

**COLORADO DIVISION OF CRIMINAL JUSTICE
JUSTICE ASSISTANCE GRANT PROGRAM
2010 LOCAL LAW ENFORCEMENT GRANT APPLICATION**

SECTION I - APPLICANT INFORMATION

RECEIVED BY
JUL 23 2010

PROJECT TITLE:		Automated License Plate Readers	
APPLICANT AGENCY:		Cherry Hills Village Police Department	
Address	2450 E. Quincy Avenue	City, ZIP	Cherry Hills Village, 80113
Contact Name	Jody Sansing	E-mail	jsansing@cherryhillsvillage.com
Telephone	(303)783-2727	FAX	(303)761-9386
Type of government (check one): ☒ City/Town ☐ County ☐ Indian Tribe			
Federal Employer ID Number	8 4 6 0 0 2 6 9 9	Has applicant agency registered with the Central Contractor Registration (CCR) database?	
DUNS NUMBER	0 6 0 6 1 6 7 8 6	☒ Yes (CCR attached) ☐ No	
PROJECT DURATION:		From: 1-01-2011	To: 6-30-2011
TOTAL GRANT REQUEST:		\$10,000	Maximum Award Amount: \$10,000.00 MATCH IS NOT REQUIRED
PROJECT DESCRIPTION (Summarize your project in the space provided) An Automated License Plate Reader (ALPR) system automatically scans the license plates of parked or moving cars as a police cruiser drives past. The license plates are instantly compared with the Colorado Crime Information Center database, and police are notified of any matches. The ALPR system is programmed to identify stolen vehicles/license plates, drivers with active warrants and registered sex offenders. We would like to install the system in two police vehicles in 2011. The cost to equip two police vehicles with ALPR systems is \$10,000.			
PURPOSE AREA: ☒ Law Enforcement			
PROJECT ELIGIBILITY: Justice Assistance Grant Program 2010 Rural Law Enforcement grants may be awarded only to local law enforcement agencies that are NOT eligible to receive JAG Direct Awards from the Bureau of Justice Assistance. A list of these agencies can be found on the Bureau of Justice Assistance website - http://www.ojp.usdoj.gov/BJA/grant/jag10/10CO.pdf JAG Rural Law Enforcement Grants are intended to meet basic law enforcement needs. The following items will NOT be considered for funding: • Law Enforcement Officer Training • In-car Video Equipment • Construction Projects, other than Penal or Correctional Institutions • Electronic Immobilization Devices • Real Estate • Vehicles (excluding police cruisers) • Drug Court Programs • Vessels or Aircraft • Multi-jurisdictional task force activities			

DEMOGRAPHIC INFORMATION:	List primary cities and counties to be served: City of Cherry Hills Village; Arapahoe County	
	Judicial District(s) (Identify by District Number): 18	
	Total # of active officers: 22	Average # of officers deployed per shift: 3
	Are patrol vehicles taken home by officers: ☐ Yes ☒ No	

Application Due Date: August 6, 2010 at 3:00 p.m.
Submit your application to:
Division of Criminal Justice
Attn: OAJJA - 2010 LLEG APP
700 Kipling Street, Suite 1000
Denver, CO 80215

State Use Only	
App #	10-4-1
Grant#	28-SI-10-4-1
Award Amount	5,000

SECTION II - PROJECT DESCRIPTION

1. PROBLEM STATEMENT

Describe the problem that the project will address. Use and give local data/examples when possible (Limit response to space provided – one-half page)

The Cherry Hills Village Police Department has within its jurisdiction numerous major arterial roadways including E. Hampden Avenue and E. Belleview Avenue. These roadways are routinely traveled by criminal offenders before, during and after a criminal event has taken place. Currently, our officers must observe a traffic violation in order to initiate a random stop on these vehicles. Our police department has also found that criminal offenders often use stolen vehicles or vehicles with stolen license plates during the ongoing commission of other crimes in our jurisdiction to include burglaries and motor vehicle thefts.

2. PROJECT PLAN – GOALS AND OBJECTIVES

Describe the plan to accomplish your project using Goals and Objectives. Limit your project to one or two goals. Each goal typically has one to three objectives. Each objective should be time-framed, measurable and realistic. (Limit to space provided – one-half page)

The overall goal of Automated License Plate Reader system is to allow for a more proactive approach in the apprehension of criminals prior to the commission of further crimes in our city and neighboring jurisdictions. The first objective is to purchase and install the ALPR system in two patrol vehicles. The second objective is to increase the apprehension of wanted criminal offenders and the recovery of stolen vehicles. The final objective is to decrease local criminal activity. The overall goal and accompanying objectives can be measured over time by monitoring the number of individuals apprehended with the system, as well as the number of stolen vehicles recovered, which were attributed to alerts from the ALPR system. These numbers can be correlated with yearly criminal activity statistics to determine if the system is having a positive impact on specific crimes in the area.

