

From: Chief Christopher Satriale <chief@vobpd.com>
Subject: **FOIL**
Date: August 7, 2012 2:04:57 PM EDT
To: <dberger@nyclu.org>
1 Attachment, 0.2 KB

Mr. Berger,

I am in receipt of your Freedom of Information request regarding Automated License Plate Readers. I will provide you with a response to your request within twenty business days.

Thank you

Christopher Satriale
Chief of Police
Bronxville Police Department
200 Pondfield Road
Bronxville, NY 10708
(PH) (914) 337-0500; (Fax) (914) 337-0776
www.bronxvillepd.com
bpdchiefcs@optonline.net

From: Chief Christopher Satriale <chief@vobpd.com>
Subject: **RE: FOIL**
Date: August 30, 2012 3:29:46 PM EDT
To: 'Daniel Berger' <DBerger@nyclu.org>
1 Attachment, 475 KB

Mr. Berger,

Attached are the documents that you requested. No additional documents exist and no additional records are maintained beyond what is attached to this email.

Christopher Satriale
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bpdchiefcs@optonline.net

-----Original Message-----

From: Daniel Berger [mailto:DBerger@nyclu.org]
Sent: Tuesday, August 07, 2012 4:18 PM
To: Chief Christopher Satriale
Subject: Re: FOIL

Thank you very much.

Daniel E. Berger
Lower Hudson Valley Chapter Director
New York Civil Liberties Union
297 Knollwood Road, Suite 217
White Plains, NY 10607
Tel: (914) 997-7479
Fax: (914) 997-2936

On Aug 7, 2012, at 2:04 PM, Chief Christopher Satriale wrote:

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Thank you

<image001.png>
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Bronxville Police Department Inter-Departmental Memo

1. Describe in detail the crime problem to be addressed through this project using current statistical data where applicable. The description should include a demographic profile of the targeted area and detailed, data based analysis of crime in the area including the number of part 1 crimes and arrests for the most recent year. When completing this section the following issues should be addressed. Why is the project needed? Describe and document the nature, severity and magnitude of the problem using current crime and social-demographic data.

The Village of Bronxville, located in lower Westchester County, New York, has a population of approximately 6,500 residents. Latest figures reveal that the median family annual income in Bronxville is over \$200,000.00, with an average home price in the area of \$ 1,100,000.00.

Centrally located and approximately ten minutes from New York City, Bronxville is a community of affluence. Bronxville is located within the IMPACT zone of the Westchester County Department of Public Safety, with easy access from bordering Impact Zones of New Rochelle, Mount Vernon, Yonkers and White Plains. As such, Bronxville is a principal origin for high end, luxury vehicle thefts and thefts of vehicle parts (airbags, projector beam headlights, etc.). This community has historically served as a magnet for those individuals and /or groups looking to target crimes of opportunity, as well as commit crimes with a high probability of profit. In recent years, Bronxville has also experienced numerous residential and commercial burglaries, as well as multimillion dollar auto theft rings. These crimes have been solved regionally due to intradepartmental information sharing between the New York State Police, the New York City Police Department, the Westchester County Department of Public Safety, the Westchester County District Attorney's Office, other New York State and Federal agencies, including the FBI and US Customs.

Recently this jurisdiction, as well as our neighboring jurisdictions, has experienced numerous motor vehicle thefts and high value larcenies from vehicles spanning several months. Through crime analysis and information sharing, numerous locations have been targeted showing where thefts have occurred. The License Plate Recognition System (LPRS) and its capabilities would enhance our abilities in combating incidents such as these, while compiling trend analysis data which can be shared with other municipalities experiencing similar problems. The system may also assist this department in monitoring the extensive number of motor vehicles that traverse our state and village roadways on a daily basis.

