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CITY OF SAN ANTONIO Request for Council Action

RFCA Tracking Number: 7496 - Consent Item
Ordinance Number: 2011-03-10-0193
Item Number:
Submission Date: 2/25/2011
Agenda Date: 3/10/2011
Ordinance Classification: Ordinance/Resolution
Agenda Sub-Heading: Purchase of Equipment

Agenda Item Subject: License Plate Recognition Law Enforcement System Including Maintenance

Council District(s) Impacted by this Action: Council District 9

Posting Language: An Ordinance authorizing the City to utilize a cooperative purchasing agreement with the Houston-Galveston Area Council of Governments (H-GAC) to contract with the Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount up to \$15,200.00 annually thereafter for maintenance and support, funded by the 2008 State Homeland Security Program (SHSP) grant. [Ben Gorzell, Chief Financial Officer; Janie Cantu, Director, Purchasing & General Services]

Summary: This ordinance authorizes a contract with Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount not to exceed \$15,200.00 annually thereafter for maintenance and support. Funding for this purchase is available from 2008 State Homeland Security Program (SHSP) Grant.

Background Information: Submitted for City Council consideration and action is the offer submitted by Federal Signal Corporation utilizing the Houston-Galveston Area Council contract number EF04-09 to provide the San Antonio Police Department with an automated license plate identification system including maintenance and support.

The current method of using license plates to locate stolen or wanted vehicles or persons requires the airport police officers and San Antonio police officers to visually observe a license plate, manually enter the license plate into his/her laptop or request license plate information from a dispatcher and wait for a response as the vehicle passes through the roadways around the airport.

This ordinance will approve the purchase of eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes cameras, installation, initial training, maps, maintenance and a three (3) year warranty. The system, which will be deployed at the San Antonio International Airport, Stinson Municipal Airport and the surrounding San Antonio Police districts, will provide airport police and San Antonio police officers in the field the ability to read vehicle license plates of every passing vehicle and check the plates against a database for rapid identity verification. The system can be used to locate stolen or wanted vehicles or persons and identify unauthorized vehicles within the restricted areas of the airport. This rapidly deployable solution uses cameras that connect to optical character recognition technology software, allowing airport police and San Antonio police officers the ability to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed and officers are alerted when a "hit" occurs allowing quick identification of criminals who may be trying flee. This system requires no initial visual observation of the license plate on the part of the officer and allows his/her attention to be focused on vehicle and pedestrian activity.

Issue: The San Antonio Police Department is requesting the approval to purchase eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes cameras, installation, initial training, maps, maintenance and a three (3) year warranty. This equipment will be assigned to the San Antonio Police Department for the purpose of automatically detecting, identifying and securing suspected stolen or wanted vehicles or persons around the San Antonio International Airport and Stinson Municipal Airport. The immediate capability to mitigate the threats or hazards associated with wanted or stolen vehicles / persons reduces the amount of time the general public or critical infrastructure is in harm's way. In addition, by limiting the amount of time an officer looks down to enter a license plate into his/her laptop computer, accidents are less likely to occur; thus reducing liability of the City. The 2008 SHSP grant funds will be utilized for this purchase. Beginning in year four, maintenance and support costs will be funded through the SAPD General Fund budget.

This purchase is made through the Houston-Galveston Area Council of Governments (HGAC) Contract EF04-09 in accordance with the Houston/Galveston Cooperative Program passed on Resolution 96-41-48 dated 10/10/1996.

Alternatives: Should this contract not be approved, the operational impact recognized will result in utilizing existing equipment and methods as well as an officer's available time and instinct to recognize suspicious vehicles or suspicious persons in vehicles. This request does not completely eliminate the officer's need to verify status on particular license plates but provides a method to give the officer a notification that potential criminal activity is within the airport property.

Fiscal Impact: This ordinance authorizes a contract with Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount not to exceed \$15,200.00 annually thereafter for maintenance and support for years two and three. Funding for this purchase has been approved by the State and is made available through the 2008 State Homeland Security Program

(SHSP) grant. Beginning in year four, maintenance and support costs will be funded through the SAPD General Fund budget.

The current grant performance period for this grant expires March 15, 2011.

Fiscal Ordinance Section 1. The following funds are hereby designated for use in the accounting for the fiscal transaction in the acceptance of this contract. The sum of \$181,555.00 is hereby appropriated in the designated fund listed below and will be disbursed as follows:

Amount	Internal Order	Fund No	Fund Name	GL No
\$151,155.00	120000000067	2606520011	Homeland Security Grant 2008	5709060
\$30,400.00	120000000074	260520013	UASI 2009	5709060
\$181,555.00	Total Amount			

Payment is authorized to the Federal Signal Corporation and should be encumbered with a purchase order.

Section 2. The financial fiscal allocations in this Ordinance are subject to approval by the Chief Financial Officer, City of San Antonio. The Chief Financial Officer, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

Recommendation: Staff recommends approval of this contract with Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount not to exceed \$15,200.00 annually thereafter for maintenance and support.

This contract is procured by means of cooperative purchasing and a Discretionary Contracts Disclosure Form is not required.

Is this a contract for City Council consideration? Yes

Fiscal Impact? Yes

Is the attached contract signed? N/A

SAP Contract Number:

Category 3: Grant or Other Revenue

If applicable, state grant type and name (i.e. federal, state, or other grant): Federal 2008 Stat Homeland Security Program

Is this 100% grant funded? Yes

List cash match:

List in-kind match:

Does the grant budget include an indirect

cost to the General Fund?

If so, what is the dollar amount?

If this is a new grant, does this action create No

a new position? Explain in detail.

If this is a continuation of a grant, does this action require any changes to the current authorized positions for the No

department/project?

Explain in detail.

