



**CITY OF EAST PALO ALTO
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Sent via e-mail

August 9, 2012

Chris Conley
Technology and Civil Liberties Project
American Civil Liberties Union of Northern California
cconley@aclunc.org
415-621-2493 ext. 308

RE: Public Records Act Request re: Automatic License Plate Readers

Dear Chris Conley:

This letter is in response to your letter dated July 31, 2012 requesting information and documents pertaining to automatic license plate readers.

Records Requested:

1. All records regarding policies, practices and procedures for procuring and using automatic license plate reader (ALPR) technology, and for storing, accessing and sharing data obtained through ALPR technology;
2. All records regarding the procurement of ALPR technology...
3. All records regarding the use of ALPR technology...
4. All records regarding the storage of data obtained using ALPR technology...
5. All records regarding access to ALPR data...
6. All records regarding the sharing of data obtained through ALPR technology...
7. All records regarding obtaining ALPR data from third parties, including which databases your agency can access...
8. All training materials used to instruct members of your agency in ALPR deployment and use, data management, or operation of automated records systems that contain ALPR data to which any member of your agency has access, including regional or shared ALPR databases.

In order to search for, collect and appropriately examine the requested records, we will need the additional 14 days to respond, according to the California Public Records Act (CPRA) guidelines, Government Code Section 6253(c). We should have the information to you by August 27, 2012.

If you have any questions, please contact me at 650-853-5939.

Sincerely,

Elizabeth Lam
Community Service Officer
East Palo Alto Police Department
cc: City Attorney's Office