The LPRS will also be used to enhance our enforcement abilities to recognize and intercept crimes, identify and recover of stolen property, identify violators on the roadways (such as suspended/revoked vehicle operators) and seize illegal weapons and drugs discovered through officer/violator interaction. The LPRS, when operated properly, can also be used as a quick and effective tool in the AMBER Alert System to assist law

enforcement efforts dealing with lost, missing or endangered persons or children, locating A.M.B.E.R. alert vehicles and tracking and locating other individuals engaged in criminal activity.

The Bronxville Police Department continues to make every effort to remain current in regards to technological acquisitions and program planning which the Department feels will best impact overall operations. This in turn directly affects the quality of service that the department delivers to the citizens who live in and visit Bronxville and its environs. Throughout the years, the applications of technology have given the department the opportunity to make advances in law enforcement and crime prevention that otherwise would never have been possible. New technology, such as the LPRS's, will provide police an additional tool to identify and respond more effectively to help alleviate not only transient crime issues such as suspended and/or revoked and/or wanted operators but also address persistent crime issues such as auto theft, possession of stolen property, wanted individuals, etc... In addition, the LPRS's will allow our officers to effectively deal with the issues of crime and disorder that can eventually erode our neighborhoods and dramatically and negatively affect the quality of life in Bronxville and our associated communities.

Via intermunicipal agreements, the Bronxville Police Department has formal working relationships with the neighboring communities of Eastchester, Scarsdale and Tuckahoe. Through the formation of a joint Task Force between these communities (designated "B.E.S.T. ADE"), this Task Force is a comprehensive initiative designed to optimally utilize the collective efforts of all four local departments. The task force, as well as each individual department, is committed to addressing numerous areas of common concern, such as, auto theft, larcenies from vehicles, drug and narcotic interdiction, vehicle and traffic violations and other criminal activities through the pooling of information, manpower and resources. Information that may be gathered with the use of the LPRS's can be shared between adjacent IMPACT Zones, as well as with the BEST Task Force partners.

Modern policing requires innovative and cutting edge resources to examine, identify, and address the issues surrounding persistent crime patterns and problems. The LPRS will serve as a time saving tool, which will allow officer time to be utilized more effectively. Additionally, there will be commensurate savings of officer time, which can equate to more officers on the street, in the neighborhoods, to address community needs and concerns.

Within the law enforcement community, identifying license plates and the associated background data, is an accepted method in locating and identifying wanted vehicles and suspects. Traditional methods make it difficult to obtain vehicle and plate information from moving vehicles or from vehicles in bad weather or poor lighting situations and can often be time consuming. With the utilization of the LPRS's, officer safety and effectiveness in the field will be improved, providing a safer environment for the community and visitors alike.

2. Describe the proposed project strategy identifying measurable objectives supported by specific tasks and performance measures.

A. Describe how the project addresses the previously described problem. Where will it operate? Describe the physical location of the project.

The project will operate throughout the Village of Bronxville, an affluent community surrounded by major cities: White Plains to the north; Yonkers to the southwest; New Rochelle to the east, and Mount Vernon to the south. Bronxville is transversed by many vehicles utilizing several major roads and highways that lead to neighboring impact zones. The Bronx River and Hutchinson River Parkways are major highways that provide access from and through Bronxville south to the Bronx, New York and north to the remainder of Westchester County.

The project will be operational on each patrol force tour of duty. The LPR will be deployed in the business district to monitor the vehicular traffic with an eye toward apprehending wanted persons and preventing criminal acts before they occur. Activities would be monitored throughout the Village in order to assigned the equipment to the areas most likely to prevent and/or successfully terminate criminal activity.

Additionally, the LPR will be deployed during the evening hours in order to monitor vehicular traffic to intercept perpetrators who may be engaging in vehicle thefts.

When will it operate? Provide time line for scheduling and accomplishing tasks.

The project will be operated at all times – twenty four hours a day, seven days a week, 365 days a year. The equipment sought in the project will be installed in one patrol cruisers that will be deployed as part of regular patrol and be available for use at all times upon installation.

Identify other agencies that will be involved in this initiative and their role.