Funds/Staffing Budgeted:

Positions Currently Authorized:

Impact on Operation & Maintenance: None

Personnel Changes:

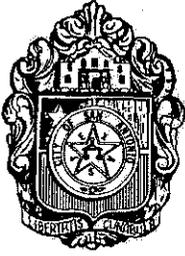
CASH MATCH FUNDING SOURCE(S)

APPROPRIATED TO

Amount	Grant Related	Donated Property	Internal Order	Fund No	GL No	Cost Center
\$181,555.00	Y		120000000067	2606520011	5709060	
Total Amount: \$181,555.00						

Authorization History

Tracking No	Dept	Name	Received Date	Action Date	Status	Reject Reason
7496	PUR18	Maria Castillo	2/25/2011 9:24:19 AM	2/25/2011 9:28:25 AM	A	
7496	PUR18	Denise Gallegos	2/25/2011 9:28:25 AM	2/25/2011 9:32:01 AM	A	
7496	SPD17	Dennis Rosenberry	2/25/2011 9:32:01 AM	2/25/2011 12:06:34 PM	A	
7496	PUR18	Steve Morando	2/25/2011 12:06:34 PM	2/25/2011 3:43:01 PM	A	
7496	MGT11	Todd Sherman	2/25/2011 3:43:01 PM	2/28/2011 12:06:37 PM	A	
7496	FIN07	Gloria T. Alvarado	2/28/2011 12:06:37 PM	3/2/2011 4:09:45 PM	A	
7496	ATY06	Lauren O'Connor	3/2/2011 4:09:45 PM	3/3/2011 7:49:46 AM	A	
7496	FIN07	Ben Gorzell	3/3/2011 7:49:46 AM	3/3/2011 11:48:02 PM	A	

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CITY OF SAN ANTONIO
Request for Council Action

Agenda Item # 9

Council Meeting Date: 3/10/2011

RFCA Tracking No: R-7496

DEPARTMENT: Purchasing and General
Services

DEPARTMENT HEAD: Janie Cantu

COUNCIL DISTRICT(S) IMPACTED:
Council District 9

SUBJECT:
License Plate Recognition Law Enforcement System Including Maintenance

SUMMARY:

This ordinance authorizes a contract with Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount not to exceed \$15,200.00 annually thereafter for maintenance and support. Funding for this purchase is available from 2008 State Homeland Security Program (SHSP) Grant.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the offer submitted by Federal Signal Corporation utilizing the Houston-Galveston Area Council contract number EF04-09 to provide the San Antonio Police Department with an automated license plate identification system including maintenance and support.

The current method of using license plates to locate stolen or wanted vehicles or persons requires the airport police officers and San Antonio police officers to visually observe a license plate, manually enter the license plate into his/her laptop or request license plate information from a dispatcher and wait for a response as the vehicle passes through the roadways around the airport.

This ordinance will approve the purchase of eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes cameras, installation, initial training, maps, maintenance and a three (3) year warranty. The system, which will be deployed at the San Antonio International Airport, Stinson Municipal Airport and the surrounding San Antonio Police districts, will provide airport police and San Antonio police officers in the field the ability to read vehicle license plates of every passing vehicle and check the plates against a database for rapid identity verification. The system can be used to locate stolen or wanted vehicles or persons and identify unauthorized vehicles within the restricted areas of the airport. This rapidly deployable solution uses cameras that connect to optical character recognition technology software, allowing airport police and San Antonio police officers the ability to conduct surveillance under varied

lighting and weather conditions. Captured information is immediately processed and officers are alerted when a "hit" occurs allowing quick identification of criminals who may be trying flee. This system requires no initial visual observation of the license plate on the part of the officer and allows his/her attention to be focused on vehicle and pedestrian activity.

ISSUE:

The San Antonio Police Department is requesting the approval to purchase eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes cameras, installation, initial training, maps, maintenance and a three (3) year warranty. This equipment will be assigned to the San Antonio Police Department for the purpose of automatically detecting, identifying and securing suspected stolen or wanted vehicles or persons around the San Antonio International Airport and Stinson Municipal Airport. The immediate capability to mitigate the threats or hazards associated with wanted or stolen vehicles / persons reduces the amount of time the general public or critical infrastructure is in harm's way. In addition, by limiting the amount of time an officer looks down to enter a license plate into his/her laptop computer, accidents are less likely to occur; thus reducing liability of the City. The 2008 SHSP grant funds will be utilized for this purchase. Beginning in year four, maintenance and support costs will be funded through the SAPD General Fund budget.

This purchase is made through the Houston-Galveston Area Council of Governments (HGAC) Contract EF04-09 in accordance with the Houston/Galveston Cooperative Program passed on Resolution 96-41-48 dated 10/10/1996.

ALTERNATIVES:

Should this contract not be approved, the operational impact recognized will result in utilizing existing equipment and methods as well as an officer's available time and instinct to recognize suspicious vehicles or suspicious persons in vehicles. This request does not completely eliminate the officer's need to verify status on particular license plates but provides a method to give the officer a notification that potential criminal activity is within the airport property.

FISCAL IMPACT:

This ordinance authorizes a contract with Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount not to exceed \$15,200.00 annually thereafter for maintenance and support for years two and three. Funding for this purchase has been approved by the State and is made available through the 2008 State Homeland Security Program (SHSP) grant. Beginning in year four, maintenance and support costs will be funded through the SAPD General Fund budget.

The current grant performance period for this grant expires March 15, 2011.

RECOMMENDATION:

Staff recommends approval of this contract with Federal Signal Corporation to provide the San Antonio Police Department with an automated license plate identification system for an initial cost of \$151,155.00 and an estimated amount not to exceed \$15,200.00 annually thereafter for

maintenance and support.

This contract is procured by means of cooperative purchasing and a Discretionary Contracts Disclosure Form is not required.

ATTACHMENT(S):

File Description	File Name
<u>Bid Tab</u>	11-033.pdf
<u>Contract</u>	Federal Signal Corporation.pdf
<u>Voting Results</u>	
<u>Ordinance/Supplemental Documents</u>	2011-03-10-0193.pdf

DEPARTMENT HEAD AUTHORIZATIONS:

Dennis Rosenberry Assistant Director (Interim) SAPD

Steve Morando Assistant Director Purchasing & General Services

APPROVED FOR COUNCIL CONSIDERATION:

