



505 Fifth Avenue, Suite 901
Des Moines, IA 50309-2316
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Transmitted by First Class Mail to:

Public Records Custodian
Iowa Department of Transportation
Office of the Director
800 Lincoln Way
Ames, IA 50010

July 30, 2012

Re: Public Records Request // Automatic License Plate Readers

To Whom It May Concern:

This letter is a request under the Iowa Code Chapter 22 by the American Civil Liberties Union Foundation of Iowa, Inc. The ACLU of Iowa defends and promotes individual freedoms and rights recognized under the U.S. and Iowa constitutions.

Background of Request

This request seeks records regarding automatic license plate readers (ALPRs). ALPRs are also sometimes referred to as Automatic Vehicle Identification, Car Plate Recognition or License Plate Recognition equipment and/or software. This records request uses ALPR in reference to any of this technology.

Records Requested

Please provide copies of the following records created from January 1, 2006 to the present:

1. All records regarding all federal funds your agency has sought or received if any portion of the funds is for ALPR equipment or systems. ALPR equipment or systems include ALPR units, databases containing ALPR data, and programs used to analyze ALPR data;
2. All records regarding which police departments or other agencies received or purchased ALPR equipment or systems using funds from grants managed, arranged or assisted by your office;

3. All records regarding any requirements imposed by federal granting agencies with respect to ALPR equipment or systems, and any records describing any requirements imposed upon state and local police by your agency with respect to ALPR;
4. All records regarding any regional databases, data mining programs or other computerized management systems into which ALPR data from two or more police departments or public safety agencies is deposited, including any training materials, policies, internal guidelines or procedures that govern access to, use of or auditing of said systems, including any federal guidelines or regulations which may be applicable to any such program;
5. All records regarding the purchase or sale of ALPR data to any entity; and
6. All records regarding data sharing agreements that include ALPR data with any agency of the federal government, including but not limited to memoranda of understanding/agreement between your agency and any division or department of the U.S. Department of Justice, U.S. Department of Homeland Security, U.S. Department of Transportation, the Federal Aviation Administration and Department of Defense.

We would prefer electronic copies. DVDs are a preferred format. Additionally, because the ACLU of Iowa is a non-profit public interest organization and a fee waiver in this case serves the public interest, we request a fee waiver. If such a waiver is denied, we will reimburse you for the reasonable cost of copying per statute. Please inform us in advance if the projected cost will be greater than \$50.

If you are unable to comply with all or part of this request, please contact us to discuss options. Under Iowa Code Chapter 22, a reasonable delay shall not exceed twenty days, and ordinarily should not exceed 10 business days. Any assertion of a privilege against disclosures of the information requested should be made in writing and within that period.

If there are any other questions, please feel free to contact Rita Bettis at (515) 243-3988 ext. 15, or rita.bettis@aclu-ia.org.

Thank you for your prompt attention to this matter. Please furnish all applicable records to:

American Civil Liberties Union of Iowa
505 5th Avenue, Suite 901
Des Moines, Iowa 50309

Respectfully,

R. Ben Stone
Executive Director
ACLU of Iowa Foundation, Inc.

cc: Tom Miller, Attorney General