



governor@ks.gov

Office of the Governor

Sam Brownback, Governor

November 20, 2012

Mr. Doug Bonney
Chief Counsel and Legal Director
ACLU of Kansas and Western Missouri
3601 Main Street
Kansas City, MO 64111

Dear Mr. Bonney:

I write in response to your request under the Kansas Open Records Act (KORA), K.S.A. 45-215 for records of the Kansas Criminal Justice Coordinating Council (KCJCC) relating to Automatic License Plate Readers.

Enclosed are documents responsive to items 1, 2, and 3 in your letter. We did not locate documents specific to items 4, 5, and 6 in your letter.

If you have any questions, please do not hesitate to contact our office.

Sincerely,


Jennifer Cook
Administrator

Enclosures

NOV 27 2012

Governor's Grants Program
900 SW Jackson Street, Room 304 North
Topeka, KS 66612-1220
Voice (785) 291-3205 * Fax (785) 291-3204

Attachment 4

ABSTRACT

Kansas Grant Application Number 2010-H4712-KS-DJ

Applicant's Name:

Office of the Governor of Kansas

Title of Project:

Kansas Federal Edward Byrne Memorial Justice Assistance Grant (JAG)

Goal of the Project:

The overall goal of the Kansas JAG program is to strengthen partnerships for safer communities and enhance the state's capacity to prevent, solve and control crime.

Strategies:

Kansas will award JAG funds to state and local agencies that support and implement the JAG seven purpose areas in preventing and responding to crime. The JAG funds will address crime through the provision of services directly to individuals and/or communities and by improving the effectiveness and efficiency of criminal justice systems, processes and procedures.

Attachment 2**BUDGET & BUDGET NARRATIVE**
Kansas Grant Application Number 2010-H4712-KS-DJ**Grant Award \$3,192,378**

Budget Category	Amount
A. Personnel	\$ 188,312
B. Fringe Benefits	\$ 59,467
C. Travel	\$ 11,600
D. Equipment	\$ -0-
E. Supplies	\$ 1,040
F. Construction	\$ -0-
G. Consultants/Contracts	\$ 21,943
H. Other Costs (includes communications, printing, copier lease, rent, computer support and software maintenance, dues/memberships, etc.)	\$ 36,876
Total Direct Costs	<u>\$ 319,238</u>
I. Indirect Costs	\$ -0-
TOTAL FEDERAL ADMIN.	<u>\$ 319,238</u>

PASS THROUGH FUNDS FOR SUBGRANTEESPass-through amount **\$2,873,140**

The FFY 2010 JAG funds will be used for the seven purpose areas. Funds will be used for state and local initiatives, technical assistance, training, personnel, supplies, information systems for criminal justice, etc. Funds will support law enforcement programs, prosecution & court programs, prevention & education program, corrections and community corrections programs, drug treatment & enforcement programs, planning & technology improvement programs and crime victim and witness programs (other than compensation).

December 16, 2010

Deborah Cooper
Office of Civil Rights
U. S. Department of Justice
Office of Justice Programs
Office for Civil Rights
810 7th Street, N.W. Room 8136
Washington, D.C. 20531

RE: EEOB Subgrantee Certification Forms
Grant Award: 2010-DJ-BX-0014

Dear Mr. Alston:

Enclosed please find the Certification form on behalf of the Kansas recipients of the above referenced grant award. It should be noted that the grant number cited on the forms is a state grant award number.

If you have any questions or need addition information, please do not hesitate to contact me at 785-291-3205.

Sincerely,

Julienne Maska, Administrator
Governor's Grants Program

Enclosures

August 2, 2010

Michael L Alston
Director, Office of Civil Rights
U. S. Department of Justice
Office of Justice Programs
Office for Civil Rights
810 7th Street, N.W. Room 8136
Washington, D.C. 20531

RE: EEOP
Grant Award: 2010-DJ-BX-0014

Dear Mr. Alston:

Enclosed please find the Certification form on behalf of the Office of the Kansas Governor. The office has less than 50 employees and therefore no EEOP is required.

If you have any questions or need addition information, please do not hesitate to contact me at 785-291-3205.

Sincerely,

Julienne Maska, Administrator
Governor's Grants Program

Enclosure

Attachment 1

PROGRAM NARRATIVE **Kansas Grant Application Number 2010-H4712-KS-DJ**

The Kansas Governor is the chief executive officer of the state and designated the grants program staff to serve as the State Administering Agency (SAA) for the Federal Edward Byrne Memorial Justice Assistance Grant (**JAG**) Program. The Kansas Criminal Justice Coordinating Council (KCJCC) is responsible for overseeing criminal justice issues in the state. The KCJCC is representative of the Governor, the Chief Justice of the Supreme Court, the Attorney General, the Secretary of Corrections, the Commissioner of the Juvenile Justice Authority, the Kansas Highway Patrol Superintendent and the Director of the Kansas Bureau of Investigation. The KCJCC is charged with prioritizing the purpose areas for funding and determining grant awards. Through the dedicated and knowledgeable members of the KCJCC, strategies and approaches have been developed to prevent, as well as control, violent and drug-related crimes. The **JAG** Program will assist the state in implementing and enhancing its efforts in addressing these issues. The Governor's Grants Program serves as the SAA and provides staffing to the KCJCC.

Kansas, like many states, is faced with financial restraints, which ultimately affects state and local units of government. The state, as well as local communities, maximizes every dollar to assist in the effort to combat violent and drug-related crimes. The **JAG** Program is a source of funding to assist state and local units of government, as well as community-based programs, in addressing these issues. Without federal funding assistance, the criminal challenges would escalate. Kansas has improved its enforcement efforts in the areas of interdiction, adjudication and prevention of crime due to this grant program.

The KCJCC met to discuss development of its strategic planning process. It was determined to bring in a consultant/facilitator to assist the KCJCC in updating and enhancing its framework for a comprehensive and strategic justice plan. The KCJCC outlined the following process for achieving this plan:

- Determine an outside facilitator to meet with the KCJCC to outline priorities;
- Survey criminal justice entities and local community partners based on these priorities and determine other priorities;
- Review data analysis;
- Identify evidence-based and promising programs; and
- Time-line for completion is Nov. 1, 2010.

The KCJCC met to finalize the grant application process and determined the limitations on the grant funds. Once the Governor's Office receives approval of the **JAG** award, the state grant awards will be made by the KCJCC. The KCJCC will obligate 100 percent of the pass through funds no later than July 19, 2010, if eligible and approved applications are warranted. Any grant funds not obligated, will be made available the following year for grant awards. The grant award period for the Kansas **JAG** Program is July 1 through June 30.

3. Prevention and education programs

Goal: To provide resources for prevention of crime.

Very limited funds are available to assist communities with prevention efforts. Numerous law enforcement agencies have developed prevention programs around neighborhood watch and school resource officers. Also, a number of agencies have worked with private partners in developing training for businesses and communities regarding illegal drugs. Additional resources are needed to build on the existing efforts of state and local communities. **JAG** funds will help alleviate the barriers that prevent these types of programs from operating.

Performance Measures:

- Number of state initiatives planned and implemented.
- Number of local initiatives planned and implemented.
- Number of JAG funded FTEs.
- Amount of grant award expended on training.
- Number of trainings requested and performed.
- Number of criminal justice/professional personnel trained.
- Number of defined groups receiving services through prevention efforts.

4. Corrections and community corrections programs

Goal: To assist state and local corrections programs in working with offenders and crime victims.

Grant funds provide staffing which assists with oversight of non-violent offenders in providing opportunities to monitor the offender in the community. **JAG** funds will help with programs to improve the corrections system and provide additional correctional resources, including treatment in prisons and jails, intensive supervision programs and long-range corrections and sentencing strategies. Funding also will assist in providing alternatives to detention, jail and prison for persons who pose no danger to the community.

Performance Measures:

- Number of state initiatives planned and implemented.
- Number of local initiatives planned and implemented.
- Number of JAG funded FTEs.
- Amount of grant award expended on training.
- Number of trainings requested and performed.
- Number of criminal justice/professional personnel trained.
- Number of program slots offered through initiatives.
- Number of offenders in programs.
- Type of programs offenders participated.
- Recidivism rates of offender during and after program completion.

5. Drug Treatment and Enforcement Programs

Goal: To continue efforts that address treatment efforts as an alternative to incarceration.

Funding for alternatives to incarceration is a critical resource need, as well as having adequate funds to treat offenders while incarcerated. Treatment options are critical to help treat adult and

driving or other substance abuse, parents of murdered children and other programs that assist victims and witnesses of crime.

Performance Measures:

- Number of state initiatives planned and implemented.
- Number of local initiatives planned and implemented.
- Number of JAG funded FTEs.
- Number of criminal justice/professional personnel trained.
- Number of victims/witnesses served.
- Types of services provided to victims/witnesses.
- Number of participants who were provided a safety plan and state a positive result due to the services received.

General performance measures for all purpose areas if applicable and based on approved grant awards:

- Percent change in number of individuals arrested by crime type.
- Expected change in arrests.
- Percent change in reported crime rates in a community by crime type.
- Expected change in crime rate will be determined based on approved grant awards.
- Percent change in victimization crime rates among targeted individuals.
- Expected change in victimization.
- All subgrantees will be required to report on accomplishments, problems/barriers in achieving results, major activities planned and monitoring of grant project both fiscally and programmatically.

Information on the performance measures will be collected and reported through the PMT process, as well as monitored through quarterly narrative reports. The PMT requirements and data collection will be included in reporting data outcomes on the JAG Program.

COORDINATION EFFORTS

In implementing the JAG Program, Kansas recognizes that state agencies, local governments, tribal governments, and nonprofit, community and faith-based organizations must collaborate and cooperate in order to impact drug and violent crime. In order to develop and identify priorities for funding, the KCJCC reviewed a variety of current and pertinent data. The KCJCC members work closely with other federal agencies and initiatives to combat violent crime and drug-interdiction efforts. They are affiliated with the U.S. Attorney's Office, Federal Bureau of Investigation, National Corrections Association, Federal Drug Enforcement Agency and the U.S. Department of Homeland Security on a regular basis.

Kansas Criminal Justice Information System Committee

The Kansas Legislature created the Kansas Criminal Justice Information System Committee in 2003, formerly known as the Law Enforcement Telecommunications Committee. The

Kansas Substance Abuse Policy Board

The KCJCC established the Kansas Substance Abuse Policy Board to consult and advise the KCJCC on issues and policies pertaining to the treatment, sentencing, rehabilitation and supervision of substance abuse offenders. A report was presented to the Governor, Attorney General, Kansas Legislature, Chief Justice of the Kansas Supreme Court and KCJCC members in January 2009. Based on the report, a permanent DUI Commission was formed by the Kansas Legislature and submitted a report during the 2010 Legislative session and a final report with recommendations will be completed for the 2011 Legislative session.

Governor's Council on Homeland Security

The Governor established the Kansas Homeland Security Council to coordinate efforts regarding terrorism. This Council is comprised of various state agencies directly involved in security and terrorism issues. The KCJCC and staff work closely with these agencies and the Kansas Homeland Security Council regarding federal grants to avoid duplication of effort.

Other Federal Grant Coordination

The KCJCC also is responsible for overseeing other criminal justice federal funding made available to Kansas through the U.S. Department of Justice: National Criminal History Information Program; Paul Coverdell National Forensic Sciences Improvement Act; Residential Substance Abuse Treatment Program; and the Bulletproof Vest Partnership Program. In addition to staffing the KCJCC and the day-to-day management of the various federal grants, the Governor's Grants Program also oversees other U.S. Department of Justice grant programs, including the Victims of Crime Act Victim Assistance Program and S.T.O.P. Violence Against Women Act, the Federal Grants to Encourage Arrest Policies and Enforcement of Protection Orders and the Federal Safe Havens: Supervised Visitation and Safe Exchange Program. The program also administers grants from the U. S. Department of Education and U. S. Department of Health and Human Services. Therefore, Kansas continues to provide a coordination of services and avoids duplication of effort.

Attachment 3

REVIEW NARRATIVE State of Kansas Certification Kansas Grant Application Number 2010-H4712-KS-DJ

Review and Comment

The JAG application was reviewed by the Kansas Criminal Justice Coordinating Council (KCJCC) on May 12, 2010. The KCJCC is the designated body established by K. S. A. 74-9501 and amendments thereto.

KANSAS STRATEGY FOR 2010-2014

For The

**EDWARD BYRNE MEMORIAL JUSTICE
ASSISTANCE GRANT (JAG) PROGRAM**



Prepared By The

KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

Approved November 2010

KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

Roger Werholtz, Chair
Secretary of Kansas Department of Corrections

JaLynn Copp, Vice Chair
Kansas Governor's Designee

Tom Beall
Kansas Attorney General's Designee

Robert E. Blecha
Director of Kansas Bureau of Investigation

Dennis A. Casarona
Acting Commissioner of Kansas Juvenile Justice Authority

J. Russell Jennings
Former Commissioner of Kansas Juvenile Justice Authority

Justice Marla Luckert
Chief Justice of Kansas Supreme Court Designee

Colonel Terry Maple
Kansas Highway Patrol Superintendent

OVERVIEW

The Kansas Criminal Justice Coordinating Council (KCJCC) is responsible for overseeing the criminal justice federal funding made available to Kansas through the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The KCJCC is representative of the Governor, Chief Justice of the Supreme Court, Attorney General, Secretary of Corrections, Commissioner of the Juvenile Justice Authority, Superintendent of the Kansas Highway Patrol and Director of the Kansas Bureau of Investigation. The Governor's Grants Program provides the staffing to the KCJCC and the day-to-day management of the federal grants for the KCJCC.

The KCJCC is charged with developing the Kansas Strategy, prioritizing purpose areas for funding and determining grant awards. Through the dedicated and knowledgeable members of the KCJCC, strategies and approaches have been developed to prevent, as well as control violent and drug-related crimes. The Federal Edward Byrne Memorial Justice Assistance Grant (JAG) Program assists the State in implementing and enhancing its efforts in addressing these issues.

The delivery and quality of services regarding the state strategy is contingent on activities to ensure the strategy is incorporated and impacted throughout the state. These activities include continued planning with the KCJCC, the Kansas Task Force Addressing Methamphetamine and Illegal Drugs, the Kansas Criminal Justice Information System (KCJIS) committee, as well as other task forces and groups examining criminal justice issues. The Governor's Grants Program assists the KCJCC in developing, updating and implementing the JAG strategy through surveys and needs assessment; coordination with stakeholders including federal, state and local organizations; training efforts; publication of materials; and development of protocols.

The Kansas Sex Offender Policy Board was created to consult and advise the KCJCC on issues and policies relating to the treatment, sentencing, rehabilitation, reintegration and supervision of sex offenders. The Board presented a report to the KCJCC, Governor, Attorney General, Chief Justice of the Supreme Court and the 2007 Legislature on public notification pertaining to sex offenders, restrictions on the residence of released sex offenders, utilization of electronic monitoring and the management of juvenile sex offenders. In addition, the Sex Offender Policy Board developed and submitted a report on the treatment and supervision standards for sex offenders, suitability of lifetime release supervision and safety education and prevention strategies for the public to the KCJCC, Governor, Attorney General, Chief Justice of the Supreme Court and 2008 Legislature.

The Governor and the 2008 Legislature established the Kansas Substance Abuse Policy Board under the supervision of the KCJCC to consult and advise the KCJCC on issues and policies pertaining to the treatment, sentencing rehabilitation and supervision of substance abuse offenders. The Substance Abuse Policy Board submitted its report to the 2009 Kansas Legislature, which took action on creating the DUI Commission based on the recommendations of the report.

In an effort to address the methamphetamine problem in the state and decrease the number of meth laboratories, the KCJCC formed the Kansas Task Force Addressing Methamphetamine and Illegal Drugs to develop new ideas and strategies regarding education and training, summits addressing meth problems, treatment, drug interdiction and legislation to concentrate on the methamphetamine and illegal drug problems in Kansas. One of the first initiatives of the task force was the passage of the Sheriff Matt Samuels Chemical Control Act in 2005. The task force also hosted numerous meth summits throughout the state. In 2010, the task force supported the development of an application and received funding for a statewide coordinator from the Federal Rural Law Enforcement Methamphetamine Initiative.

The KCJIS committee is responsible for maintaining and implementing necessary upgrades to the state's criminal justice information system to assist law enforcement, prosecutors, courts and corrections organizations. KCJIS is a statewide function for criminal justice entities, however the KBI (Kansas Bureau of Investigation) provides the management of the system.

The KCJCC works closely with these groups to enhance the criminal justice system, improve public safety and support crime victims services and drug and violent crime prevention programs throughout Kansas.

DATA AND ANALYSIS

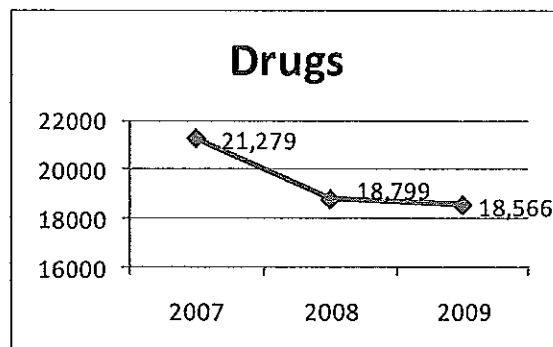
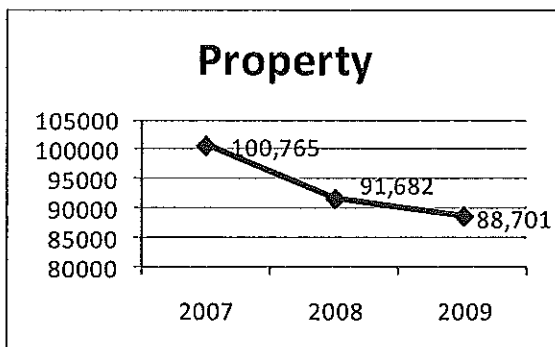
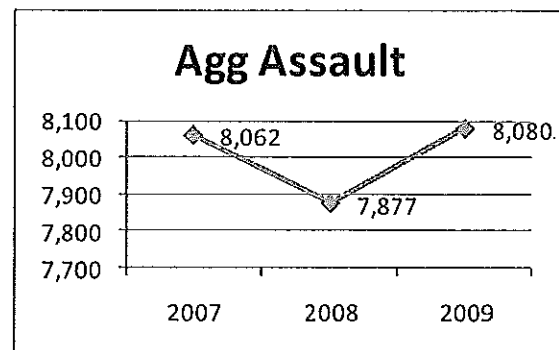
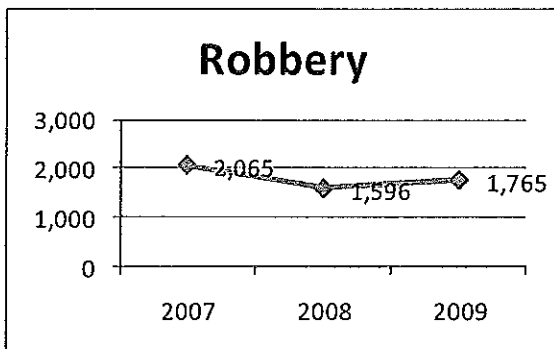
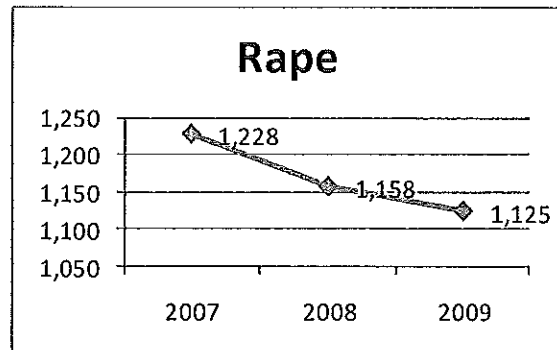
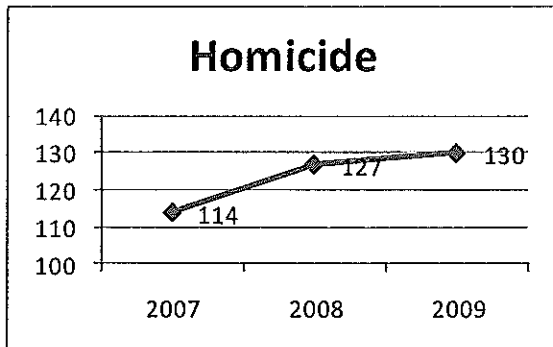
Violent crime trends in Kansas support the continued need for criminal justice programs enhancing criminal justice information systems, investigations, prosecutions and corrections efforts. The state has seen an increase in the number of reported homicides from 114 in 2007 to 130 in 2009. However, other major crimes have shifted with the number of reported rapes declining 1,228 in 2007 to 1,125 in 2009. Robberies decreased from 2,065 in 2007 to 1,765 in 2009. Aggravated assaults showed a slight increase from 8,062 in 2007 to 8,080 in 2009. Charts showing the crime trends are in appendix A for 2007-2009. In addition, 16,435 juvenile offenders were arrested. And, law enforcement agencies responded to 23,864 domestic violence related calls in 2009.

Data related to illegal drug production, availability and abuse consistently shows Kansas has a serious problem. Interstates 70, 135, and 35 run through many of Kansas' major cities and foster illicit drug transportation and distribution. In addition, these interstate highways are three of the most active overland routes for drug transportation in the United States. The number of reported drug offenses has declined from 21,279 in 2007 to 18,566 in 2009.

While state criminal justice agencies have been able to stem the tide with regard to many illegal drugs, statewide data shows methamphetamine continues to be the most prolific drug problem in Kansas. The need for criminal justice programs focusing on methamphetamine enforcement, treatment and prevention is critical in order to prevent further escalation of the problem. While the reported data shows a decline in major crime categories except for homicide, there is a critical issue of not all reports being filed by law enforcement agencies. Without all law

enforcement agencies reporting crime data, the state cannot address the crime issues it faces as effectively as it could with complete and accurate data. Timely, complete and accurate data is key to making better and more accurate decisions regarding the criminal justice system and its response to crime. In addition, the computerized systems linking law enforcement, prosecutors, courts and adult and juvenile corrections must be modernized and improved to ensure quality, accuracy and timeliness of criminal justice records.

Crime Index/Drug Offenses: Statewide 2007-2009



Drug Sources and Availability

Data concerning the prevalence and availability of illegal drugs is crucial to understanding the problems the criminal justice system faces. Statistical indicators show the production, distribution and abuse of illicit drugs pose a serious threat in Kansas. Dodge City, Garden City, Liberal, Kansas City, Topeka and Wichita are drug distribution centers in the state and transit areas for drugs transported to other states. Kansas' highways facilitate illicit drug transportation and distribution. Interstates 70, 135, and 35 are three of the most active overland routes for drug transportation in the United States. The number of air passengers and cargo passing through Kansas provides drug traffickers with an additional means of transporting illicit drugs. Two major airports serve Kansas, the Kansas City International Airport in Kansas City, Missouri and the Wichita Mid-Continent Airport. In addition, more than 140 local airports and landing strips in Kansas provide drug traffickers the opportunity to transport drugs via private aircraft. Kansas also has more than 5,500 miles of operational railroad which drug traffickers also use to transport drugs into and through the state.

Crime Victimization

The impact of crime victimization is widespread, affecting Kansans in all walks of life, in both rural and urban areas. In 2002, the Docketing Institute of Public Affairs at Fort Hays State University conducted a phone survey of 1,250 adults living in Kansas. The purpose of the survey was to identify crime victims' needs and assess the prevalence of crime victimization in Kansas. The survey results showed nearly half (47.9 percent) of the respondents' households had experienced crime victimization. Nearly a fourth (23.5 percent) indicated they or a member of their household had been the victim of a personal crime (robbery, stalking, child abuse, battery, DUI, rape or homicide) in Kansas within the last 10 years.

Kansas needs a seamless continuum of responses, services and support for all crime victims. This can only be realized through a collective and coordinated effort among providers responding to crime to ensure a continuity of advocacy services for crime victims. Appropriate services need to be provided to all crime victims regardless of the victim's socioeconomic status, age, native language, disability or urban or rural residence.

These services should be consistent among crime victims and across all communities. To do this, Kansas needs greater levels of coordination among current providers and a seamless continuum of services and support. Services should focus on victims' safety, access to the criminal justice system, support and representation both in urban and rural settings.

Violent Crime Trends

MURDER

	Number Reported	Adults Arrested	Juveniles Arrested
2007	114	63	10
2008	127	65	5
2009	130	69	17

Source: KBI Crime Statistics (Please note that these numbers differ slightly from those reported for the State of Kansas by the FBI. This is due to the fact that at the time data was provided to the FBI, some agencies had not reported, reported partial data or reported summary data.)

RAPE

	Number Reported	Adults Arrested	Juveniles Arrested
2007	1,228	211	53
2008	1,158	203	47
2009	1,125	200	42

Source: KBI Crime Statistics (Please note that these numbers differ slightly from those reported for the State of Kansas by the FBI. This is due to the fact that at the time data was provided to the FBI, some agencies had not reported, reported partial data or reported summary data.)

ROBBERY

	Number Reported	Adults Arrested	Juveniles Arrested
2007	2,065	341	83
2008	1,596	341	75
2009	1,765	423	94

Source: (Please note that these numbers differ slightly from those reported for the State of Kansas by the FBI. This is due to the fact that at the time data was provided to the FBI, some agencies had not reported, reported partial data or reported summary data.)

AGGRAVATED ASSAULT/BATTERY

	Number Reported	Adults Arrested	Juveniles Arrested
2007	8,062	2,264	370
2008	7,877	2,158	325
2009	8,080	2,321	325

Source: KBI Crime Statistics (Please note that these numbers differ slightly from those reported for the State of Kansas by the FBI. This is due to the fact that at the time data was provided to the FBI, some agencies had not reported, reported partial data or reported summary data.)

DUI

	Adults Arrested	Juveniles Arrested
2007	15,708	336
2008	15,810	296
2009	17,110	248

Source: KBI Crime Statistics (Please note that these numbers differ slightly from those reported for the State of Kansas by the FBI. This is due to the fact that at the time data was provided to the FBI, some agencies had not reported, reported partial data or reported summary data.)

DRUGS

	Number Reported	Adults Arrested	Juveniles Arrested
2007	21,279	9,149	1,542
2008	18,799	7,849	1,383
2009	18,566	8,801	1,330

Source: KBI Crime Statistics (Please note that these numbers differ slightly from those reported for the State of Kansas by the FBI. This is due to the fact that at the time data was provided to the FBI, some agencies had not reported, reported partial data or reported summary data.)

DOMESTIC VIOLENCE

	Number of Incidents	Number of Adult Homicides
2007	22,429	17
2008	21,500	19
2009	23,864	35

Source: KBI Report on Domestic Violence and Rape Statistics in Kansas As Reported By Law Enforcement Agencies.

PROTECTION FROM ABUSE (PFA) AND PROTECTION FROM STALKING (PFS)

	NUMBER OF PFA FILINGS	NUMBER OF PFS FILINGS	STALKING VIOLATIONS
2007	7,903	4,159	200
2008	7,963	4,508	480
2009	8,391	4,756	820*

Source: KBI Report on Domestic Violence and Rape Statistics in Kansas As Reported By Law Enforcement Agencies. *Increase is largely due to new statutory definition of stalking.

RESOURCE NEEDS

Kansas is faced with financial restraints, which ultimately impacts state and local units of government. The State, as well as local communities, must maximize every dollar to combat violent and drug-related crimes. The JAG Program will provide the only dedicated source of funding to assist state and local units of government, nonprofit, faith-based and community organizations in addressing these issues. Criminal issues will escalate without this federal funding. In prior years, the Edward Byrne Memorial State and Local Law Enforcement Grant Program helped Kansas improve its enforcement efforts in the areas of drug interdiction, adjudication and crime prevention. In addition, grant funds were used to develop a criminal justice information system.

Law enforcement officers, prosecutors and the courts address violent and drug-related crimes daily. Grant funds are and will be used to equip law enforcement officers with the necessary tools to keep communities safe. Equipment is essential for officers in addressing crime and JAG funds assist officers with current and reliable resources to help them perform their jobs.

Prosecutors and courts need assistance in having specialized staff to ensure that those who commit crimes are held accountable. The JAG Program provides county and district attorneys offices with the funds to hire those who emphasize and concentrate on a particular area of crime. This funding source also will allow prosecutors and courts to hire crime victim advocates to assist those who have been victimized.

Very limited funds are available to assist communities with prevention efforts. Numerous law enforcement agencies have developed prevention programs around neighborhood watch, D.A.R.E., and school resource officers. Also, a number of agencies have worked with private partners in developing training for businesses and communities regarding meth and illegal drugs. Additional resources are needed to build on the existing efforts of state and local communities. **JAG** funds will help alleviate the barriers that prevent these types of programs from operating.

Funding for alternatives to incarceration is a critical resource need, as well as having adequate funds to treat offenders while incarcerated or in their communities. The Kansas Sentencing Commission, as one of its statutory duties, projects the growth of the inmate population, determining when it will exceed capacity and making recommendations to adjust or reduce prison admissions. As Kansas' prisons were reaching capacity, the 2003 Kansas Legislature enacted Senate Bill 123, which provides treatment for certain non-violent drug offenders. The goal of the bill is to provide community punishment and treatment to non-violent offenders with drug abuse problems in order to address more effectively the revolving door of drug addicts through state prisons, which should be reserved for serious, violent offenders. Treatment may include community-based or faith-based programs and such treatment must include a continuum of treatment options, including detoxification, rehabilitation, continuing care and aftercare and relapse prevention.

(Source: Patricia Biggs, Executive Director, Kansas Sentencing Commission, Senate Bill 123 Training, Power Point presentation).

While more than \$6.3 million dollars of state funding was allocated to pay for this program, there is still a critical lack of resources to treat adult and juvenile offenders with drug problems. The **JAG** Program will help fill the gap in meeting the needs of offenders receiving treatment in their communities and while they are incarcerated.

Grant funds also could assist with specialized monitoring of offenders once they are released from jail and/or prison. These grant funds could help in the efforts to hire probation and parole officers to assist in the oversight of offenders in Kansas communities.

A continued and critical need is to have adequate resources for the Kansas Criminal Justice Information System (KCJIS). Byrne/JAG grant funds have been the primary source for the development and maintenance of the system. Most of the infrastructure is operational, however there are still parts of the system that need to be finalized and updated. There are more than 10,000 users of the system today and maintaining the integrity of the system is important. This cannot be achieved without the use of grant funds. **JAG** funds will ensure that this system is enhanced and maintained to give federal, state and local law enforcement and correctional officials, as well as the general public the information they need to confront crime.

The KCJIS was initiated in the mid 1990's as a result of the establishment of Kansas Sentencing Guidelines and the resulting need for timely and accurate criminal history information. Since the inception, KCJIS has grown beyond this initial objective to one of the leading "integrated" criminal justice information systems in the United States. KCJIS provides the daily operating information used by criminal justice agencies in Kansas and elsewhere.