Ben Gorzell Chief Financial Officer

BID EVALUATION AND RECOMMENDATION FORM

**PROCUREMENT RECOMMENDATION
(COMPLETED BY PROCUREMENT)**

PROCUREMENT SPECIALIST: William Flint		DATE: 12/7/2010
BID NUMBER:	11-033-WF	NAME OF BID: Camera Mobile Automated License Plate Recognition Law Enforcement System Including Maintenance
EST. ANNUAL AMOUNT:	\$15,200.00	TOTAL AMOUNT: \$181,555.00
TYPE CONTRACT:	ANNUAL <input type="checkbox"/>	FORMAL <input checked="" type="checkbox"/>
PROCUREMENT METHOD:	SOLE SOURCE <input type="checkbox"/> COMPETITIVE <input type="checkbox"/> STATE <input type="checkbox"/> DIRC <input type="checkbox"/> CO-OP <input checked="" type="checkbox"/> NAME OF CO-OP: HGAC	
CONTRACT PERIOD:	The City's term of service shall be upon award and terminating twelve (12) months from said date, to include maintenance and support with 2, 1 year options to extend.	
PRICE TREND ANALYSIS:	New Contract	
END USERS:	Aviation Police under the San Antonio Police Department (MLWN)	
SUPPLIER'S SBEDA STATUS:	WBE <input type="checkbox"/> MBE <input type="checkbox"/> SBE <input type="checkbox"/> AABE <input type="checkbox"/> NONE <input type="checkbox"/>	
VENDOR(S) RECOMMENDED BY PROCUREMENT:	Federal Signal Corporation, 2645 Federal Signal Drive, University Park, IL 60484	
PREVIOUS VENDOR(S):	N/A	

2 of 5

DEPARTMENT RECOMMENDATION (COMPLETED BY DEPARTMENT)	
BID NUMBER:	11-033-WF
CONCUR / NON-CONCUR IF NON-CONCUR, INDICATE REASON WHY	Concur
NAS: INDICATE ANY BIDDERS WHOSE BIDS WERE "NOT AS SPECIFIED" (NAS) AND GIVE JUSTIFICATION:	None
INDICATE COUNCIL DISTRICT(S) IMPACTED OR IF CITY WIDE:	District 9
BACKGROUND: THE SECTION SHOULD DESCRIBE WHAT PROMPTED THE NEED; A BRIEF FINANCIAL SUMMARY; AND THE BID PROCESS.	<p>Currently the method being used by airport police to locate stolen or wanted vehicles and persons utilizing license plates requires the officers to visually observe a license plate, manually enter the license plate into his laptop or request license plate information from a dispatcher and wait for a response as the vehicle passes through the roadways around the airport.</p> <p>This ordinance will approve the purchase of eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes four cameras, installation, initial training, maps, maintenance and warranty. The System, which will be deployed at the San Antonio International Airport, will allow officers in the field the ability to read vehicle license plates of every passing vehicle and check the plate against a database for rapid identity verification. The system can be used to locate stolen or wanted vehicles or persons and identify unauthorized vehicles within the restricted areas of the airport. This rapidly deployable, scalable solution uses rugged infrared cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing officers the ability to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and officers are alerted only when a "hit" occurs. This system requires no initial visual observation of the license plate on the part of the officer and allows his attention to be focused on vehicle and pedestrian actions instead of data searching.</p> <p>The San Antonio Police Department is already using this technology and the equipment requested is compatible to the equipment and database already in use by the City.</p> <p>This purchase is fully funded by the 2008 State Homeland Security Program (SHSP) Department of Homeland Security Grant managed by the San Antonio Office of Emergency Management, acquisition of the System will cost a total of \$181,555.00. This purchase was made in accordance with the Houston/Galveston Cooperative Program passed on Resolution 96-41-48 dated 10/10/1996. Under this cooperative purchasing agreement, the equipment will be acquired from Federal Signal Corporation.</p>
ISSUE: THE SECTION SHOULD CLEARLY AND CONCISELY DESCRIBE THE ACTION	San Antonio Airport Police is requesting the approval to purchase eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes four cameras, installation, initial training, maps, maintenance and warranty to be assigned to airport police for the

<p>BEING REQUESTED OF COUNCIL, AND THE GENERAL IMPACT OF THE RECOMMENDED PROPOSAL.</p>	<p>purpose of automatically detecting, identifying, and securing suspected stolen or wanted vehicles or persons. The immediate capability to mitigate the threats or hazards associated with wanted or stolen vehicles / persons reduces the amount of time the general public or critical infrastructure is in harms way. In addition, by limiting the amount of time an officer looks down to enter a license plate into his laptop computer, accidents are less likely to occur; thus reducing liability of the City. The 2008 State Homeland Security Program (SHSP) grant funds being utilized for this purchase allow the City to obtain this equipment at no cost to the general budget.</p>
<p>ALTERNATIVE: DISCUSS VIABLE ALTERNATIVES WITH THE RATIONALE FOR REJECTING EACH. THE ALTERNATIVES FOR TAKING NO ACTION SHOULD BE OUTLINED FROM THE PERSPECTIVE OF ANY FINANCIAL OR OPERATIONAL IMPACTS.</p>	<p>The operational impact recognized by a denial of the purchase will result in utilizing existing equipment and methods as well as an officer's available time and instinct to recognize suspicious vehicles or suspicious persons in vehicles. This request does not eliminate the officers need to manually check particular license plates but provides a method to give the officer a notification that criminal activity is within the airport property. There is no financial impact to the City should the request be denied.</p>
<p>FISCAL IMPACT: PROVIDE THE NAME OF THE FUND(S) AND FISCAL YEAR UTILIZED FOR THIS PURCHASE(S). FUNDING AND QUESTIONS MUST BE COMPLETED IN THE CHART ON FOLLOWING PAGE OR ITEM WILL BE DELAYED.</p>	<p>The funding for this purchase has been approved by the State and is made available through the 2008 State Homeland Security Program (SHSP) Grant. The current grant performance period for this grant expires March 15, 2011. Maintenance and updates to the database will be managed through ITSD. Data storage capabilities are included with the purchase. All data uploads are being provided through ITSD for the San Antonio Police Department and this system is tied into the same system and should require no additional workload or cost.</p>
<p>TOTAL OR ANNUAL ESTIMATED AMOUNT:</p>	<p>\$181,555.00 (Total)</p>
<p>COORDINATION:</p>	<p>Airport Police, San Antonio Police, Emergency Operations, Aviation, ITSD, Purchasing, Alamo Area Council of Government (DHS Grant regional authorizing agents), State of Texas (DHS Grant state authorizing agents).</p>
<p>PHOTO FOR EQUIPMENT:</p>	<p>Is a photo attached for PowerPoint slide? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>
<p>OTHER INFORMATION:</p>	<p>None</p>
<p>RFCA APPROVERS: (E-mail Address)</p>	<p>N/A</p>
<p>RFCA VIEWERS: (E-mail Address)</p>	<p>N/A</p>