The funded equipment will be operated primarily by the Bronxville Police Department within the confines of the Village of Bronxville. However, collaterally, this department has formal working relations, via intermunicipal agreements, with the Eastchester, Scarsdale and Tuckahoe Police Departments via the formation of a joint Task Force (B.E.S.T. ADE). This Task Force addresses numerous areas of common concern, such as auto theft, larcenies, drug and narcotic interdiction, and other criminal activities through the pooling of information and resources. Bronxville also has strong working relations with the Westchester County Department of Public Safety, the Westchester County Auto Crimes Task Force, the Westchester County District Attorney's Office, and other New York State agencies. All agencies are dedicated to the suppression and prosecution of crimes, public safety and the free exchange of information.

Include a plan to assure the institutionalization of the project once funds are no longer available should the initiative be considered successful by the jurisdiction and warrants continuation.

This agency has consulted with numerous surrounding departments that have been successful in obtaining funding for the LPR and have determined that, without exception, all agencies have found this instrument to be a terrific law enforcement tool. It is our goal to insure that consistent with the Village's budgeting practice of maintaining a five year plan to project expenses for continuing and anticipated projects that we would include the recommended maintenance and upkeep and possible replacement costs over the life expectancy of the equipment.

Outline the project Goals, Objectives, specific tasks and performance measures using the "workplan" module in GMS

3. Implementing Agency Profile:

A. Briefly describe your agency including organizational structure and operational units or divisions.

Bronxville Police Department is organized into three categories: The Patrol Section, commanded by the Department's Executive Officer, a Police Lieutenant. The Patrol Division consists of five patrol sergeants, and thirteen police officers who are usually assigned to motorized patrol. Often, one of our police officers are assigned to patrol on bicycle in the village business area. The police department employs six parking enforcement officers, one meter repair officer, and five school crossing guards. The Patrol Division is responsible for providing direct and general police services to the public. These services include, but are not limited to the protection of life and property, protection of constitutional guarantees of all people, reduction of opportunities for the commission of crime, pro-active and specialized traffic enforcement, resolution of conflict, identification of criminal offenders and criminal activity, and apprehension of offenders; The Detective Division is staffed by two detectives that also serve as the department's Youth Officers. The Detective Division is responsible for thorough investigations involving crimes or alleged crimes against persons or property. The section follows up on all crimes initiated by patrol, and investigations and referrals of youth or older adult related criminal activity. The section is also responsible for the administration and coordination of

the department's warrant service, maintenance of evidence and department records, maintaining a liaison with other investigatory agencies, and crime prevention programs.

The Administrative Section is comprised of the Department's Executive Officer who maintains the rank of Lieutenant and the Chief of Police. The administrative section is responsible for the effective operation of the entire department. The Administrative Section oversees training, scheduling, career development, recruitment, building maintenance and property management. for the effective operation of the police department.

The LPRS project will be generally be operated from the Patrol Division. However, we believe this useful tool will be deployed with the Detective Division when appropriate.

B. The overall annual operating budget with number of employees (full time and part time) and hours of operation.

The Bronxville Police Department is a paid, full-time department, providing law enforcement services to the Village 24 hours a day, 365 days a year. It is staffed with 1 Chief of Police, 1 Police Lieutenant, 5 Patrol Sergeants, 13 Patrol Officers, 2 Detectives, and 12 civilian employees. The annual operating budget for the police department in Fiscal Year 2008-2009 is approximately \$ 2,168,511, of which only 2% is available for equipment purchase and maintenance.

4. Evaluation of Strategy:

Describe the method to be utilized in the evaluation of the project. Identify data that will be included to support the desired goals of increased public safety and crime reduction will be attained.