There are many separate information systems and a variety of users that collectively comprise KCJIS. Some information systems are fully integrated into KCJIS and others have yet to be integrated. The list of users, or "customers," is extensive. All users and agencies are critical to the success of KCJIS as they provide information to and use information from the system.

As funds become available, additional categories of information are added to KCJIS for access by more than 10,000 authorized users. Each user has an individual security device while KCJIS has multiple levels of security, which are transparent to users of the system. As a result of its highly sophisticated security, in 1998 KCJIS became the first statewide criminal justice system authorized to access secure FBI information over the Internet. As a result, KCJIS is capable of providing information to users anywhere in Kansas regardless of the size of the community or agency. Even the smallest agency and community benefit from secure access to KCJIS information.

Effective operation of KCJIS depends upon the ready collection and access to current, complete and accurate information in the system by all authorized parties. An updated KCJIS plan is necessary to provide the guidance and framework from which the activities of multiple agencies will be coordinated and major initiatives funded.

JAG funds are necessary to supplement the state and local efforts to combat drug-related and violent crime, as well as enhance the criminal justice information system. It is essential to continue the efforts in Kansas as we continue to have a positive effect on addressing these important crime issues.

PRIORITIES FOR THE FEDERAL JAG PROGRAM

The Kansas Criminal Justice Coordinating Council is committed to the support of strong functioning information systems that provide timely, accurate, complete, functional criminal history and criminal justice records available to all criminal justice agencies. To do this effectively and efficiently, automated systems within the State must be integrated, through upgrades, maintenance and data sharing. In addition, the Kansas Criminal Justice Information System (KCJIS) must have a permanent home.

Currently the Kansas Bureau of Investigation houses criminal history records and receives all records from law enforcement agencies and dispositions from district and municipal courts and is responsible for the maintenance and support of KCJIS. However, there is no separate budget for KCJIS, either for the KBI or other state agencies that have criminal history data. There must be oversight by KCJCC for KCJIS and a position that has the technical knowledge to provide leadership in the need to keep KCJIS current and upgraded for future technology changes.

Goal:

To improve and enhance Public Safety by collecting, disseminating and integrating the state's criminal justice information system. It is critical that the process address the accurate and timely reporting of records.

Strategies:

- Improve the quality, accuracy and timeliness of criminal justice records
- Support upgrades and maintenance of KCJIS
 - In the past, the State failed to systematically invest in KCJIS, therefore state funding is not reliable.
 - Currently, components of KCJIS are in various stages of development with no reliable funding.
 - There has been progress in the development of KCJIS. At one time, the KCIS partners went in their own direction; now the partners are pulling together. Even with this cooperation, without adequate funding of the critical needs for the system, KCJIS is highly vulnerable.
 - The component systems are outdated. If a component goes down, data is not available, which places the state at risk.
 - The KDOC system does not have a back up or hot site and is very vulnerable.
 - Full Court is a case management system used in 104 counties, with each county's records stored in that county's data base; there is currently no statewide data base of court records. (If funded, it would take three to four years to implement a centralized data system).
- Require law enforcement agencies to submit data and enforce this requirement by not allowing a non-reporting agency to apply for funding. All agencies within the county would be required to comply with the reporting requirement.
- Utilize research and data, including data shared by law enforcement agencies, KCJCC members and KCJIS partners, to evaluate the structure and governance of KCJIS and KCJIS funding. KCJCC is the authority to decide the direction of KCJIS, with input from the KCJIS committee.
- Utilize data-driven evidence (based on a collaborative process) in setting priorities and making funding decisions.
- Reflect on how locals get return on the data, i.e., what is the benefit of data driven results?
- Base funding decisions on data that shows efforts in certain areas. For example, decrease in violence; collaboration to address crime; establishes a need for special units; or task forces to investigate, prosecute, sentence and treat offenders; or provide victim assistance.
- JAG administrative funds should be used to fund a new position that can research the data, analyze the data and determine that projects are meeting the results expected with grant funds.

The JAG Program is one of the major sources of funding to assist state and local units of government and community based programs in addressing drug interdiction, drug treatment services, prevention programs and information technology improvements. Without the federal funding, the criminal challenges would escalate.

As evident by the crime data, continued **JAG** funding will assist agencies not only in crime prevention initiatives but also in providing crime victims assistance services in the investigation and prosecution of their cases. With continued budget cuts at the local and state level, **JAG** funding provides additional resources to enhance the criminal justice system, improve public safety and support crime victims' services and drug and violent prevention programs throughout Kansas.

After careful review of the data and input from key stakeholders, the KCJCC determined the most effective and efficient usage of the limited resources dedicated toward reducing drugs and violent crime in Kansas with the use of the Federal **JAG** Program.

The KCJCC priorities for the 2010-2014 Kansas **JAG** Strategy are:

- Planning, evaluation and technology improvement programs
 - Improve the quality, accuracy and timeliness of criminal justice records.
 - Set aside funding to enhance existing systems each year;
 - Create a permanent "home" for KCJIS with adequate funding and staffing;
 - Require law enforcement agencies to submit accurate and timely data or otherwise be ineligible for JAG funding---this would apply for the county and any city or cities within the county required to submit data;
- Law Enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections
- Drug treatment programs
- Crime victim and witness programs

In order for the KCJCC to have the ability to make better decisions in funding programs and projects to enhance public safety, applicants will be required to show collaborative efforts were made in submitting their JAG applications. These efforts should reflect shared goals, action plans, outcomes, and specific contributions and commitment of partners that include sound data, evidence based services, evaluation that shows progress and results on the project.

COORDINATION EFFORTS

In implementing the **JAG** Program, Kansas recognizes state agencies, local governments, tribal governments and non-profit, faith-based and community organizations must collaborate and cooperate in order to impact drug and violent crime. In order to develop a state strategy and identify priorities for funding, the KCJCC reviewed a variety of current and pertinent data.

KCJCC members work closely with other federal agencies and initiatives to combat violent crime and drug-interdiction efforts. They are affiliated with the U.S. Attorney's Office, Federal Bureau of Investigation, American Correctional Association, Federal Drug Enforcement Agency and the U.S. Department of Homeland Security on a regular basis.

Kansas Criminal Justice Information System Committee

The Kansas Legislature created the Kansas Criminal Justice Information System Committee in 2003, formerly known as the Law Enforcement Telecommunications Committee. The committee's primary duties are to establish, maintain and upgrade the criminal justice information system. Information developed by the committee is presented to the KCJCC for recommendation and action. The system's core components were completed in 2003. However, the function of the system is determined by the ability of numerous agencies providing data and for many of those agencies their systems are outdated and need enhancement.

Midwest High Intensity Drug Trafficking Area

A collaborative effort continues among various federal and state agencies regarding illegal drugs. Coordination between Kansas and surrounding states can be seen in the Midwest High Intensity Drug Trafficking Area (HIDTA) efforts. Midwest HIDTA includes Iowa, Kansas, Missouri, Nebraska, South Dakota and North Dakota. The Office of National Drug Control Policy formed HIDTA in 1996 to combat the phenomenal increase in the importation, distribution and clandestine manufacturing of drugs with primary emphasis on methamphetamines. The Midwest HIDTA coordinates methamphetamine intelligence, investigations, forensic laboratory resources, prosecution and demand reduction efforts.

Governor's Council on Homeland Security

Former Kansas Governor Kathleen Sebelius established the Kansas Homeland Security Council to coordinate efforts regarding terrorism. This Council was comprised of various state agencies directly involved in security and terrorism issues. KCJCC and staff worked closely with these agencies and the Kansas Homeland Security Council regarding federal grants to avoid duplication of effort.

Other Federal Grant Coordination

The KCJCC also is responsible for overseeing other criminal justice federal funding made available to Kansas through the U.S. Department of Justice: National Criminal History Information Program; Paul Coverdell National Forensic Sciences Improvement Act; Residential Substance Abuse Treatment Program; and the Bulletproof Vest Partnership Program.

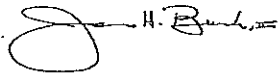
In addition to staffing the KCJCC, implementing the JAG Strategy and conducting the day-to-day management of the various federal grants, staff also oversees other federal grant programs, including but not limited to the U.S. Department of Justice's Victims of Crime Act Victim Assistance Program and S.T.O.P. Violence Against Women grant. Additionally, the program administers the Federal Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program grant award from the U. S. Department of Justice, Office on Violence Against Women. This grant project has specific emphasis on uniform, statewide domestic violence training and development of model domestic violence policies and protocols for all criminal justice professionals. A federal grant award for Federal Safe Havens: Supervised Visitation and Safe Exchange Grant Program was recently received. The purpose of the grant award is to establish a comprehensive system for providing safe and secure visitation and exchange services for children and their families. Therefore, the staff for the KCJCC can provide a coordination of services and eliminate duplication of efforts.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Office of the Governor of Kansas 900 S.W. Jackson Street Room 304 North Topeka, KS 66612-1220		4. AWARD NUMBER: 2010-DJ-BX-0014	
		5. PROJECT PERIOD: FROM 10/01/2009 TO 09/30/2013 BUDGET PERIOD: FROM 10/01/2009 TO 09/30/2013	
1A. GRANTEE IRS/VENDOR NO. 486029931		6. AWARD DATE 07/30/2010	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE FY 2010 Justice Assistance Grant Program		10. AMOUNT OF THIS AWARD \$ 3,192,378	
		11. TOTAL AWARD \$ 3,192,378	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY10 (BJA - JAG) 42 USC 3750, et seq.			
15. METHOD OF PAYMENT PAPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL James H. Burch II Acting Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Juliene Maska Administrator	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 2 Aug 2010
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 3192378		21. JDJUGT0661	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



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**AWARD CONTINUATION
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PROJECT NUMBER 2010-DJ-BX-0014

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SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

JMM 28 Aug 2010



Department of Justice
Office of Justice Programs
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**AWARD CONTINUATION
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PROJECT NUMBER 2010-DJ-BX-0014

AWARD DATE 07/30/2010

SPECIAL CONDITIONS

8. To support public safety and justice information sharing, OJP requires the grantee to use the National Information Exchange Model (NIEM) specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas generated as a result of this grant to the component registry as specified in the guidelines. For more information on compliance with this special condition, visit <http://www.niem.gov/implementationguide.php>.
9. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdiction, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
10. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
11. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
12. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
13. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.
14. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
15. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.

[Handwritten Signature] 286 2010



Department of Justice
Office of Justice Programs
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AWARD DATE 07/30/2010

SPECIAL CONDITIONS

16. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

17. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
18. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.

John M. 2/24/2010



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

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SPECIAL CONDITIONS

19. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
20. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
21. The grantee agrees that within 120 days of award acceptance, each member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). All current and new task force members are required to complete this training once during the life of the award, or once every four years if multiple awards include this requirement. This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
22. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

JAM 2 Aug 2010

FEDERAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

The Kansas Criminal Justice Coordinating Council (KCJCC) establishes the guidelines for the Federal Edward Byrne Memorial Justice Assistance Grant (**JAG**). The **JAG** program is authorized by Federal Law 42 U.S.C. 3250. The KCJCC and the Federal **JAG** Program Guidelines establish eligibility criteria that must be met by all organizations that receive **JAG** funds. These grant funds are awarded to **units of state and local government, Native American Tribes and nonprofit, community and faith-based organizations.**

The primary use of **JAG** is to support the following purpose areas: (1) law enforcement programs; (2) prosecution and court programs; (3) prevention and education programs; (4) corrections and community corrections programs; (5) drug treatment programs; (6) planning, evaluation and technology improvement programs; and (7) crime victim and witness programs.

Grant funds must be requested within one or more of the seven purpose areas. Since this grant is competitive, there is a yearly application process with no guarantee of continued funding. In distributing grant funds, priority will be given to applicants who are not eligible to apply directly to the Federal Bureau of Justice Assistance for JAG funding.

The JAG application is due by 11:59 p.m. **May 2, 2011** on the grant portal. You may access a copy of the application at https://governor.ks.gov/serving-kansans/grant-programs/grant_opportunities/edward-j-byrne-memorial-justice-assistance-grant. To obtain a copy of the application you can contact the Governor's Grants Program at 785-291-3205.

Kansas Criminal Justice Coordinating Council

FEDERAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

Fiscal Year 2012
Grant Application

APPLICATION DEADLINE:

SUBMITTED BY 11:59 p.m., May 2, 2011
ON THE GRANT PORTAL

**FEDERAL EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT
(JAG)**

GRANT APPLICATION PACKET

APPLICATION MUST BE SUBMITTED ON THE GOVERNOR'S GRANT
PROGRAM GRANT PORTAL. APPLICATIONS NOT SUBMITTED
BY 11:59 p.m., May 2, 2011 WILL NOT BE ACCEPTED.

PLEASE DO NOT CALL CONCERNING THE STATUS OF THE APPLICATION.
YOU WILL BE NOTIFIED VIA THE GRANT PORTAL.

GUIDELINES

FEDERAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT GUIDELINES

ELIGIBILITY CRITERIA

The Kansas Criminal Justice Coordinating Council (KCJCC) establishes the guidelines for the Federal Edward Byrne Memorial Justice Assistance Grant (JAG). The JAG program is authorized by Federal Law 42 U.S.C. 3250. The KCJCC and the Federal JAG Program Guidelines establish eligibility criteria that must be met by all organizations that receive JAG funds. These grant funds are awarded to **units of state and local government, Native American Tribes and nonprofit, community and faith-based organizations.**

The primary use of JAG is to support the following purpose areas: (1) law enforcement programs; (2) prosecution and court programs; (3) prevention and education programs; (4) corrections and community corrections programs; (5) drug treatment programs; (6) planning, evaluation and technology improvement programs; and (7) crime victim and witness programs.

The Kansas Criminal Justice Coordinating Council is committed to the support of strong information systems that provide timely, accurate, complete, functional criminal history and criminal justice records available to all criminal justice agencies. To do this effectively and efficiently, automated systems within the State must be integrated, through upgrades, maintenance and data sharing. In addition, the Kansas Criminal Justice Information System (KCJIS) must have a permanent home.

The KCJCC's goal for the JAG Strategy is to improve and enhance Public Safety by collecting, disseminating and integrating the state's criminal justice information system. It is critical that this process address the accurate and timely reporting of records.

The effort of applicant law enforcement agencies to remit accurate and timely data regarding criminal history information to the Kansas Bureau of Investigation will be considered in the review of grant applications. Agencies currently not remitting data or remitting inaccurate data are required to submit information in writing as to why it cannot remit the data. The KCJCC will take this into account when making final grant award determinations.

Grant funds must be requested within one or more of the seven purpose areas. Since this grant is competitive, there is a yearly application process with no guarantee of continued funding. In distributing grant funds, priority will be given to applicants who are not eligible to apply directly to the Federal Bureau of Justice Assistance for JAG funding.

Applicants must comply with the applicable provisions of JAG and the requirements of the U. S. Department of Justice, Office of the Chief Financial Officer, Federal Office of Justice Programs Financial Guide effective edition, 1-800-458-0786 or www.ojp.usdoj.gov/financialguide/index.htm, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of JAG funds. This includes financial documentation for disbursements; daily time and activity records specifying time and type of service devoted to allowable JAG activities; grant project files; the portion of the grant project supplied by other sources of revenue; job descriptions; contracts for services; statistical documentation; and other records which facilitate an effective audit and grant analysis for compliance.

Kansas has not received the official notice of the amount of federal funds available from the JAG grant program. The applicant should be aware that no funds will be awarded until the official federal grant award amount is finalized.

PROGRAM INCOME

Applicants generating program income from a JAG-funded project must ensure that they have the capability to track grant project income in accordance with federal and state financial accounting requirements. All JAG-funded grant project income, no matter how large or small, is restricted to the same uses as the JAG project and must be expended as soon as possible. Program income from asset seizures and forfeitures is considered earned when the court has adjudicated the property.

Adherence to the use of program income must meet the guidelines established by the U. S. Department of Justice, Office of the Chief Financial Officer, Federal Office of Justice Programs Financial Guide effective edition, 1-800-458-0786 or www.ojp.usdoj.gov/financialguide/index.htm.

LIMITATIONS OF GRANT FUND USE

These grant funds shall not supplant other funds that would otherwise be available for the grant project. The KCJCC has determined that the following limitations will apply:

1. Hospitality costs cannot be charged to the JAG project; food and beverages are allowable only if an integral and essential part of the proposed grant project and must meet the requirements of the U.S. Department of Justice, Office of Justice Programs, Federal Financial Guide effective edition.
2. Supplies must be itemized; all miscellaneous supplies will be denied.
3. Costs incurred in applying for, administering, or auditing the grant are not allowed. No indirect costs are allowed.
4. Funds cannot be used for lobbying, fundraising or research projects.
5. JAG funds may not be expended outside of the purpose areas. Funds may not be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety.
6. **JAG funds will not fund:**
 - Vehicles
 - Drug dogs
 - Land acquisition
 - Luxury items
 - Construction projects
 - Infrastructure investments
 - Tanks or armored vehicles
 - Limousines
 - Vessels
 - Aircraft
 - Fixed-winged aircraft
 - Real estate
 - Costs to support any casino or other gambling establishment

- Aquarium
- Zoo
- Golf courses
- Swimming pools

The use of grant funds is prohibited for grant projects that offer a low probability of improving services or decreasing crime as determined by fiscal and grant project compliance reviews.

JAG funds shall not supplant other funds that would otherwise be available for the proposed activities. The following guideline should be used in determining the supplanting of funds.

Guidance Regarding Supplanting

Defined: To reduce State or local funds for an activity specifically because federal funds are available (or expected to be available) to fund that same activity. Federal funds must be used to **supplement** existing State or local funds for program activities and may not replace State or local funds that have been appropriated or allocated for the same purpose. Additionally, federal funding may not replace State or local funding that is required by law. In those instances where a question of supplanting arises, the applicant or grantee may be required to substantiate that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

Example 1 Organization A appropriated funds in FY12 for salary and benefits for 10 corrections officers. In FY12, Organization A is awarded **JAG** funds designated for the hiring of two additional corrections officers. Organization A expended the federal award as intended, and now has 12 corrections officers.

In this scenario, Organization A has used federal funds to supplement existing funds for program activities. Thus, supplanting has **not** occurred. If three corrections officers retired during FY12 and Organization A did not follow established recruitment procedures to replace the retired officers, or utilized funding for those positions for other purposes, supplanting **would** have occurred.

Example 2 Organization B appropriated funds in FY12 for salary and benefits for 10 corrections officers. Due to budget projections for FY13, Organization B expects to lay off four corrections officers (facts that Organization B is able to substantiate). In FY12, Organization B is awarded **JAG** funds designated for the hiring of three additional corrections officers. At the end of FY12, Organization B lays off one corrections officer and uses **JAG** funds to continue the salary and benefits for the other three corrections officers. In FY13, Organization B appropriates funds to pay salary and benefits for nine corrections officers.

In this scenario, City B will use federal funds to pay the salary and benefits for three corrections officers who would have been laid off but for the availability of federal funds. Therefore, supplanting has **not** occurred.

Example 3 Organization C appropriates funds in FY12 for salary and benefits for 10 corrections officers. Organization C plans to use **JAG** funds to pay the salaries of two additional corrections officers. Subsequently, however, Organization C opts to use two current experienced employees for this effort, and uses **JAG** funds to pay their salaries and benefits. In so doing, Organization C determined that the remaining employees could handle the services and did not attempt to backfill the positions.

In this scenario, by replacing existing funds with **JAG** funds, supplanting **has** occurred. Although Organization C may use experienced staff to fill the new **JAG** funded corrections officer positions, use of the **JAG** funds has not **supplemented** funds for program activities, but has **replaced** those funds through its decision not to hire replacements for staff designated for **JAG** funded activities.

Misuse of grant funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under a grant and civil and/or criminal penalties.

GRANT APPLICATION DEADLINE

Each grant application must be submitted via the Grant Portal **by 11:59 p.m. May 2, 2011**. See Grant Application Portal Instructions link at <https://www.accesskansas.org/ssrv-ksgrants/index.do>.

GRANT PROJECT PERIOD

Each grant project funded by this grant program shall be for a period of **12 months from July 1, 2011 to June 30, 2012**. Any funds not expended by June 30, 2012, must be returned to the Office of the Governor's Grants Program.

REPORTING REQUIREMENTS

The following reports are required if funding is received under the JAG grant:

1. Monthly **Financial Status Report** provides fiscal information on expenditures during the month. Monthly reimbursements are made based on this expenditure report. These reports are due 15 calendar days after the end of each month or first business day.
2. Quarterly **Grant Project Narrative Report** provides a narrative description of the activities and services provided with grant funds and is due 15 calendar days after the end of each quarter or first business day.

3. The **Performance Measurement Tool (PMT) Report** provides grant project statistical data and must be submitted via the Federal Bureau of Justice PMT website within 15 calendar days after the end of each quarter or first business day.
4. The **Program Income/Expenditure Report** is due 15 calendar days after the end of each quarter or first business day and provides information regarding program income/expenditures incurred during the reporting period.
5. The **Projection of Final Expenditures Report** is due April 15th.
6. Grant project analysis and on-site or desk grant compliance reviews conducted by the Governor's Grants Program Staff or federal agency representatives.
7. Any other reporting procedures which may be required by the federal government, the KCJCC or the Governor's Grants Program Staff.

Copies of receipts and other financial and statistical documentation must be maintained at the local level for a period of five years past the close of the grant project period.

GRANT REVIEW PROCESS

The KCJCC makes the final grant award decisions for all applications. The KCJCC may use grant reviewers to help review grant applications and make recommendations. In distributing grant funds, priority will be given to applicants who are not eligible to apply directly to the Federal Bureau of Justice Assistance for JAG funding.

The KCJCC will meet June 3, 2011 starting at 9:00 a.m., Juvenile Justice Authority Office, Training Room, 714 SW Jackson Street, 3rd floor, Topeka, Kansas.

Each grant application will be evaluated using the following criteria:

1. Applicant agency supports the goals of the **JAG** program;
2. Record of successful implementation of services in the criminal justice field;
3. Quality of the needs assessment in terms of proposed services;
4. Demonstration of clear, measurable and appropriate grant project objectives and activities that are consistent with the purpose areas outlined in the grant application instructions;
5. The efficacy of evaluative components, both programmatic and fiscal;
6. Relevant budget information;
7. Receipt of other federal, state, or local funding;
8. Submission of all the required documents and a complete application; and
9. Applicant agency ability to fulfill all the requirements of the **JAG** program.

Each applicant will be notified via the Grant Portal of the grant award decision.

GENERAL INSTRUCTIONS

Please thoroughly read the entire grant requirements and instructions before completing the grant application.

- * **TRAVEL:** Please note that for purposes of this application and grant program, JAG funds will not be used to reimburse mileage expenses in excess of the applicant's approved policy rate or the current federal rate, whichever is lower. If the applicant chooses to reimburse at a rate in excess of this amount, per its agency policy, the applicant should be aware that no grant funds administered by the Governor's Grants Program may be used to make up the difference.
- ** **EQUIPMENT:** Please note that for purposes of this application and grant program, equipment is defined as assets with a useful life of one year or more and a cost of \$500 or more.

The applicant shall contact the Kansas Highway Patrol (KHP) at 785-296-6800 to determine if it can obtain equipment at a lower unit price through the PARTNERS program.

The applicant should contact the State of Kansas Division of Purchasing at purchweb@da.ks.gov or 785-296-2376 to determine if it can obtain equipment and/or software at a lower price. The applicant also may conduct a search for equipment and/or software at www.da.ks.gov/purch/Contracts/Contract.asp.

PROJECT NARRATIVE (Attachment #1)

Upload the application requirements in Times New Roman 12 point font size with the filename "Project Narrative." No sections of the application should be submitted in landscape format. Keep the information as brief as possible and explanatory statements clear and concise. **Do not submit any items not specified in the instructions (i.e. pictures, news articles, and letters of support) other than those requested. Do not include appendices, brochures, etc.** The following sections are to be included in the Project Narrative.

Prior Accomplishments:

Please share specific agency accomplishments from the previous 12-month period. Describe any evaluations conducted and explain the results. Describe evidence of the success of the grant project, including progress made toward achieving grant project goal(s) and objectives. Information should be provided that includes how the applicant will absorb the grant project in future years.

****The general goal(s) and measurable objectives of the proposed grant project should be directly related to the results of the needs assessment. The grant project's performance measures and results should be used to demonstrate progress made toward achieving the proposed goal(s) and objectives.**

Problem Statement and Needs Assessment:

The submission of an application presumes there is a definable problem, which will be solved either in whole or in part for which grant funds are being requested. As other agencies are competing for limited resources, please document as extensively and factually as possible the problem in the applicant's service area and its severity. Clearly and concisely define the problem using facts and statistics that support the contention that there is in fact, a serious problem in the community which grant funds can help solve. Please include the needs assessment which was used to develop the problem statement, such as agency service activity, law enforcement reports, number of 911 calls, etc. If the applicant is comparing local data to state or national data, information should be included to either establish the need locally or describe why the local community is limited in resources to address the problem, etc.

If the applicant received JAG funds during the last grant award period and the request for funds has increased, explain the need for additional funds and explain what additional activities and/or services will be provided.

If the applicant applied directly to the Federal Bureau of Justice Assistance for JAG funds, explain what was requested and include a statement as to why state JAG funds also are needed.

Proposed Grant Project Goal(s) and Objectives:

State the goal(s) of the proposed grant project for which the applicant is requesting funds. This should not be the goal(s) of the entire agency but specific to the JAG project. However, the goal(s) for the grant project should be consistent with the mission and overall goal(s) of the agency, as well as the results of the needs assessment. List the objectives to be accomplished in order to reach each goal listed. Objectives should be expressed in terms of alleviating the problem identified through the needs assessment and of reaching the proposed grant project goal(s). Objectives should be specific, measurable, realistic and consistent with the goal(s) of the grant project and cover a single event or outcome. Include the activities for each objective and a timetable to complete each activity.

Follow the format below when writing the grant project goal(s) and objectives.

Example:

Goal I: Teen drug involvement in Springfield will decrease.

Objective	Activities	Person Responsible	Time Frame
1. Three drug elimination specialists will be hired.	1. Job notices will be posted. Interviews will be conducted.	1. Program Director	1. July 1, 2011 - August 31, 2011
2. Drug use among junior high students will decrease by 5% as measured by 2009 KCC survey results.	2. Drug curriculum will be implemented. Classes will participate twice a week during the school year.	2. Drug elimination specialists	2. September 1, 2011 - May 31, 2012
3. Junior high students will participate in the peer mediation program.	3. (a) Students will vote for peer mediators. (b) Mediation program will meet once a week.	3. (a) Drug elimination specialists (b) Drug elimination specialists and peer mediators	3. (a) By December 31, 2011 (b) January 1, 2012- May 31, 2012; Progress will be monitored monthly.

Proposed Grant Project Performance Measures and Determining Results:

Describe the procedure for monitoring the proposed grant project. What data will be collected and how will the information be used to encourage success of the proposed grant project? Describe the criteria that will be used to evaluate the effectiveness and quality of activities and/or services provided through the proposed grant project. This should be designed to provide an objective assessment of the effectiveness or input of the proposed grant project. Specify the procedures to be used and how the information/data collected will be used to improve the proposed grant project. At a minimum, explain how the proposed objectives will be measured and how it will be determined whether the proposed grant project is effectively and efficiently reaching the proposed goal(s) and objectives. It should be noted that the applicant will be required to show how well the proposed grant project was implemented and if it achieved the results expected based on the evaluation and data collected.

Proposed Grant Project Staffing Pattern:

Describe the staffing pattern that will be utilized to meet the proposed grant project goal(s) and objectives. Include all persons responsible for achieving the success of the proposed grant project, as well as the individuals' supervisors. Also include staff responsible for monitoring and evaluating the proposed grant project's progress.

Proposed Grant Project Collaboration:

Grant funds are maximized when community agencies work together at all levels. Therefore funding priority shall be given to communities that demonstrate and maintain true collaboration. Please describe how the proposed grant project will maximize grant funds by fostering collaboration among units of government and other organizations. Describe the steps that have been taken toward collaborative partnerships within the community and how that collaboration will continue throughout the grant project period. How will the applicant cooperate with other stakeholders within the community? Please list the contact person for each agency the proposed grant project will collaborate with in pursuing the goals and objectives. Duplication of services and resources is one sign that adequate community collaboration is not occurring. Please identify whether the proposed grant project provides an unduplicated service to community residents. If working with the juvenile population, a statement must be included that describes approval and collaboration with the local Juvenile Corrections Advisory Board.

Submission of Criminal History Record Information:

If the applicant is a law enforcement agency, the applicant must verify in this section as to whether or not the applicant is meeting the statutory requirements (K.S.A. 22-4701 et. seq) for submission of criminal history records to the Kansas Bureau of Investigation. If the applicant law enforcement agency is not submitting the required data, describe the barriers that are preventing the data submission from occurring and what action the applicant will take toward meeting data submission requirements.

Civil Rights Contact Information:

Applicants must include the name, address and telephone number of a civil rights contact person who is responsible for ensuring that all applicable civil rights requirements are met and who acts as liaison in civil rights matters.

DUNS Number:

Applicants must provide the agency's DUNS number. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at <http://www.dnb.com/us>.

Current Audit Report:

If the applicant is a nonprofit, community or faith based organization, and the Governor's Grants Program has previously received a copy of the organization's most current audit report and IRS Form 990, please state so in the application and include information on what period was covered, who did the audit and when it was done.

If the Governor's Grants Program has *not* previously received a copy of the organization's most current audit report and IRS Form 990, they must be forwarded as soon as possible to: Governor's Grants Program, Landon State Office Building, 900 SW Jackson, Room 304 North, Topeka, KS 66612-1220. Include with the audit the Auditor's Letter to Management if applicable. If there are any findings and/or recommendations stated in the audit report or in the Letter to Management, also include a written explanation stating how the findings and/or recommendations were, or will be addressed by the applicant.

If the agency is a city or county government, a current audit does not need to be submitted. However, governmental agencies must include information on who performs the audit, what period it covers, when the last audit was completed and where the audit is filed.

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT,
SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND
DRUG-FREE WORKPLACE REQUIREMENTS (Attachment #2)**

The applicant must carefully read, sign and upload the required certification form regarding lobbying; debarment, suspension and other responsibility matters; and drug-free workplace requirements. The certification form is found on the following two pages.



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

All comments regarding the draft documents or application notices received on or before June 11 will be considered in the formulation of the final determinations regarding this public notice. Please refer to the appropriate Kansas document number (KS-AG-11-080/081, KS-Q-11-027/036, KS-PT-11-002/004) and name of the applicant/permittee when preparing comments.