4/5

*Information not provided will cause item to be moved to following agenda date

Requisition Number: 1000105132

*CAPITAL PROJECT	
Is this project included in the Capital Improvement Budget?	
As a result of this action, does this place the project over budget?	
The total budget amount approved to date:	
Funds/Staffing Budgeted	<input type="checkbox"/> Yes <input type="checkbox"/> No
Impact on Operations and Maintenance	<input type="checkbox"/> Yes <input type="checkbox"/> No
*FISCAL IMPACT SHEET REQUIRED WITH FUNDING INFORMATION (PROVIDE PROCUREMENT SPECIALIST WITH EMAIL COPY TO BE INSERTED AS ATTACHMENT IN RFCA)	

*OPERATING EXPENDITURE	
Are funds budgeted for this expenditure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Comments	
Staffing Budgeted	<input type="checkbox"/> Yes <input type="checkbox"/> No
Positions Currently Authorized?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Impact on Operations and Maintenance	
Personnel Changes	
If item is not budgeted, please specify:	<input type="checkbox"/> Carry Forward <input type="checkbox"/> One Time <input type="checkbox"/> Other Sources <input type="checkbox"/> Undesignated Fund Source
Available Funding Source	Balance
Amount	\$
General Ledger No.	
Fund No.	
Cost Center	

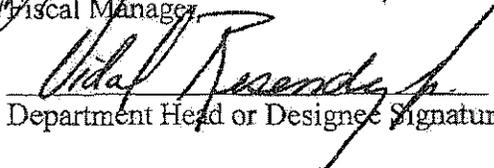
*GRANT OR OTHER REVENUE	
Grant Type and Name i.e. federal, state or other grant (if applicable)	Federal 2008 State Homeland Security Program
Is this 100% grant funded	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If the item is NOT 100% grant funded or N/A, then Cash Match and In-Kind Match are required	
List in-kind match	
List cash match	
If cash, amount:	\$
cost center	
General Ledger No.	
Fund No.	
Internal Order (if applicable)	
Does the grant budget include an indirect cost to the General Fund?	<input type="checkbox"/> Yes, amount \$ <input checked="" type="checkbox"/> No
If this is a new grant, does this action create a new position? Explain in detail.	NO
If this is a continuation of a grant, does this action require any changes to the current authorized positions for the department/project? Explain in detail.	NO
Impact on Operation and Maintenance	None
Grant related	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Donated Property/Item	
Amount	\$ 181,555.00
Internal Order	120000000067
Fund No.	2606520011
General Ledger No.	5709060
Cost Center	

Approved:


Fiscal Manager

(210) 206-8560
Telephone Number

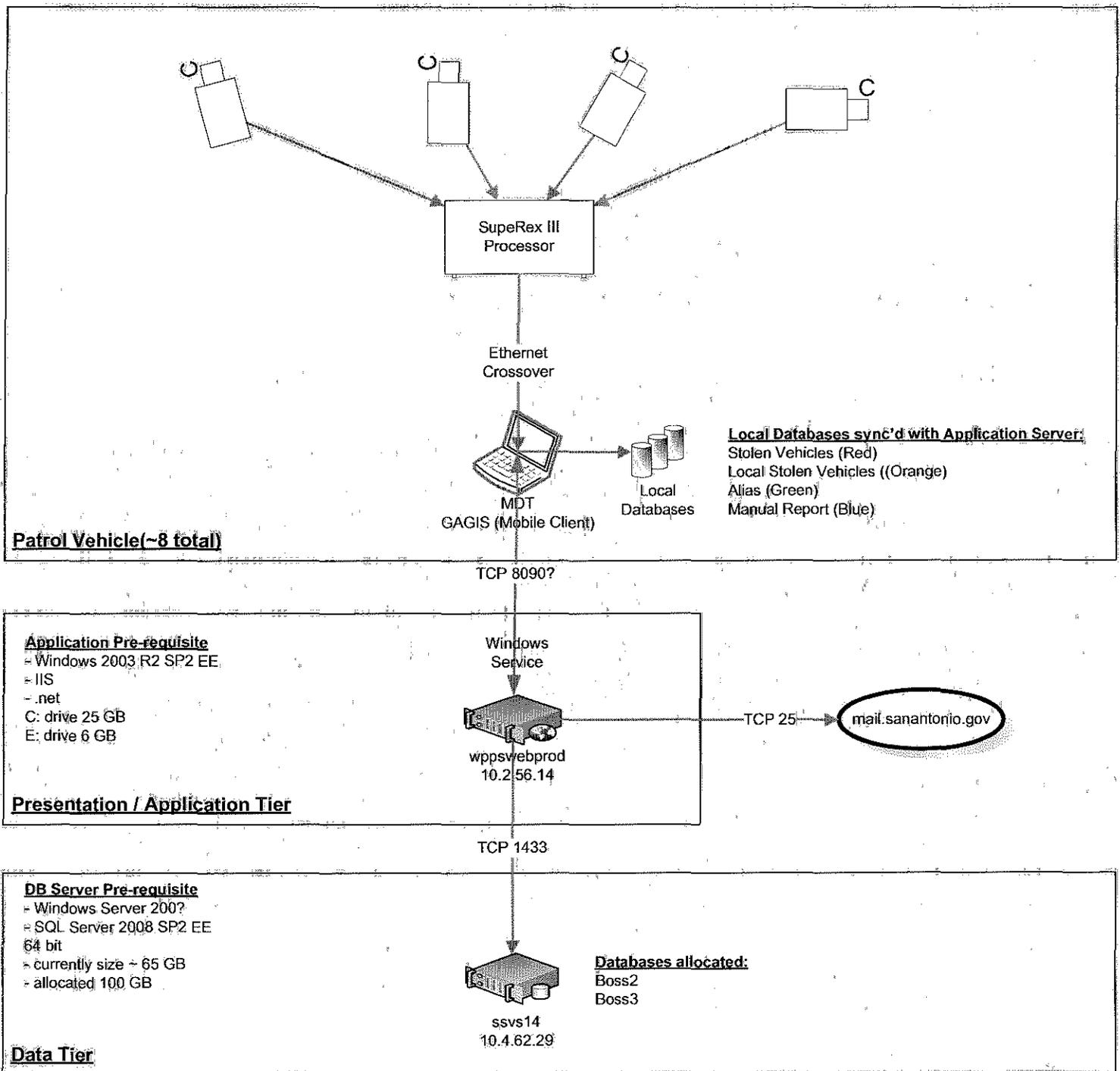
1/5/2011
Date


Department Head or Designee Signature

1-5-11
Date

License Plate Recognition (Prod)

