



CITY SOLICITOR'S OFFICE

CITY OF NEWARK

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October 1, 2012

Richard H. Morse, Esq.
Legal Director
American Civil Liberties Union
100 West 10th Street
Suite 603
Wilmington, DE 19801

RE: Freedom of Information Act Request
Automatic License Plate Readers

Dear Richard:

Pursuant to your FOIA request enclosed are the following records:

1. Training Records regarding Mobile License Plate Recognition System.
2. Records regarding procurement of ALPR technology and local governmental approval of purchase.
3. Records regarding Federal funds sought for ALPR equipment or systems.

The City does not currently have any policy directives specifically related to ALPR technology. It is expected that a formal policy will be prepared and adopted within the next few months. Current practices and procedures are consistent with the guidelines in Delaware Justice Information System Directive 1.

The data obtained by the ALPR units include: the license plate number, time stamp, scan (photo of the tag), overview (photo of the vehicle), user login, latitude and longitude of the unit. If the tag number is on a "hot list" the data also include the "hot list" name and the following information from the "hot list": state of registration, year, make, model, and vehicle type, ORI of the entering agency and NCIC entry number if the hit is from the NCIC hot list. If the tag is from the Delaware stolen vehicle hot list, data will also include the complaint number. If the hot list is the Delaware Wanted Persons File, the wanted person's name and date of birth are included. Data obtained are stored for a period of 60 days and then automatically purged.

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Data can be accessed only for criminal investigative reasons. The City of Newark has no agreements to share bulk ALPR data with anyone and the City does not sell the data to any entity. The data is shared with other law enforcement agencies upon request for specific reads if the request is related to criminal or traffic investigations.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Bruce C. Herron".

Bruce C. Herron
City Solicitor

BCH:av

Enc.

cc: Chief Paul Tiernan, NPD