After review of any comments received during the public notice period, the Secretary of Health and Environment will issue a determination regarding final agency action on each draft document/application. If response to any draft document/application indicates significant public interest, a public hearing may be held in conformance with K.A.R. 28-16-61 (28-46-21 for UIC).

All draft documents/applications and the supporting information including any comments received are on file and may be inspected at the offices of the Kansas Department of Health and Environment, Bureau of Water. These documents are available upon request at the copying cost assessed by KDHE. Application information and components of plans and specifications for all new and expanding swine facilities are available on the Internet at <http://www.kdheks.gov/feedlots>. Division of Environment offices are open from 8 a.m. to 5 p.m. Monday through Friday, excluding holidays.

Robert Moser, M.D.
Secretary of Health
and Environment

Doc. No. 039400

State of Kansas

Department of Transportation

Revised Notice to Contractors

Sealed proposals for the construction of road and bridge work in the following Kansas county will be received at the Bureau of Construction and Maintenance, KDOT, Topeka, or at the Eisenhower State Office Building, fourth floor west wing, 700 S.W. Harrison, Topeka, until 1 p.m. May 18 and then publicly opened:

District One — Northeast

The following project was deleted from the May 18 Kansas Department of Transportation letting:

Johnson—46-35 — KA234801 — I-35 beginning at the Johnson-Miami county line, mile marker 201.9 to mile marker 213; I-35 beginning at mile marker 213 to mile marker 216, pavement patching. (State Funds)

The following projects have been added to the May 18 Kansas Department of Transportation letting:

Johnson—35-46 KA 2346-01 — I-35 beginning at the Johnson-Miami county line, mile marker 201.9 to mile marker 213, pavement patching, 3.2 miles. (State Funds)

Johnson—35-46 KA 2347-01 — I-35 beginning at mile marker 213 to mile marker 216, pavement patching, 3.2 miles. (State Funds)

Deb Miller
Secretary of Transportation

Doc. No. 039401

State of Kansas

Criminal Justice Coordinating Council

Notice of Grant Award Meeting

The Kansas Criminal Justice Coordinating Council will meet at 9 a.m. Friday, June 3, at the office of the Juvenile Justice Authority, training room, 714 S.W. Jackson, Suite 300, Topeka, to determine final grant awards for the Federal Recovery Act Edward Byrne Memorial Justice Assistance Grant (Recovery Act-JAG) Program for SFY 2012.

Juliene Maska, Administrator
Governor's Grants Program

Doc. No. 039408

State of Kansas

Criminal Justice Coordinating Council

Notice of Grant Award Meeting

The Kansas Criminal Justice Coordinating Council will meet at 9 a.m. Friday, June 3, at the office of the Juvenile Justice Authority, training room, 714 S.W. Jackson, Suite 300, Topeka, to determine final grant awards for the Federal Edward Byrne Memorial Justice Assistance Grant (JAG) Program for SFY 2012.

Juliene Maska, Administrator
Governor's Grants Program

Doc. No. 039409

State of Kansas

Kansas Insurance Department

Permanent Administrative Regulations

Article 10.—FIREFIGHTER'S RELIEF FUND TAX

40-10-16. Firefighters relief act; fund allocation.

(a) The annual redetermination allocation shall be calculated using a formula based on the population and the assessed tangible property valuation of the area served by the association that requests redetermination in relation to the population and the assessed tangible property valuation of the state. The assessed tangible property valuation of the area served by the association and the state to be used in the formula shall be as reported by the Kansas department of revenue's statistical report of property assessment and taxation for the year during which redetermination is requested. The populations of the area served by the association and the state to be used in the formula shall be those population totals certified by the Kansas secretary of state for the year during which redetermination is requested.

(b) The following formula shall be used to calculate a new base allocation percentage for the association that requests redetermination:

(1) The assessed tangible property valuation of the area served by the association shall be divided by the assessed tangible property valuation of the state, and the quotient shall be divided by two to form one-half of the new base allocation percentage.

(2) The population of the area served by the association shall be divided by the population of the state, and the



Criminal Justice Coordinating Council

Attorney General Derek Schmidt, Chair
Governor Sam Brownback, Vice-Chair

Kansas Criminal Justice Coordinating Council
Juvenile Justice Authority Training Room
714 SW Jackson Street
Topeka, Kansas

June 3, 2011
9:00 A.M.

AGENDA

1. Welcome and Introductions
2. Approve Minutes of March 4, 2011
3. Update on Kansas Task Force Addressing Methamphetamine & Illegal Drugs
4. Discussion on Crime Victim Notification in Kansas
5. Review and make final grant awards for 2012 Federal **Recovery Act** Edward Byrne Memorial Justice Assistance Grant (**JAG**) applications
6. Review and make final grant awards for 2012 Federal Edward Byrne Memorial Justice Assistance Grant (**JAG**) applications
7. Other Issues
 - FFY 2011 Federal National Criminal History Improvement Grant Program
 - FFY 2011 Residential Substance Abuse Treatment for State Prisoners
8. Next meeting and adjournment

Any person, who is not a member of the Kansas Criminal Justice Coordinating Council, may not participate in the discussion of the Council unless specifically requested to do so by the Chair of the Council.



Criminal Justice Coordinating Council

Attorney General Derek Schmidt, Chair
Governor Sam Brownback, Vice-Chair

KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
Juvenile Justice Authority Training Room
714 SW Jackson St
Topeka, KS

Minutes of June 3, 2011

Council Members in Attendance:

Derek Schmidt, Attorney General, Chair
Caleb Stegall, Governor Designee
Justice Nancy Moritz, Chief Justice Designee
Ray Roberts, Secretary of Kansas Department of Corrections
Ernest Garcia, Superintendent of Kansas Highway Patrol
Curtis Whitten, Commissioner of Juvenile Justice Authority
Robert Blecha, Director of the Kansas Bureau of Investigation
Lee Davidson, Attorney General Designee

Staff in Attendance:

Tracy Khounsavanh, Jill Stewart, Juliene Maska, Erica Haas, Amy Kramer, Kim Gerety, Connor Sabel, Governor's Grants Program staff.

Others in Attendance:

Steve Montgomery, KBI
Gordon Lansford, KCJIS
Pat Scalia and Leigh Rush, BIDS
Kelly O'Brien, OJA
Ed Klumpp, KACP & KSA
Darrell Attoberry, Wichita Police Department

Welcome and introductions:

Mr. Davidson called the meeting to order at 9:05 a.m. and welcomed everyone and asked for introductions.

Approval Minutes of March 4, 2011:

Director Blecha made a motion to approve the minutes. Secretary Roberts seconded the motion and it passed unanimously.

Update on Kansas Task Force Addressing Methamphetamine & Illegal Drugs:

Director Blecha provided an update on the Kansas Task Force Addressing Methamphetamine and Illegal Drugs. The task force has regular meetings and a meth coordinator assigned to the

KBI through the Federal Rural Law Enforcement Meth Initiative grant program. Director Blecha said the task force has been meeting about software which allows pharmacies to electronically track the sale of pseudoephedrine.

Discussion on Crime Victim Notification in Kansas:

Mr. Davidson said Attorney General Derek Schmidt would like the Council to review automated crime victim notification. Mr. Davidson said the Attorney General doesn't want to replace KDOC's current system, but wants to notify victims when offenders are released from city and county jails. He said currently victim notification for county jails is on a county by county basis. Ms. Maska said the 2006 Senate Bill placed notification from city and county jails under KDOC and there was concern from KDOC since they do not provide oversight at the city and county levels. Funds were available to start the notification system through the Federal Bureau of Justice Assistance, but there was no guarantee on how it would be maintained once implemented. Mr. Davidson said this system might provide an opportunity to capture a census of who is in the county and city jails across the state.

The previous committee from 2006 included representatives from the following agencies and councils: Kansas Criminal Justice Coordinating Council, Kansas Department of Corrections, the Kansas Sheriff's Association, the Kansas Association of Chiefs of Police, the Kansas County and District Attorneys Association, prosecutor based victim/witness staff, the Kansas Coalition Against Sexual and Domestic Violence, the Kansas Jail Association, Kansas Mothers Against Drunk Driving, the Office of Judicial Administration, a child advocacy center, Parents of Murdered Children, the Governor's Office, and the Kansas Bureau of Investigation Information Technology Department.

Mr. Davidson made a motion to form a similar committee to look at this issue and to put something together in the next year to make a recommendation to the KCJCC. Mr. Stegall seconded the motion and it passed unanimously.

Attorney General Schmidt will represent the Council as Chair of the committee.

Review and finalize grant awards for 2012 Federal Recovery Act Edward Byrne Memorial Justice Assistance Grant applications:

(Attached applicant and request list)

Ms. Maska advised the Council that there is \$1,027,260 available for making grant awards. She said the focus of the Recovery Act JAG grant is to retain and create positions. Two agencies withdrew their applications: # 27 Kansas Department of Corrections Office of Victim Services and # 30 Kansas Board of Indigents' Defense Services. Most applications requested funds to retain positions. The other applications either asked for equipment, were duplications of standard JAG applications, or incomplete.

Mr. Stegall asked about the grant rating system. Ms. Maska explained the grant is rated one through five by the grant reviewer, with five being the highest rating.

NOTE: The minutes reflect that KCJCC members did not vote on any applications submitted by their representative agencies or any applications that represented a conflict of interest.

The Council reviewed applications recommended for denial:

Applications #1 & #2- Commissioner Whitten made a motion to deny the applications as recommended by the grant reviewers. Director Blecha seconded the motion and it passed unanimously.

Applications #8, #9, & #12- Commissioner Whitten made a motion to deny the applications as recommended by the grant reviewers. Secretary Roberts seconded the motion and it passed unanimously.

Applications #14, #16, and #18- Director Blecha made a motion to deny the applications as recommended by the grant reviewers. Justice Moritz seconded the motion and it passed unanimously.

Application #19- Justice Moritz asked why application #19 is recommended for denial even though it is retaining positions. Ms. Maska said the grant reviewers considered how well the application was written individually, not only by the focus of the grant of retaining positions. She said the application lacked enough detail and the reviewer was unable to get a sense of the need for funds. Commissioner Whitten said he has a concern about taking away a job that impacts public safety. Mr. Stegall said the grant reviewer noted it as an essential service. Director Blecha said he is concerned about hiring new people on Recovery Act grant funds, because originally it was used to retain personnel. He said he would feel more comfortable with retaining positions rather than creating positions.

Application #20- Mr. Stegall asked if application #20 had a tandem application. Ms. Maska said it was application #54 for standard JAG. Mr. Davidson said Western Kansas CAC serves a large area in Western Kansas and the application indicates a need and a lack of resources. He recommended it be approved because it creates a new position. Mr. Stegall concurred. Director Blecha said he is aware of the situation in Western Kansas and said there are many law enforcement and social service programs that can do the same job as the CAC. He said he is concerned about creating a new job and a new program as well. If the Council approves the position then we will have to fund a new program. Justice Moritz agreed. She said it is hard to cut existing positions and then use money to fund new positions.

The Council tabled applications #19 and #20.

Applications #21 and #22- Justice Moritz made a motion to deny the applications as recommended by the grant reviewers. Superintendent Garcia seconded the motion and it passed unanimously.

Application #28- Ms. Maska said the Kansas Highway Patrol is currently funded by standard JAG and not RA-JAG. She suggested the Council consider the standard JAG request and not the RA-JAG application.

Director Blecha made a motion to deny the application because the agency currently receives the standard JAG funds for these positions. Justice Moritz seconded the motion and it passed unanimously.

The Council reviewed applications requesting funds for equipment:

Applications #4 and #24- Director Blecha suggested the Council not consider funding equipment purchases with RA-JAG, and instead focus on applications that retain positions. Director Blecha made a motion to deny equipment requests, applications #4 and #24. Superintendent Garcia seconded the motion. Mr. Stegall asked if any of the applicants who requested equipment are also requesting funds to retain positions. Ms. Maska said no. The motion passed unanimously.

The Council reviewed applications from nonprofit organizations:

Application #3- Ms. Maska said the applicant hadn't received these funds in the past. The positions they are seeking to retain are currently funded by other sources. Commissioner Whitten opposed funding nonprofit organizations in these economic times, applications #3 and #5. Justice Moritz suggested the Council should not consider requests for new positions until it discussed requests retaining positions since there isn't enough money to do both. Mr. Stegall agreed.

The Council reviewed applications requesting funds to retain positions:

Application #11- City of Ottawa Police Department requests funds to retain an existing school resource officer position. Mr. Davidson asked why the overtime was not recommended by the reviewer. Ms. Kramer said the current officer receives overtime for attending games and when preparing reports. Ms. Maska said the school stopped funding the position and then was awarded RA-JAG funding. Mr. Stegall said school resource officers are great, but suggests denying applications #11 and #13. Justice Moritz made a motion to deny the applications. Mr. Stegall seconded the motion and it passed unanimously.

Application #19- The Council resumed discussion of application #19. The Larned Juvenile Correctional Facility requests funds to retain 2.5 juvenile correctional officer positions. Mr. Davidson said the reviewer acknowledged these were important positions but that the application was not prepared well. Commissioner Whitten said based on JJA's budget cuts, these positions are an essential part of its operation for safety. Secretary Roberts said JJA has had problems with overtime costs and asked if retaining these positions would help with the costs? Commissioner Whitten said JJA is down on officers so it is running more overtime. If the agency loses more positions then it would increase overtime costs. Justice Moritz asked how essential services are defined. Ms. Maska said they are services critical to criminal justice issues such as fighting crime, providing security/supervision and processing cases through court.

Application #25- The KBI requests funds to retain three senior special agents, one special investigator and one part-time DNA scientist. Director Blecha said since there is not enough grant funding, he suggests subtracting \$23,468.75 from the KBI request, which removes funding for the DNA position for salary and fringe benefits. The position can be absorbed with other funds in the KBI budget.

Application #26- The Kansas Department of Corrections requests funds to retain five existing parole officers and five existing special enforcement officers. Mr. Davidson asked how KDOC will fund these positions in the future. Secretary Roberts said it depends on the Legislature. The Governor has recommended that KDOC assign a mentor to every offender, which would be 5,000 mentors. Parole officers would serve a key role in the field to monitor the mentor/offender relationship. This translates into public safety.

Based on the funds remaining to award, Mr. Stegall suggested the Council award grants to the Larned Juvenile Correctional Facility, the KBI, KDOC and Kansas Juvenile Correctional Complex and then decrease the requests if necessary.

Application #29- Commissioner Whitten said the Kansas Juvenile Correctional Complex has lost officers and spends approximately \$500,000 in overtime per year.

Director Blecha said the KBI would be willing to ask for waivers of local agencies in order to meet the pass-through amount needed for the RA-JAG.

Ms. Stewart said the Council still needs to cut \$131,295. Secretary Roberts said that KBI special agents are important and KDOC could forfeit funding for two parole positions. Ms. Stewart said removing the part-time DNA scientist position as stated earlier by Director Blecha, and removing one parole officer and one special enforcement officer from the KDOC request would put the Council at \$6,062 over.

Ms. Stewart said based on the Council's discussion awarding the following amounts would meet RA-JAG requirements:

Application #19- \$91,001 for Larned Juvenile Correctional Facility to retain 1.5 juvenile corrections officers.

Application #25- \$215,920 for KBI to retain three senior special agents and one special investigator.

Application #26- \$459,990 for KDOC to retain four parole officers and four special enforcement officers.

Application #29- \$260,349 for the Kansas Juvenile Correctional Complex to retain seven juvenile corrections officer I positions.

Mr. Stegall made a motion to approve the grant awards as suggested by Ms. Stewart. Superintendent Garcia seconded the motion and the motion carried. It is noted that the Council members did not vote on their respective agency's application.

Director Blecha made a motion to deny the remaining applications, numbers 3, 5, 6, 7, 10, 15, 17, 18, 20, 21, 22, and 23. Superintendent Garcia seconded the motion and it passed unanimously.

Director Blecha asked for a short recess. The Council reconvened after a 10 minute recess.

Attorney General Schmidt joined the meeting at 10:25 a.m. The minutes reflect that the Attorney General's Office had one vote for the remainder of the meeting.

Review and final grant awards for 2012 Federal Edward Byrne Memorial Justice Assistance Grant (JAG) applications:

(Attached applicant and request list)

Ms. Maska said there is approximately \$2,742,000 to make JAG awards. The final grant award amount for Kansas has not been determined. Of this amount, \$1,350,295 must be passed-through to locals or a waiver from the local communities if used by a state agency; \$319,705 is required to go to state police or local communities ineligible for direct JAG funding; and \$1,072,000 for state agencies.

NOTE: The minutes reflect that KCJCC members did not vote on any applications submitted by their representative agencies or any applications that represented a conflict of interest

The Council reviewed incomplete applications:

Mr. Davidson discussed the incomplete applications: Numbers 5, 6, 7, 10, 11, 17, 19, 22, 29, 33, 34, 36, 37, 38, 39, 40, 41, 43, 44, 46, 51, 56, 61, 63, 70, 76, and 77. Director Blecha made a motion to deny incomplete applications except #17 and #70. Justice Moritz seconded the motion and it passed unanimously.

The Council reviewed applications recommended for denial:

Applications #1 & #4- Commissioner Whitten made a motion to deny the applications as recommended by the reviewers. Secretary Roberts seconded the motion and it passed unanimously.

Applications #9, #13 and #14- Mr. Stegall made a motion to deny the applications as recommended by the reviewers. Secretary Roberts seconded the motion and it passed unanimously.

Applications #18, #20, #21, #23 and #27- Director Blecha made a motion to deny the applications as recommended by the reviewers. The motion was seconded by Justice Moritz and it passed unanimously.

Application #30- Commissioner Whitten made a motion to deny the application as recommended by the reviewer. Justice Moritz seconded the motion and it passed unanimously.

Application #45- Justice Moritz made a motion to deny the application. Superintendent Garcia seconded the motion and it passed unanimously.

Applications #47, #49, and #50- Superintendent Garcia made a motion to deny the applications as recommended by the reviewers. Secretary Roberts seconded the motion and it passed unanimously.

Application #58- Director Blecha made a motion to deny the application as recommended by the reviewer. Mr. Stegall seconded the motion and it passed unanimously.

The Council tabled application #67.

Application #69- Justice Moritz made a motion to deny the application. Director Blecha seconded the motion and it passed unanimously.

Application #31- Sunflower House requests funds to retain a part-time interview specialist. Ms. Maska said the agency has received JAG funds for a number of years. She said she did not think they would end this position without the grant money since it is a small amount. The Council tabled this application.

Application #35- SOS requests funds for travel, training, equipment and supplies for a CASA volunteer coordinator. Ms. Maska said it would make sense to deny this application because the Council denied SOS's RA application to fund the positions. Director Blecha moved to deny the application. The motion was seconded by Commissioner Whitten and it passed unanimously.

Application #54- Western Kansas Child Advocacy Center requests funds to retain two forensic interviewer/child advocates, one program director, mileage and training. Ms. Maska said in the past the Council has funded the forensic interviewer position. Mr. Stegall made a motion to fund this program at last year's level of \$54,304. Commissioner Whitten seconded the motion and it passed unanimously.

Mr. Stegall made a motion to deny the remaining nonprofit applications 12, 35, 53, and 60. Superintendent Garcia seconded the motion and it passed unanimously.

Attorney General Schmidt said he would rather use the JAG money to fund equipment purchases. Ms. Maska said based on the application and the Council's first meeting, the Council determined Kansas Criminal Justice Information System (KCJIS) is a priority of the grant program. She said the KBI and the Supreme Court applications relate to KCJIS. The Council decided to look at KCJIS related applications first.

The Council reviewed KCJIS related applications:

Application #64-The KBI requests funds to replace the KCJIS firewall to secure connections for criminal justice agencies using KCJIS. Mr. Stegall asked what happens if the request is denied. Mr. Montgomery said denial would put access by law enforcement to KCJIS at risk. If the firewall were to fail there would be no remedy. Superintendent Garcia said it is a priority. Secretary Roberts made a motion to approve the application. Commissioner Whitten seconded the motion and the motion carried with Director Blecha abstaining.

Application #67- The Kansas Department of Administration requests funds to retain the KCJIS director, travel, conferences and the KCJIS Annual Training Conference. Director Blecha suggested the Council deny the conference and travel again due to the tough economic climate. Mr. Klumpp said the KCJIS conference would normally have four or five tracks of training.

This year KCJIS partnered with the APCO conference and the KCJIS tracks were reduced to one or two tracks. Having the conference with APCO would only be 25 percent as effective as KCJIS hosting its own conference. Mr. Lansford said part of the conference is funded by vendors. If some reduced amount of funding for the conference could be available then possibly the vendors could make up the rest of the costs. The Attorney General made a motion to fund the application at \$86,960. The motion was seconded by Director Blecha and it passed unanimously.

Application #66- The KBI requests funds to retain five special agents and one assistant attorney general for the Southwest Kansas Drug Task Force. Director Blecha said he could reduce the request by \$150,000 which can be carried forward from this year's JAG award. Mr. Stegall asked what amount would be needed to retain the payroll for the five existing agents and assistant attorney general and cut the travel expenses. Ms. Stewart said approximately \$436,000. Mr. Stegall suggested the Council fund the request at the \$436,000 amount less the \$150,000. Mr. Davidson said the assistant attorney general covers an 18 county area and travels extensively for court. If this is cut, not sure the Attorney General's Office can make it up. The Attorney General made a motion to provisionally approve the proposal for \$350,000 until the rest of the applications can be reviewed. Mr. Stegall seconded the motion and the motion passed. Director Blecha abstained from voting.

Ms. Maska suggested the Council look at the other state agency applications.

The Council reviewed state agency applications:

Application #65- The KBI requests funds to retain three critical positions within the incident based reporting section. Director Blecha said the KBI could reduce the request by \$42,000. Mr. Davidson made a motion to approve the proposal at the amount requested less the \$42,000, for a total of \$106,307. Mr. Stegall seconded the motion and the motion carried. Director Blecha abstained from voting.

Application #68- KDOC requested funds to retain four victim service liaison positions and conference attendance. Secretary Roberts said the request could be reduced by one employee and the conference. Ms. Stewart said by removing the least expensive employee and conferences the total would come to \$156,772. Mr. Stegall made a motion to approve the application at \$156,772. Commissioner Whitten seconded the motion and the motion carried. Secretary Roberts abstained from voting.

Application #70- The Kansas Highway Patrol requests funds to hire and train a class of 15 new troopers. Director Blecha asked if there was a plan to fund the new troopers after one year. Superintendent Garcia said KHP hopes to have funding through SGF budget in the future. Attorney General Schmidt agreed with the need for more troopers. There was discussion that funding for 30 troopers was requested of the legislature and they said no. If the Council funds the new troopers one time with grant money, it might not be favorably received by the Legislature next year. Mr. Stegall said the Governor considers this a need but he doesn't want to be irresponsible on how it is budgeted. Commissioner Whitten made a motion to deny the application. Mr. Stegall asked Superintendent Garcia if there are a certain number of troopers he could fund after the grant ends, possibly with retirement of current troopers. Superintendent

Garcia said reducing the amount of troopers doesn't reduce the cost for training and he thought funds could be used through retirement of current personnel. Commissioner Whitten withdrew his motion and the application was tabled.

Application #71- KHP requests funds to retain three auto theft investigators. Superintendent Garcia said the vehicle inspection fee will be raised to \$15, so KHP will see some revenue coming in to retain these personnel. Ms. Stewart said eliminating one of the lesser positions would reduce the requested amount to \$179,552. Mr. Stegall made a motion to provisionally approve funding for two positions. Secretary Roberts seconded the motion and the motion carried. Superintendent Garcia abstained from voting.

Application #72- The Kansas Supreme Court requests funds to implement an electronic filing system for the Kansas Appellate and District Courts. Justice Moritz said it will take \$211,104 to finish the appellate court project. Secretary Roberts said the total request amounts to one third of the Council's total amount to award and questioned if the requested amount could be reduced. Mr. Davidson said maybe award \$211,000 to get the appellate court online. Commissioner Whitten made a motion to approve application #72 at \$211,104 to complete the Appellate Courts. Secretary Roberts seconded the motion and the motion carried. Justice Moritz abstained from voting.

Application #74- This is a joint application from BIDS and Shawnee County Department of Corrections requesting funds to implement a video conferencing system between two public defender offices in Shawnee County and the county jail. Ms. Scalia said the request could be reduced. Director Blecha said based on the comments from the reviewer this is not a JAG priority or an essential service. Director Blecha made a motion to deny the request. Mr. Stegall seconded the motion and it passed unanimously.

Ms. Maska suggested using the provisional award of \$350,000 for KBI Application #66 as pass-through to locals. The Council has done this in the past. The Council could use the required pass-through amount for state police of \$319,705 for the KHP applications.

Application #70- KHP new trooper request. Ms. Stewart said there is an approximate cost of \$44,244 per trooper for salary, fringe, basic lodging and meals. Overtime would not be included in the cost per trooper. Mr. Stegall suggested the Council fund as many troopers as possible based on the amount left for state agencies. Mr. Davidson asked how much money would be left over if the Council funded nine troopers. Ms. Stewart said \$6,264.

Mr. Davidson made a motion to fund nine troopers for a total of \$398,160, and the remaining \$6,264 be added to application #67 (DOA-KCJIS application) for a conference, bringing the grant award amount to \$93,224 for application #67. Mr. Stegall seconded the motion. He suggested an amendment to the motion to finalize application #66 at \$348,573 and #71 at \$179,552. Attorney General Schmidt said he was uneasy with funding the troopers based on the actions of the Legislature. The Council discussed that putting troopers on the street is an essential component for public safety and the criminal justice system. Superintendent Garcia said it is possible to find funding within his department in out years. Mr. Stegall suggested the grant funds be awarded for a two year period. Mr. Stegall amended his motion to award a two-

year grant for five trooper positions. Commissioner Whitten seconded the motion and the motion carried. Superintendent Garcia abstained from voting.

The Council recessed for 10 minutes and reconvened at 12:40 p.m.

The Council reviewed applications from local agencies:
(Attached applicant and request list)

Ms. Maska said a little under \$1,000,000 is available. She said there are six applications requesting funds to retain positions. The Council decided to look at the largest requests on this list first.

Application #59- Sedgwick County Department of Corrections requests funds to retain eight ISO and two support staff positions. Ms. Maska said the application actually creates six additional positions. Ms. Kramer said some of the positions are funded by RA-JAG and the agency is losing the funding so this request is to replace those funds. Director Blecha made a motion to fund four ISOs in the amount of \$239,372. Justice Moritz seconded the motion and it passed unanimously.

Application #62- The City of Liberal Municipal Court requests funds to install court management software. Mr. Stegall made a motion to deny the request. Director Blecha seconded the motion and it passed unanimously.

Application #28- Johnson County Department of Corrections requests funds for training expenses. Director Blecha said he would prefer to help a smaller agency with funding rather than pay for training. Director Blecha made a motion to deny the request. Commissioner Whitten seconded the motion and it passed unanimously.

Application #2- Brown County Sheriff's Office requests funds for LSCAN fingerprint machine and the RMS interface. Mr. Davidson made a motion to approve the request in the amount of \$23,406. Secretary Roberts seconded the motion and it passed unanimously.

Application #3- Sabetha Police Department requests funds to purchase seven computers and one server to bring equipment and operating systems up to date. The Council discussed the staff notes which stated the applicant was asking for seven computers with only four current staff. Director Blecha made a motion to partially fund the request for four computers plus the server at \$16,066. Superintendent Garcia seconded the motion and it passed unanimously.

Application #8- Baxter Springs Police Department requests funds for equipment. Secretary Roberts made a motion to approve the request for the NG911 voice recorder system at \$6,469. Commissioner Whitten seconded the motion and it passed unanimously.

Application #15- Edwards County Sheriff's Department requests funds to purchase a Live Scan System, software, installation and warranty. Attorney General Schmidt made a motion to approve the request at \$33,156. Justice Moritz seconded the motion and it passed unanimously.

Application #16- Northwest Kansas Community Corrections requests funds to retain eight surveillance officers, 18 drug test kits, and contractual services. Justice Moritz made a motion to approve the request at \$91,673. Superintendent Garcia seconded the motion and it passed unanimously.

Application #17-25th Judicial District Community Corrections requests funds to retain a substance abuse counselor. Commissioner Whitten made a motion to approve the request for \$53,648 and add a special condition that the applicant submit the missing certification form. Superintendent Garcia seconded the motion and it passed unanimously.

Application #24- Junction City Police Department requests funds to purchase one drug disposal incinerator and one DVD/CD duplicator. Director Blecha made a motion to deny the request based on the statement of the reviewer that the project does not impact crime. Commissioner Whitten seconded the motion and it passed unanimously.

Application #25- Harvey County Sheriff's Office requests funds to purchase jail management system software. Director Blecha made a motion to deny the request and said the applicant can reapply after the subcommittee's study on implementation of a victim notification system, which will impact the type of jail management system. Secretary Roberts seconded the motion and it passed unanimously.

Application #26- Newton Police Department requests funds to purchase 12 in-car laptop computers and two digital cameras. Attorney General Schmidt made a motion to approve the request at \$42,915 to pay for nine laptops and two cameras. Justice Moritz seconded the motion and it passed unanimously.

Application #32- Kiowa County Sheriff's Office requests funds to purchase eight in-car audio/video cameras and installation. Attorney General Schmidt made a motion to approve the request at \$37,424. Superintendent Garcia seconded the motion and it passed unanimously.

Application #42- Four County Mental Health Center requests funds to retain two outpatient therapists. Director Blecha made a motion to approve the request at \$73,749. Secretary Roberts seconded the motion and it passed unanimously.

Application #48- Hutchinson Police Department requests funds to purchase three Mobile Automated License Plate Recognition units to use with an existing unit and software. Mr. Klumpp said the equipment automatically reads a plate number and runs it through a database to search for stolen cars and warrants. It assists officers in making apprehensions that law enforcement wouldn't normally see. Director Blecha made a motion to fund one unit at \$24,000. Superintendent Garcia seconded the motion and it passed unanimously.

Application #52- 28th Judicial District Community Corrections requests funds to retain one ISO position. Mr. Davidson made a motion to approve the request at \$60,000. Mr. Stegall seconded the motion and it passed unanimously.

Application #55- City of Valley Center requests funds for a records management system hardware, software and installation. Director Blecha made a motion to approve the request at \$38,400 with special conditions that the equipment is compatible with Sedgwick County's information system and KCJIS.

Application #57- Maize Police Department requests funds to purchase eight mobile computer terminals, data radios and GPS locating devices compatible with the Sedgwick County Dispatch System. Superintendent Garcia made a motion to approve the request at \$64,992. Secretary Roberts seconded the motion and it passed unanimously.

Application #73- Shawnee County District Attorney's Office requests funds to retain three Intern Prosecutor positions to focus on domestic violence prosecution. Justice Moritz made a motion to approve the request for two interns at \$35,622. Director Blecha seconded the motion and it passed unanimously.