Thursday, April 26, 2012



NOTES:

- Each license plate record stored consumes ~50KB
- System supports archiving
- Vendors representative has no clear picture as to how our system is being used and by whom. There standard hardware requirements call for lots of CPU, RAM and 15 to 20 TB of usable storage space
- Use cases, quantities of cameras need to be defined to determine the database size
- Since fixed cameras communicate with the application server directly, proper server sizing will depend on quantifying the number of cameras

AD accounts and groups that are member of the local Administrators group:
 - svcCrystalExec
 - SPD17_wpPSwebProd_Admins (group)
 - PDwebUser (CAD sql access account)
 Vendor does not have VPN access. They expect us to install TeamViewer, a remote access utility.
http://pipsiotechnology.com/contact/customer_support-1/

Purchase requisition Edit Goto Environment System Help SAP

Display Purch. requisition 1000036491

Document overview on: Personal setting

Mat/Non-Prof. Serv 1000036491

Header

St.	Item A	Material	Short text	Quantity	Unit	Val. price	Total value	POrg	Delivery date	Plant	POr	Requisnr.	Tracking...	Des vendor	PO
	1	Z	10016885	CAMERA SYSTEM LICEN	1.00	EA	24,000	24,000.00	1700	05/30/2007	City of San A	P06	M. Kleiss	MG94870	1029853
							24,000.00								

Item: [1] 10016885, CAMERA SYSTEM LICENSE PL...

Material data | Quantities/dates | Valuation | Account assignment | Source of supply | Status | Contact person | Texts | Delivery address | Customer data

AccAssCat: COSA Account; Distribution: Single account assignm...; CoCode: City of San A...

OL Account No: 5501055
 Business Area: 1700
 CO Area: COSA
 Cost Center:
 Order: 117000000074
 WBS Element:
 Fund: 26031000 Grant 99999999999999999999
 Functional Area: 1700040000120005
 Funds Center: 1710400000
 Farnarked Funds: 0

Requisition Doc# **1000036491**

 Lt. Mike Ritchey, Unit Director

OL Code # **5501055**

 Capt. Vidal Resendez, Special Investigations

Cost Center# **117000000074**

 D.C. Rosemary Flammia, Investigations Division

 Michael Kjos, Grant Management Analyst

 Dennis Rosenbery, Fiscal Planning Manger

Net 874.50 USD

Pricing Elements											
N.	CnTy	Name	Amount	Crcy	per	U...	Condition value	Curr.	Status	Condition value	CdCurStat
<input type="checkbox"/>		PBXX Gross Price					874.50	USD			0.00
		Net value incl. disc					874.50	USD			0.00
<input type="checkbox"/>		MVS Non-Deductible Tax					0.00	USD			0.00
		Net value incl. tax					874.50	USD			0.00
<input type="checkbox"/>		SKT0 Cash Discount	0.000	%			0.00	USD			0.00
		Equal price					874.50	USD			0.00

Condition rec. Activate Update

S	Item	A	Material	Short Text	PO Quantity	O...	C	Deliv. Date	Net Price	Curr.	Per	O...	Matl Group	Plant	Stor. Location
	1	Z	80903077	SERVICE/REPAIR MACH.	15.90	EA		09/18/2007	55.80	USD	1	EA	Svc. Mechan	City of San Antonio	

Add Planning

Item [1] 80903077, SERVICE/REPAIR MACHINERY

Item Texts	Any...
<input type="checkbox"/> Material/Service Det	<input checked="" type="checkbox"/>
<input type="checkbox"/> Mat/Serv. Detail De	
<input type="checkbox"/> Internal Note	
<input type="checkbox"/> Delivery Instructions	

Continuous-lex... Text displayed from Mat. Master (Purchase order text)

Mat./Non-Prof.Serv 4500146309 Created by Corine Cardenas

Document Overview On

Mat./Non-Prof.Serv 4500146309 Vendor 1013686 CINGULAR WIRELESS Doc. date 10/31/2007

Header

S	Item	A	I	Material	Short text	PO Quantity	O.	C	Deliv. Date	Net Price	Curr.	Per	O.	Mat Group	Plant	Stor. Location
	1	Z		10017701	MODEUM TRUNK MOUN.	1.00	EA		0 11/08/2007		0.01	USD	1	EA Computer E	City of San Antonio	

Add Planning

Item [1] 10017701, MODEUM TRUNK MOUNTED

Material Data | Quantities/Weights | Delivery Schedule | Delivery | Invoice | Conditions | Account Assignment | Purchase Order History | Deliver

Item Texts

<input checked="" type="checkbox"/> Material/Service Des <input checked="" type="checkbox"/> Mat./Serv. Detail De <input checked="" type="checkbox"/> Internal Note <input type="checkbox"/> Delivery Instructions	<p>NOCAT</p> <p>Trunk Mount Modem MP875 to be installed in the ALR (Automatic License Plate Reader) vehicle</p> <p>Requested by Vehicle Crimes Unit</p>
---	---

Continuous-text



City of San Antonio
Purchase Order

Remit To:

City of San Antonio
General Accounting
P.O. Box 839976
San Antonio, TX 78283-3976

<p>Vendor No. 1029853</p> <p>PIPS TECHNOLOGY INC 10511 HARDIN VALLEY RD BLDG C KNOXVILLE TN 37932</p>	<p>Purchase Order 4500218105 Date 04/17/2009</p> <p>City Contact William Flint Telephone 210-207-4285 Fax 210-207-7814 Email william.flint@sanantonio.gov</p> <p>Freight Terms FOB Destination</p>
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Ship To:

SAPD - INFO SYSTEMS
Attention: Lisa Cisneros
214 West Nueva
San Antonio, Texas TX 78207

Delivery date: 04/28/2009

Terms of payment: Within 30 days Due net

PIPS TECHNOLOGY

SOLE SOURCE

SOLE SOURCE LANGUAGE

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

Item	Material No.	Description	Quantity	Unit Price	Extended Price
001		MAINT IMAGEWARE	2.00 Each	100.00	200.00
		COSA Material No.: 80101889			
		MAINT IMAGEWARE			
002		SERVER	1.00 Each	1,962.24	1,962.24
		COSA Material No.: 10014914			
		SERVER			

