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FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 03/29/2010

To: Director's Office

Attn: Office of Public Affairs
Community Relations Unit

GRB-B

From: Cincinnati Division

Contact: COS

Approved By: ASAC

Drafted By:

Case ID #: 188A-HQ-1638841-18 (Pending)

Title: Cincinnati Division Community Outreach
Program, FBI Citizens' Academy 2010

Synopsis: To advise FBIHQ of the Cincinnati Division's 2010
Citizens' Academy (CA) class and to request necessary CA
materials.

Details: This is to advise that the Cincinnati Division will host
its 2010 FBI Citizens' Academy (CA) beginning on Thursday, April
15, 2010. Classes will run concurrently in both the Cincinnati
and Columbus RA offices. The classes will run for eight
consecutive weeks and include a firearms session at a local
firearms range and a graduation session in both Cincinnati and
Columbus. The Cincinnati graduation is scheduled to occur on
Thursday, June 3, 2010. The Columbus graduation session is
scheduled to take place on Friday, June 4, 2010.

It is requested that FBIHQ provide the necessary
Citizens' Academy materials including padfolios, hats, gym bags,
pens and lapel pins for each participant. The Division
anticipates as many as 32 individuals will participate in the
Cincinnati and Columbus Citizens' Academy classes.

The final names of the participants will be forwarded
to FBIHQ at a later date in order to provide certificates of
completion to be presented upon graduation.

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Re: 188A-HQ-1638841, 03/29/2010

Cincinnati Division's point of contact for the CA is
COS [redacted] at [redacted]

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The agenda for the first night of the Citizens' Academy
class is below:

FBI Citizens' Academy
Cincinnati Division
April - June 2010

Session One:
April 15, 2010
5:30 p.m. to 8:30 p.m.

Cincinnati

5:30 p.m. Registration and Distribution of Materials
6:10 p.m. Welcome remarks and introduction of management team and
staff; organization and strategic plan
(SAC Keith L. Bennett)
6:45 p.m. FBI Citizens' Academy Foundation purpose and goals
[redacted]
7:00 p.m. Security Briefing
(CSO [redacted])
7:15 p.m. Break
7:25 p.m. New Agent Experience
(SA [redacted])
8:15 p.m. Victim Assistance Program
(Victim Specialist [redacted])
8:30 p.m. Q & A and closing remarks
(SAC Keith L. Bennett)

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Columbus

5:30 p.m. Registration and Distribution of Materials

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6:10 p.m. Welcome remarks and introduction of management team and
SVTC staff; organization and strategic plan
{SAC Keith L. Bennett}

6:45 p.m. FBI Citizens' Academy Foundation purpose and goals
SVTC [REDACTED]

7:00 p.m. Security Briefing
{PSS [REDACTED]}

7:15 p.m. Break

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7:25 p.m. New Agent Experience
{SA [REDACTED]}

8:15 p.m. Victim Assistance Program
{Victim Specialist [REDACTED]}

8:30 p.m. Q & A and closing remarks
{ASAC}

LEAD(s):

Set Lead 1: (Action)

DIRECTOR'S OFFICE

AT OPA, DC

Community Relations Unit
Attn: [REDACTED]

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