

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 09/10/2009

To: Pittsburgh

From: Pittsburgh
Squad 15

Contact: SA [REDACTED]

Approved By: [REDACTED]

Drafted By: [REDACTED]

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Case ID #: 188A-PG-C64163-2435

Title: FBI PITTSBURGH CITIZEN'S ACADEMY ALUMNI ASSOCIATION TOUR OF
CJIS/BIOMETRICS LAB

Synopsis: To document an FBI Citizen's Academy Alumni Association
event held on 9/8/2009 at CJIS, Clarksburg, West Virginia and the
National Biometrics Lab in Morgantown, West Virginia.

Details:

Location: CJIS, Clarksburg, West Virginia and the National
Biometrics Lab in Morgantown, West Virginia.

Date: 9/10/2009

Number in attendance: 30

Additional details: SA [REDACTED] and TCLS Kochamba organized
this training in liaison with [REDACTED]
[REDACTED] Pittsburgh Chapter. Attendees toured the CJIS facility and the
National Biometric Lab. An itinerary of the event is attached along
with a roster of attendees.

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Good evening, [REDACTED]

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This is a copy of the memo that I sent to the CJIS/Biometrics Lab tour participants. Its a copy for your files. The TripTik attachment has been deleted from your e-mail.

Let me know if you have any questions!

P.S. Good luck with all of your G-20 work. I wish you and all of the staff and Agents well.

Here is the final information on the CJIS/Biometrics Tour:

Directions: Attached is a AAA Trip TIK which has directions from the Pittsburgh International Airport, to CJIS, to Biometric and returning to the Airport. You can modify the directions as I used the Pittsburgh Airport *only as a starting point* as we are all travelling from different areas. Please note that the time shown is the total driving time. It is a 1 hour 45 minute trip from the South Hills of Pittsburgh to CJIS.

For those with navigation systems, please use these addresses:

CJIS: 1000 Custer Hollows Road, Bridgeport, WV 26306

National Biometrics Lab: 150 Clay Street, Morgantown, WV 26501

Arrival time at CJIS: 9:15 AM, no later

- Be prepared to show your valid photo id - for yourself and any guest you may be bringing.
- When you arrive at the Visitor's Entrance, park your car as directed by security personnel.
- Check-in with me, then proceed to security.
- We will take a bus from this entrance to the CJIS facility, which is a few miles away.

Lunch and shopping: will be at the CJIS facilities

- Lunch will be at the CJIS cafeteria, which helps us keep our group together.
- When you finish lunch you will have the opportunity to shop in the CJIS store.

Biometric Lab: the *Introduction to Biometrics* will be right after lunch at the CJIS facility

- At the end of this session, we'll be driven to our own cars and leave for the Lab.
- I'll have maps and directions for the short drive to the Biometric Lab in Morgantown.
- We will need to park in the garage next to their facility - easily located on the map.

The group for this tour is:

Class of 2003:
Class of 2004:
Class of 2005:
Class of 2006:
Class of 2007:
Class of 2008:
Class of 2009:

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...plus 7 guests of our Members.

Cell Phones: Your cell phone, cell phone with camera, and/or camera must remain in your car.

Turn home: we expect to leave the Biometrics Lab by 3:30 PM.

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[redacted] at CJIS will let me know if she has not received your CJIS Access form. If your form is missing I will call you and ask that you send it that same day.

I am looking forward to this our first-ever tour of these facilities and to seeing you again! If you have any questions, please give me a call at [redacted]

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Best regards,

[redacted]

FBI Pittsburgh CAAA

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