

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 03/11/2010

To: Training

Attn:

FBI Academy Training
and Development
Quantico Garage
Building 28

From: Springfield

Contact: W. Bradley Ware, 217-757-3542

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Approved By: *SW*

Drafted By: Ware W Bradley : wbw07002.ec *WBJ*

Case ID #: 188A-HQ-1638841-~~38~~ (Pending) - 39
188-SI-48656-A (Pending) - 87

Title: SPRINGFIELD AND SALT LAKE DIVISION
CITIZENS' ACADEMY; FBI TRAINING
ACADEMY;
WEDNESDAY, APRIL 28, 2010

Synopsis: To request transportation to be provided for the Springfield and Salt Lake Division's Citizens' Academy to Quantico on April 28, 2010.

Details: On Wednesday, April 28, 2010, members of the Springfield and Salt Lake Division Citizens' Academy will be attending a day of briefings at the FBI Training Academy. The group is expected to start briefings at the Academy at 9:00 a.m. and conclude at 5:30 p.m. Therefore, as the Training Academy has in past, it is again requested that transportation be provided by the Academy, and that the group be picked up at the Crystal City Marriott in , 1999 Jefferson Davis Highway, Arlington, Virginia, at approximately 8:00 a.m. to ensure arrival at the Academy by 9:00 a.m. Additionally, the group would need transportation at the conclusion of the day. The group would not need to be taken back to the hotel, but dropped off on King Street in Old Town Alexandria, thus making the return trip shorter in duration.

The address of the Crystal City Marriott hotel is 1999 Jefferson Davis Highway, Arlington, VA. 22202. Phone (703) 413-5500.

Contact Community Outreach Specialist Brad Ware, Springfield Division, if any additional information is needed

To: Training From: Springfield
Re: 188A-HQ-1638841-SI, 03/11/2010

(217) 757-3542. Additionally, while in D.C. COS Ware can be contacted on his cell phone at [REDACTED].

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Set Lead 1 (Action)

TRAINING AND DEVELOPMENT

AT QUANTICO, VA

Please approve request and contact Community Outreach Specialist Brad Ware at 217-757-3542 for coordination.

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