PIPS TECHNOLOGY INC
10511 HARDIN VALLEY RD BLDG C
KNOXVILLE TN 37932

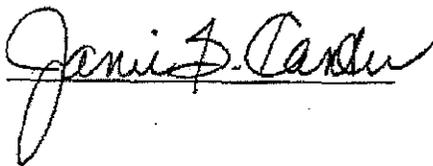
P.O.No.:
4500218105

Date:
04/17/2009

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Item	Material No.	Description	Quantity	Unit Price	Extended Price
003		MAINT-SOFTWARE COSA Material No.: 80100541 MAINT-SOFTWARE	1.00 Each	2,200.00	2,200.00

Total Net Value (USD): 4,362.24



General Conditions and Instructions to Vendor:

1. Purchase Order Number - Vendor must show purchase order number on all packages, shipping papers, invoices and correspondence.
2. The City of San Antonio will not be responsible for any goods delivered without a purchase order number.
3. Shipping Instructions - F.O.B. destination unless specified otherwise.
4. If unable to fill at prices shown, advise before shipping.
5. Taxes - No Federal tax shall be included in prices billed. The City of San Antonio is exempt from the State of Texas Limited Sales excise and use tax. (Permit No. 1-74-6002070-8).
6. Statement: Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that persons, or their agents, who seek to contract for the sale or purchase of property, goods, or services with the City, shall file a completed conflict of interest questionnaire with the City Clerk not later than the 7th business day after the date that the person: (1) begins contract discussions or negotiations with the City; or (2) submits to the City an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with the City. The conflict of interest questionnaire form is available from the Texas Ethics Commission at www.ethics.state.tx.us. Completed conflict of interest questionnaires may be mailed or delivered by hand to the Office of the City Clerk. If mailing a completed conflict of interest questionnaire, mail to: Office of the City Clerk, P.O. Box 839966, San Antonio, TX 78283-3966. If delivering a completed conflict of interest questionnaire, deliver to: Office of the City Clerk, City Hall, 2nd floor, 100 Military Plaza, San Antonio, TX 78205

Quote



Company City of San Antonio
Contact Person Mike Peters
Phone
Email mike.peters@sanantonio.gov
Opportunity Name 6 LPR Cameras

Quote Number GEN-14991
Quote Name Quote Name
Date 01/09/2010
Prepared By Manon Blouin
Sales Engineer
Quote Validity 30 Days
Currency USD

		Price	Qty	Sub Total	Discount	Total
Base Package						
GSC-Base-4.0	Genetec Security Center (GSC) Base Package - Version 4.0 Includes one (1) GSC Directory, one (1) Security Desk client connection, Alarm Management, Advanced Reporting, System Partitioning, Incident Reports, Macros Support (actual macros sold separately), and Dynamic Map Support. Must purchase a GSC Synergis Access Control Module to enable access control functionality and/or the GSC Omnicast Video Module to enable Omnicast 4.x video functionality. Omnicast 4.x system required (sold separately).	500.00	1	500.00	0%	500.00
GSC-Av-S-Base	GSC AutoVu Standard Base Package. Works with Genetec Security Center (sold separately) Includes: One (1) AutoVu LPR manager and two (2) fixed Sharp camera connection. SQL 2008 Express Edition included. Full Microsoft SQL Server 2008 package not included.	1,350.00	1	1,350.00	0%	1,350.00
GSC-Av-S-1SHP	One (1) fixed Sharp camera connection	460.00	4	1,840.00	0%	1,840.00
GSC-Om	Security Center Omnicast Video Module Works with Genetec Security Center (sold separately) Includes one (1) federated Directory connection to an Omnicast 4.x system. Omnicast 4.x system sold separately.	1,000.00	1	1,000.00	0%	1,000.00
Sharps						
AU-S-0025850	AutoVu Sharp XGA Camera Unit 25 mm 850 nm	10,000.00	6	60,000.00	0%	60,000.00
Cabling						
AU-H-FIXCBL07PE	Fixed Exterior Sharp Cable (7 m/20 feet)	250.00	6	1,500.00	0%	1,500.00
AU-H-PWRACINT	Screw Terminal Power Supply 110V/240V	160.00	6	960.00	0%	960.00

		Price	Qty	Sub Total	Discount	Total
AU-H-SHPPMPLT	Pelco Mounting Plate EM22 / MM22 / EM2000 / EM1000U / EM1109	95.00	6	570.00	0%	570.00
Services						
SHIPPING	Shipping (per Sharp)	110.00	6	660.00	0%	660.00
SMA						
SMA-BASIC-1Y	Basic SMA with a 1 year term. SMA Yearly Rate: 18.00%, SMA Value (MSRP): 844					844.00
Extended Warranty						
AU-S-XGA-EWUP-1Y	Warranty Upgrade for AU-S-XGA from Return and Repair to Advanced Replacement coverage - 1st Year	500.00	1	500.00	0%	500.00
				Total:		69,724.00

The Genetec Team thanks you for your business. Feel free to contact us should you have any questions.

Important Remarks

Prices do not include applicable taxes, customs duties, shipping and handling charges. Prices may change without notice.

In case of discrepancy between the totals automatically calculated in this sheet and the line items total; the line items total will prevail.

Travel expenses for Genetec employee(s) not included.

This quote has been prepared for budgetary pricing purposes and without verification of the official layout of the project. Contents included may need to be modified after final verification of the layout.

Prices based upon total purchase.

From time to time, Genetec may provide video Storage recommendations based on data provided by other manufacturers. This information is provided as courtesy and without any warranty regarding its accuracy. Please contact the manufacturer of the hardware for more accurate calculations.

Unless you have a signed agreement currently in force with Genetec, this sale is governed by Genetec's General Conditions of Sale, which you may consult at http://www.genetec.com/download/legal/Genetec_General_Conditions_of_Sale_2008-07-28.pdf. By ordering the products quoted in this document, you are accepting that these conditions apply and that no other term or condition, including any terms and conditions printed or referred to in your purchase order, are applicable without Genetec's written consent.

Please note that you should consult with Genetec's Sales Engineering department to verify that the components listed below on the quote will meet the needs of the project. Some assumptions have been made in lieu of having all the information needed to generate this quote.