Application #75- Caldwell Police Department requests funds to purchase one in-car police video system. Mr. Davidson made a motion to approve the request at \$4,613. Director Blecha seconded the motion and it passed unanimously.

Application #31- Sunflower House, Inc. Mr. Stegall made a motion to approve the request at \$13,311. Superintendent Garcia seconded the motion and it passed unanimously.

Mr. Stegall made a motion to retain the balance for future grant awards. Superintendent Garcia seconded the motion and it passed unanimously.

Other Issues:

Director Blecha said that this would be his last KCJCC meeting due to his retirement. He thanked the Council for its support of the KBI.

Ms. Maska announced the grant award amounts for FFY 2011 grant programs:

- FFY 2011 Federal National Criminal History Improvement Grant Program: \$300,000
 - KBI receives for criminal history records
- FFY 2011 Residential Substance Abuse Treatment for State Prisoners: \$204,196
 - KDOC receives for treatment of inmates at Topeka Correctional Facility

Next Meeting and Adjournment:

Ms. Maska said she would work with the Chair regarding next meeting date. The meeting adjourned at approximately 1:30 p.m. The minutes prepared by the Governor's Grants Program staff.

FY 2012 Recovery Act JAG Requests

App #	County	Organization Name	Request Amount
1	Butler	Rose Hill Police Department	\$5,000
2	Cloud	12th Judicial District Community Corrections	\$16,775
3	Cloud	Big Brothers Big Sisters of Cloud County	\$15,000
4	Coffey	Burlington Police Department	\$11,000
5	Dickinson	Big Brothers Big Sisters of Dickinson County	\$14,330
6	Dickinson	Dickinson County Sheriff's Department	\$60,064
7	Douglas	Douglas County Court Services	\$170,088
8	Finney	25th Judicial District Community Corrections	\$56,776
9	Finney	25th Judicial District Youth Services	\$26,680
10	Finney	Big Brothers Big Sisters of Finney County	\$34,002
11	Franklin	City of Ottawa Police Department	\$96,978
12	Geary	8th Judicial District Community Corrections	\$79,186
13	Harvey	Newton Police Department	\$63,289
14	Johnson	Merriam Police Department	\$56,430
15	Leavenworth	Donnelly College	\$96,110
16	Linn	Linn County Sheriff's Department	\$39,021
17	Lyon	SOS	\$52,816
18	Marshall	Marysville Police Department	\$12,628
19	Pawnee	Larned Juvenile Correctional Facility	\$106,664
20	Scott	Western Kansas Child Advocacy Center	\$44,822
21	Sedgwick	Kechi Police Department	\$61,237
22	Sedgwick	Sedgwick County Department of Corrections	\$63,709
23	Sedgwick	Sedgwick County Sheriff's Department	\$36,099
24	Seward	City of Liberal Police Department	\$114,841
25	Shawnee	Kansas Bureau of Investigation	\$239,389
26	Shawnee	Kansas Department of Corrections	\$508,825
27	Shawnee	Kansas Department of Corrections	\$98,743
28	Shawnee	Kansas Highway Patrol	\$268,349
29	Shawnee	Kansas Juvenile Correctional Complex	\$303,677
30	Shawnee	State Board of Indigents' Defense	\$991,997
TOTAL			\$3,744,525

2012 JAG Requests

<u>App #</u>	<u>County</u>	<u>Organization Name</u>	<u>Request Amount</u>
1	Barton	Barton Community College	\$38,651
2	Brown	Brown County Sheriff Office	\$23,406
3	Brown	Sabetha Police Department	\$21,951
4	Butler	Andover Police Department	\$8,107
5	Butler	Butler County Sheriff's Office	\$45,000
6	Butler	Rose Hill Police Department	\$5,000
7	Butler	Sunlight Child Advocacy Center	\$22,302
8	Cherokee	Baxter Springs Police Department	\$10,727
9	Cherokee	Galena Police Department	\$72,096
10	Coffey	Burlington Police Department	\$9,000
11	Cowley	Winfield Police Department	\$21,413
12	Dickinson	Big Brothers Big Sisters of Dickinson County	\$41,953
13	Douglas	Douglas County Court Services	\$229,218
14	Douglas	University of Kansas Center for Research, Inc.	\$99,850
15	Edwards	Edwards County Sheriff's Department	\$33,156
16	Ellis	Northwest Kansas Community Corrections	\$91,673
17	Finney	25th Judicial District Community Corrections	\$53,648
18	Finney	Big Brothers Big Sisters of Finney County	\$34,002
19	Ford	Ford County Attorney's Office	\$66,664
20	Ford	Ford County Sheriff's Office	\$172,195
21	Franklin	City of Ottawa Police Department	\$75,146
22	Franklin	Franklin County Sheriff's Department	\$62,172
23	Geary	8th Judicial District Community Corrections	\$79,186
24	Geary	Junction City Police Department	\$4,855
25	Harvey	Harvey County Sheriff's Office	\$39,500
26	Harvey	Newton Police Department	\$53,950
27	Jackson	Jackson County District Court	\$35,995
28	Johnson	Johnson Co. Dept. of Corrections	\$40,725
29	Johnson	Merriam Police Department	\$17,829
30	Johnson	Mission Police Department	\$7,887
31	Johnson	Sunflower House, Inc	\$13,311
32	Kiowa	Kiowa County Sheriff	\$37,424
33	Leavenworth	Leavenworth Police Department	\$175,000
34	Leavenworth	Tonganoxie Police Department	\$46,050
35	Lyon	SOS	\$10,775
36	Marshall	Marysville Police Department	\$12,628
37	McPherson	Lindsborg Police Department	\$26,820
38	Miami	Louisburg Police Department	\$32,820

39	Miami	Miami County Sheriff's Office	\$29,421
40	Miami	Osawatomie Police Department	\$21,041
41	Mitchell	Mitchell County Communications Center	\$825,236
42	Montgomery	Four County Mental Health Center	\$73,749
43	Ness	Ness County Sheriff's Office	\$142,150
44	Osage	Osage City Police Department	\$9,256
45	Pawnee	Lamed Juvenile Correctional Facility	\$12,132
46	Phillips	Phillips County Sheriff's Department	\$37,780
47	Pratt	South Central Kansas Community Corrections	\$37,214
48	Reno	Hutchinson Police Department	\$72,000
49	Reno	Reno County Community Corrections	\$65,744
50	Riley	Kansas State University Police	\$22,420
51	Rush	Rush County Sheriff's Department	\$98,076
52	Saline	28th Judicial District Community Corrections	\$68,933
53	Saline	Child Advocacy & Parenting Services, Inc.	\$23,496
54	Scott	Western Kansas Child Advocacy Center	\$69,730
55	Sedgwick	City of Valley Center	\$38,400
56	Sedgwick	City of Wichita Police Department	\$456,755
57	Sedgwick	Maize Police Department	\$64,992
58	Sedgwick	Mental Health Association of South Central KS	\$72,266
59	Sedgwick	Sedgwick County Department of Corrections	\$517,030
60	Sedgwick	Wichita Children's Home	\$123,866
61	Sedgwick	Youthville	\$168,788
62	Seward	City of Liberal Municipal Court	\$277,876
63	Seward	Seward County Sheriff's Office	\$16,472
64	Shawnee	Kansas Bureau of Investigation	\$246,586
65	Shawnee	Kansas Bureau of Investigation	\$148,307
66	Shawnee	Kansas Bureau of Investigation	\$498,573
67	Shawnee	Kansas Department of Administration	\$128,340
68	Shawnee	Kansas Department of Corrections	\$210,331
69	Shawnee	Kansas Department of Wildlife & Parks	\$450,158
70	Shawnee	Kansas Highway Patrol	\$674,072
71	Shawnee	Kansas Highway Patrol	\$268,330
72	Shawnee	Kansas Supreme Court	\$1,167,883
73	Shawnee	Shawnee County District Attorney's Office	\$53,434
74	Shawnee	State Board of Indigents' Defense	\$228,063
75	Sumner	Caldwell Police Department	\$4,613
76	Thomas	Thomas County Sheriff's Office	\$24,893
77	Wabaunsee	Wabaunsee County Sheriff's Office	\$39,618
Total			\$9,360,109

FY 2012 JAG R

App #	County	Organization Name	FY 2011 Grant Award	FY 2012 Grant Request	Project Description	Staff Comments
48	Reno	Hutchinson Police Department		\$72,000	Three mobile Automated License Plate Recognition units to use with an existing unit and software.	

Federal Edward Byrne Memorial Justice Assistance Grant

Grant Recipient: Hutchinson Police Department

Grant Project Number: 12-JAG-11 FEIN #: 486015517

Grant Amount: \$24,000 Grant Match:

Grant Period	Voucher Entered/ Deposit Made	Amount Paid	Total Paid To Date	Funds Remaining	Date Financial Report Rec'd	Period Expenditures	Total Spent To Date	Statistical/ Project Report (Date Rec'd)
1 July					8.9.11	Ø	Ø	
2 August					9.9.11	Ø	Ø	
3 Sept.					11.2.11	Ø	Ø	11.2.11
4 October					11.2.11	Ø	Ø	
5 Nov.	12.27.11	24,000	24,000	Ø	12.15.11	24,000	24,000	
6 Dec.					1.17.12	Ø	24,000	1.17.12
7 January					2.15.12	Ø	24,000	
8 February					3.8.12	Ø	24,000	
9 March					4.6.12	Ø	24,000	4/23/12
10 April					5.16.12	Ø	24,000	
11 May					6.4.12	Ø	24,000	
12 June					7.9.12	Ø	24,000	7.9.12
Additional Payments					Oblig. Expen.			
Total								

Grant Compliance Reviews Date
(Copy Attached) Completed Initials

Desk		
On-Site	11/9/11	ARK
Technical Assistance		

Approved For Close-Out _____
Governor's Grants Program Financial Officer Date

Approved For Close-Out _____
Governor's Grants Program Administrator Date

Grant Project Number(s): 12-JAG-11 Hutch PD

Schedule Review:

- ☒ Email confirmation to Subgrantee with Compliance Report and Checklist
- ☒ Record correspondence in GIFTS
- ☒ Enter On-Site Monitoring Activity in GIFTS (date of visit – not complete)

Pre-Review:

- ☒ Schedule Team meeting
- ☒ Preparation (see Compliance Procedures)
- ☒ Complete Draft Report for Team discussion

Post-Review:

- ☒ Mark On-Site Monitoring Activity in GIFTS as Completed Date of Visit
- ☒ Schedule Team meeting to discuss findings and requirements
- ☒ Email Administrator completed Compliance Report for approval
- ☒ Add Compliance Report activity to GIFTS (date report is signed by Analyst for due and done dates)
- ☒ Email signed Compliance Report to Subgrantee
- ☒ Record correspondence in GIFTS
- ☒ Add Compliance Review Requirements to GIFTS
- ☒ File Compliance Report

Follow-Up:

- ☒ Update GIFTS with date Requirements are received
- ☒ Send Subgrantee complete letter when all requirements are met
- ☒ Record correspondence in GIFTS
- ☒ Ensure Compliance Report and correspondence is in Grant File
- ☒ Scan and file all working documents in appropriate s:/ folder

Kramer, Amy [GO]

From: Kramer, Amy [GO]
Sent: Monday, April 23, 2012 1:55 PM
To: Jason Yingling
Subject: 12-JAG-11

Thank you for your thorough response to the requirements outlined in the Grant Project Compliance Report. The report has been marked as "Complete."

Keep up the good work. If you have any questions, please do not hesitate to contact me.

*Amy Kramer, JAG Analyst
Governor's Grants Program
Landon State Office Building, Rm 304 North
900 S.W. Jackson Street
Topeka, KS 66612
Voice: 785.291.3205
Fax: 785.291.3204
amy.kramer@ks.gov*

"Creating S.A.F.E. Communities"



Kramer, Amy [GO]

From: Kramer, Amy [GO]
Sent: Friday, November 18, 2011 2:42 PM
To: Jason Yingling (jason.yingling@renolec.com)
Subject: 12-JAG-11
Attachments: 12-JAG-11 compliance report.pdf

I want to thank you for taking the time to visit with me on November 9 , 2011. I enjoyed learning more about the grant project.

Attached you will find the Grant Project Compliance Report for the site visit. All requirements can be found in the Compliance Summary, located at the end of the report. This report is marked as "Not Complete." Please provide the additional information no later than the due date listed.

Please do not hesitate to contact me if I can be of assistance or if you have any questions.

*Amy Kramer, RA-JAG Analyst
Governor's Grants Program
Landon State Office Building, Rm 304 North
900 SW Jackson Street
Topeka, KS 66612
Voice: 785.291.3205
Fax: 785.291.3204
amy.kramer@ks.gov*

"Creating S.A.F.E. Communities"


Kansas

Kansas Governor's Grants Program
"Creating S.A.F.E. Communities"

GRANT PROJECT COMPLIANCE REPORT
EQUIPMENT

GENERAL INFORMATION

Compliance Review Type: ☒ On-Site ☐ Desk

Compliance Review Date: November 9, 2011 Previous Compliance Review Date: N/A

This report is: ☐ Complete ☒ Not Complete

Requirements must be met by: January 16, 2012

Received Information: ☒ In Person ☐ By Phone ☐ By E-mail ☐ By Fax ☐ By Mail ☐ Internet Site

Grant Project Director: Lt. Jason Yingling

Phone: 620-694-2814 Email: Jason.yingling@renolec.com

Staff Involved in Compliance Review:	Name	Position
	<u>Lt. Jason Yingling</u>	<u>Lieutenant</u>

Subgrantee: Hutchinson Police Department Grant Project Number: 12-JAG-11

Subgrantee is a: ☒ Government Agency ☐ Nonprofit organization

Agency DUNS #: 061608006 Expiration date of CCR: September 6, 2012

Total Grant Project: \$24,000

Federal Amount: \$24,000 Match Amount, if applicable: N/A

Match Source(s), if applicable: N/A

Grant Award Period: July 1, 2011—June 30, 2012

If an on-site visit, the subgrantee's grant file was reviewed. ☒ Yes ☐ No ☐ N/A

MONITORING & EVALUATION STATUS

Are statistics kept on use of equipment? ☒ Yes ☐ No

Is the grant project meeting its timeline for achieving the specified objectives? ☒ Yes ☐ No

What kind of data is being collected to ensure objectives are being met?

How many tags are read, number of stolen tags, number of warrant arrests

Is the data collected sufficient to complete reporting forms? ☒ Yes ☐ No

Statistical data support was reviewed. ☐ Yes ☒ No

Is the evaluation plan for this grant project being performed as outlined in the grant application? ☒ Yes ☐ No

Describe how the equipment has impacted or assisted the subgrantee.

Department already had one automated license plate recognition system. The additional equipment should increase the productivity of the program such as number of warrant arrests, stolen tags, etc. found through use of the equipment

EQUIPMENT

List the types of equipment that have been purchased or paid for with this grant:

Automated License Plate Recognition System

Equipment has been purchased as stated in the approved grant award. ☒ Yes ☐ No

Lease agreements for equipment were reviewed. ☐ Yes ☐ No ☒ N/A

Are completed "Equipment Inventory Forms" on file? ☒ Yes ☐ No ☐ N/A

Is a usage log maintained to determine how frequently the equipment is used and by whom? ☒ Yes ☐ No ☐ N/A

Was adequate documentation provided to justify expenses charged to the grant? ☒ Yes ☐ No

Are the costs charged to the grant project allowable costs? ☒ Yes ☐ No

Verify the existence of equipment (past and current) using equipment inventory records. Note inconsistencies:

Inventory is maintained for radios purchased in 2009.

Is the equipment being used for the state purposes as approved in the grant award? ☒ Yes ☐ No

Verify the equipment purchased is American made. Note inconsistencies:

Equipment is American made by an American company.

COMPLIANCE SUMMARY

How many monthly / quarterly reports were submitted late?

Financial 1 Statistical 1 Narrative 1 Program Income 1

How many monthly / quarterly reports were analyzed during and prior to the compliance review?

Financial 4 Statistical 1 Narrative 1 Program Income 0

How many of the analyzed monthly / quarterly reports could not be supported by subgrantee documentation?

Financial 0 Statistical 0 Narrative 0 Program Income 0

If applicable, the PMT reports are filed in a timely and correct manner.

☒ Yes ☐ No ☐ N/A

How many budget revisions have been requested? 1

How many approved as requested? 1

How many approved in part? 0

Is the subgrantee in compliance with all grant assurances?

☒ Yes ☐ No

Is the subgrantee in compliance with all special conditions?

☒ Yes ☐ No ☐ N/A

Are there any outstanding issues or requirements?

☒ Yes ☐ No

Requirements:

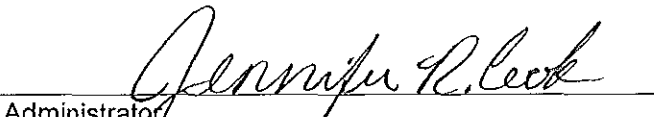
Due to the timing of the compliance review, the grant analyst was unable to review the statistical backup documentation. The subgrantee shall submit second quarter statistical backup documentation to the Governor's Grants Program no later than January 16, 2012.

Completed by:


Analyst

November 18, 2011
Date

Reviewed by:


Administrator

11/18/11
Date

Rev. June 2011



governor@ks.gov

Office of the Governor

Sam Brownback, Governor

October 31, 2011

Lt. Jason Yingling
Hutchinson Police Department
PO Box 1567
Hutchinson, KS 67504-1567

RE: 12-JAG-11

Dear Lt. Yingling:

This letter is to confirm the site visit that has been scheduled for Hutchinson Police Department on November 9, 2011 at 1:30 PM.

It is important that the grant project director be available for the visit's duration. I also need to meet any other grant project-related staff members during this visit. Following this letter is a copy of the Grant Project Compliance Report. To make the most efficient use of our limited time together, please review and be prepared to discuss the Grant Project Compliance Report.

Your attention in preparing for the compliance review is important. Failure to have the materials available or to provide additional information, if requested, will result in the suspension of the grant award resulting in the return of any grant funds or not disseminating any further funds.

I look forward to meeting you and your staff. Please contact me if you have any questions as you prepare for our visit.

Sincerely,

Amy Kramer, JAG Analyst
Governor's Grants Program

Enclosure

Governor's Grants Program
900 SW Jackson Street, Room 304 North
Topeka, KS 66612-1220
Voice (785) 291-3205 * Fax: (785) 291-3204

Kramer, Amy [GO]

From: Kramer, Amy [GO]
Sent: Monday, October 31, 2011 12:13 PM
To: Jason Yingling (jason.yingling@renolec.com)
Subject: 12-JAG-11
Attachments: Grant Project Compliance Report Equipment Revised 2011-6.pub; 12-JAG-11 confirmation.pdf

The site visit for the 12-JAG-11 grant award has been scheduled for November 9 at 1:30 pm. Please see attached letter and compliance report.

*Amy Kramer, RA-JAG Analyst
Governor's Grants Program
Landon State Office Building, Rm 304 North
900 SW Jackson Street
Topeka, KS 66612
Voice: 785.291.3205
Fax: 785.291.3204
amy.kramer@ks.gov*

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

JUL 09 2012

KANSAS GOVERNOR'S GRANTS PROGRAM

LONDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612

FAX : (785) 291-3204

GOV GRANTS OFC GRANT PROJECT STATISTICAL/NARRATIVE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

The information provided in this report is used to review progress on the JAG projects. No further monies or other benefits may be paid out under this program unless this report is completed and submitted as required. The information in this report will be shared with the U.S. Department of Justice, Bureau of Justice Assistance and the Kansas Criminal Justice Coordinating Council.

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION

Hutchinson Police Department

210 W. 1st Ave

Hutchinson KS 67501

SUBGRANTEE DUNS NUMBER

2. GRANT PROJECT NUMBER

12-JAG-11

3. REPORTING PERIOD (MM/DD/YY)

From: 4/1/2012

To: 6/30/2012

4. NAME AND TITLE OF AUTHORIZED CERTIFYING OFFICIAL

Lt Jason Yingling

5. DATE OF REPORT

7/9/2012

6. PHONE NUMBER

620 694 2814

7. TARGET AREA FOR THE GRANT PROJECT:

Statewide

Region/Multi-Jurisdictional

County

Municipality X

Please list the Congressional District(s) served:

1

Please list the regions or counties served:

Reno

STATISTICAL INFORMATION AS IT APPLIES TO THE GRANT PROJECT:

1. Number of investigations

1a. Adults

1b. Juveniles

2. Total number of arrests

2a. # of possession arrests

2b. # of trafficking arrests

2c. # of domestic violence arrests

2d. # of sexual assault arrests

2e. # of child abuse arrests

2f. # of juvenile arrests

2g. # of other

3. Number of prosecutions

3a. Adult

3b. Juvenile adjudication

4. Number of offenders on supervision

4a. Adults

4b. Juveniles

5. Number of drug court participants

5a. Adults

5b. Juveniles

6. Number of offenders receiving treatment

6a. Adults

6b. Juveniles

7. Number of offenders successfully discharged

7a. Adult probation

7b. Juvenile probation

7c. Adult parole

7d. Juvenile parole

7e. Adult community corrections

7f. Juvenile community corrections

7g. Adult drug court

7h. Juvenile drug court

7i. Adult treatment

7j. Juvenile treatment

8. Total number of victims served

8a. Adults

8b. Children

9. Number of forensic interviews conducted

9a. Child Physical Abuse

9b. Child Sexual Abuse

10. Number of forensic medical exams conducted

10a. Child Physical Abuse

10b. Child Sexual Abuse

11. Total number trained

11a. Law enforcement officers

11b. Other professionals

12. Number of prevention trainings

13. Number of prevention trainings for law enforcement

RECIDIVISM: Provide quarterly statistical information as it applies to the grant project. Include all individuals participating in the program as of July 1, 2011.

- | | |
|---|--|
| 1. Percentage of participants testing positive for drug use | 2. Percentage of participants re-offending |
| 1a. While enrolled in program | 2a. While enrolled in program |
| 1b. Within 6 months of completing program | 2b. Within 6 months of completing program |
| 1c. Within 1 year of completing program | 2c. Within 1 year of completing program |

METHAMPHETAMINE: Provide quarterly statistical information as it applies to the grant project.

- | | |
|--|--|
| 1. Number of meth investigations conducted | 8. Amount of meth seized (grams) |
| 2. Number of meth related search warrants issued | 8a. Street value of meth seized |
| 3. Number of meth related arrests made | 9. Amount of meth precursors seized (grams) |
| 4. Number of meth labs seized | 10. Amount of meth purchased (grams) |
| 5. Number of meth labs seized involving minors | 10a. Street value of meth purchased |
| 6. Number of meth dump sites discovered | 11. Number of Meth investigations resulting in prosecution |
| 7. Number of meth sites mitigated or cleaned up | 12. Number of meth prosecutions resulting in conviction |

OTHER ILLEGAL DRUGS: Provide quarterly statistical information as it applies to the grant project. This section should include all illegal drugs except methamphetamine.

- | | |
|--|---|
| 1. Number of drug investigations conducted | 7. Amount of drugs seized (grams) |
| 2. Number of drug related search warrants issued | 7a. Street value of drugs seized |
| 3. Number of drug related arrests made | 8. Amount of drugs purchased (grams) |
| 4. Number of drug labs seized | 8a. Street value of drugs purchased |
| 5. Number of drug labs seized involving minors | 9. Number of drug investigations resulting in prosecution |
| 6. Number of drug sites mitigated or cleaned up | 10. Number of drug prosecutions resulting in conviction |

EQUIPMENT: Provide quarterly statistical information as it applies to the grant project.

- | | |
|---|---|
| 1. Less lethal technology (e.g. tasers) | 2c. Number of times videos used to look into alleged law enforcement misconduct |
| 1a. Number of times drawn during the apprehension of suspect | i. Misconduct substantiated |
| 1b. Number of times discharged in the apprehension of suspect | ii. Misconduct dismissed |
| 2. In-car video cameras | 3. Other Equipment (Specify) <u>ALPRS</u> |
| 2a. Number of times videos requested by prosecutors | 3a. Number of times used (non-training) |
| 2b. Number of times videos used in court | 3b. Number of times evidence requested by prosecutors |
| | 3b. Number of times evidence used in court |

NARRATIVE: Please respond to the following questions. A word document should be used if the subgrantee's response does not fit in the text box provided and may be uploaded in the grant portal if necessary.

1. Describe how the goals and the objectives of the grant project are being met. If this is the final report, explain how the goals and objectives have or have not been met.

The main goal of the use of the ALPRS was to double our data that was gathered with a single unit. After some set backs with computer issues, this is being accomplished. The combined total after adding the second unit with grant funds was 619,690 tag reads. There were 6,739 hits from these reads including wanted persons, stolen vehicles, registered offenders and stolen tags. One of the goals that was not accomplished was to use volunteer patrol to gather information with the readers. This did not happen due to the popularity and usefulness of the system with patrol. The units are used during every shift around the clock. This did not allow for use by volunteers.

2. Please describe any problems that have occurred during the reporting period. If this is the final report, explain how this has impacted the grant project.

There were no problems related to the grant project.

3. What major activities are planned for the next three months?

The tag reader will continue to be used around the clock gathering useful information.

Approved by the Governor's Grants Program:

ARK

Date:

7/19/12



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Subrecipient: Hutchinson Police Department Program: JAG (NEW) Reporting Period: Apr - Jun 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

View of Performance Measures

To begin entering data for this reporting period, click the Enter Data button shown below. Please note that for some reporting periods only numeric data is required.

Edit Award Information	Edit Purpose Areas	Edit Activity Areas	Edit General Info	Edit Law Enforcement	Send for Revisions	Return to Home	Delete Data
--	------------------------------------	-------------------------------------	-----------------------------------	--------------------------------------	------------------------------------	--------------------------------	-----------------------------

Data Entry Status: Complete Selected Reporting Period: Apr - Jun 12

View of Performance Measures

1. Was there any grant activity during the reporting period April 1, 2012 - June 30, 2012?

Yes

2. Please specify the implementing organization type: *(Check all that apply)*

Unit of local government

3. Is the implementing organization a community-based program? BJA defines community-based programs as neighborhoods or organizations that are representative of communities or significant segments of communities. A community-based organization can also be faith based.

No

4. Please enter the project title and a brief description of all grant-funded activities:

ALPRS

During this period the equipment was up and running with data being collected. The ALPRS unit was collecting data during almost every shift around the clock during this reporting period. It was used in areas where there were burglaries as well as other crimes. The data was used extensively by detectives to aid in gathering information on crimes.

General Info

April to June 2012

☒ General Award Information**Law Enforcement**

April to June 2012

☒ Equipment Purchases and Technology Investments☒ Accomplishments

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

ARK ARK
7/25/12 7/17/12

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Subrecipient: Hutchinson Police Department Program: JAG (NEW) Reporting Period: Apr - Jun 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

General Info [Back to View](#)

Please provide a response to each question shown below.

General Info

April to June 2012

☐ General Award Information

5. Are you a subrecipient of a JAG award from another JAG grantee?

A. Yes / No ☐ Yes ☒ No

B. If yes, enter grantee organization or agency name

6. Are you using the crimesolutions.gov Website?

A. Yes / No ☐ Yes ☒ No

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

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Subrecipient: Hutchinson Police Department Program: JAG (NEW) Reporting Period: Apr - Jun 12 Subgrant ID: 12-JAG-11 Amt: \$24,000			
PA 1: Law Enforcement Back to View			
Please enter data for each performance measure shown below.			
Law Enforcement		April to June 2012	
The Law Enforcement purpose area includes activities conducted by law enforcement organizations. These activities may include prevention, intervention, apprehension, and detention activities.			
Activity Types: Programs Personnel Equipment Purchases and/or Technology Investments Training Task Forces Seizures			
☐ Equipment Purchases and Technology Investments			
19. <u>How much JAG funding has been allocated for equipment purchases and/or technology investments?</u>			
A. Please report in dollars (\$)			24000
20. <u>What types of equipment purchases and/or technology investments were made with JAG funds during the reporting period? Check all that apply.</u>			
A. Computer-aided Dispatch (CAD)			☐
B. Computers/Mobile Data Terminals			☐
C. Computer Software			☐
D. Emergency Medical Services (EMS)			☐
E. Equipment for Police Cruisers			☒
F. In-car/On-person Camera Systems			☐
G. Less-lethal Weapons, Impact Weapons (batons, bean bag shotgun rounds, etc.), Chemical Weapons (CS gas, pepper spray), Energy Devices (tasers)			☐
H. Lethal Weapons (firearms)			☐
I. License Plate Readers			☐
J. Mobile Access Equipment (for example, aircards for Verizon, Sprint, AT&T, etc.)			☐
K. Radios			☐
L. Security Systems (station or evidence room)			☐
M. Tactical Vests/Body Armor			☐
N. Undercover Surveillance Equipment (microphones, video)			☐
O. Vehicles			☐
P. Video Observation (station, community, pole cams)			☐
Q. Other			☐

R. If other, please specify

21. Describe any **efficiencies or cost savings achieved** as a result of an equipment purchases and/or technology investments during the reporting period.

A. Enter description

None at this time.

☐ Accomplishments

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

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Subrecipient: Hutchinson Police Department

Program: JAG (NEW)

Reporting Period: Apr - Jun 12

Subgrant ID: 12-JAG-11 Amt: \$24,000

PA 1: Law Enforcement[Back to View](#)

Please enter data for each performance measure shown below.

Law Enforcement

April to June 2012

The Law Enforcement purpose area includes activities conducted by law enforcement organizations. These activities may include prevention, intervention, apprehension, and detention activities.

Activity Types:

Programs

Personnel

Equipment Purchases and/or Technology Investments

Training

Task Forces

Seizures

☒ **Equipment Purchases and Technology Investments**☐ **Accomplishments**

49. For the **Law Enforcement** purpose area, please briefly describe any of your program's accomplishments during the reporting period.

- A. Please include any benefits or changes observed as a result of JAG-funded activities, such as program completion, or changes in attitudes, skills, knowledge, or conditions. [2000-character or 350 word limit]

The JAG funded equipment has proven to be a vital tool in information gathering. The officers are eager to use the tag reader on every shift, and is wanted to be used by all officers. The usefulness of this technology is welcomed by the patrol units, and well received. This has proven to expose the need for more units.

**Save****Cancel**

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

KANSAS GOVERNOR'S GRANTS PROGRAM

APR 23 2012

LONDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612

FAX : (785) 291-3204

GOV GRANTS OFC

GRANT PROJECT STATISTICAL/NARRATIVE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

The information provided in this report is used to review progress on the JAG projects. No further monies or other benefits may be paid out under this program unless this report is completed and submitted as required. The information in this report will be shared with the U.S. Department of Justice, Bureau of Justice Assistance and the Kansas Criminal Justice Coordinating Council.

