

EXHIBIT D

LAURA HUIZAR
KARPATKIN FELLOW
RACIAL JUSTICE PROGRAM
T/212.519.7882
LHUIZAR@ACLU.ORG



June 11, 2015

City of Biloxi
P.O. Box 429
Biloxi, MS 39533
Attn: Municipal Clerk

Biloxi Municipal Court
170 Porter Avenue
Public Safety Building, First Floor
Biloxi, MS 39530

AMERICAN CIVIL LIBERTIES
UNION FOUNDATION
NATIONAL OFFICE
125 BROAD STREET, 18TH FL.
NEW YORK, NY 10004-2400
T/212.549.2500
WWW.ACLU.ORG

RE: Public Records Request

To Whom It May Concern:

The American Civil Liberties Union and the American Civil Liberties Union Foundation (collectively “ACLU”)¹ submit this request pursuant to the Mississippi Public Records Act of 1983 (“PRA”), Miss. Code Ann. § 25-61-1 *et seq.*, and Chapter 2, Article IX. Public Records, Code of Ordinances of the City of Biloxi, for certain records of the City of Biloxi and the Biloxi Municipal Court.

We hereby request copies of the following records²:

1. All capias warrants issued by the Biloxi Municipal Court between September 1, 2014 and the date of this Request.

¹ The American Civil Liberties Union Foundation is a 501(c)(3) organization that provides legal representation free of charge to individuals and organizations in civil rights and civil liberties cases, educates the public about the civil rights and civil liberties implications of pending and proposed state and federal legislation, provides analyses of pending and proposed legislation, directly lobbies legislators, and mobilizes its members to lobby their legislators. The American Civil Liberties Union is a separate non-profit, 501(c)(4) membership organization that educates the public about the civil liberties implications of pending and proposed state and federal legislation, provides analysis of pending and proposed legislation, directly lobbies legislators, and mobilizes its members to lobby their legislators.

² The term “records” as used herein includes all records or communications preserved in electronic or written form, including but not limited to, correspondence, documents, data, videotapes, audio tapes, faxes, files, guidance, guidelines, evaluations, instructions, analyses, memoranda, agreements, notes, orders, policies, procedures, protocols, reports, rules, technical manuals, technical specifications, training manuals, or studies.

2. All warrants, other than capias warrants, issued by the Biloxi Municipal Court between September 1, 2014 and the date of this Request for the arrest of individuals charged with failure to pay court-imposed fines, fees, costs, and/or restitution.
3. All Biloxi Municipal Court records, including, but not limited to, abstracts, warrants, documents describing charges, waivers of rights, pleas, court hearing transcripts and audio files, records of payments made to the Biloxi Municipal Court or the Harrison County Jail, and sentencing orders, related to the following individuals and case numbers:

	Name	Case Number
1.	Authement, Zachry Taylor	15-000589
2.	Ball, Dandre Montreal	14-011658
3.	Berdine III, Edward Leroy	13-017154B
4.	Brown, Anthony Jerome	14-021206
5.	Cenales, Debra Ann	12-010930
6.	Clayton, Christopher Demon	2014-013510
7.	Coghlan, Jason Mcdavid	14-001257
8.	Dupuis, Benjamin James	14-003329
9.	Ervin, Timothy Les	02-040209, 14-020690, 14-021826
10.	Galjour, Lacey Marie	2013-003668
11.	Gambrell, Frank Wilson	14-002859
12.	Glispy, Travis Levelle	2011-22782
13.	Godwin, Sheree Abigail	14-027516
14.	Harris, Charles Andrew	14-009241A
15.	Harrison, Howard Albert	2010-006152
16.	Howze, Beverly Faye	10-019123
17.	Hungerford, Richard Guien	09-017906, 09-018772, 09-019867
18.	Huy, Mario Juan	14-007763, 14-007718
19.	Johnson, Patricia Leigh	13-009535
20.	Johnson, Paul Anthony	96-051613
21.	Johnson, Reginald Michael	14-026965
22.	Jones, Brendan Scott	14-019950
23.	Judd, Justin Steven	13-018763
24.	Kemp, Charles Bradford	14-015082
25.	Kinsey, Derrick Scott	11-019052
26.	Knight, Jarred Mckeid	15-002587