BID EVALUATION AND RECOMMENDATION FORM

**PROCUREMENT RECOMMENDATION
(COMPLETED BY PROCUREMENT)**

PROCUREMENT SPECIALIST: William Flint		DATE: 12/7/2010
BID NUMBER:	11-033-WF	NAME OF BID: Camera Mobile Automated License Plate Recognition Law Enforcement System Including Maintenance
EST. ANNUAL AMOUNT:	\$15,200.00	TOTAL AMOUNT: \$181,555.00
TYPE CONTRACT:	ANNUAL <input type="checkbox"/>	FORMAL <input checked="" type="checkbox"/>
PROCUREMENT METHOD:	SOLE SOURCE <input type="checkbox"/> COMPETITIVE <input type="checkbox"/> STATE <input type="checkbox"/> DIR <input type="checkbox"/> CO-OP <input checked="" type="checkbox"/> NAME OF CO-OP: HGAC	
CONTRACT PERIOD:	The City's term of service shall be upon award and terminating twelve (12) months from said date, to include maintenance and support with 2, 1 year options to extend.	
PRICE TREND ANALYSIS:	New Contract	
END USERS:	Aviation Police under the San Antonio Police Department (MLWN)	
SUPPLIER'S SBEDA STATUS:	WBE <input type="checkbox"/> MBE <input type="checkbox"/> SBE <input type="checkbox"/> AABE <input type="checkbox"/> NONE <input type="checkbox"/>	
VENDOR(S) RECOMMENDED BY PROCUREMENT:	Federal Signal Corporation, 2645 Federal Signal Drive, University Park, IL 60484	
PREVIOUS VENDOR(S):	N/A	

2 of 5

DEPARTMENT RECOMMENDATION (COMPLETED BY DEPARTMENT)	
BID NUMBER:	11-033-WF
CONCUR / NON-CONCUR IF NON-CONCUR, INDICATE REASON WHY	Concur
NAS: INDICATE ANY BIDDERS WHOSE BIDS WERE "NOT AS SPECIFIED" (NAS) AND GIVE JUSTIFICATION:	None
INDICATE COUNCIL DISTRICT(S) IMPACTED OR IF CITY WIDE:	District 9
BACKGROUND: THE SECTION SHOULD DESCRIBE WHAT PROMPTED THE NEED; A BRIEF FINANCIAL SUMMARY; AND THE BID PROCESS.	<p>Currently the method being used by airport police to locate stolen or wanted vehicles and persons utilizing license plates requires the officers to visually observe a license plate, manually enter the license plate into his laptop or request license plate information from a dispatcher and wait for a response as the vehicle passes through the roadways around the airport.</p> <p>This ordinance will approve the purchase of eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes four cameras, installation, initial training, maps, maintenance and warranty. The System, which will be deployed at the San Antonio International Airport, will allow officers in the field the ability to read vehicle license plates of every passing vehicle and check the plate against a database for rapid identity verification. The system can be used to locate stolen or wanted vehicles or persons and identify unauthorized vehicles within the restricted areas of the airport. This rapidly deployable, scalable solution uses rugged infrared cameras that connect to leading-edge optical character recognition (OCR) technology software, allowing officers the ability to conduct surveillance under varied lighting and weather conditions. Captured information is immediately processed, and officers are alerted only when a "hit" occurs. This system requires no initial visual observation of the license plate on the part of the officer and allows his attention to be focused on vehicle and pedestrian actions instead of data searching.</p> <p>The San Antonio Police Department is already using this technology and the equipment requested is compatible to the equipment and database already in use by the City.</p> <p>This purchase is fully funded by the 2008 State Homeland Security Program (SHSP) Department of Homeland Security Grant managed by the San Antonio Office of Emergency Management, acquisition of the System will cost a total of \$181,555.00. This purchase was made in accordance with the Houston/Galveston Cooperative Program passed on Resolution 96-41-48 dated 10/10/1996. Under this cooperative purchasing agreement, the equipment will be acquired from Federal Signal Corporation.</p>
ISSUE: THE SECTION SHOULD CLEARLY AND CONCISELY DESCRIBE THE ACTION	San Antonio Airport Police is requesting the approval to purchase eight Camera Mobile Automated License Plate Recognition Law Enforcement Systems and includes four cameras, installation, initial training, maps, maintenance and warranty to be assigned to airport police for the

395
- 13572 -

<p>BEING REQUESTED OF COUNCIL, AND THE GENERAL IMPACT OF THE RECOMMENDED PROPOSAL.</p>	<p>purpose of automatically detecting, identifying, and securing suspected stolen or wanted vehicles or persons. The immediate capability to mitigate the threats or hazards associated with wanted or stolen vehicles / persons reduces the amount of time the general public or critical infrastructure is in harms way. In addition, by limiting the amount of time an officer looks down to enter a license plate into his laptop computer, accidents are less likely to occur; thus reducing liability of the City. The 2008 State Homeland Security Program (SHSP) grant funds being utilized for this purchase allow the City to obtain this equipment at no cost to the general budget.</p>
<p>ALTERNATIVE: DISCUSS VIABLE ALTERNATIVES WITH THE RATIONALE FOR REJECTING EACH. THE ALTERNATIVES FOR TAKING NO ACTION SHOULD BE OUTLINED FROM THE PERSPECTIVE OF ANY FINANCIAL OR OPERATIONAL IMPACTS.</p>	<p>The operational impact recognized by a denial of the purchase will result in utilizing existing equipment and methods as well as an officer's available time and instinct to recognize suspicious vehicles or suspicious persons in vehicles. This request does not eliminate the officers need to manually check particular license plates but provides a method to give the officer a notification that criminal activity is within the airport property. There is no financial impact to the City should the request be denied.</p>
<p>FISCAL IMPACT: PROVIDE THE NAME OF THE FUND(S) AND FISCAL YEAR UTILIZED FOR THIS PURCHASE(S). FUNDING AND QUESTIONS MUST BE COMPLETED IN THE CHART ON FOLLOWING PAGE OR ITEM WILL BE DELAYED.</p>	<p>The funding for this purchase has been approved by the State and is made available through the 2008 State Homeland Security Program (SHSP) Grant. The current grant performance period for this grant expires March 15, 2011. Maintenance and updates to the database will be managed through ITSD. Data storage capabilities are included with the purchase. All data uploads are being provided through ITSD for the San Antonio Police Department and this system is tied into the same system and should require no additional workload or cost.</p>
<p>TOTAL OR ANNUAL ESTIMATED AMOUNT:</p>	<p>\$181,555.00 (Total)</p>
<p>COORDINATION:</p>	<p>Airport Police, San Antonio Police, Emergency Operations, Aviation, ITSD, Purchasing, Alamo Area Council of Government (DHS Grant regional authorizing agents), State of Texas (DHS Grant state authorizing agents).</p>
<p>PHOTO FOR EQUIPMENT:</p>	<p>Is a photo attached for PowerPoint slide? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p>
<p>OTHER INFORMATION:</p>	<p>None</p>
<p>RFCA APPROVERS: (E-mail Address)</p>	<p>N/A</p>
<p>RFCA VIEWERS: (E-mail Address)</p>	<p>N/A</p>