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION Hutchinson Police Department 210 W. 1st Ave Hutchinson, KS 67501 SUBGRANTEE DUNS NUMBER		2. GRANT PROJECT NUMBER 12-JAG-11	
		3. REPORTING PERIOD (MM/DD/YY) From: 1/1/2012 To: 3/31/2012	
4. NAME AND TITLE OF AUTHORIZED CERTIFYING OFFICIAL Lt Jason Yingling		5. DATE OF REPORT 4/23/2012	6. PHONE NUMBER 620-694-2814
7. TARGET AREA FOR THE GRANT PROJECT: Statewide _____ Region/Multi-Jurisdictional _____ County _____ Municipality x _____		Please list the Congressional District(s) served: 1 Please list the regions or counties served: Hutchinson	

STATISTICAL INFORMATION AS IT APPLIES TO THE GRANT PROJECT:

1. Number of investigations	_____	7. Number of offenders successfully discharged	_____
1a. Adults	_____	7a. Adult probation	_____
1b. Juveniles	_____	7b. Juvenile probation	_____
2. Total number of arrests	_____	7c. Adult parole	_____
2a. # of possession arrests	_____	7d. Juvenile parole	_____
2b. # of trafficking arrests	_____	7e. Adult community corrections	_____
2c. # of domestic violence arrests	_____	7f. Juvenile community corrections	_____
2d. # of sexual assault arrests	_____	7g. Adult drug court	_____
2e. # of child abuse arrests	_____	7h. Juvenile drug court	_____
2f. # of juvenile arrests	_____	7i. Adult treatment	_____
2g. # of other	_____	7j. Juvenile treatment	_____
3. Number of prosecutions	_____	8. Total number of victims served	_____
3a. Adult	_____	8a. Adults	_____
3b. Juvenile adjudication	_____	8b. Children	_____
4. Number of offenders on supervision	_____	9. Number of forensic interviews conducted	_____
4a. Adults	_____	9a. Child Physical Abuse	_____
4b. Juveniles	_____	9b. Child Sexual Abuse	_____
5. Number of drug court participants	_____	10. Number of forensic medical exams conducted	_____
5a. Adults	_____	10a. Child Physical Abuse	_____
5b. Juveniles	_____	10b. Child Sexual Abuse	_____
6. Number of offenders receiving treatment	_____	11. Total number trained	_____
6a. Adults	_____	11a. Law enforcement officers	_____
6b. Juveniles	_____	11b. Other professionals	_____
		12. Number of prevention trainings	_____
		13. Number of prevention trainings for law enforcement	_____

DIVISION: Provide quarterly statistical information as it applies to the grant project. Include all individuals participating in the program as of July 1, 2011.	
1. Percentage of participants testing positive for drug use 1a. While enrolled in program _____ 1b. Within 6 months of completing program _____ 1c. Within 1 year of completing program _____	2. Percentage of participants re-offending 2a. While enrolled in program _____ 2b. Within 6 months of completing program _____ 2c. Within 1 year of completing program _____
METHAMPHETAMINE: Provide quarterly statistical information as it applies to the grant project.	
1. Number of meth investigations conducted _____ 2. Number of meth related search warrants issued _____ 3. Number of meth related arrests made _____ 4. Number of meth labs seized _____ 5. Number of meth labs seized involving minors _____ 6. Number of meth dump sites discovered _____ 7. Number of meth sites mitigated or cleaned up _____	8. Amount of meth seized (grams) _____ 8a. Street value of meth seized _____ 9. Amount of meth precursors seized (grams) _____ 10. Amount of meth purchased (grams) _____ 10a. Street value of meth purchased _____ 11. Number of Meth investigations resulting in prosecution _____ 12. Number of meth prosecutions resulting in conviction _____
OTHER ILLEGAL DRUGS: Provide quarterly statistical information as it applies to the grant project. This section should include all illegal drugs <u>except</u> methamphetamine.	
1. Number of drug investigations conducted _____ 2. Number of drug related search warrants issued _____ 3. Number of drug related arrests made _____ 4. Number of drug labs seized _____ 5. Number of drug labs seized involving minors _____ 6. Number of drug sites mitigated or cleaned up _____	7. Amount of drugs seized (grams) _____ 7a. Street value of drugs seized _____ 8. Amount of drugs purchased (grams) _____ 8a. Street value of drugs purchased _____ 9. Number of drug investigations resulting in prosecution _____ 10. Number of drug prosecutions resulting in conviction _____
EQUIPMENT: Provide quarterly statistical information as it applies to the grant project.	
1. Less lethal technology (e.g. tasers) 1a. Number of times drawn during the apprehension of suspect _____ 1b. Number of times discharged in the apprehension of suspect _____ 2. In-car video cameras 2a. Number of times videos requested by prosecutors _____ 2b. Number of times videos used in court _____	2c. Number of times videos used to look into alleged law enforcement misconduct i. Misconduct substantiated _____ ii. Misconduct dismissed _____ 3. Other Equipment (Specify) <u>ALPRS</u> 3a. Number of times used (non-training) _____ 3b. Number of times evidence requested by prosecutors _____ 3b. Number of times evidence used in court _____

ARRATIVE: Please respond to the following questions. A word document should be used if the subgrantee's response does not fit in the text box provided and may be uploaded in the grant portal if necessary.

1. Describe how the goals and the objectives of the grant project are being met. If this is the final report, explain how the goals and objectives have or have not been met.

The ALPRS unit is being used on every shift. It is required that both patrol cars with these units are to be driven by an officer on duty. The unit has allowed for our department to gather twice as much information that was being gathered with only one unit. The tag reader purchased with grant funds collected the following data in this reporting period: 500 KS registered offender hits, 54 Local warrant hits, 7 Manually entered license plates for gathering Intel, 4 NCIC Missing Person hits, 1 NCIC Protection Order hit, 2 NCIC Sexual Predator hits, 7 NCIC Stolen Canadian License plates hits, 145 NCIC Stolen Vehicle hits and 11 NCIC Wanted Person hits. As was reported last quarter, the hit data includes tags of the same numbers from other states. This unit along with our existing unit captured 151,260 license plate images during this reporting period.

2. Please describe any problems that have occurred during the reporting period. If this is the final report, explain how this has impacted the grant project.

There are no problems to report during this period.

3. What major activities are planned for the next three months?

We will continue using the unit around the clock to gather tag information.

Approved by the Governor's Grants Program:

ARK

Date: 4/30/12

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APR 16 2012



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Subrecipient: Hutchinson Police Department Program: JAG Reporting Period: Jan - Mar 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

View of Performance Measures

To begin entering data for this reporting period, click the Enter Data button shown below. Please note that for some reporting periods only numeric data is required.

[Edit Award Information](#)[Edit Purpose Areas](#)[Edit Activities](#)[Edit Data](#)[Send for Revisions](#)[Return to Home](#)[Delete Data](#)

Data Entry Status: Complete Selected Reporting Period: Jan - Mar 12

General Award Information1. Was the project operational during the reporting period January 1, 2012 - March 31, 2012? [\[Click for Definition\]](#)

Yes

2. Federal Congressional District of where services occur:

KS-01

3. Please specify the implementing organization type:

Unit of Local Government

4. Is the implementing organization a faith-based program? Organizations nationwide may self-define themselves as faith-based organizations.

No

5. Is the implementing organization a community-based program? BJA defines community-based programs as found in statute 42 U.S.C. § 3791(a)(11): neighborhood or community-based organizations as "organizations, including faith-based, are representative of communities or significant segments of communities."

No

6. Do you use JAG funds for Task Force Activities?

No

7. Please enter the project title and a brief description of all grant-funded activities:

ALPRS

During this period the equipment was up and running with data being collected. The ALPRS unit was collecting data during almost every shift around the clock during this reporting period.

Target Population

Select all geographic locations of populations served by this funding.

Suburban

What age population is funded by this award? Check all that apply.

N/A

What gender population is funded by this award? Check all that apply.

N/A

Law Enforcement

January to March 2012

☒ Equipment/SuppliesAPK
4/19/12

Outcomes for All Activities	January to March 2012
☒ Outcomes for All Activity Areas	
For more information contact BJAPMT@csriincorporated.com Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867 	

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Subrecipient: Hutchinson Police Department Program: JAG Reporting Period: Jan - Mar 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

PA 1: Law Enforcement[Back to View](#)

Please enter data for each performance measure shown below.

You are required to select and report on all performance measures that pertain to grant-funded activities. There is an N/A option that should ONLY be used if that measure is not applicable to your activities. If it is applicable and you do not have data to report for the reporting period, zero (0) is an acceptable value to report.

Selected Purpose Areas	Allocated Amount	Activity
PA 1: Law Enforcement	\$24,000	Equipment/Supplies (SI)
Outcomes for All Activities		Edit Data

Law Enforcement

January to March 2012

☐ **Equipment/Supplies**

39. Amount of JAG funds used to purchase equipment and/or supplies N/A
- A. Amount of JAG funds used to purchase equipment and/or supplies during the reporting period. (Any funds reported only represent an estimate of dollars allocated or used for activities covered by this grant award.) ☒
40. Indicate the quantity for each type of equipment and/or supplies purchased with JAG funds. (REPORT QUANTITY NOT DOLLARS). N/A
- A. Weapons ☒
- B. Equipment for police cruisers
- C. Uniforms
- D. Computer aided dispatch (CAD)
- E. Records management system (RMS)
- F. Software
- G. Computers
- H. Mobile access equipment (ex. Aircards for Verizon, Sprint, AT&T, etc.)
- I. Security systems (station or evidence room)
- J. Biometric equipment (Live scans, fingerprint readers, etc.)
- K. In-car camera systems
- L. Video observation (station, community, pole cams)
- M. Undercover surveillance equipment (microphones, video)
- N. License plate readers
- O. Kiosk units for community access or registration
- P. Vehicles
- Q. Radios
- R. Other (please specify type and quantity)

		▲ ▼
41. <u>Number of equipment and/or supply requests funded with JAG funds. SHOULD ONLY ANSWER IF YOUR AGENCY RECEIVED REQUESTS CONSIDERED FOR FUNDING WITH JAG FUNDS.</u>		
A. Number of equipment and/or supply requests funded with JAG funds during the reporting period		N/A ☒
B. Number of equipment and/or supply requests received for consideration for funding with JAG funds		
C. Percent (a/b) Auto-calculated by PMT		Calculated Value
42. <u>Percent of staff that directly benefit from equipment or supplies purchased by JAG funds, who report a desired change in their job performance</u>		
N/A		
A. Number of staff who report a desired change in job performance as a result of the direct benefit of equipment and/or supplies purchased with JAG funds during the reporting period	8	☐
B. Number of staff to receive equipment or supplies purchased with JAG funds during the reporting period	8	
C. Percent (a/b) Auto-calculated by PMT		100%
D. Explain the impact on job performance for the reporting period		
The unit doubled the amount of data that was previously being collected & allowed for more officers to use it. Officers were able to increase the ammount of warrant arrests and recovery of stolen tags and vehicles.		▲ ▼
Save Cancel For more information contact BJAPMT@csriincorporated.com Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867		

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Subrecipient: Hutchinson Police Department Program: JAG Reporting Period: Jan - Mar 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

Outcomes for All Activities[Back to View](#)

Please enter data for each performance measure shown below.

You are required to select and report on all performance measures that pertain to grant-funded activities. There is an N/A option that should ONLY be used if that measure is not applicable to your activities. If it is applicable and you do not have data to report for the reporting period, zero (0) is an acceptable value to report.

Selected Purpose Areas	Allocated Amount	Activity	
PA 1: Law Enforcement	\$24,000	Equipment/Supplies (SI)	Edit Data
Outcomes for All Activities			

Outcomes for All Activities

January to March 2012

☐ **Outcomes for All Activity Areas**84. Change in number of individuals arrested in a targeted group by crime type

N/A

A. The number of individuals (by related crime) arrested during the quarter before the start of the award

☒

B. Total number of individuals arrested (by related crime) during the reporting period

C. Please select one:

85. Change in reported crime rates in a community by crime type

N/A

A. Number of reported crimes (targeted by JAG funds) during the quarter before the start of the award

☒

B. Total number of reported crimes (targeted by JAG funds) during the period

C. Please select one:

86. Type of crime

N/A

A. Homicides

☒

B. Forcible Rapes

☐

C. Robberies

☐

D. Aggravated Assaults

☐

E. Other, please define.

n/a

☐[Save](#)[Cancel](#)

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
KANSAS GOVERNOR'S GRANTS PROGRAM
LANDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612 JAN 17 2012
FAX : (785) 291-3204

GRANT PROJECT STATISTICAL/NARRATIVE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM GOV GRANTS OFC

The information provided in this report is used to review progress on the JAG projects. No further monies or other benefits may be paid out under this program unless this report is completed and submitted as required. The information in this report will be shared with the U.S. Department of Justice, Bureau of Justice Assistance and the Kansas Criminal Justice Coordinating Council.

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION Hutchinson Police Department 210 W 1st Ave Hutchinson, KS 67501 SUBGRANTEE DUNS NUMBER	2. GRANT PROJECT NUMBER 12-JAG-11 3. REPORTING PERIOD (MM/DD/YY) From: 10/1/2011 To: 12/31/2011
4. NAME AND TITLE OF AUTHORIZED CERTIFYING OFFICIAL Lt Jason Yingling	5. DATE OF REPORT 1/17/2012 6. PHONE NUMBER 620 694 2814
7. TARGET AREA FOR THE GRANT PROJECT: Statewide _____ Region/Multi-Jurisdictional _____ County _____ Municipality X _____	Please list the Congressional District(s) served: 1 Please list the regions or counties served: Reno

STATISTICAL INFORMATION AS IT APPLIES TO THE GRANT PROJECT:

1. Number of investigations 1a. Adults _____ 1b. Juveniles _____ 2. Total number of arrests 2a. # of possession arrests _____ 2b. # of trafficking arrests _____ 2c. # of domestic violence arrests _____ 2d. # of sexual assault arrests _____ 2e. # of child abuse arrests _____ 2f. # of juvenile arrests _____ 2g. # of other _____ 3. Number of prosecutions 3a. Adult _____ 3b. Juvenile adjudication _____ 4. Number of offenders on supervision 4a. Adults _____ 4b. Juveniles _____ 5. Number of drug court participants 5a. Adults _____ 5b. Juveniles _____ 6. Number of offenders receiving treatment 6a. Adults _____ 6b. Juveniles _____	7. Number of offenders successfully discharged 7a. Adult probation _____ 7b. Juvenile probation _____ 7c. Adult parole _____ 7d. Juvenile parole _____ 7e. Adult community corrections _____ 7f. Juvenile community corrections _____ 7g. Adult drug court _____ 7h. Juvenile drug court _____ 7i. Adult treatment _____ 7j. Juvenile treatment _____ 8. Total number of victims served 8a. Adults _____ 8b. Children _____ 9. Number of forensic interviews conducted 9a. Child Physical Abuse _____ 9b. Child Sexual Abuse _____ 10. Number of forensic medical exams conducted 10a. Child Physical Abuse _____ 10b. Child Sexual Abuse _____ 11. Total number trained 11a. Law enforcement officers _____ 11b. Other professionals _____ 12. Number of prevention trainings 13. Number of prevention trainings for law enforcement
--	--

RECIDIVISM: Provide quarterly statistical information as it applies to the grant project. Include all individuals participating in the program as of July 1, 2011.

- | | |
|---|--|
| 1. Percentage of participants testing positive for drug use | 2. Percentage of participants re-offending |
| 1a. While enrolled in program | 2a. While enrolled in program |
| 1b. Within 6 months of completing program | 2b. Within 6 months of completing program |
| 1c. Within 1 year of completing program | 2c. Within 1 year of completing program |

METHAMPHETAMINE: Provide quarterly statistical information as it applies to the grant project.

- | | |
|--|--|
| 1. Number of meth investigations conducted | 8. Amount of meth seized (grams) |
| 2. Number of meth related search warrants issued | 8a. Street value of meth seized |
| 3. Number of meth related arrests made | 9. Amount of meth precursors seized (grams) |
| 4. Number of meth labs seized | 10. Amount of meth purchased (grams) |
| 5. Number of meth labs seized involving minors | 10a. Street value of meth purchased |
| 6. Number of meth dump sites discovered | 11. Number of Meth investigations resulting in prosecution |
| 7. Number of meth sites mitigated or cleaned up | 12. Number of meth prosecutions resulting in conviction |

OTHER ILLEGAL DRUGS: Provide quarterly statistical information as it applies to the grant project. This section should include all illegal drugs except methamphetamine.

- | | |
|--|---|
| 1. Number of drug investigations conducted | 7. Amount of drugs seized (grams) |
| 2. Number of drug related search warrants issued | 7a. Street value of drugs seized |
| 3. Number of drug related arrests made | 8. Amount of drugs purchased (grams) |
| 4. Number of drug labs seized | 8a. Street value of drugs purchased |
| 5. Number of drug labs seized involving minors | 9. Number of drug investigations resulting in prosecution |
| 6. Number of drug sites mitigated or cleaned up | 10. Number of drug prosecutions resulting in conviction |

EQUIPMENT: Provide quarterly statistical information as it applies to the grant project.

- | | |
|---|---|
| 1. Less lethal technology (e.g. tasers) | 2c. Number of times videos used to look into alleged law enforcement misconduct |
| 1a. Number of times drawn during the apprehension of suspect | i. Misconduct substantiated |
| 1b. Number of times discharged in the apprehension of suspect | ii. Misconduct dismissed |
| 2. In-car video cameras | 3. Other Equipment (Specify) <u>ALPRS</u> |
| 2a. Number of times videos requested by prosecutors | 3a. Number of times used (non-training) |
| 2b. Number of times videos used in court | 3b. Number of times evidence requested by prosecutors |
| | 3b. Number of times evidence used in court |

NARRATIVE: Please respond to the following questions. A word document should be used if the subgrantee's response does not fit in the text box provided and may be uploaded in the grant portal if necessary.

1. Describe how the goals and the objectives of the grant project are being met. If this is the final report, explain how the goals and objectives have or have not been met.

The ALPRS unit is finally being used after set backs because of an issue with the mobil computer used with the unit. Although only used for a short time during this reporting period, it has proved to generate more information gathering than could have been accomplished with the existing unit. During this short time before the computer issue there were 174 registered offender hits on vehicle associated with them, 43 warrant hits associated with vehicles registered owners, 1 NCIC hit on a registered sexual offender, 14 stolen plate hits and 63 stolen vehicle hits. There were also 25 local warrant hits. It should be noted however that the reader will hit on the correct tag number from another state.

2. Please describe any problems that have occurred during the reporting period. If this is the final report, explain how this has impacted the grant project.

The ALPRS unit was down for most of this reporting period. This was due to an issue with the computer used with the unit. This was a computer issue, and not an issue with the unit. The computer was sent in for repairs, and was shipped back to the wrong location. Once the computer was returned, it had been damaged. It had to be sent in once again for repairs. It appears the computer issue has been resolved and the unit will be gathering information daily.

3. What major activities are planned for the next three months?

The goal for the next three months is to utilize the unit during every shift. We are hoping to double the amount of information gathered. This will be used in the investigations of crimes, will increase arrests and stolen property recoveries. Statistical information will be reviewed and provided for the next report. We are also going to start associating more information on hits from the officers in regards to dispositions of the hit. This will include if an arrest was made, if it was a false hit and so on.

Approved by the Governor's Grants Program:

ARK

Date:

1/18/12

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Subrecipient: Hutchinson Police Department Program: JAG Reporting Period: Oct - Dec 11 Subgrant ID: 12-JAG-11 Amt: \$24,000

View of Performance Measures

To begin entering data for this reporting period, click the Enter Data button shown below. Please note that for some reporting periods only numeric data is required.

[Edit Award Information](#)[Edit Purpose Areas](#)[Edit Activities](#)[Edit Data](#)[Send for Revisions](#)[Return to Home](#)[Delete Data](#)

Data Entry Status: Complete Selected Reporting Period: October to December 2011

General Award Information

1. Was the project operational during the reporting period October 1, 2011 - December 31, 2011? [\[Click for Definition\]](#)

Yes

2. Federal Congressional District of where services occur:

KS-01

3. Please specify the implementing organization type:

Unit of Local Government

4. Is the implementing organization a faith-based program? Organizations nationwide may self-define themselves as faith-based organizations.

No

5. Is the implementing organization a community-based program? BJA defines community-based programs as found in statute 42 U.S.C. § 3791(a)(11): neighborhood or community-based organizations as "organizations, including faith-based, are representative of communities or significant segments of communities."

No

6. Do you use JAG funds for Task Force Activities?

No

7. Please enter the project title and a brief description of all grant-funded activities:

ALPRS

During this period the equipment was received and installed. Payment for the equipment was also made. Because of a problem with the computer in the vehicle (not related to the ALPRS unit) the unit is yet to be used. The computer was sent in for repairs and it is anticipated that the system will be up and running soon.

Target Population

Select all geographic locations of populations served by this funding.

Suburban

What age population is funded by this award? Check all that apply.

N/A

What gender population is funded by this award? Check all that apply.

N/A

Law Enforcement

October to December 2011

☒ Equipment/SuppliesAKC
1/18/12

Outcomes for All Activities**October to December 2011** **Outcomes for All Activity Areas**

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867



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Subrecipient: Hutchinson Police Department Program: JAG

Reporting Period: Oct - Dec 11

Subgrant ID: 12-JAG-11 Amt: \$24,000

PA 1: Law Enforcement[Back to View](#)

Please enter data for each performance measure shown below.

You are required to select and report on all performance measures that pertain to grant-funded activities. There is an N/A option that should ONLY be used if that measure is not applicable to your activities. If it is applicable and you do not have data to report for the reporting period, zero (0) is an acceptable value to report.

Selected Purpose Areas	Allocated Amount	Activity
PA 1: Law Enforcement	\$24,000	Equipment/Supplies (SI)
Outcomes for All Activities		

[Edit Data](#)**Law Enforcement**

October to December 2011

Equipment/Supplies**39. Amount of JAG funds used to purchase equipment and/or supplies**

N/A

- A. Amount of JAG funds used to purchase equipment and/or supplies during the reporting period.
(Any funds reported only represent an estimate of dollars allocated or used for activities covered by this grant award.)

24000.00

40. Indicate the quantity for each type of equipment and/or supplies purchased with JAG funds. (REPORT QUANTITY NOT DOLLARS).

N/A

- A. Weapons
- B. Equipment for police cruisers
- C. Uniforms
- D. Computer aided dispatch (CAD)
- E. Records management system (RMS)
- F. Software
- G. Computers
- H. Mobile access equipment (ex. Aircards for Verizon, Sprint, AT&T, etc.)
- I. Security systems (station or evidence room)
- J. Biometric equipment (Live scans, fingerprint readers, etc.)
- K. In-car camera systems
- L. Video observation (station, community, pole cams)
- M. Undercover surveillance equipment (microphones, video)
- N. License plate readers
- O. Kiosk units for community access or registration
- P. Vehicles
- Q. Radios
- R. Other (please specify type and quantity)

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41. <u>Number of equipment and/or supply requests funded with JAG funds. SHOULD ONLY ANSWER IF YOUR AGENCY RECEIVED REQUESTS CONSIDERED FOR FUNDING WITH JAG FUNDS.</u>			N/A
A. Number of equipment and/or supply requests funded with JAG funds during the reporting period	1	☐	
B. Number of equipment and/or supply requests received for consideration for funding with JAG funds	1		
C. Percent (a/b) Auto-calculated by PMT.			100%
42. <u>Percent of staff that directly benefit from equipment or supplies purchased by JAG funds, who report a desired change in their job performance</u>			N/A
A. Number of staff who report a desired change in job performance as a result of the direct benefit of equipment and/or supplies purchased with JAG funds during the reporting period		☒	
B. Number of staff to receive equipment or supplies purchased with JAG funds during the reporting period			
C. Percent (a/b) Auto-calculated by PMT			Calculated Value
D. Explain the impact on job performance for the reporting period			
Save Cancel			
For more information contact BJAPMT@csrincorporated.com Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867			

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Subrecipient: Hutchinson Police Department Program: JAG

Reporting Period: Oct - Dec 11

Subgrant ID: 12-JAG-11 Amt: \$24,000

Outcomes for All Activities[Back to View](#)

Please enter data for each performance measure shown below.

You are required to select and report on all performance measures that pertain to grant-funded activities. There is an N/A option that should ONLY be used if that measure is not applicable to your activities. If it is applicable and you do not have data to report for the reporting period, zero (0) is an acceptable value to report.

Selected Purpose Areas**Allocated Amount****Activity**

PA 1: Law Enforcement

\$24,000 Equipment/Supplies (SI)

[Edit Data](#)

Outcomes for All Activities

Outcomes for All Activities

October to December 2011

☒ **Outcomes for All Activity Areas**84. Change in number of individuals arrested in a targeted group by crime type

N/A

- A. The number of individuals (by related crime) arrested during the quarter before the start of the award
- B. Total number of individuals arrested (by related crime) during the reporting period
- C. Please select one:

☒85. Change in reported crime rates in a community by crime type

N/A

- A. Number of reported crimes (targeted by JAG funds) during the quarter before the start of the award
- B. Total number of reported crimes (targeted by JAG funds) during the period
- C. Please select one:

☒86. Type of crime

N/A

- A. Homicides ☐
- B. Forcible Rapes ☐
- C. Robberies ☐
- D. Aggravated Assaults ☐
- E. Other, please define.

☒☐☐☐

n/a

☐☐[Save](#)[Cancel](#)

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

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LONDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612

FAX : (785) 291-3204

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GRANT PROJECT STATISTICAL/NARRATIVE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

The information provided in this report is used to review progress on the JAG projects. No further monies or other benefits may be paid out under this program unless this report is completed and submitted as required. The information in this report will be shared with the U.S. Department of Justice, Bureau of Justice Assistance and the Kansas Criminal Justice Coordinating Council.

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION

Hutchinson Police Department

210 W 1st

Hutchinson KS, 67501

SUBGRANTEE DUNS NUMBER

61608006

2. GRANT PROJECT NUMBER

12-JAG-11

3. REPORTING PERIOD (MM/DD/YY)

From: 7/1/2011

To: 9/30/2011

4. NAME AND TITLE OF AUTHORIZED CERTIFYING OFFICIAL

Jason Yingling Lieutenant

5. DATE OF REPORT

11/1/2011

6. PHONE NUMBER

620 694 2814

7. TARGET AREA FOR THE GRANT PROJECT:

Statewide _____

Region/Multi-Jurisdictional _____

County _____

Municipality x _____

Please list the Congressional District(s) served:

1

Please list the regions or counties served:

Reno

STATISTICAL INFORMATION AS IT APPLIES TO THE GRANT PROJECT:

1. Number of investigations

1a. Adults _____

1b. Juveniles _____

2. Total number of arrests

2a. # of possession arrests _____

2b. # of trafficking arrests _____

2c. # of domestic violence arrests _____

2d. # of sexual assault arrests _____

2e. # of child abuse arrests _____

2f. # of juvenile arrests _____

2g. # of other _____

3. Number of prosecutions

3a. Adult _____

3b. Juvenile adjudication _____

4. Number of offenders on supervision

4a. Adults _____

4b. Juveniles _____

5. Number of drug court participants

5a. Adults _____

5b. Juveniles _____

6. Number of offenders receiving treatment

6a. Adults _____

6b. Juveniles _____

7. Number of offenders successfully discharged

7a. Adult probation _____

7b. Juvenile probation _____

7c. Adult parole _____

7d. Juvenile parole _____

7e. Adult community corrections _____

7f. Juvenile community corrections _____

7g. Adult drug court _____

7h. Juvenile drug court _____

7i. Adult treatment _____

7j. Juvenile treatment _____

8. Total number of victims served

8a. Adults _____

8b. Children _____

9. Number of forensic interviews conducted

9a. Child Physical Abuse _____

9b. Child Sexual Abuse _____

10. Number of forensic medical exams conducted

10a. Child Physical Abuse _____

10b. Child Sexual Abuse _____

11. Total number trained

11a. Law enforcement officers _____

11b. Other professionals _____

12. Number of prevention trainings

13. Number of prevention trainings for law enforcement

NARRATIVE: Please respond to the following questions. A word document shall be used if the subgrantee's response does not fit in the text box provided and may be uploaded in the grant portal if necessary.

1. Describe how the goals and the objectives of the grant project are being met. If this is the final report, explain how the goals and objectives have or have not been met.

The ALPRS unit was ordered and will be installed by next reporting period.

2. Please describe any problems that have occurred during the reporting period. If this is the final report, explain how this has impacted the grant project.

3. What major activities are planned for the next three months?

Approved by the Governor's Grants Program:

ARK

Date: 12/1/11

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
KANSAS GOVERNOR'S GRANTS PROGRAM

LANDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66602
COV GRANTS OTC

PROGRAM INCOME/EXPENDITURE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION Hutchinson Police Department 210 W. 1st Ave. Hutchinson, KS 67501		2. GRANT PROJECT NUMBER 12-JAG-11 3. REPORTING PERIOD (MMDDYY) FROM: 07/01/2011 TO: 09/30/2011
4. GRANT AWARD AMOUNT \$24,000.00	5. DATE OF REPORT 11/01/11	
6. NAME/TITLE OF AUTHORIZED AGENCY REPRESENTATIVE Jason Yingling		7. PHONE NUMBER 620 694 2814

PROGRAM INCOME DEFINED: Any and all income that is generated by the subgrantee as a direct result of a JAG-funded grant project. Program income earned by the subgrantee must be used to benefit the grant project, be expended on costs that would be allowable under federal grant guidelines, and be expended before federal funds are requested as reimbursement.

8. PROGRAM INCOME EARNED:	<u>Forfeitures</u>	<u>Other Income</u>	<u>Total Income</u>
a. Program Income Earned Beginning Balance (line 8(c) of previous quarter's report)			\$0
b. Program Income Earned During Quarter as a result of this grant project award	+		\$0
c. Program Income Earned Ending Balance	=	\$0	\$0
d. Grant Project Federal Portion (percentage of subgrantee project funded by federal JAG funds)	x		
e. Federal Portion of Program Income Earned	=	\$0	\$0
9. PROGRAM INCOME EXPENDED:			
	<u>Forfeitures</u>	<u>Other Income</u>	<u>Total Income</u>
a. Program Income Expended Beginning Balance (line 9(c) of previous quarter's report)			\$0
b. Program Income Expended During Quarter	+		\$0
c. Program Income Expended Ending Balance	=	\$0	\$0
d. Grant Project Federal Portion (percentage of subgrantee project funded by federal JAG funds)	x		
e. Federal Portion of Program Income Expended	=	\$0	\$0
10. PROGRAM INCOME UNEXPENDED:			
	<u>Forfeitures</u>	<u>Other Income</u>	<u>Total Income</u>
a. Program Income Earned Ending Balance (copy line 8(c) from above)	\$0	\$0	\$0
b. Program Income Expended Ending Balance (copy line 9(c) from above)	-	\$0	\$0
c. Total Program Income Unexpended	=	\$0	\$0

Approved by the Governor's Grants Program:

Date:



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Subrecipient: Hutchinson Police Department Program: JAG Reporting Period: Jul - Sep 11 Subgrant ID: 12-JAG-11 Amt: \$24,000

View of Performance Measures

To begin entering data for this reporting period, click the Enter Data button shown below. Please note that for some reporting periods only numeric data is required.