27.	Kozar, Jessica Lynn	14-007363
28.	Leuenberger, Freddie Wayne	2014-014086
29.	Lewis, Otis Jerome	13-018258
30.	Lewis, Otis Jerome	13-009533
31.	Lowther, Jeremy Christian	06-28012
32.	Macon, Timmanisha Valache	14-005828
33.	Magee, Tydarrius Oneal	14-016573
34.	Martin, William Carl	14-026207
35.	Melvin, Eric Scott	14-007560
36.	Nguyen, Tong Nmn	99-049366
37.	Nguyen, Viet Van	2014-028645
38.	Parker, Billy Ray	2013-014319, 2013-004847
39.	Plasters, Jason Lee	15-001817, 2015-003389, 2014-024983A, 2014-024983, 2015-002760
40.	Reddix, Brandon Joshua	12-021655
41.	Robbins, Brandon Kyle	14-012685
42.	Storie, Danny Dean	2008-014510
43.	Thompson, Joe Edward	2014-018095A
44.	Wade Sr, Virgie Tyrone	2013-19110, 2014-02085
45.	Waldrop, Bobby Darrell	14-020483
46.	Washington, Robert Lee	2014-007619
47.	Worthington, Justin Edward	14-028898

4. The City of Biloxi's budget, including an itemized breakdown of revenue and expenditures, for the following years: 2014 and 2015.
5. The City of Biloxi's Comprehensive Annual Financial Report for the following years: 2014 and 2015.
6. The Biloxi Municipal Court's budget, including an itemized breakdown of revenue and expenditures, for the following years: 2013, 2014, and 2015.

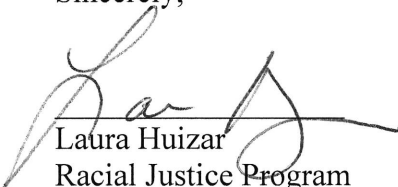
Please send the requested records to:

Laura Huizar
American Civil Liberties Union
125 Broad Street, 18th Floor
New York, NY 10004

Please inform us in advance if you expect that the costs of producing the requested documents will exceed \$200. If there are any questions related to this request, please contact Laura Huizar at (212) 519-7882.

Thank you in advance for your assistance.

Sincerely,



Laura Huizar
Racial Justice Program
American Civil
Liberties Union

AMERICAN CIVIL LIBERTIES
UNION FOUNDATION



City of Biloxi
P. O. Box 429
Biloxi, Mississippi 39533
(228)435-6254
(228)435-6129 (fax)



REQUEST TO INSPECT, COPY OR REPRODUCE PUBLIC RECORDS

(Please Print or Type)

TODAY'S DATE: 6/11/2015

PHONE: (212) 519-7882

PERSON REQUESTING: Laura Huizar

FAX: (212) 549-2654

ADDRESS: 125 Broad Street, 18th Floor, New York NY 10004-2400

NAME OF BUSINESS (If Applicable): American Civil Liberties Union

If Attorney/Insurance Co. Making Request, Client's Name: _____

SUBJECT MATTER: Biloxi Municipal Court records concerning individuals issued capias warrants

(Please see attached letter)

(Any request shall be clear and concise and shall be directed toward only one subject matter.)

MANNER OF COMPLIANCE: ☐ Personally Inspect
☐ Personally Copy
☒ Photocopy of Document

MANNER OF DELIVERY: ☒ By Mail to Address Above
☐ To Pick Up In Person
☐ Fax if Possible

For further information regarding this form and the City's Public Records Policy, please see the following code Sections: Chapter 2, Article IX. Public Records, Code of Ordinances of the City of Biloxi, and Section 25-61-1 et. seq. of the Mississippi Code of 1972, as amended. A copy of these Code Sections is available for review upon request.

I understand that the actual cost of compliance with my request, if granted, shall be borne by me, including mailing cost if applicable. Actual cost of compliance with my request, if granted shall be paid by me in advance of the receipt of any information.

Laura Huizar
SIGNATURE OF PERSON REQUESTING RECORDS

DO NOT WRITE BELOW

REQUEST IS DIRECTED TO: Municipal Clerk/City Hall, Second Floor

<u>ESTIMATE OF COST:</u>	Copies	@ \$.35 each	=	_____
	Research	@ \$ 5.00 each	=	_____
	Computer Time	@ \$ 50.00/hour	=	_____
	Other Cost		=	_____
	Total Estimate		=	_____
	Receipt # _____	Amount Paid		_____

REQUEST APPROVED: _____

REQUEST DENIED: _____

SIGNATURE _____
MUNICIPAL CLERK/DEPUTY MUNICIPAL CLERK

DATE: _____

DATE OF COMPLIANCE: _____

DEPARTMENT: _____