted to be contacted via e-mail; they were interested in information updates; firing range, seminars and community service opportunities. Several also indicated interest in being board members or on board committees.

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III. The 2007-2008 Vision [if time] – no formal structured discussion on this subject however [redacted] pointed out the progress we have made since

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we began meeting last July. We finished our by-laws, hosted the holiday get together, had a successful trip to Washington, DC and are preparing for the informational session on gangs. The group applauded themselves for the great work we have done to date.

[redacted] shared some news with the group. She expects to be leaving us (not the Sacramento office) early this summer. She hopes to be moving to the white collar crimes division of the agency and back to working cases. [redacted] also announced that her replacement will be [redacted]. It has been great working with [redacted] but the time has come for her to move on and she has assured us that [redacted] will be great to work with also and is looking forward to his new assignment.

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IV. Next Steps & Designated Person (s)

A. Timeline of Activities

This year is the 40th anniversary of the Sacramento office.
2008 is the 100th Anniversary of the FBI.

B. Commitments & Dates

April 24, 2007 – start date for Dyer-Kelly after school program
May 10, 2007 – 3rd Annual Agents Association Golf Tournament
May 17, 2007 – 7:00 – 9:00 p.m. gang presentation at WEAVE

C. Next Meeting – will be Monday, June 11, 2007 at 6:00 p.m. [redacted] and [redacted] will bring the dinner and salad [redacted] and [redacted] will bring the dessert and [redacted] and [redacted] will bring the beverages.

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D. Acknowledgements – thank you to [redacted] for providing the pizza and salad, to [redacted] for the lemon squares and to [redacted] for the beverages.

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V. Adjourn – the group watched [redacted] slideshow presentation of our DC trip. We decided that we would show this prior to the gang presentation on May 17th. Those wishing to see the slideshow need to arrive before 6:15 p.m.

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