The Bronxville Police Department, on an annual basis, conducts evaluation and crime analysis of all programs, analysis of Traffic Enforcement efforts and review of departmental goals and objectives to determine if work efforts are meeting the needs of both the department and the community. The department's computer software allows instant tracking of arrests, crime analysis, summonses, and many other police activities related to the police function. All compiled data will be used to measure the project's activities, performance and effectiveness. This department will collect and analyze data including; number of misdemeanor and felony arrests initiated by the project equipment, number of stolen vehicles recovered, number of arrests resulting from stolen vehicles recovered, number of suspended/revoked registrations, number of arrests resulting from suspended/revoked registrations, number of stolen plates recovered, number of arrests resulting from stolen plates, number of wanted individuals, number of arrests made of wanted individuals, number of VTL related summonses issued, number of other misdemeanor and felony arrests stemming from project discovery including child support payments, spousal support, and other acts, number of plates read by the LPRS, number of AMBER alert, number of weapons recovered, number, quantity, and type of drugs/narcotics confiscated/recovered, number of multi agency initiatives (BEST ADE, NYS DMV, NYS Dept of Taxation & Finance, Probation, etc) and any other relevant data which may be garnered through the use of the LPRS equipment. It is intended that information gathered will be shared with our BEST ADE partners, as well as other interested agencies.

5. What funds are needed to support the work plan in this grant proposal?

Provide an overall budget that supports the work plan presented. The detailed budget lines are to be directly related to strategy implementation and must be sufficiently justified. Second year funding must include a ten percent match and third year funding must include a twenty percent match.

Support for the project will be funded through the department's operating budget. Manpower will be allocated through regular patrol services and will be funded via the Personnel Line of the department's annual budget through regular patrol services. At this time, there is no anticipated special expense which the program will incur. Funds will be available within the Equipment Maintenance Line of the patrol services line of the budget, as well as the Computer Systems Maintenance Line of the support services budget to fund expenses related to maintenance, service and repair of the equipment.



ELSAG North America Law Enforcement Systems, LLC

412 Clocktower Commons
Brewster, NY 10509
Duns # 196140821
Phone: 1-866-9MPH900 (967-4900)
Fax: 336-379-7164

DATE

8/29/2012

DCIS Funded Quote

REVISED

Delivered to:

Bronxville Police Dept.
Att: Lt. Richard Bunyan
200 Pondfield Rd.
Bronxville, New York 10708

Quotation valid until: December 31, 2008

Prepared by: Pat Fox

Projected Arrival Date: TBD

(Please mail or fax your Purchase Order to the address or number above)

Receipt of Goods

NASPO Multi-State Contract #PC62119 Award #19745
(California Participating Addendum)
WSCA # PC 62119 Hazardous Incident Response Equipment
(Contract term: 5/20/2007 - 5/10/2010)

Model #	Description	Cost	Units	Amount
MPH-900X2	Mobile License Plate Reader - Includes two units with LPR Processors, cameras (color and IR LPR); Infrared Illuminators; enclosures, junction box, cables and related software. (REQUIRES INSTALLATION BY ELSAG N.A. AUTHORIZED PERSONNEL).	\$16,900	1	\$16,900.00
MPH-900INSTALL	IN A TRANSPORTABLE RUGGEDIZED ELECTRONIC SUITCASE. Hedley mounts for a Ford Crown Victoria.			
	Operations Center License (\$600.00) and a 1 yr. extended warranty (\$875.00)	\$1,475	1	\$1,475.00
ON-SITE TRAINING	Included in the purchase of both transportable and permanent MPH-900 installations available in group and individual sessions.			FREE
TRAINING CENTER MEMBERSHIP	Unlimited access to Remington ELSAG training classes held either in the field or at Company Facilities.			FREE
			TOTAL	\$18,375.00

Service Plan for goods and services provided by the above quote

Year I	Free		
Year II	\$875	Hardware and Software	Due: 12/31/09
Year III	\$875	Hardware and Software	Due: 12/31/10
Year IV	\$875	Hardware and Software	Due: 12/31/11
Beyond		Software Only	

Service Plan Includes:

- Software Updates
- Annual Training/Service
- Parts & Labor

Approval Signature: _____



ELSAG North America Law Enforcement Systems, LLC

412 Clocktower Commons
Brewster, NY 10509
Duns # 196140821
Phone: 1-866-9MPH900 (967-4900)
Fax: 336-379-7164

DATE

12/21 08
** QUOTATION **
REVISED

Delivered to:

Bronxville Police Dept.
Att: Lt. Richard Bunyan
200 Pondfield Rd.
Bronxville, New York 10708

Quotation valid until: January 31, 2009
Pat Fox

Projected Arrival Date: TBD

(Please mail or fax your Purchase Order to the address or number above)

Mobile Tactile Computer (MTC) in-car PC with touch pad keyboard, installation and mounting hardware

New York Office of General Services NASPO Multi-State Contract #PC62119 Award #19745
Hazardous Incident Response Equipment Group #38232

Model #	Description	Cost	Units	Amount
9106-03C	Model MTC-212 Mobile Tactical Computer Includes 12.1" high-brite (1000 nit) LCD, 1.6 GHz Pentium-M CPU, 60 Gb HD, 512 Mb DDR RAM, waterproof backlit 88-key keyboard w/mouse pointer, front panel volume and LCD brightness controls, fully integrated CPU/LCD, 3-USB 2.0, 2-COM, 2-Ethernet, 1-1394 F	\$4,395	1	\$4,395.00
52513	Upgrade to full stroke tactile keyboard with touchpad and usb interface	No Charge	1	#VALUE!
INST SUP	Installation of in-car PC	\$275	1	\$275.00
152005-18	Mounting hardware for vehicle for in-car PC	\$329	1	\$329.00
			TOTAL	\$4,999.00

NOTE; THIS IS A SPECIAL PRICE FOR THIS UNIT AND IS AVAILABLE IF IT CAN BE DONE WHEN OTHER INSTALLATIONS ARE BEING DONE IN THE AREA DURING THIRD WEEK OF JANUARY. THIS IS TO BE INSTALLED IN A 2008/2009 FORD CROWN VICTORIA.

Approval Signature: _____

OEM Micro Mobile Tactile Computer
Three year manufacturers warranty included

BRONXVILLE POLICE DEPARTMENT
GENERAL ORDERS

License Plate Reader	
☒ New: 10/01/2011	POLICE EQUIPMENT
	By Order of Chief of Police
Effective date: 10/01/2011	CHRISTOPHER SATRIALE

I. PURPOSE

The purpose of this Order is to establish and describe policies and procedures for the License Plate Reader.

II. DEFINITIONS

1. License Plate Reader (LPR): License Plate Reading Technology uses specialized digital cameras and computers that quickly capture large numbers of photographs of license plates, convert them to text and compare them quickly to a large list of plates of interest. LPR systems can identify target vehicles that might otherwise be overlooked. The technology is available in mobile systems mounted on police cars and fixed camera systems that can be mounted on poles or on the roadside.
2. ELSAG North America Mobil Plate Hunter 900: LPR utilized by the Bronxville Police Department
3. Hot List - A list of license plates for vehicles of special interest to law enforcement such as stolen vehicles, stolen license plates, suspended and revoked registration, etc.

III. POLICY

- A. It is the policy of the Bronxville Police Department to:
1. Put into proper use the License Plate Reading (LPR) device
 2. Establish procedures for the use of the License Plate Reader that are consistent with Letter of Agreement between the New York State Department of Criminal Justice Services (NYSDCJS) and the Bronxville Police Department (BPD)
 3. Report to NYSDCJS on the use of the LPR as described in the Letter of Agreement between NYSDCJS and BPD

IV. PROCEDURE

- A. The following procedures will be followed by BPD personnel in the usage of the LPR
1. Administration (Chief of Police, Lieutenant, or designee)
 - a. A supervisor is to administer and oversee the LPR program. The supervisors role and duties are as follows:
 - Train patrol officers on the use of the LPR system
 - Arrange for additional training when found necessary

- Identify a designee (called the LPR officer) to maintain records that identify LPR results and ensure appropriate documentation of significant incidents and arrests that are related to LPR usage.
- Each week, the LPR officer shall download the reads from the prior week. A hardcopy of the reads shall be submitted to the Lieutenant for review.

