

Slack Privacy Disclaimer & Tips

Thank you for joining ACLU's grassroots activism and volunteer program, People Power. As an ACLU volunteer, we invite you to join our Slack workspace to communicate and collaborate with ACLU staff members and other People Power volunteers.

While any personal information that we collect or receive about you as you use our Slack workspace will be treated by us in accordance with <u>our privacy statement</u>, there are some important things you should know about how Slack uses your data. Slack is acting as an ACLU service provider with respect to content submitted directly to the People Power workspace. Slack also collects personal information and data from and about all Slack users (e.g., account information) for its own or other third-party purposes. ACLU encourages you to review and consider Slack's <u>privacy policy</u> and <u>user terms</u> before signing up.

By joining People Power's Slack workspace, you:

- Agree to share your account information, usage metadata, imported contact information, and search queries with Slack and be beholden to Slack's user terms. Any data you supply for search queries will be linked to your account and used for Slack search engine optimization and cannot be removed.
- Agree to share use analytics (sign-up counts, etc.) with ACLU's People Power team.
- Agree to follow <u>People Power's Slack Community Guidelines</u>. ACLU reserves the right to remove users for any reason in ACLU's discretion, including anyone who has violated People Power Slack's Community Guidelines.

While using the People Power Slack, please:

- Do not share any information you want to keep confidential.
- Do not share personal information about anyone else (e.g., a friend's contact information or non-public social media posts).
- Treat any lists or ACLU data you have access to in conducting your People Power volunteer activities strictly according to ACLU staff and/or Volunteer Leader instructions in the People Power Slack workspace.
- Do not upload photographs of any kind, including screenshots of volunteer activities.
- Alert the administrator as soon as possible if you have any Privacy & Data Governance concerns.



To protect your information:

• We require all People Power Slack users to use Two Factor Authentication (2FA). We further recommend that you use a unique password via a Password Manager, if possible.

You may leave the People Power Slack at any time by going to your profile's account settings and deactivating your account. For further information, see Slack's instructions on <u>deactivating your account</u>.