[Edit Award Information](#)[Edit Purpose Areas](#)[Edit Activities](#)[Send for Revisions](#)[Return to Home](#)[Delete Data](#)

Data Entry Status: Not Operational Selected Reporting Period: July to September 2011

View of Performance Measures1. Was the project operational during the reporting period July 1, 2011 - September 30, 2011? [\[Click for Definition\]](#)

No, no activity occurred during the period and no funds were expended.

2. Federal Congressional District of where services occur:

KS

3. Please specify the Implementing organization type:

Unit of Local Government

4. Is the implementing organization a faith-based program? Organizations nationwide may self-define themselves as faith-based organizations.

No

5. Is the implementing organization a community-based program? BJA defines community-based programs as found in statute 42 U.S.C. § 3791(a)(11): neighborhood or community-based organizations as "organizations, including faith-based, are representative of communities or significant segments of communities."

No

6. Do you use JAG funds for Task Force Activities?

No

7. Please enter the project title and a brief description of all grant-funded activities:

Target Population

Select all geographic locations of populations served by this funding.

Suburban

What age population is funded by this award? Check all that apply.

N/A

What gender population is funded by this award? Check all that apply.

N/A

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

AK/c
10/21/11

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Project Number 12-JAG-11

General Info.	Budget	Attachments	Reports	Administer
-------------------------------	------------------------	-----------------------------	-------------------------	----------------------------

Personnel	Benefits	Travel	Supplies	Facility	Equipment	Contractual	Other	Summary
---------------------------	--------------------------	------------------------	--------------------------	--------------------------	---------------------------	-----------------------------	-----------------------	-------------------------

Budget: Summary

Current Grant Proposal: Hutchinson Police Department - 12-JAG-11 -Review Different Grant Proposal

Viewing budget submitted on 08/04/2011 08:27. This is the most recently submitted budget. View list of submitted budgets.

The following areas of this section have been successfully completed. To submit the application for review each section must be completed. A completed section is indicated by a  icon. An incomplete section is indicated by a  icon.

Status	Budget Area	Action	Dollar Amount
	Personnel	View	\$0
	Fringe Benefits	View	\$0
	Travel/Training	View	\$0
	Supplies/Communications	View	\$0
	Facility	View	\$0
	Equipment	View	\$24,000
	Contractual Services	View	\$0
	Other	View	\$0
Grand Total:			\$24,000

Please continue to another section by selecting one of the tabs above or If this was the last section that needed to be completed, please move directly to the Submit tab. If for any reason the information in this section needs modified, this can be done in the Submit tab.

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S.C.(d)

OK ARK 8/10/11

OK-Kg 8-11-11

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[<< Kansas Web site](#)**Project Number 12-JAG-11**[General Info.](#)[Budget](#)[Attachments](#)[Reports](#)[Administer](#)[Personnel](#)[Benefits](#)[Travel](#)[Supplies](#)[Facility](#)[Equipment](#)[Contractual](#)[Other](#)[Summary](#)**Budget: Equipment**

Current Grant Proposal: Hutchinson Police Department - 12-JAG-11 -Review Different Grant Proposal

Any Incomplete areas must be modified to contain a dollar amount. If there is no dollar amount for an area enter \$0.

Type	Dollar Amount	Action
Equipment Repair & Maintenance	\$2,000	View Details
Equipment/Fixed assets	\$0	View Details
ALPR Units	\$22,000	View Details

Equipment Total:

\$24,000

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Use the tabs above to navigate through the application process.

► Indicates required information

Type: **Equipment Repair & Maintenance**Dollar Amount: **\$2,000**Description: **1 year extended warranty on 1 unit @ \$2,000.00
each.**[Portal Policies](#) | [Help Center](#) | [Site Survey](#)

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Use the tabs above to navigate through the application process.

► Indicates required information

Type: **ALPR Units**Dollar Amount: **\$22,000**Description: **1 Unit is \$21,995.00. Rounded up dollar amount is
\$22,000.00.**[Portal Policies](#) | [Help Center](#) | [Site Survey](#)

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Summary | Related Documents | Invoice Information | Payments | Voucher Attributes | Error Summary

Business Unit: 25200
 Voucher ID: 00004445
 Voucher Style: Regular

Invoice Number: 12-JAG-11
 Invoice Date: 12/27/2011 
 Action: Run Print Invoice

Setoff Status: Not Processed by Setoff

Interfund Status: N/A

1934253
 12-28-11

Copy from a Source Document

PO Unit: Purchase Order: Copy to Worksheet Copy Option: None

Vendor: 0000062994 
 Name: HUTCHINSON-031 

Location: 001 

*Address: 1  Advanced Vendor Search

CITY OF HUTCHINSON

PO BOX 1567

HUTCHINSON, KS 67504-1567

*Pay Terms: 00  Due Now 

Control Group: 

Accounting Date: 12/27/2011 

*Currency: USD 

Total: 24,000.00 Calculate

Difference: 0.00

Basis Dt Type Inv Date

Comments(0)

Non Merchandise Summary

Session Defaults

Lease Number: 

Packing Slip:

Invoice Lines

Find | View

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		12-JAG-11				24,000.00

Ship To: BA25200 
 SpeedChart: 

☐ Use One Asset ID

Calculate

▼ Distribution Lines

Customize | Find | View All |  First 1 of 1 Last

GL Chart	Copy Down	Amount	*GL Unit	Dept	Fund	Bud Unit	Program	Account
		1 24,000.00	25200 	2523000000 	3757 	3761 	01030 	550100 

Business Unit: 25200

Voucher ID: 00004445

Print Invoice

Balancing

Invoice Lines 24,000.00

Misc Charge Amount 

Freight Amount 

(minus) Total 24,000.00 Calculate

(equals) Difference Amount 0.00

Non Merchandise Summary

10



OFFICE OF JUSTICE PROGRAMS



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Subrecipient: Hutchinson Police Department Program: JAG (NEW) Reporting Period: Apr - Jun 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

Send for Revision

Once you return this data record to Hutchinson Police Department for revisions, you will no longer be able to edit their data. Are you sure you want to continue? You must enter a comment.

If Yes, please enter a comment for this request:

The 12-JAG-11 PMT report is being returned for revision. The amount allocated by activity area needs to equal the award amount (\$24,000). Please contact me if you have any questions. Amy Kramer

Yes, send for revisions

Cancel

7/25/12

General Info

April to June 2012

☒ General Award Information

5. Are you a subrecipient of a JAG award from another JAG grantee?

A. Yes / No

No

6. Are you using the crimesolutions.gov Website?

A. Yes / No

No

Law Enforcement

April to June 2012

☒ Equipment Purchases and Technology Investments

19. How much JAG funding has been allocated for equipment purchases and/or technology investments?

A. Please report in dollars (\$)

\$0

20. What types of equipment purchases and/or technology investments were made with JAG funds during the reporting period? Check all that apply.

A. Computer-aided Dispatch (CAD)

No

B. Computers/Mobile Data Terminals

No

C. Computer Software

No

D. Emergency Medical Services (EMS)

No

E. Equipment for Police Cruisers

No

F. In-car/On-person Camera Systems

No

G. Less-lethal Weapons, Impact Weapons (batons, bean bag shotgun rounds, etc.), Chemical Weapons (CS gas, pepper spray), Energy Devices (tasers)

No

H. Lethal Weapons (firearms)

No

I. License Plate Readers

No

J. Mobile Access Equipment (for example, aircards for Verizon, Sprint, AT&T, etc.)

No

- | | |
|---|----|
| K. Radios | No |
| L. Security Systems (station or evidence room) | No |
| M. Tactical Vests/Body Armor | No |
| N. Undercover Surveillance Equipment (microphones, video) | No |
| O. Vehicles | No |
| P. Video Observation (station, community, pole cams) | No |
| Q. Other | No |

21. Describe any **efficiencies or cost savings achieved** as a result of an equipment purchases and/or technology investments during the reporting period.

- A. Enter description
None at this time.

Accomplishments

49. For the **Law Enforcement** purpose area, please briefly describe any of your program's accomplishments during the reporting period.

- A. Please include any benefits or changes observed as a result of JAG-funded activities, such as program completion, or changes in attitudes, skills, knowledge, or conditions. [2000-character or 350 word limit]
The JAG funded equipment has proven to be a vital tool in information gathering. The officers are eager to use the tag reader on every shift, and is wanted to be used by all officers. The usefulness of this technology is welcomed by the patrol units, and well received. This has proven to expose the need for more units.

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867 



OFFICE OF JUSTICE PROGRAMS



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Subrecipient: Hutchinson Police Department

Program: JAG (NEW)

Reporting Period: Apr - Jun 12

Subgrant ID: 12-JAG-11 Amt: \$24,000

Send for Revision

Once you return this data record to Hutchinson Police Department for revisions, you will no longer be able to edit their data. Are you sure you want to continue? You must enter a comment.

If Yes, please enter a comment for this request:

The 12-JAG-11 PMT report is being returned for revision. The amount allocated by activity area needs to equal the amount of the award. If no activity occurred for the quarter, please indicate no activity. Amy Kramer

Yes, send for revisions

Cancel

7/18/12

General Info

April to June 2012

☐ General Award Information

5. Are you a subrecipient of a JAG award from another JAG grantee?

A. Yes / No

No

6. Are you using the crimesolutions.gov Website?

A. Yes / No

No

Law Enforcement

April to June 2012

☐ Equipment Purchases and Technology Investments

19. How much JAG funding has been allocated for equipment purchases and/or technology investments?

A. Please report in dollars (\$)

\$0

20. What types of equipment purchases and/or technology investments were made with JAG funds during the reporting period? Check all that apply.

A. Computer-aided Dispatch (CAD)

No

B. Computers/Mobile Data Terminals

No

C. Computer Software

No

D. Emergency Medical Services (EMS)

No

E. Equipment for Police Cruisers

No

F. In-car/On-person Camera Systems

No

G. Less-lethal Weapons, Impact Weapons (batons, bean bag shotgun rounds, etc.), Chemical Weapons (CS gas, pepper spray), Energy Devices (tasers)

No

H. Lethal Weapons (firearms)

No

I. License Plate Readers

No

J. Mobile Access Equipment (for example, aircards for Verizon, Sprint, AT&T, etc.)

No

- | | |
|---|----|
| K. Radios | No |
| L. Security Systems (station or evidence room) | No |
| M. Tactical Vests/Body Armor | No |
| N. Undercover Surveillance Equipment (microphones, video) | No |
| O. Vehicles | No |
| P. Video Observation (station, community, pole cams) | No |
| Q. Other | No |

21. Describe any **efficiencies or cost savings achieved** as a result of an equipment purchases and/or technology investments during the reporting period.

- A. Enter description
None at this time.

☐ Accomplishments

49. For the **Law Enforcement** purpose area, please briefly describe any of your program's accomplishments during the reporting period.

- A. Please include any benefits or changes observed as a result of JAG-funded activities, such as program completion, or changes in attitudes, skills, knowledge, or conditions. [2000-character or 350 word limit]
The JAG funded equipment has proven to be a vital tool in information gathering. The officers are eager to use the tag reader on every shift, and is wanted to be used by all officers. The usefulness of this technology is welcomed by the patrol units, and well recieved. This has proven to expose the need for more units.

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Subrecipient: Hutchinson Police Department Program: JAG (NEW) Reporting Period: Apr - Jun 12 Subgrant ID: 12-JAG-11 Amt: \$24,000

PA 1: Law Enforcement[Back to View](#)

Please enter data for each performance measure shown below.

Law Enforcement

April to June 2012

The Law Enforcement purpose area includes activities conducted by law enforcement organizations. These activities may include prevention, intervention, apprehension, and detention activities.

Activity Types:

Programs
Personnel
Equipment Purchases and/or Technology Investments
Training
Task Forces
Seizures

☒ **Equipment Purchases and Technology Investments****19. How much JAG funding has been allocated for equipment purchases and/or technology investments?**

A. Please report in dollars (\$)

0

20. What types of equipment purchases and/or technology investments were made with JAG funds during the reporting period? Check all that apply.

- A. Computer-aided Dispatch (CAD) ☐
- B. Computers/Mobile Data Terminals ☐
- C. Computer Software ☐
- D. Emergency Medical Services (EMS) ☐
- E. Equipment for Police Cruisers ☐
- F. In-car/On-person Camera Systems ☐
- G. Less-lethal Weapons, Impact Weapons (batons, bean bag shotgun rounds, etc.), Chemical Weapons (CS gas, pepper spray), Energy Devices (tasers) ☐
- H. Lethal Weapons (firearms) ☐
- I. License Plate Readers ☐
- J. Mobile Access Equipment (for example, aircards for Verizon, Sprint, AT&T, etc.) ☐
- K. Radios ☐
- L. Security Systems (station or evidence room) ☐
- M. Tactical Vests/Body Armor ☐
- N. Undercover Surveillance Equipment (microphones, video) ☐
- O. Vehicles ☐
- P. Video Observation (station, community, pole cams) ☐
- Q. Other ☐

R. If other, please specify

21. Describe any efficiencies or cost savings achieved as a result of an equipment purchases and/or technology investments during the reporting period.

A. Enter description

None at this time.

Accomplishments**Save****Cancel**

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

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To: Hutchinson Police Department

Grant: Federal Edward Byrne Memorial Justice Assistance Grant

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Report Message

12-JAG-11 October FSR denied re phone call. Report was submitted for wrong month. Amy Kramer

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Kramer, Amy [GO]

From: Kramer, Amy [GO]
Sent: Friday, October 28, 2011 2:10 PM
To: 'Jason Yingling'
Subject: RE: Forms
Attachments: Equipment Inventory.xlsx

You will need to complete the attached form and forward any backup financial documentation as it relates to the purchase of the equipment.

Amy

From: Jason Yingling [<mailto:jason.yingling@renolec.com>]
Sent: Friday, October 28, 2011 2:07 PM
To: Kramer, Amy [GO]
Subject: Forms

Hi Amy,

I'm sorry but I can't find the forms I need to fill out and send in for the equipment we purchased. Can you please send them to me? I would appreciate it. Again, sorry for the inconvenience. Thanks for your help.

Jason

Lieutenant Jason Yingling

Hutchinson Police Dept

210 W 1st Ave

Hutchinson, Ks 67501

620 694 2814

jason.yingling@renolec.com

Project Number 12-JAG-11

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Grant Proposal Administration: Approve Revisions

Current Grant Proposal: Hutchinson Police Department - 12-JAG-11 -Review Different Grant Proposal

Message To Be Sent Via Message Center:

The budget submitted August 4, 2011 has been approved. This budget satisfies Special Condition (d).
Kim Gerety

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Kramer, Amy [GO]

From: jason.yingling@renolec.com
Sent: Thursday, August 04, 2011 9:09 AM
To: Kramer, Amy [GO]
Subject: Re: 12-JAG-11

Thank you.

Sent from my Verizon Wireless BlackBerry

From: "Kramer, Amy [GO]" <Amy.Kramer@ks.gov>
Date: Thu, 4 Aug 2011 09:02:26 -0500
To: Jason Yingling<jason.yingling@renolec.com>
Subject: 12-JAG-11

We have received your budget revision, so you should be up-to-date on your grant submissions. If the bank and account information on your electronic deposit has not changed, you will not need to submit a new authorization form.

As a reminder, the first FSR is due by the 15th of this month.

You can contact me directly at the phone or e-mail below if you have any further questions.

*Amy Kramer, JAG Analyst
Governor's Grants Program
Landon State Office Building, Rm 304 North
900 SW Jackson Street
Topeka, KS 66612
Voice: 785.291.3205
Fax: 785.291.3204
amy.kramer@ks.gov*

"Creating S.A.F.E. Communities"



Kansas

From: Jason Yingling [<mailto:jason.yingling@renolec.com>]
Sent: Thursday, August 04, 2011 8:42 AM
To: Cook, Jennifer [GO]
Subject: 12-JAG-11

Hello Jennifer,

I'm not sure if you are the person I should talk to, but I wanted to make sure I have submitted everything that is needed for this grant. I modified the budget in the grant portal to reflect the awarded amount. I also wanted to see if I needed to do an authorization for electronic deposit. This information has not changed since our last grant. Thank you for your help.

Lieutenant Jason Yingling
Hutchinson Police Dept
210 W 1st Ave
Hutchinson, Ks 67501
620 694 2814
jason.yingling@renolec.com

[Confidentiality notice:]

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Thank you.

JUL 09 2012

12 JAG 11

GOV GRANTS OFC

Review Report - Federal Edward Byrne Memorial Justice Assistance GrantHutchinson Police DepartmentJune 1 - 30, 2012

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
KANSAS GOVERNOR'S GRANTS PROGRAM
 LANDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612
 GOV GRANTS OFC

PROGRAM INCOME/EXPENDITURE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION Hutchinson Police Department 210 W. 1st, Hutchinson, Ks 67501		2. GRANT PROJECT NUMBER 12-JAG-11
4. GRANT AWARD AMOUNT \$24,000.00		3. REPORTING PERIOD (MMDDYY) FROM: 04 / 01 / 2012 TO: 06 / 30 / 2012
5. DATE OF REPORT 07/09/12		6. NAME/TITLE OF AUTHORIZED AGENCY REPRESENTATIVE Jason Yingling
7. PHONE NUMBER 620 694 2814		

PROGRAM INCOME DEFINED: Any and all income that is generated by the subgrantee as a direct result of a JAG-funded grant project. Program income earned by the subgrantee must be used to benefit the grant project, be expended on costs that would be allowable under federal grant guidelines, and be expended before federal funds are requested as reimbursement.

8. PROGRAM INCOME EARNED:	Forfeitures	Other Income	Total Income
a. Program Income Earned Beginning Balance (line 8(c) of previous quarter's report)			\$0
b. Program Income Earned During Quarter as a result of this grant project award	+		\$0
c. Program Income Earned Ending Balance	=	\$0	\$0
d. Grant Project Federal Portion (percentage of subgrantee project funded by federal JAG funds)	x		
e. Federal Portion of Program Income Earned	=	\$0	\$0
9. PROGRAM INCOME EXPENDED:	Forfeitures	Other Income	Total Income
a. Program Income Expended Beginning Balance (line 9(c) of previous quarter's report)			\$0
b. Program Income Expended During Quarter	+		\$0
c. Program Income Expended Ending Balance	=	\$0	\$0
d. Grant Project Federal Portion (percentage of subgrantee project funded by federal JAG funds)	x		
e. Federal Portion of Program Income Expended	=	\$0	\$0
10. PROGRAM INCOME UNEXPENDED:	Forfeitures	Other Income	Total Income
a. Program Income Earned Ending Balance (copy line 8(c) from above)		\$0	\$0
b. Program Income Expended Ending Balance (copy line 9(c) from above)	-	\$0	\$0
c. Total Program Income Unexpended	=	\$0	\$0

Approved by the Governor's Grants Program:

Date:

- 13493 -

7-27-2012
Rev. 6/11

JUN 04 2012

12 JAG U

GOV GRANTS OTC

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department May 1 - 31, 2012

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

6

6-20-12

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MAY 16 2012

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GOV GRANTS OEC

12-JAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department April 1 - 30, 2012

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

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12-JAG-11

GOV GRANTS OFC

**Review Report - Federal Edward Byrne Memorial Justice Assistance
Grant Hutchinson Police Department March 1 - 31, 2012**

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non- Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non- Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

KANSAS GOVERNOR'S GRANTS PROGRAM

APR 23 2012

LONDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612

GOV GRANTS OFC PROGRAM INCOME/EXPENDITURE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION

Hutchinson Police Department

2. GRANT PROJECT NUMBER

12-JAG-11

3. REPORTING PERIOD (MMDDYY)

FROM: 01/01/2012 TO: 03/31/2012

4. GRANT AWARD AMOUNT

24,000.00

5. DATE OF REPORT

04/06/12

6. NAME/TITLE OF AUTHORIZED AGENCY REPRESENTATIVE

Jason Yingling

7. PHONE NUMBER

620-694-2814

PROGRAM INCOME DEFINED: Any and all income that is generated by the subgrantee as a direct result of a JAG-funded grant project. Program income earned by the subgrantee must be used to benefit the grant project, be expended on costs that would be allowable under federal grant guidelines, and be expended before federal funds are requested as reimbursement.

8. PROGRAM INCOME EARNED:

ForfeituresOther IncomeTotal Income

a. Program Income Earned Beginning Balance

(line 8(c) of previous quarter's report)

\$0

b. Program Income Earned During Quarter

+

\$0

as a result of this grant project award

c. Program Income Earned Ending Balance

=

\$0

\$0

\$0

d. Grant Project Federal Portion

x

(percentage of subgrantee project funded by federal JAG funds)

e. Federal Portion of Program Income Earned

=

\$0

\$0

\$0

9. PROGRAM INCOME EXPENDED:

ForfeituresOther IncomeTotal Income

a. Program Income Expended Beginning Balance

(line 9(c) of previous quarter's report)

\$0

b. Program Income Expended During Quarter

+

\$0

c. Program Income Expended Ending Balance

=

\$0

\$0

\$0

d. Grant Project Federal Portion

x

(percentage of subgrantee project funded by federal JAG funds)

e. Federal Portion of Program Income Expended

=

\$0

\$0

\$0

10. PROGRAM INCOME UNEXPENDED:

ForfeituresOther IncomeTotal Income

a. Program Income Earned Ending Balance

(copy line 8(c) from above)

\$0

\$0

\$0

b. Program Income Expended Ending Balance

-

\$0

\$0

\$0

(copy line 9(c) from above)

c. Total Program Income Unexpended

=

\$0

\$0

\$0

Approved by the Governor's Grants Program:

Date:

- 13497 -

Rev. 6/11

MAR 08 2012

GOV GRANTS OFC

12-JAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department. February 1 - 29, 2012

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

Approve

Deny

Send Message

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Exit

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GOV GRANTS OFC

12-JAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department January 1- 31, 2012

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

Approve

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Send Message

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Key

GOV GRANTS OFC

12-JAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department December 1 - 31, 2011

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	24000	0	0	0

Notes:

Approve

Deny

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**KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
KANSAS GOVERNOR'S GRANTS PROGRAM**
Landon State Office Bldg, Room 304 N, 900 SW Jackson, Topeka, KS 66612

JAG
FY 2012
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JAN 17 2012

PROGRAM INCOME/EXPENDITURE REPORT

Due 15 Days After the End of Each Calendar Quarter or the First Business Day, by 11:59 PM

GOV GRANTS OFC

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION Hutchinson Police Department 210 W. 1st Ave Hutchinson, KS 67501		2. GRANT PROJECT NUMBER 12-Jag-11	
		3. REPORTING PERIOD (MMDDYY) FROM: 10/01/2011 TO: 12/31/2011	
4. GRANT AWARD AMOUNT \$24,000.00		5. DATE OF REPORT 01/17/12	
6. NAME/TITLE OF AUTHORIZED AGENCY REPRESENTATIVE Lt Jason Yingling		7. PHONE NUMBER 620 6942814	

PROGRAM INCOME DEFINED: Any and all income that is generated by the subgrantee as a direct result of a JAG-funded grant project. Program income earned by the subgrantee must be used to benefit the grant project, be expended on costs that would be allowable under federal grant guidelines, and be expended before federal funds are requested as reimbursement.

8. PROGRAM INCOME EARNED:	Forfeitures	Other Income	Total Income
a. Program Income Earned Beginning Balance (line 8(c) of previous quarter's report)			\$0
b. Program Income Earned During Quarter as a result of this grant project award	+		\$0
c. Program Income Earned Ending Balance	=	\$0	\$0
d. Grant Project Federal Portion (percentage of subgrantee project funded by federal JAG funds)	x		
e. Federal Portion of Program Income Earned	=	\$0	\$0
9. PROGRAM INCOME EXPENDED:	Forfeitures	Other Income	Total Income
a. Program Income Expended Beginning Balance (line 9(c) of previous quarter's report)			\$0
b. Program Income Expended During Quarter	+		\$0
c. Program Income Expended Ending Balance	=	\$0	\$0
d. Grant Project Federal Portion (percentage of subgrantee project funded by federal JAG funds)	x		
e. Federal Portion of Program Income Expended	=	\$0	\$0
10. PROGRAM INCOME UNEXPENDED:	Forfeitures	Other Income	Total Income
a. Program Income Earned Ending Balance (copy line 8(c) from above)		\$0	\$0
b. Program Income Expended Ending Balance (copy line 9(c) from above)	-	\$0	\$0
c. Total Program Income Unexpended	=	\$0	\$0

Approved by the Governor's Grants Program:

Date:

CS
- 13501 -

7-27-2012
Rev. 6/11

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Kansas.gov: The Official Web site of the State of Kansas

DEC 15 2011

GOV GRANTS OTC

12-SAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department November 1 - 30, 2011

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	24000	0	24000	0	0	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	24000	0	24000	0	0	0

Notes:

Approve

Deny

Send Message

Export CSV File

Exit

by 12.19.11

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CITY OF HUTCHINSON, KANSAS

Federal ID # 48-6015517

CHECK NO. ~~106822~~

DATE	INVOICE #	INVOICE DESCRIPTION	PO NUMBER	AMOUNT
11/08/11	8747	CAMERAS & EQUIP	P08668	*****24000.00
FEDERAL SIGNAL CORPORATION			169	TOTAL *****24000.00

000012

P1

001005

THE CENTRAL BANK AND TRUST
HUTCHINSON, KS63-22
1011

City of Hutchinson
PO BOX 1567
HUTCHINSON, KS 67504-1567
(620)694-2618

VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
169	11/09/11	106822	\$*****24,000.00

PAY THE SUM
OF

Twenty-Four Thousand and NO/100 Dollars

PAY
TO THE
ORDER
OF

FEDERAL SIGNAL CORPORATION
%PIPS TECHNOLOGY INC.
%BANK OF AMERICA
15027 COLLECTIONS CTR DRIVE
CHICAGO IL 60693

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

This is a copy NON-Negotiable

PURCHASE ORDER

Date: September 7, 2011
P.O. Number: #11056
P.O. number must be on vendor invoice)

PIPS Technology-Federal Signal
804 Innovation Drive
Knoxville, TN. 37932-2567

City of Hutchinson
Police
210 W. 1st
Hutchinson, KS 67501

City of Hutchinson
P.O. Box 1567
Hutchinson, KS 67504-1567

Authorized by _____ Date _____

In you have any questions about this purchase order, please contact Marge Bryant:
Phone #620-694-1970 Email: margeb@hutchgov.com Fax #620-694-1971

FINANCE COPY

Page 1



FEDERAL SIGNAL CORP.
Advancing Security and Well-being

PIPS Technology
804 Innovation Drive
Knoxville, TN 37932-2562

INVOICE

Send Payments To:
PIPS Technology Inc
C/O Harris Bank N.A.
PO BOX 71219
Chicago, IL 60694-1219

WIRE TRANSFERS to:
Harris Bank N.A.
ABA: 071000288
Swift Code: HATRUS44
Acct No: 257-520-7

Billing/Credit Inquiry: (865)-392-5540
Fax: (865)-392-5599

Invoice No. 8747
Invoice Date 09-28-11
Our Order No. 5141

SHIPPER: 7591

Cust Fax:
SHIP TO:
HUTCHINSON POLICE DEPT
210 WEST 1ST
HUTCHINSON, KS 67501
USA

Page 1

SOLD TO: 1466
HUTCHINSON POLICE DEPT
210 WEST 1ST
ATTN: ACCOUNTS PAYABLE
HUTCHINSON, KS 67501

MARKS:
LT. STEVEN NELSON
620-694-2026

REP: 27

REGION: 3

BILL TO NO.	CUSTOMER'S ORDER NO.	TERMS	SHIPPED VIA & TRACKING #	DATE SHIPPED
1466	SALESAGREEMENT Charge Code CC3338	0.00/0/30	UPS GRND 1Z321RV20345870209	09-28-11
KNOXVILLE FREIGHT TERMS: Prepay and Bill				

ITEM NO.	QUAN. ORDERED	QUAN. BACK ORD.	QUAN. SHIPPED	PART NUMBER / DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	0	1	L44CZSV LAW ENFORCE 4-CAMERA ALPR	23900.00	23,900.00
2	1	0	1	AP526000000004 CAMERA MOUNT, RAYDIAN, 4CAM	0.00	0.00
3	1	0	1	EXTDWARRANTY1 1 YR EXTENDED WARRANTY	0.00	0.00
4	1	0	1	EXTDWARRANTY1 1 YR EXTENDED WARRANTY	0.00	0.00
5	1	0	1	MAINTBOSS ANNUAL MAINT BOSS BACKOFF	0.00	0.00
6	1	0	1	FREIGHT SHIPPING COST	100.00	100.00
SUB-TOTAL						24,000.00
SHIPPING & HANDLING						0.00
INVOICE TOTAL						\$ 24,000.00

PLEASE SEE & USE NEW REMIT INFO
If you wish to receive your invoices via email
please respond to: slakins@federalsignal.com

ORIGINAL

- 13505 -

Form Revised April 28th 2011



1. ☐ **Yes**
 2. ☐ **No**
 3. ☐ **Not sure**
 4. ☐ **Other**
 5. ☐ **Don't know**
 6. ☐ **Refuse to answer**
 7. ☐ **Other**
 8. ☐ **Don't know**
 9. ☐ **Refuse to answer**
 10. ☐ **Other**
 11. ☐ **Don't know**
 12. ☐ **Refuse to answer**
 13. ☐ **Other**
 14. ☐ **Don't know**
 15. ☐ **Refuse to answer**
 16. ☐ **Other**
 17. ☐ **Don't know**
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 176. ☐ **Don't know**
 177. ☐ **Refuse to answer**
 178. ☐ **Other</**

MARK FOR:
LT. STEVEN NELSON
620-694-2826

HUTCHINSON POLICE DEPT
210 WEST 1ST
ATTN: ACCOUNTS PAYABLE
HUTCHINSON, KS 67501
USA

NO CREDIT ALLOWED FOR MERCHANDISE RETURNED WITHOUT OUR WRITTEN PERMISSION

WT.