2. Patrol Use of LPR

- A. All sworn patrol officer of the BPD trained in the use of the LPR shall use the LPR for it's intended purpose during their tour of duty as long as proper procedures set forth in this standard operating procedure (SOP) are followed, unless otherwise directed by a supervisor or his designee.
- B. All alarm rejections shall be recorded on the officer's Daily Activity Log. The officer shall note the time, plate and reason for rejection.

3. Daily Deployment of LPR

- A. Officers using the LPR will begin their shift by down loading the "Hot List" from the designated computer in the Bronxville Police Station.
- B. After logging into the LPR. The "Hot List" will be then be uploaded to the in car computer.
- C. Officers using the LPR will check to make sure that the cameras are functioning by checking the diagnostics portion of the main LPR screen. Both the left and the right cameras should show green if they are working properly. If the LPR is not working properly after logging in, the officer will notify a supervisor. A blotter will be generated indicating the malfunction.
- D. Officers using the LPR will do a visual inspection of the cameras before the start of each shift and report any damage to a supervisor.

4. Requests to review LPR data

- A. Any request to review LPR data that has been archived, shall be made to the Lieutenant or his designee. The Lieutenant shall decide on the release of this information on a case by case basis. All approved requests must be related to a law enforcement investigatory purpose.

5. Special Details involving LPR

- A. The Lieutenant will approve all non-traditional details involving the LPR. The following will be considered for said details:
 1. Appropriate staffing depending on the detail.
 2. Outside agencies may participate.

6. LPR equipped vehicles

- A. Unless an LPR equipped vehicle has been placed out of service, it should be utilized on every tour of duty.

B. It shall be the responsibility of a supervisor or desk officer to ensure that the LPR is utilized on every tour of duty.

C. A copy of the user manual for the LPR shall be kept in the LPR vehicle's in-car computer, accessible through an icon on the desk top of said computer.

D. LPR Maintenance

1. Officers operating the LPR vehicle will check to make sure that the camera lenses are clean at the beginning and end of every shift.
2. If the LPR is not operating properly a supervisor will be notified as soon as possible. The LPR will be taken out of service until such time said defect can be fixed.
3. Any damage to the LPR shall be reported to a supervisor as soon as possible.

4. Hit Verification

- a. All hits will be verified through NYSPIN in accordance with NYSPIN policies and procedures. In the absence of NYSPIN verification, officers will not detain identified vehicles that have shown a hit unless said hit (such as in the case of a missing person) can be verified by other means (i.e., confirm with originating agency)
- b. If officers receive hits on unoccupied vehicles, a supervisor or in his absence, the desk officer, will determine if immediate action needs to take place or if surveillance is proper.

5. Amber Alert and Missing Child Activations

- a. Upon receiving an Amber Alert a supervisor or the desk officer, will immediately ensure that the information from said alert is first verified and then enter said information into the LPR.
- b. Upon entering the information officers using the LPR will proceed to an area where it would be likely to encounter the vehicle of interest (i.e., high traffic area)
- c. Officers should also check the database to see if the vehicle has been encountered in the past. If so the officer will report this information to the investigating agency

6. Coordinated Scheduled Operations

- a. The LPR should be utilized whenever possible to work in concert with other agencies and within the department to assist in targeted details such as seatbelt enforcement, DWI checkpoints, violent crime occurrences (robberies, kidnapping, escapes, murders, etc.)
- b. The development of these types of operations will take into account the following:
 1. Development of plan through a supervisor
 2. Levels of mutual aid
 3. Agencies role and responsibility
 4. Staffing available
 5. Logistical issues