GOAL 1: Apprehend criminals prior to the commission of further crimes in our city and neighboring jurisdictions	OUTCOME & TIME FRAME
OBJECTIVE 1.1: Purchase/install two (2) ALPR systems	January-March, 2011
OBJECTIVE 1.2: Increase detection/apprehension of stolen vehicles and wanted criminal offenders	Increase in offender apprehension and recovery of stolen vehicles by June 2011.
OBJECTIVE 1.3: Decrease local criminal activity associated with vehicles detected by ALPR system.	Decrease in local crime by June 2011.
GOAL 2:	OUTCOME & TIME FRAME
OBJECTIVE 2.1	
OBJECTIVE 2.2:	
OBJECTIVE 2.3:	

SECTION III – BUDGET
A. Budget Table

1. PERSONNEL/OVERTIME	TOTAL
	\$
	\$
	\$
	\$
Subtotal	\$
2. SUPPLIES AND OPERATING (e.g., office supplies, software (regardless of cost), training materials, research forms, telephone, tuition, normal equipment maintenance contracts, postage, etc.)	TOTAL
	\$
	\$
	\$
Subtotal	\$
3. TRAVEL (Itemize travel expenses for project personnel by purpose (e.g., to attend training sessions, to transport clients, etc.)	TOTAL
	\$
Subtotal	\$
4. EQUIPMENT (per unit cost greater than \$5,000 and expected durability greater than one year)	TOTAL
Data 911 automated License Plate Reader System (\$5,000 each x 1)	\$ 5,000
Subtotal	\$ 5,000
5. CONTRACTED, CONSULTANT AND PROFESSIONAL SERVICES	
	\$
	\$
Subtotal	\$
TOTAL OF BUDGET REQUEST	\$ 5,000

B. Budget Narrative Explain how the costs were determined and justify the need for each of the requested line items.

We are currently looking at an Automated License Plate Reader system provided by Data911, the vendor of our mobile laptop computers and mobile video recording systems. This system will integrate with equipment already installed in our police vehicles utilizing our current camera and monitor. A financial analysis illustrated that this is the most cost effective solution as individual ALPR systems cost approximately three times the amount of the Integrated system. Data 911 provided a proposed cost of \$5,000 for each unit and the police department will be responsible for the cost of installation.

SECTION IV - FINANCIAL MANAGEMENT

- A. Has a copy of your last independent audit or financial review been previously submitted to DCJ? YES / X NO. If YES, to which program? _____
If audit last provided to DCJ is older than one year, include one copy of the most recent audit or financial review, including any management report or other auditor comments in the appendix. Also, if there were findings, please attach the audit resolutions and/or corrective action plan.
- B. Does your agency expend over \$500,000 from combined federal sources in a year? YES / X NO
If YES, attach a copy of the A-133 audit, including audit resolutions and/or corrective action plan.
- C. Please respond to the following questions about whether your accounting system meets the criteria for managing federal grant funds. (These questions cover areas that will be monitored by DCJ staff during site visits or through other reporting mechanisms. They are not intended to be all inclusive and do not substitute for the agency's responsibility to meet all federal and state requirements for these grant funds.)

☒ YES	☐ NO	Does your accounting system separate ALL revenues and expenditures by funding source?
☒ YES	☐ NO	Does your system track revenues and expenditures for each grant award separately through a sub-ledger system?
☒ YES	☐ NO	Does your system allow expenditures to be classified by the broad budget categories listed in the approved budget in your grant, i.e. Personnel, Supplies and Operating, Travel, Equipment and Professional Services?
☒ YES	☐ NO	Do you reconcile sub-ledgers to your general ledger at least monthly?
☒ YES	☐ NO	Do you mark your invoices with the grant number?
☒ YES	☐ NO	Do you maintain time sheets, signed by the employee and supervisor for each employee paid by DCJ grant funds?
☒ YES	☐ NO	Do you have written financial policies and procedures in place?
☒ YES	☐ NO	Do you have accounting internal controls in place, such as separation of duties, two signatures on certain checks, reconciliations or other reviews?

If you answered "No" to any questions above, please provide an explanation.