CUSTOMER: Hutchinson PD

- ☒ CHECK ALL INTERNAL CABLES ARE LOCKED AND SEATED
- ☒ ALL INTERNAL SCREWS ARE FASTENED
- ☒ CHECK COSMETIC FOR BLIMISH
- ☒ POWER UP WITHOUT PLUGGING IN KEYBOARD AND MOUSE
- ☒ SX FRONT LED LIGHTS UP
- ☒ FANS ARE ALL WORKING
- ☒ PLACE WINDOWS LICENSE LABEL ON SX
- ☒ VERIFY DAY AND TIME PER INDIVIDULE CUSTOMER'S ORDER
- ☒ ELECTRONIC S/N IS SET FOR SX 3
- ☒ ELECTRONIC S/N IS SET FOR CAMERAS
- ☒ VERIFY GPS ACTIVITIES WITH THE SX
- ☒ SET CAMERA FLASHTABLES
- ☒ ALL CAMERA PORTS ARE ACTIVE
- ☒ ALL CAMERA'S CABLES ARE OPERATING PROPERLY QTY: 4
- ☒ CHECK IR LEDS ARE ALL ILLUMINATED AND PULSING
- ☒ CORRECT FOLDERS (PAGIS and PIPS TOOLS) ARE PRESENT IN "D" DRIVE
- ☐ MLPI INSTALLED AND CONFIGURED
- ☒ PAGIS IS OPERATING PROPERLY IN ALL MODES
- ☒ OCR REGION: KANSAS
- ☒ CARDET VERSION 2415
- ☒ ENDSHIFT IS PERFORMED ON PAGIS
- ☒ EWF IS LOCKED
- ☒ CLEAR EWF LOG
- ☒ CLEAR WINDOWS LOGS
- ☒ CHECK ONLY FOR P8 FIELD UTILITY IN PIPS TOOLS
- ☒ SCREW DOWN LID
- ☒ SCREW DOWN FEET
- ☒ PUT 2 WARRENTY LABELS AT THE BACK SCREWS ON THE LID
- ☒ ETHERNET CABLE
- ☒ POWER CABLE
- ☐ MOUNTING BRACKETS AND HARDWARE = TO WO

SX S/N: KX239P57410578GPS S/N: 1A 4094022CAM S/N: KX 235P56412588Model AP634 2512810N2CAM S/N: KX 235P56412541Model AP634 2512810N2CAM S/N: KX 230P56412077Model AP634 0806810W2CAM S/N: KX 230P56412078Model AP634 0806810W2

MON S/N:

STAND ALONE SYSTEM:

- | | | |
|--|--|--------------------------------------|
| ☐ VERIFY MONITOR WORKS W/ALL CABLES | ☐ LIND PSU KIT | ☐ AUDIO CABLE |
| ☐ VERIFY AUDIO OUTPUT FROM MONITOR | ☐ A-B USB CABLE | ☐ VGA CABLE |
| ☐ VERIFY TOUCH SCREEN CALIBRATION | ☐ USB EXTENTION CABLE | ☐ |

OQA SIGNATURE: [Signature]DATE: 9-27-2011

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12-JAG VI GOV GRANTS OFC

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department October 1- 31, 2011

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	0	0	24000	0
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	0	0	24000	0

Notes:

Approve

Deny

Send Message

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11-29-11

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NOV 02 2011

GOV GRANTS OFC

12 JAG 11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department September 1 - 30, 2011

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non-Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non-Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	0	0	0	24000
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	0	0	0	24000

Notes:

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GOV GRANTS OFC

12-JAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department August 1 - 31, 2011

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non- Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non- Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	24000	0	0	0	0	0	24000
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	24000	0	0	0	0	0	24000

Notes:

5-9-11

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12-JAG-11

Review Report - Federal Edward Byrne Memorial Justice Assistance Grant Hutchinson Police Department July 1 - 31, 2011

Budget Category	Approved Budget (Total Project)	Period Expend. (Federal Funds)	Period Expend. (Non- Federal Funds)	To Date Expend. (Federal Funds)	To Date Expend. (Non- Federal Match Funds)	Obligations (Total Project)	Funds Remaining (Total Project)
A. Personnel Expenditures	0	0	0	0	0	0	0
B. Fringe Benefit Expenditures	0	0	0	0	0	0	0
C. Travel/Training Expenditures	0	0	0	0	0	0	0
D. Supplies and Communications Expenditures	0	0	0	0	0	0	0
E. Facility Cost Expenditures	0	0	0	0	0	0	0
F. Equipment Expenditures	72000	0	0	0	0	0	72000
G. Contractual Services Expenditures	0	0	0	0	0	0	0
H. Other Expenditures	0	0	0	0	0	0	0
I. Total Expenditures	72000	0	0	0	0	0	72000

Notes:

Vf 8.17.11

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KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
KANSAS GOVERNOR'S GRANTS PROGRAM
LANDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612
FAX: (785) 291-3204

RECEIVED

EQUIPMENT INVENTORY FORM
DUE WITHIN 30 DAYS OF PAYMENT DATE

OCT 28 2011

GOV GRANTS OFC

Subgrantees are required to fill out this form if equipment is purchased with any grant funds. Any equipment purchase must be approved as part of the grant award. The definition of equipment is assets with a useful life of one year or more and a cost of \$500 or more. This form must be submitted within 30 days of payment. A copy should also be retained in the subgrantee's grant file.

Name of Subgrantee Organization: Hutchinson Police Department

Grant Project Number: 12-JAG-11

Name and Phone Number of Individual Completing Form: Jason Yingling 620 694 2814

Description of Equipment: Automated License Plate Recognition System (ALPRS) w/extended warranty

Quantity Purchased: 1

Serial (or other identification) Number: SEE ATTACHED NUMBERS

Source of the Equipment: Pips Technology

Identification of Who Holds the Title: N/A

Acquisition Date: 10/11/11

Paid Date: (pending) 11/9/11

Cost of the Equipment: \$24,000.00

Cost Charged to Grant: \$24,000.00

Percentage of Cost Paid for with Federal Grant Funds: _____

Location of Equipment: Hutchinson Police Department 210 W. 1st Ave Hutchinson KS

☒ New/Used (circle one) Equipment on Date of Purchase. If Used, Condition of Equipment: _____

The subgrantee agrees that equipment purchased through this grant project will continue to be used for the purpose it was purchased for as long as needed, whether or not the grant project continues to be supported by this grant program. Further, the subgrantee assures that services provided which utilize the equipment purchased by this grant project will continue to be reported to the Governor's Grants Program annually for as long as the equipment is used.

If you have any questions, please do not hesitate to contact this office at (785) 291-3205.

Entered by the Governor's Grants Program: Rev

Date: 11-18-11

CUSTOMER: Hutchinson PD

- ☒ CHECK ALL INTERNAL CABLES ARE LOCKED AND SEATED
- ☒ ALL INTERNAL SCREWS ARE FASTENED
- ☒ CHECK COSMETIC FOR BLIMISH
- ☒ POWER UP WITHOUT PLUGGING IN KEYBOARD AND MOUSE
- ☒ SX FRONT LED LIGHTS UP
- ☒ FANS ARE ALL WORKING
- ☒ PLACE WINDOWS LICENSE LABEL ON SX
- ☒ VERIFY DAY AND TIME PER INDIVIDUAL CUSTOMER'S ORDER
- ☒ ELECTRONIC S/N IS SET FOR SX 3
- ☒ ELECTRONIC S/N IS SET FOR CAMERAS
- ☒ VERIFY GPS ACTIVITIES WITH THE SX
- ☒ SET CAMERA FLASH TABLES
- ☒ ALL CAMERA PORTS ARE ACTIVE
- ☒ ALL CAMERA'S CABLES ARE OPERATING PROPERLY QTY: 4
- ☒ CHECK IR LEDS ARE ALL ILLUMINATED AND PULSING
- ☒ CORRECT FOLDERS (PAGIS and PIPS TOOLS) ARE PRESENT IN "D" DRIVE
- ☐ MLPI INSTALLED AND CONFIGURED
- ☒ PAGIS IS OPERATING PROPERLY IN ALL MODES
- ☒ OCR REGION: KANSAS
- ☒ CARDET VERSION 2415
- ☒ ENDSHIFT IS PERFORMED ON PAGIS
- ☒ EWF IS LOCKED
- ☒ CLEAR EWF LOG
- ☒ CLEAR WINDOWS LOGS
- ☒ CHECK ONLY FOR P6 FIELD UTILITY IN PIPS TOOLS
- ☒ SCREW DOWN LID
- ☒ SCREW DOWN FEET
- ☒ PUT 2 WARRANTY LABELS AT THE BACK SCREWS ON THE LID
- ☐ ETHERNET CABLE
- ☒ POWER CABLE
- ☐ MOUNTING BRACKETS AND HARDWARE = TO WO

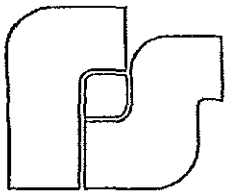
SX S/N: KX239P57410578GPS S/N: 1A 4094022CAM S/N: KX 235P56412588Model AP634 2512810A12CAM S/N: KX 235P56412541Model AP634 2512810A12CAM S/N: KX 230P56412077Model AP634 0806810A12CAM S/N: KX 230P56412078Model AP634 0806810A12

MON S/N:

RECEIVED**OCT 28 2011****GOV GRANTS OFC****STAND ALONE SYSTEM:**

- | | | |
|--|--|--------------------------------------|
| ☐ VERIFY MONITOR WORKS W/ALL CABLES | ☐ LIND PSU KIT | ☐ AUDIO CABLE |
| ☐ VERIFY AUDIO OUTPUT FROM MONITOR | ☐ A-B USB CABLE | ☐ VGA CABLE |
| ☐ VERIFY TOUCH SCREEN CALIBRATION | ☐ USB EXTENSION CABLE | ☐ |

OQA SIGNATURE: [Signature]DATE: 9-27-2011



FEDERAL SIGNAL CORP.
Advancing Security and Well-being

INVOICE

PIPS Technology
804 Innovation Drive
Knoxville, TN 37932-2562

Send Payments To:
PIPS Technology Inc
C/O Harris Bank N.A.
PO BOX 71219
Chicago, IL 60694-1219

WIRE TRANSFERS to:
Harris Bank N.A.
ABA: 071000288
Swift Code: HATRUS44
Acct No: 257-520-7

Billing/Credit Inquiry: (865)-392-5540
Fax: (865)-392-5599

Invoice No. 8747
Invoice Date 09-28-11
Our Order No. 5141

SHIPPER: 7591

Page 1

SOLD TO: 1466
HUTCHINSON POLICE DEPT
210 WEST 1ST
ATTN: ACCOUNTS PAYABLE
HUTCHINSON, KS 67501

RECEIVED

OCT 28 2011

GOV GRANTS OFC

Cust Fax:
SHIP TO:
HUTCHINSON POLICE DEPT
210 WEST 1ST
HUTCHINSON, KS 67501
USA

MARKS:
LT. STEVEN NELSON
620-694-2026

REP: 27

REGION: 3

H
CS
H

BILL TO NO.	CUSTOMER'S ORDER NO.	TERMS	SHIPPED VIA & TRACKING #	DATE SHIPPED
1466	SALESAGREEMENT	0.00/0/30	UPS GRND 1Z321RV20346870209	09-28-11
	Charge Code CC3338	KNOXVILLE FREIGHT TERMS: Prepay and Bill		

ITEM NO.	QUAN. ORDERED	QUAN. BACK ORD.	QUAN. SHIPPED	PART NUMBER / DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	0	1	L44CZSV	23900.00	23,900.00
2	1	0	1	LAW ENFORCE 4-CAMERA ALPR	0.00	0.00
3	1	0	1	AP526000000004	0.00	0.00
4	1	0	1	CAMERA MOUNT,RAYDIAN,4CAM	0.00	0.00
5	1	0	1	EXTDWARRANTY1	0.00	0.00
6	1	0	1	1 YR EXTENDED WARRANTY	0.00	0.00
				EXTDWARRANTY1	0.00	0.00
				1 YR EXTENDED WARRANTY	0.00	0.00
				MAINTBOSS	0.00	0.00
				ANNUAL MAINT BOSS BACKOFF	0.00	0.00
				FREIGHT	100.00	100.00
				SHIPPING COST		

installed 10/11/11

Grant # GF1103

002.0000.400.4040

OK 190

PLEASE SEE & USE NEW REMIT INFO
If you wish to receive your invoices via email
please respond to: slakins@federalsignal.com

SUB-TOTAL 24,000.00
SHIPPING & HANDLING 0.00
INVOICE TOTAL \$ 24,000.00

PURCHASE ORDER

Date: September 7, 2011
P.O. Number: #11056
P.O. number must be on vendor invoice)

PIPS Technology-Federal Signal
804 Innovation Drive
Knoxville, TN. 37932-2567

City of Hutchinson
P.O. Box 1567
Hutchinson, KS 67504-1567

Authorized by _____ Date _____

FINANCE COPY

- 13515 -

CITY OF HUTCHINSON, KANSAS

Federal ID # 48-6015517

CHECK NO. ~~106822~~

DATE	INVOICE #	INVOICE DESCRIPTION	PO NUMBER	AMOUNT
11/08/11	8747	CAMERAS & EQUIP	P08668	*****24000.00
RECEIVED NOV 16 2011 NOV GRANTS OFC				
FEDERAL SIGNAL CORPORATION			TOTAL	*****24000.00

169

000942

P1

014335

City of
Hutchinson
 PO BOX 1567
 HUTCHINSON, KS 67504-1567
 (620)694-2618

THE CENTRAL BANK AND TRUST
 HUTCHINSON, KS

89-22
 1911

VENDOR NUMBER	DATE	CHECK NUMBER	NET AMOUNT
169	11/09/11	106822	\$*****24,000.00

PAY THE SUM
 OF

Twenty-Four Thousand and NO/100 Dollars

PAY
 TO THE
 ORDER
 OF

FEDERAL SIGNAL CORPORATION
 %PIPS TECHNOLOGY INC.
 %BANK OF AMERICA
 15027 COLLECTIONS CTR DRIVE
 CHICAGO IL 60693

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

This is a copy NON-Negotiable -

KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
Federal Edward Byrne Memorial Justice Assistance Grant Program
Grant Assurances for Fiscal Year 2012

The grant award listed below is available for expenditure in accordance with the agency's approved application under the Federal Edward Byrne Memorial Justice Assistance Grant Program (hereinafter "JAG") as established by the Omnibus Crime Control and Safe Streets Act of 1968, P. L. 90-351, §501 *et seq.*, codified as amended at 42 U.S.C. §3750 *et seq.* and amendments thereto for the period beginning July 1, 2011 and ending June 30, 2012. The grant funds distributed to the Subgrantee by the State of Kansas will be administered by the Kansas Criminal Justice Coordinating Council (hereinafter "KCJCC"). The Kansas Governor's Grants Program (hereinafter "KGGP") serves as staff to the KCJCC for JAG administration and monitoring. The funds distributed shall be used for criminal justice purposes as allowed by 42 U.S.C. §3750 *et seq.* and amendments thereto. The distribution of grant funds is contingent upon receipt of adequate funds and appropriations to the KCJCC.

The Catalog of Federal Domestic Assistance, or CFDA, number for the Federal Edward Byrne Memorial Justice Assistance Grant Program is 16.738. This document contains information specific to this federal grant program.

The grant awarded to **Hutchinson Police Department** (hereinafter "Subgrantee") is for the total amount of **\$24,000**.

The grant project number is **12-JAG-11**.

The approved federal program area is: **6. Planning, Evaluation & Technology Improvement Programs.**

With acceptance of this grant award, the Subgrantee assures to the following:

1. **AWARD PERIOD:** This grant award is for the period July 1, 2011 to June 30, 2012. The Subgrantee shall not allocate any expenditure made or incurred prior to July 1, 2011 or after June 30, 2012 to this grant award. The Subgrantee shall not allocate any expenditure for any activity, event, or conference that will occur outside the grant award period. All grant award obligations must be paid within 30 days following the end of the grant award period.
2. **APPROVED PURPOSES:** Grant funds awarded as a result of the Subgrantee's grant application shall be expended only for the purpose approved by the KCJCC and in accordance with any terms and conditions the KCJCC attaches to the grant award. The Subgrantee shall not use grant funds to supplant federal, state or local funds that would otherwise be available for criminal justice purposes.

Grant funds shall not be used for construction and/or purchase of land.

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The Subgrantee shall not use grant funds, either directly or indirectly, to support the Association of Community Organizations for Reform Now (ACORN).

All terms of the grant award are non-negotiable by the Subgrantee.

3. **PROGRAM INCOME:** Any and all program income that is generated as a direct result of this grant award must be accounted for and used for the purposes under the conditions applicable for the use of this grant project. This includes following the applicable federal requirements, the Federal Office of Justice Program's Financial Guide, effective edition, and as applicable either (1) 28 C.F.R. Part 66 or (2) 28 C.F.R. Part 70 and C.F.R. Part 215 of OMB Circular A-110. Further, the program income must be reported to the KGGP quarterly on a Program Income/Expenditure Report.
4. **COMPLIANCE WITH REGULATIONS, POLICIES & PROCEDURES:** The Subgrantee shall comply with all applicable state and federal laws and regulations, including, but not limited to, provisions of the Omnibus Crime Control and Safe Streets Act of 1968 as amended, the provisions of 28 C.F.R. applicable to grants, the Federal Program Guidelines for JAG, the JAG Program Guidelines and Reporting Requirements as established by the KCJCC and the requirements of the Federal Office of Justice Program's Financial Guide, effective edition. (To obtain a copy of the Financial Guide, call 1-800-458-0786 and/or access the guide on-line at www.ojp.usdoj.gov/financialguide/index.htm effective edition.)
5. **REPORTING REQUIREMENTS:** The Subgrantee shall comply with any evaluative, statistical, or financial reporting requirements required by the Federal JAG Program or set by the KCJCC.
6. **TIME AND ACTIVITY:** The Subgrantee shall keep daily time and activity records for all staff funded by this grant project which document the services and grant projects which the staff person worked on and the time spent providing the services or programs.

Job descriptions for all grant-funded staff shall be maintained by the Subgrantee and available for review. These grant funds shall be utilized for the provision of approved services only and the job descriptions must reflect this requirement.

The time and activity records shall be signed by the staff member and supervisor and shall be kept and compiled in the grant files and the employees' files. These requirements extend to outside employees and persons who will perform contractual work.

7. **PUBLISHED MATERIAL:** All issued statements, publicity releases, or other documents describing the funded grant projects, as well as all materials developed or published with funds from this grant award, shall contain an acknowledgment of support comparable to the following:

 (initial)

"This grant project is funded or partially funded by the Federal Edward Byrne Memorial Justice Assistance Grant Program, awarded by the Federal Bureau of Justice Assistance, as administered by the Kansas Criminal Justice Coordinating Council. The opinions, findings and conclusions, or recommendations expressed in this publication, program, or exhibition are those of the author(s) and do not necessarily reflect the views of the Kansas Criminal Justice Coordinating Council or the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance."

The Subgrantee assures that two copies of all materials published with funds from this grant award shall be submitted to the KCJCC at least 30 days prior to publication. Similarly, the Subgrantee shall submit two copies of all training information including training dates, agendas and handout materials funded by this grant award to the KCJCC at least 30 days prior to the training dates.

8. **EQUAL EMPLOYMENT OPPORTUNITY PLAN:** The Subgrantee assures that it has formulated an equal employment opportunity plan (EEOP) if required by federal and state law. The Subgrantee assures that it has provided to the KGGP the name of a civil rights person who has lead responsibility for insuring that all applicable civil rights requirements are met. This person shall act as a liaison for civil rights issues with the U.S. Justice Department, Office of Justice Programs, Office of Civil Rights.

The Subgrantee shall complete the Federal Office of Civil Rights' Certification Form and submit it to the KGGP. The Certification Form must be received by the KGGP before the Subgrantee is allowed access to JAG funds.

9. **CIVIL RIGHTS AND NONDISCRIMINATION:** The Subgrantee assures that all grant projects provided by the Subgrantee shall comply with all applicable nondiscrimination requirements including, but not limited to, the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 U.S.C. §3789(d); Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. §2000(d) *et seq.*; Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. §794; Subtitle A, Title II of the Americans with Disabilities Act (ADA) 1990, as amended, 42 U.S.C. §12131 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination Act of 1975, 42 U.S.C. §6101 *et seq.*; Department of Justice Non-Discrimination Regulations, 28 C.F.R. Part 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 C.F.R. Part 35 and Part 39; and 28 C.F.R. Part 46 and all U.S. Justice Department, Office of Justice Program policies and procedures regarding the protection of human research subjects.

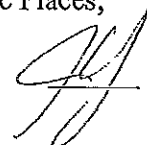
The Subgrantee assures that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, age, or disability against the Subgrantee, the Subgrantee shall forward a copy of the findings to the KGGP and the U.S. Justice Department, Office of Justice Programs, Office of Civil Rights.

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10. **EQUAL TREATMENT FOR FAITH-BASED ORGANIZATIONS:** The Subgrantee assures that all grant projects provided by the Subgrantee shall comply with the Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38 and amendments thereto. The Subgrantee shall not discriminate against prospective program beneficiaries on the basis of religion. The Subgrantee shall not use grant funds for inherently religious activities, such as worship, religious instruction or proselytization.
11. **LIMITATION ON LOBBYING ACTIVITIES:** The Subgrantee shall not use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, without the express prior approval of the Federal Office of Justice Programs or the KCJCC.
12. **LIMITED ENGLISH PROFICIENCY:** The Subgrantee assures that procedures have been or will be developed to ensure meaningful access by persons with limited English proficiency that are eligible for assistance or services from any Subgrantee program assisted under JAG.

For additional guidance in complying with the LEP assurance, please refer to DOJ's *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons* at 67 C.F.R. 41455 or www.lep.gov.

13. **TRAINING AND TECHNICAL ASSISTANCE:** The Subgrantee shall participate in KGGP/KCJCC-sponsored training or technical assistance events at KGGP/KCJCC request.
14. **HISTORIC PRESERVATION:** The Subgrantee assures its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, 16 U.S.C. §470, Executive Order 11593, and the Archeological and Historic Preservation Act of 1966, 16 U.S.C. §569 a-1 *et seq.*
15. **NATIONAL ENVIRONMENTAL POLICY ACT:** The Subgrantee assures compliance with the National Environmental Policy Act (NEPA) and other related federal environmental impact analysis requirements in the use of these grant funds. The Subgrantee understands that this applies to new activities whether or not they are being specifically funded by these grant funds. That is, as long as the activity is being conducted by the Subgrantee and the activity needs to be undertaken in order to use these grant funds, this assurance must first be met. The Subgrantee shall notify the KGGP prior to any of the activities taking place. The activities covered by this provision are:
- a. New Construction;
 - b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland or a habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

 (initial)

- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The Subgrantee assures it will cooperate with the Federal Bureau of Justice Assistance (BJA) in any preparation by BJA of a national or program environmental assessment of the funded program activity.

16. **ACCOUNTING:** The Subgrantee assures that grant fund accounting, auditing and monitoring procedures as may be necessary to maintain records as the KCJCC prescribes shall be employed to ensure fiscal control, proper management and proper expenditure of grant funds. The Subgrantee shall maintain books, records, documents and other evidence to summarize costs in such a manner so as to identify the costs directly with the delivery of services, specific outcomes and benefits, outlined in the approved grant application. This means that at a minimum:

- (a) the Subgrantee shall keep records which segregate the grant funds from all other funds received by the Subgrantee, to keep its accounting for this grant project separate from the accounting of other funds and to spend and report in accordance with the approved grant project budget by program and budget-line items;
- (b) the Subgrantee shall keep supporting documentation for all direct costs charged to this grant project. It is understood that this includes invoices and other financial documentation for all paid expenses; the portion of the grant project supplied by other sources of revenue; contracts for services; and other records which facilitate an effective compliance review; and
- (c) the Subgrantee shall adhere to the applicable administrative requirements, cost principles and common rules as referenced in the Federal Office of Justice Programs' Financial Guide, effective edition.

Charges made for personnel services (including, but not limited to, salaries, wages and fringe benefits) will be based on payrolls documented in accordance with the generally accepted practice of the organization and be approved by a responsible official(s) of the organization.

17. **RECORDS:** The Subgrantee assures that all records shall be subject at all reasonable times to inspection, review, or audit by State personnel and other personnel duly authorized by the KCJCC as well as Federal personnel. The Subgrantee assures that all

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financial records, supporting documentation, statistical records and all other records pertinent to the grant award shall be retained by the Subgrantee for at least five years following the end of the grant project period.

18. **EQUIPMENT:** The Subgrantee shall submit reports detailing the purchase of equipment within 30 days of the payment date. The Subgrantee assures that equipment purchased through this grant project will continue to be used for the purpose it was purchased for as long as needed, whether or not the agency continues to be supported by JAG. Further, the Subgrantee assures that services provided which utilize the equipment purchased by this grant program shall continue to be reported to the KCJCC annually for as long as the equipment is used. The Subgrantee assures that, to the extent practicable, all equipment and products purchased with grant funds shall be American made.
19. **FAILURE TO COMMENCE GRANT PROJECT:** If the activities described in the grant application have not commenced within 60 days after acceptance of the grant award, the Subgrantee shall report in writing the steps taken to initiate the grant project, the reasons for delay and the expected starting date. If the activities have not commenced within the next 30 days of receipt of the above correspondence, a further statement in writing regarding the delay shall be submitted to the KCJCC. Upon receipt of the second correspondence, the KCJCC may terminate the grant and all unused grant funds shall be returned together with a complete accounting of all expenditures.
20. **RIGHT TO TERMINATE:** The KCJCC reserves the right to terminate any grant award and cease payment to the Subgrantee for failure to comply with applicable laws, regulations, and/or terms and conditions of the grant assurances. Further, the KCJCC may seek reimbursement of any or all grant funds and may reclaim any equipment, durable goods, videos and other property purchased with these grant funds if the Subgrantee fails to perform in accordance with the terms of the grant assurances and reporting requirements.
21. **DISCLAIMER OF LIABILITY:** Neither the State of Kansas nor any agency thereof shall hold harmless or indemnify any Subgrantee beyond that liability incurred under the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*).
22. **FRAUD, WASTE AND ABUSE:** The Subgrantee shall promptly refer to the U.S. Department of Justice, Office of the Inspector General and the KGGP any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has submitted a false claim for JAG funds under the False Claims Act or committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving JAG funds.
23. **INSURANCE:** The KCJCC shall not purchase any insurance against loss or damage to any personal property purchased with grant funds. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*), the Subgrantee shall bear the risk of any loss or damage to any personal property purchased with grant funds.

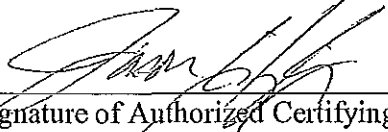
 (initial)

24. **MISUSE OF GRANT FUNDS:** The Subgrantee understands and agrees that misuse of grant funds may result in a range of penalties, including suspension of current and future grant funds, suspension or debarment from state and/or federal grants, recoupment of monies provided under the grant award and civil and/or criminal penalties.
25. **UNUSED FUNDS:** The Subgrantee shall return to the KGGP any unobligated grant funds on hand within 10 business days after the final Financial Status Report is due.
26. **ADDITIONAL REQUIREMENTS:** The Subgrantee understands and agrees to comply with any additional requirements that may be imposed during the grant performance period if the KGGP/KCJCC determines that the agency is a high-risk Subgrantee.
27. **TEXT MESSAGING:** The Subgrantee should adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and should establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
28. **CORRESPONDENCE AND REPORTS:** All correspondence, reports and other documentation required by this grant shall be submitted through the Governor's Grants Program Grant Portal at <https://www.kansas.gov/grants/index.do>, with the exception of the Grant Assurances which are to be mailed to the **Governor's Grants Program, Landon State Office Building, Room 304 North, 900 SW Jackson Street, Topeka, Kansas 66612-1220.**
29. **SPECIAL CONDITION(S):**
- (a) The Subgrantee shall complete the Federal Office of Civil Rights' Certification Form and submit it to the KGGP. The Certification Form must be received by the KGGP before the Subgrantee is allowed access to JAG funds, no later than June 30, 2011. *Rcvd 6/24/11*
- (b) The Subgrantee shall attend a webinar training regarding the Grant Assurances, the EEOP Special Condition and Reporting Requirements within the first quarter of the grant award. Information on the date and time will be sent by the KGGP.
- (c) The Federal JAG funds have decreased substantially and cannot be relied upon by the agency to maintain this grant project. The Subgrantee should actively pursue other funding opportunities to continue and sustain this grant project.
- (d) The Subgrantee shall revise the budget in the Grant Portal to reflect the cost of one mobile Automated License Plate Recognition unit, no later than July 8, 2011. *Rcvd 8/4/11*

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- (e) The Subgrantee shall submit all supporting financial documentation with the Financial Status Reports. This includes copies of purchase orders, invoices and payment vouchers.

30. REQUIRED SIGNATURE:


Signature of Authorized Certifying Official

6-20-11
Date

Jason Yingling
Type or Print Name of Authorized Certifying Official

Lieutenant
Title

210 W. 1st Ave Hutchinson KS 67501
Address (Street, City, State, Zip Code)

 (initial)

JAG
FY 2012

KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL
KANSAS GOVERNOR'S GRANTS PROGRAM
LANDON STATE OFFICE BLDG, ROOM 304 N, 900 SW JACKSON, TOPEKA, KS 66612

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FIVE MOST HIGHLY COMPENSATED OFFICERS

Due September 15, 2011

GOV GRANTS OFC

1. NAME AND ADDRESS OF SUBGRANTEE ORGANIZATION (must include Zip+4 data) Hutchinson Police Department PO Box 1567 Hutchinson, KS 67504-1567		2. GRANT PROJECT NUMBER 12-JAG-11	
4. GRANT AWARD AMOUNT \$24,000		3. SUBGRANTEE DUNS NUMBER 150715089	
5. PHONE NUMBER 620-694-2814			
6. NAME AND TITLE OF AUTHORIZED CERTIFYING OFFICIAL Lieutenant Jason Yingling			
7. In the subgrantee's preceding fiscal year, did the subgrantee receive (i) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); AND (ii) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and subawards)? Yes ☐ No ☒			
8. Does the public have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes ☐ No ☒			
9. IF the answer to question 7 is "Yes" AND the answer to question 8 is "No," then the subgrantee must provide the following most highly compensated data:			
Name ¹		Total Compensation ²	
1. _____		_____	
2. _____		_____	
3. _____		_____	
4. _____		_____	
5. _____		_____	

¹ Provide the names of each of the five most highly compensated executives for the subgrantee's preceding completed fiscal year.

² "Total compensation" is defined as the cash and noncash dollar value earned by the executive during the subgrantee's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- (i). Salary and bonus.
- (ii). Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with FAS 123R.
- (iii). Earnings for services under non-equity incentive plans. Does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- (iv). Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
- (v). Above-market earnings on deferred compensation which is not tax-qualified.
- (vi). Other compensation, if the aggregate value of all such other compensation (e.g., severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

Approved by the Governor's Grants Program:

Date:

CS

- 13525 -

11-16-2011

CERTIFICATION FORM

Recipient Name and Address: Hutchinson P.D. 210 W. 15th Hutchinson, KS 67501
 Grant Title: 2012 JAG Grant Number: 12-JAG-11 Award Amount: \$24,000.00
 Contact Person Name and Title: Jason Yingling Lieutenant Phone Number: (620) 694-2814

Federal regulations require recipients of financial assistance from the Office of Justice Programs (OJP), its component agencies, and the Office of Community Oriented Policing Services (COPS) to prepare, maintain on file, submit to OJP for review, and implement an Equal Employment Opportunity Plan (EEO) in accordance with 28 C.F.R. §§ 42.301-308. The regulations exempt some recipients from all of the EEO requirements. Other recipients, according to the regulations, must prepare, maintain on file and implement an EEO, but they do not need to submit the EEO to OJP for review. Recipients that claim a complete exemption from the EEO requirement must complete Section A below. Recipients that claim the limited exemption from the submission requirement, must complete Section B below. A recipient should complete either Section A or Section B, not both. If a recipient receives multiple OJP or COPS grants, please complete a form for each grant, ensuring that any EEO recipient certifies as completed and on file (if applicable) has been prepared within two years of the latest grant. Please send the completed form(s) to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, N.W., Washington, D.C. 20531. For assistance in completing this form, please call (202)307-0690 or TTY (202) 307-2027.

Section A- Declaration Claiming Complete Exemption from the EEO Requirement. Please check all the boxes that apply.

- | | |
|--|---|
| ☐ Q Recipient has less than 50 employees, | ☐ Q Recipient is an Indian tribe, |
| ☐ Q Recipient is a non-profit organization, | ☐ Q Recipient is an educational institution, or |
| ☐ Q Recipient is a medical institution, | ☐ Q Recipient is receiving an award less than \$25,000 |

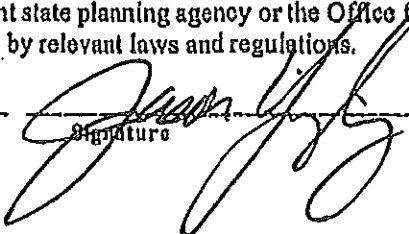
I, _____ [responsible official], certify that _____ [recipient] is not required to prepare an EEO for the reason(s) checked above, pursuant to 28 C.F.R. §42.302. I further certify that _____ [recipient] will comply with applicable Federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Print or type Name and Title	Signature	Date
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Section B- Declaration Claiming Exemption from the EEO Submission Requirement and Certifying That an EEO Is on File for Review.

If a recipient agency has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEO to OJP for review as long as it certifies the following (42 C.F.R. § 42.305):

I, Jason Yingling [responsible official], certify that the Hutchinson Police Department [recipient], which has 50 or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEO in accordance with 28 CFR §42.301, et seq., subpart E. I further certify that the EEO has been formulated and signed into effect within the past two years by the proper authority and that it is available for review. The EEO is on file in the office of: City of Hutchinson [organization], at 125 E. Ave. B Hutchinson, KS 67501 [address], for review by the public and employees or for review or audit by officials of the relevant state planning agency or the Office for Civil Rights, Office of Justice Programs, U. S. Department of Justice, as required by relevant laws and regulations.

<u>Jason Yingling Lieutenant</u> Print or type Name and Title	 Signature	<u>6-24-11</u> Date
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JUN 24 2011

NO EXEMPTION



Criminal Justice Coordinating Council

Attorney General Derek Schmidt, Chair
Governor Sam Brownback, Vice-Chair

June 8, 2011

Jason Yingling
Hutchinson Police Department
PO Box 1567
Hutchinson, KS 67504-1567

Dear Mr. Yingling:

On behalf of the Kansas Criminal Justice Coordinating Council (KCJCC), I am pleased to inform you that the agency will receive a 2012 grant award in the amount of \$24,000 for the Federal Edward J. Byrne Memorial Justice Assistance Grant Program (JAG). The Governor's Grants Program provides administrative oversight for the grant program and staff will contact you regarding the reporting requirements.

The KCJCC knows how important these funds are as a resource in addressing criminal justice issues. We wish you the very best with the JAG project and thank you for helping make the lives of Kansans safer.

Sincerely,

Derek Schmidt
Kansas Attorney General
KCJCC Chair

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Program home page](#)
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Current Grant Proposal: Hutchinson Police Department - -Review Different Grant Proposal

Applicant IdentificationAgency Name: **Hutchinson Police Department**FEIN: **48-6015517**Street Address: **PO Box 1567**City: **Hutchinson**State: **KS**Zip Code: **67504-1567**County: **Reno**

Web site:

Authorized Certifying OfficialName: **Martin Robertson**Title: **Lieutenant**Phone: **620-694-2814**Fax: **620-694-2859**E-mail: **marty.robertson@hutchgov.com****Primary Contact**

The primary contact listed will receive ALL correspondence from this office.

Name: **Jason Yingling**Phone: **620-694-2814**Fax: **620-694-2859**E-mail: **jason.yingling@renolec.com****Project Information**Proposed Grant Project Name: **Automated License Plate Recognition Systems**

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County(ies) in which proposed
grant project will operate: **Reno**

Description of proposed grant project: **Purchase and install three mobil ALPR's to
use with an existing unit and software.**

If awarded, these funds will:

**Enhance or expand a grant project or service activity NOT previously
funded by JAG.**

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[<< Kansas Web site](#)**Application**[General Info.](#)[Budget](#)[Attachments](#)[Administer](#)[Personnel](#)[Benefits](#)[Travel](#)[Supplies](#)[Facility](#)[Equipment](#)[Contractual](#)[Other](#)[Summary](#)**Budget: Summary**

Current Grant Proposal: Hutchinson Police Department - -Review Different Grant Proposal

The following areas of this section have been successfully completed. To submit the application for review each section must be completed. A completed section is indicated by a  icon. An incomplete section is indicated by a  icon.

Status	Budget Area	Action	Dollar Amount
	Personnel	View	\$0
	Fringe Benefits	View	\$0
	Travel/Training	View	\$0
	Supplies/Communications	View	\$0
	Facility	View	\$0
	Equipment	View	\$72,000
	Contractual Services	View	\$0
	Other	View	\$0
Grand Total:			\$72,000

Please continue to another section by selecting one of the tabs above or if this was the last section that needed to be completed, please move directly to the Submit tab. If for any reason the information in this section needs modified, this can be done in the Submit tab.

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[<< Kansas Web site](#)**Application**[General Info.](#)[Budget](#)[Attachments](#)[Administer](#)[Personnel](#)[Benefits](#)[Travel](#)[Supplies](#)[Facility](#)[Equipment](#)[Contractual](#)[Other](#)[Summary](#)**Budget: Equipment**

Current Grant Proposal: Hutchinson Police Department - -Review Different Grant Proposal

Any Incomplete areas must be modified to contain a dollar amount. If there is no dollar amount for an area enter \$0.

Type	Dollar Amount	Action
Equipment Repair & Maintenance	\$6,000	View Details
Equipment/Fixed assets	\$0	View Details
ALPR Units	\$66,000	View Details

Equipment Total:

\$72,000

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My Account Home Change E-mail Change Password Log Out Site Navigation Grant Portal Home Contact Us -<< Governor's Grants Program home page -<< Kansas Web site	Application <table border="1"><tr><td>General Info.</td><td>Budget</td><td>Attachments</td><td>Administer</td></tr></table> <table border="1"><tr><td>Personnel</td><td>Benefits</td><td>Travel</td><td>Supplies</td><td>Facility</td><td>Equipment</td><td>Contractual</td><td>Other</td><td>Summary</td></tr></table> Budget: Equipment Verification Use the tabs above to navigate through the application process. ► Indicates required information <table><tr><td>Type:</td><td>Equipment Repair & Maintenance</td></tr><tr><td>Dollar Amount:</td><td>\$6,000</td></tr><tr><td>Description:</td><td>1 year extended warranty on 3 units @ \$2,000.00 each.</td></tr></table>	General Info.	Budget	Attachments	Administer	Personnel	Benefits	Travel	Supplies	Facility	Equipment	Contractual	Other	Summary	Type:	Equipment Repair & Maintenance	Dollar Amount:	\$6,000	Description:	1 year extended warranty on 3 units @ \$2,000.00 each.
General Info.	Budget	Attachments	Administer																	
Personnel	Benefits	Travel	Supplies	Facility	Equipment	Contractual	Other	Summary												
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Dollar Amount:	\$6,000																			
Description:	1 year extended warranty on 3 units @ \$2,000.00 each.																			

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My Account Home Change E-mail Change Password Log Out Site Navigation Grant Portal Home Contact Us << Governor's Grants Program home page << Kansas Web site	Application <table border="1"><tr><td>General Info.</td><td>Budget</td><td>Attachments</td><td>Administer</td></tr></table> <table border="1"><tr><td><u>Personnel</u></td><td>Benefits</td><td>Travel</td><td>Supplies</td><td>Facility</td><td>Equipment</td><td>Contractual</td><td>Other</td><td>Summary</td></tr></table> Budget: Equipment Verification Use the tabs above to navigate through the application process. ► Indicates required information <table><tr><td>Type:</td><td>ALPR Units</td></tr><tr><td>Dollar Amount:</td><td>\$66,000</td></tr><tr><td>Description:</td><td>3 Units @\$21,995=\$65,985. Rounded up is \$66,000.00</td></tr></table>	General Info.	Budget	Attachments	Administer	<u>Personnel</u>	Benefits	Travel	Supplies	Facility	Equipment	Contractual	Other	Summary	Type:	ALPR Units	Dollar Amount:	\$66,000	Description:	3 Units @\$21,995=\$65,985. Rounded up is \$66,000.00
General Info.	Budget	Attachments	Administer																	
<u>Personnel</u>	Benefits	Travel	Supplies	Facility	Equipment	Contractual	Other	Summary												
Type:	ALPR Units																			
Dollar Amount:	\$66,000																			
Description:	3 Units @\$21,995=\$65,985. Rounded up is \$66,000.00																			

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Project Narrative

GOV GRANTS OFC

Law enforcement is currently overwhelmed with the burden of tracking criminals who are active in our communities. Many crimes are on the rise across the nation including terrorist activities. Protecting the public from these criminal acts is an important task shared by all law enforcement agencies. To effectively reduce crime and hold criminals accountable; law enforcement must be properly equipped with tools to assist them. Information gathering/sharing is one of the most important aspects of public safety, both on a national and local level. Information gathered is used to identify, locate, and react to public threats. It is equally important to facilitate an efficient exchange of this information between law enforcement agencies.

Our agency is currently using one Automated License Plate Recognition (ALPR) unit, which was purchased in 2010. This system automatically detects license plates, and then stores the license plate information into a data base, along with a photo of the plate and the location where it was detected. Plate numbers can be entered into the system to alert the officer when the system scans the plate number. A license plate number can be entered to check if it had been scanned previously. This technology has proven to be an effective tool in gathering information in the past year. Our department has made hits on over 150 wanted individuals, over 250 stolen vehicles and has gathered information on close to 300,000 registered vehicles using the mobile ALPR attached to a patrol vehicle. Information on registered offenders, stolen plates, and missing children/persons is also being entered. This information is accessible by computer to other local agencies, and is readily available for any other agency that needs this information.

We currently have a need for more ALPR units. We are under tight budget constraints, and there is no funding available for additional units. With only one unit, and the high volume of calls, it doesn't always allow for an instant investigation on a hit by the officer. It also limits the area to which information is being gathered. We have a volunteer program with an active group of volunteers who assist in many ways to relieve some of the burden on the daily functions of the patrolmen. We are currently training them on the ALPR functions. The use of our volunteer force to assist with the gathering of information would be a huge benefit locally and nationally. They do not respond to calls, thus allowing time for us to map out areas of the community to ensure a wider range of area is being scanned. Additional mobile ALPR's strategically placed would better serve information gathering. This includes vehicles traveling through on highways, as well as vehicles here visiting various events. Additional units would allow for particular problematic areas with a higher volume of burglaries, thefts, and other crimes to be concentrated on by the ALPR's. This will help in the investigations of these crimes, helping free up man power to work on more cases.

Goal: Increase the amount of information gathering for public safety.

Objective	Activities	Person Responsible	Time Frame
1. Purchase three mobile ALPR's (at a cost of \$23,995 each) to coincide with the existing system, along with a twelve month extended warranty on each unit.	1. Establish zones to track information in particular areas.	Lt Yingling Lt Nelson Hutchinson Police Department	July 1, 2011 – June 30 th , 2012
2. Increase the amount of information gathered by 300%, and increase the number of warrant and stolen tag/vehicle hits by at least three times the current number.	2. The additional units will be utilized by patrol and volunteer units.	Lt Yingling Captain Hoover Hutchinson Police Department	July 1, 2011 – June 30 th , 2012
3. Decrease the number of home and auto burglaries.	3. ALPR's will be deployed in areas with increasingly high volumes of these crimes. The information will be monitored to establish any patterns and suspects.	Lt Robertson Hutchinson Police Department	July 1, 2011 – June 30 th , 2012

The additional units will only require an increase in the capacity to store the information. This is at a minimal cost. Our current software on the additional units can be used. There is no need for additional software purchases. Only a small amount of additional storage space is needed, and will be purchased with department budget funds. There is no need for additional staffing. Funds will be budgeted for future maintenance needs. Our current Information Technologies staff headed by Lt Nelson will continue to be responsible for overseeing the proper storage and use of the data collected. He will also continue to ensure it is shared with other agencies. Captain Troy Hoover is currently responsible for ensuring the proper use of the current unit, and will continue to ensure the proper use of additional units by our agency. We are currently the only agency in our county with ALPR technology, and we share the information with other agencies.

Our agency is meeting the statutory requirements for the submission of criminal history records to the Kansas Bureau of Investigation.

Tom Sanders, Human Resources Director for the City of Hutchinson is the Civil Rights contact person. Mr. Sanders can be reached at 125 East Ave B, Hutchinson Kansas 67501, phone # 620-694-2620.

Audit services for The City of Hutchinson is performed by Lindburg Vogel Pierce Faris, Chartered 2301 N. Halstead, Hutchinson KS 67502. Robert D. Schraeder, CPA. The last completed audit was on July 26, 2010.

The DUNS number for the City of Hutchinson is 061608006.



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OFFICE OF JUSTICE PROGRAMS
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GOV GRANTS OFC

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (e), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ If there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ If the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Hutchinson Police Department

48-6015517

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

Troy Hoover, Assistant Chief

4. Typed Name and Title of Authorized Representative

5. Signature

6. Date

4/29/11



KANSAS CRIMINAL JUSTICE COORDINATING COUNCIL

**FEDERAL EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT PROGRAM
(JAG)**

FISCAL YEAR 2012

REPORTING REQUIREMENTS

KANSAS GOVERNOR'S GRANTS PROGRAM

POLICIES

PROCEDURES TO OPEN GRANT AWARD

The following grant award documents must be submitted to the Governor's Grants Program before the grant award is considered open:

Grant Assurances

The original Grant Assurances must be received **no later than June 30, 2011**. The signature of the Authorized Certifying Official is required. Please make special note of the Grant Project Number assigned to the grant project and any special conditions that may have been added.

Grant Portal Budget Section

If the grant award is different from the original request, the budget section of the grant portal must be revised and submitted after mailing the signed Grant Assurances, but **no later than July 8, 2011**. See Appendix A for instructions to submit a revised budget in the Grant Portal.

Revised Grant Project Objectives

If the grant award is different from the original request and if the subgrantee deems it is necessary, the grant project objectives also may be revised in accordance with the level of funding received and uploaded as an attachment in the grant portal.

GRANT REPORTING FORMS

When completing the reporting forms and when contacting the Governor's Grants Program, subgrantees must use a grant project number. The number assigned to the grant project is provided in the Grant Assurances. All reports must be received by the Governor's Grants Program on or before the required dates.

Financial Status Report (Grant Portal)

This report must be submitted via the grant portal within **15 calendar days** after the end of each month or the first business day. **See Appendix B for instructions to submit a Financial Status Report (On-line Report) in the Grant Portal.** Any reports received after 11:59 p.m. on the due date are considered non-compliant.

In the "Notes" section of the monthly Financial Status Report (FSR), subgrantees must report the number of full-time equivalent (FTE) positions being funded with JAG funds, inclusive of approved overtime hours if applicable, for the expenditures reported on the FSR.

Program Income/Expenditure Report (Grant Portal)

This report must be submitted via the grant portal within **15 calendar days** after the end of each calendar quarter or the first business day. **See Appendix C for instructions to submit a Program Income/Expenditure Report (Off-line Report) in the Grant Portal.** Any reports received after 11:59 p.m. on the due date are considered non-compliant.

Grant Project Statistical/Narrative Report (Grant Portal)

This report must be submitted via the grant portal within **15 calendar days** after the end of each calendar quarter or the first business day. **See Appendix C for instructions to submit a Grant Project Statistical/Narrative Report (Off-line Report) in the Grant Portal.** Any reports received after 11:59 p.m. on the due date are considered non-compliant.

Grant Project Performance Report (BJA Performance Tools Website)

This report must be submitted via the Federal Bureau of Justice website, <https://www.bjaperformancetools.org>, within **15 calendar days** after the end of each calendar quarter or

the first business day. The Performance Measurement Tool (PMT) is the collection point for grant project statistical data. A User ID and Password will be provided by Governor's Grants Program staff at a future date. **The Subgrantee must review the attached Performance Measures document to ensure the collection of all data relevant to the approved JAG project.** Any reports received after 11:59 p.m. on the due date are considered non-compliant.

Projection of Final Expenditures (Grant Portal)

This report must be submitted via the grant portal no later than **April 15, 2012**, which projects the subgrantee's expenditures for the final quarter of the grant project period.

Equipment Inventory Form (off-line form)

This report is due 30 days after the date of payment.

GRANT REPORTING INFORMATION

The following policies are applied to all grant reporting requirements set forth by the Governor's Grants Program.

Late/Incomplete Reports

Any subgrantee submitting a late, incorrect, or incomplete report will not receive a payment until the next batch of payments are issued. **Complete and correct** reports must be received by **11:59 p.m.** on the date that it is due. **If this due date falls on a Saturday, Sunday, or State Holiday, it may be submitted by 11:59 p.m. the first business day following the due date.**

Agency & Staff Changes

If the subgrantee has changes in **staff, address, or phone/fax numbers**, the Governor's Grants Program must be notified in writing within 10 days of the change on subgrantee letterhead. It may be faxed to 785-291-3204 or emailed to kim.gerety@ks.gov.

Reporting No Activity/Expenses

In any reporting period in which no expenses were incurred or no activity took place, the required reports must still be filed in a timely manner. If no expenses were incurred, report a zero for the period in question. If no activity took place or no services were provided, report zero statistics and state why no activity took place for the period in question.

Period-End Obligations

If the subgrantee incurs obligations during the final grant project reporting period that will be paid in the first month following the end of the grant project period, the subgrantee may mark the Financial Status Report as "**NOT THE FINAL**" report in the Notes section of the report, reflecting those obligations appropriately. Upon expenditure for those obligations, the subgrantee will submit a "**FINAL**" Financial Status Report reflecting it as "Period Expenditures" in the first month following the end of the grant project period. The subgrantee must pay for obligations within 30 days after the end of the grant project period.

Extensions

A subgrantee may request in writing an extension to submit a report late. **Only under extreme circumstances are extensions allowed, i.e. medical emergencies, etc.** If a letter is received on or before the due date of the report, a payment may still be issued. The payment is issued upon submission of the report. Staff will contact the subgrantee by phone to discuss the timeline for the extended report and grant

payment.

GRANT PAYMENTS

Payment Process

Subgrantees MUST enroll in direct deposit with the State of Kansas, if not already set up, by submitting the attached Authorization for Electronic Deposit form, as well as a copy of a voided check, if possible, to the Governor's Grants Program. Subgrantees should receive direct deposits within two weeks after the due date of the required report(s). All reports received that are **complete and correct** and received on the due date are issued a payment, as long as funds are available and as long as the subgrantee is in compliance with the grant award. Any subgrantee submitting a late, incorrect, or incomplete report will not receive a payment until the next batch of payments are issued. **Complete and correct** reports must be received by 11:59 p.m. on the due date. **If this due date falls on a Saturday, Sunday, or State Holiday, it may be submitted by 11:59 p.m. the next working day following the due date.**

Reimbursements

Payments are issued on a monthly reimbursement basis, contingent upon compliance with reporting requirements and available federal funds. The reimbursement amount is determined by the period expenditures as reported on the monthly Financial Status Report.

Advance Funds

If a subgrantee requires an advance, a need for grant funds can be requested for extreme circumstances. However, any advances that are approved must be liquidated by the subgrantee within 10 days of the payment date. To make this request, a letter must be faxed to the Governor's Grants Program at (785) 291-3204, at which time the following criteria is considered by staff:

1. The timeliness and accuracy of all grant reports (Financial Status Reports and Statistical/Narrative Reports).
2. The amount of funds being requested.
3. The approved budget line item which advance funds are being requested.
4. The need for the subgrantee to receive funds immediately.
5. The subgrantee's reserve amount and why the reserve cannot be used temporarily.
6. What efforts the subgrantee is making to build up a sufficient reserve.

It is the subgrantee's responsibility to address numbers two through six in the written request. The subgrantee is notified by phone regarding the decision.

Late Fees/Charges

It is the subgrantee's responsibility to pay for grant-funded goods and services in a timely manner. Grant funds may not be used to pay late fees, finance charges, interest, or any other costs associated with late or overdue bills. All costs assessed to the subgrantee for late or overdue bills are the sole responsibility of the subgrantee.

BUDGET REVISION REQUESTS

Any modification to the subgrantee's grant award budget must **first** be approved by the Governor's Grants Program.

Revision Request

A request to reallocate dollars between approved line items in the subgrantee's grant project budget upon grant award notification is allowed, provided the change does not affect the scope of the grant project.

The following must be submitted to request a revision:

Budget Justification- Submit an electronic request via the grant portal. Prepare a written justification as a word document with filename "[current date] Revision." The request must include an explanation of the need for the revision and the amount of grant funds that are reappropriated. Budget revisions may only be requested within approved line items; funds cannot be moved into a new line item during the grant project period except under extreme circumstances. Upload the "[current date] Revision" document in the Attachments tab.

Note - Please remember these grant project funds cannot be used to reimburse mileage expenses in excess of the applicant's approved policy rate or the current federal rate, whichever is lower. If the subgrantee chooses to reimburse at a rate in excess of this amount, the subgrantee should be aware that no grant funds administered by the Governor's Grants Program can be used to make up the difference.

Budget Section of the Grant Portal- Revise and complete the budget section of the grant portal to reflect the proposed changes. After the budget section is revised, go to the Submit tab and click on "Submit Revision."

See Appendix A for instructions to submit a revised budget in the Grant Portal.

Approval/Denial

Staff will respond via the Grant Portal Message Center to the subgrantee's request within 30 days. There is no limit to the number of budget revisions a subgrantee can request. However, frequent or repeated requests may raise concerns in regard to the subgrantee's budgeting practices. **No budget revisions may be requested during the final 30 days of the grant project period.** The subgrantee should monitor the JAG grant project budget throughout the grant project to avoid revisions during the last month.

An approval to allow a budget revision is effective as of the date of the approval via the grant portal. If the subgrantee requires the budget revision to be retroactive, or effective on a prior date, then the subgrantee must make that need clear in the original revision request justification letter. However, as noted above, it is the policy of the Governor's Grants Program to require **prior** approval. Repeated requests for retroactive approval may raise concerns.

EQUIPMENT AND CONTRACTS

Equipment

All equipment purchased with grant funds must be included in the subgrantee's approved budget prior to the purchase. Equipment is defined as assets with a useful life of one year or more and a purchase cost of \$500 or more. The subgrantee shall follow its agency written policies and procedures for purchasing equipment, such as purchasing approval, needs assessment, soliciting bids, etc. For each equipment purchase, the subgrantee must provide the Governor's Grants Program with the following information within 30 days of the payment date.

- Description of the Equipment
- Serial Number or other Identification Number
- Source of the Equipment
- Identification of Who Holds the Title
- Acquisition Date
- Cost of the Equipment
- Cost Charged to Grant
- Percentage of Grant Fund Participation in the Cost of the Equipment
- Location of the Equipment
- Use and Condition of the Equipment

An Equipment Inventory Form is attached that includes all of the information listed above. It is the subgrantee's responsibility to maintain inventory records that can be reviewed at any time by the Governor's Grants Program staff. In addition, the subgrantee is responsible for providing justification as to the need and use of the equipment. The amount of time the equipment is used for the grant project must be equal to or more than the percentage of the purchase cost that was covered by grant project funds. In some instances, this may lead to the need for a usage tracking system to be in place.

Procurement of Contractual Services

The subgrantee shall follow its agency's written procurement procedures, provided that the procurement conforms to applicable federal and state law. All procurement transactions, whether negotiated or competitively bid, shall be conducted in a manner that provides maximum open and free competition.

Disposal of Equipment

For disposal of equipment purchased with these or any JAG funds, the subgrantee shall submit a written request to the Governor's Grants Program for approval prior to disposition. The request should include the Grant Project Number the equipment was purchased under, name of equipment, date of purchase, purchase price, current fair market value, reason for disposal and how the equipment will be disposed (i.e. trash, sold, donated, trade-in, etc).

Staff will respond in writing to the subgrantee's request within 30 days.

GRANT PROJECT COMPLIANCE REVIEWS

Subgrantees are subject to compliance reviews by the Governor's Grants Program staff. Subgrantees are contacted two to three weeks prior to the review. In the interim, a Grant Project Compliance Review Report will be sent indicating what information is reviewed for the compliance report.

On-Site Compliance Reviews

At the on-site visit, the Governor's Grants Program staff interviews the grant project director and any grant-funded project staff and discusses the Grant Project Compliance Review Report. The subgrantee should be prepared to answer all questions in the report. Programmatic/statistical information and supporting backup documentation are reviewed to determine the grant project's progress toward meeting its objectives as outlined in the subgrantee's approved grant application. The staff randomly selects three months of financial documentation to be reviewed, to determine if grant project expenditures are approved and allowable.

Desk Compliance Reviews

For a desk review, the subgrantee completes and returns the Grant Project Compliance Review Report to the Governor's Grants Program, along with financial and programmatic/statistical documentation over a pre-determined three-month period. Upon receipt of the requested information, staff reviews the material for approval and allowable costs, and for progress toward meeting objectives as outlined in the approved subgrantee's grant application.

Completion of Compliance Reviews

Upon completion of a grant project compliance review, a written report is prepared by staff and is reviewed and signed by the Administrator. A signed report is forwarded to the subgrantee as either "Complete" or "Not Complete." A Grant Project Compliance Review Report that is "Not Complete" will list the actions required and the date they are due. When the requirements are submitted by the subgrantee and are approved, staff forwards a letter to the subgrantee verifying that the Grant Project Compliance Review Report is "Complete." If requirements are not submitted by the due date, it will result in the delay of grant fund payments.

Additional random grant project compliance reviews may be conducted throughout the grant year. Upon request by staff, the subgrantee may be required to send in specific documentation over a designated time period. This review may include financial and/or programmatic/statistical reports, along with all the supporting documentation.

Confidential Information

From time to time, staff will review records that have confidential information in the subgrantee's files. No employee, intern, or volunteer of the Governor's Grants Program shall request or access subgrantee records containing personal information of a victim, informant, or employee which is protected under the law, etc. If it is necessary for the Governor's Grants Program staff to inspect grant records that may contain confidential information, such information shall be removed or covered during the inspection. Any specific request to review confidential information will be done in writing and will include the reason for review or inspection of the information.

AUDIT REQUIREMENT

The Governor's Grants Program requires an audit to be conducted on any organization receiving grant funds. At a minimum, a financial statement audit must be provided over the most recently completed fiscal period.

There are three types of services that an independent accountant may perform for an organization: a compilation, a review and an audit. A compilation is simply the preparation of financial statements, but they are unaudited, not reviewed and provide no assurances. A review requires some analytical procedures to be performed but offers a limited assurance. An audit includes the performance of analytical procedures, evaluation of evidence and provides positive assurance regarding the financial statements presented. **This office does not accept compilations or reviews as substitution for an audit report.** For organizations expending \$500,000 or more in federal funds during a fiscal year, a Single Audit is required as stipulated in OMB Circular A-133.

Subgrantees that do not provide sufficient information regarding their audit with their grant application will receive a special condition in the Grant Assurances document in order to comply with this requirement.

Government agencies are not required to submit a copy of the completed audit report. However, they must assure that this office has been provided with information on who does the audit, when the most recent audit was performed, what period was covered and where the audit is filed.

Nonprofit organizations must assure that a current financial audit and the accompanying IRS Form 990, or a timeline for the completion of a financial audit, has been provided to the Governor's Grants Program. Further, the subgrantee shall submit within 30 days of receipt any findings and/or recommendations stated in the audit or in the Letter to Management, including a written explanation stating how the findings and/or recommendations were, or will be, addressed by the subgrantee. Financial audit reports should be completed within nine months from the end of the organization's fiscal year.

CLOSEOUT PROCEDURES

During closeout, the Governor's Grants Program staff evaluates all grant required work done by the subgrantee. When all work is complete and all necessary follow-up action is taken, the grant file is closed.

Requirements:

Financial Status Report

This report is completed monthly, with the final Financial Status Report due by **11:59 p.m., July 15, 2012**.

Staff ensures that the reports were timely, grant funds were expended in accordance with the Approved Budget and any excess grant funds on hand were returned to the Governor's Grants Program.

Project Income/Expenditure Report

This report is completed quarterly, with the final Program Income Report due by **11:59 p.m., July 15, 2012**. Staff ensures that the reports were timely and the subgrantee completed the reports in accordance with the instructions provided by the Governor's Grants Program.

Grant Project Statistical/Narrative Report

This report is completed quarterly, with the final Grant Project Statistical/Narrative Report due by **11:59 p.m., July 15, 2012**. Staff ensures that the reports were timely, the subgrantee conducted its grant project in accordance with approved goals and objectives and the subgrantee completed the reports in accordance with the instructions provided by the Governor's Grants Program.

Grant Project Performance Report

This report is completed quarterly, with the final Grant Project Performance Report due by **11:59 p.m., July 15, 2012**. Staff ensures that the reports were timely, the subgrantee conducted its grant project in accordance with approved goals and objectives and the subgrantee completed the reports in accordance with the instructions provided by the Governor's Grants Program.

Projection of Final Expenditures

This report is due by **11:59 p.m., April 15, 2012**.

Equipment Inventory Form

This form is completed within 30 days after the date of payment of the equipment with grant funds. Staff ensures that all expenditure made in the equipment budget line have inventory information on file.

Grant Project Compliance Review

The subgrantee will receive a compliance review for each grant award. The compliance review may be a desk review or an on-site review. Any issues raised during the compliance review must be resolved before the grant file is closed.

When there are problems preventing the closeout of a grant, the subgrantee is notified in writing and requested to take corrective action. After all of the criteria have been satisfied, the grant file is closed and a closeout notice is sent to the subgrantee.