4/5

*Information not provided will cause item to be moved to following agenda date

Requisition Number: 1000105132

*CAPITAL PROJECT	
Is this project included in the Capital Improvement Budget?	
As a result of this action, does this place the project over budget?	
The total budget amount approved to date:	
Funds/Staffing Budgeted	<input type="checkbox"/> Yes <input type="checkbox"/> No
Impact on Operations and Maintenance	<input type="checkbox"/> Yes <input type="checkbox"/> No
*FISCAL IMPACT SHEET REQUIRED WITH FUNDING INFORMATION (PROVIDE PROCUREMENT SPECIALIST WITH EMAIL COPY TO BE INSERTED AS ATTACHMENT IN RFCA)	

*OPERATING EXPENDITURE	
Are funds budgeted for this expenditure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Comments	
Staffing Budgeted	<input type="checkbox"/> Yes <input type="checkbox"/> No
Positions Currently Authorized?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Impact on Operations and Maintenance	
Personnel Changes	
If item is not budgeted, please specify:	<input type="checkbox"/> Carry Forward <input type="checkbox"/> One Time <input type="checkbox"/> Other Sources <input type="checkbox"/> Undesignated Fund Balance
Amount	\$
General Ledger No.	
Fund No.	
Cost Center	

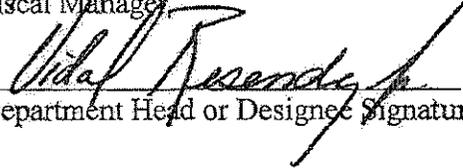
*GRANT OR OTHER REVENUE	
Grant Type and Name i.e. federal, state or other grant (if applicable)	Federal 2008 State Homeland Security Program
Is this 100% grant funded	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If the item is NOT 100% grant funded or N/A, then Cash Match and In-Kind Match are required	
List in-kind match	
List cash match	
If cash, amount:	\$
cost center	
General Ledger No.	
Fund No.	
Internal Order (if applicable)	
Does the grant budget include an indirect cost to the General Fund?	<input type="checkbox"/> Yes, amount \$ <input checked="" type="checkbox"/> No
If this is a new grant, does this action create a new position? Explain in detail.	NO
If this is a continuation of a grant, does this action require any changes to the current authorized positions for the department/project? Explain in detail.	NO
Impact on Operation and Maintenance	None
Grant related	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Donated Property/Item	
Amount	\$ 181,555.00
Internal Order	12000000067
Fund No.	2606520011
General Ledger No.	5709060
Cost Center	

Approved:


Fiscal Manager

(210) 206-8560
Telephone Number

1/5/2011
Date


Department Head or Designee Signature

1-5-11
Date

5/5
- 13574

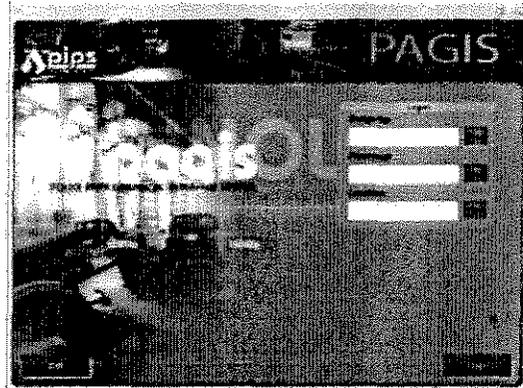


**PIPS
TECHNOLOGY**
A Federal Signal Company

PAGIS 2.5.1 Quick Reference

Logging On:

1. Insert USB Memory Stick, or for wireless users, ensure a valid wireless connection.
2. Enter badge number and password. (not required for evaluation copy)
3. Enter Location (not required).
4. Press LOGIN.
5. PAGIS will begin.



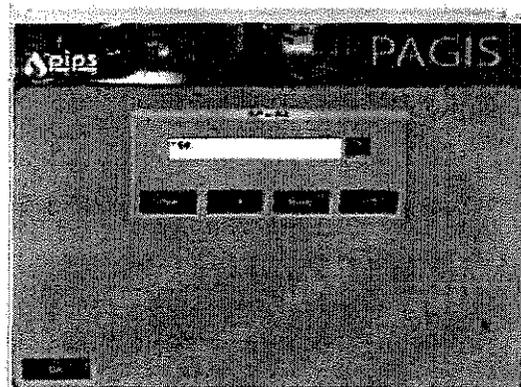
Capture Screen:

1. Hit BEGIN SHIFT to synchronize databases.
2. Search Entry – Search prior reads saved on the SuperRex processor; manually check the status of a plate against the active databases, or make a manual entry into the database.
3. Review – View Summary Statistics. Review reads, hits, audits, and reported misreads.
4. Begin Shift – Start Shift and synchronize data.
5. End Shift – End shift and synchronize data.
6. Cam Mode – Toggles between various camera modes (i.e. Highway, Interstate, Parking)
7. Admin – Access administrative functions (authorized users only)
8. Log Out – Log off System



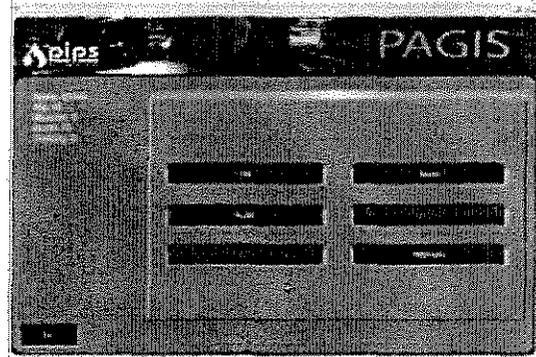
Search Entry:

1. Search Box – Enter text or numbers for search. Enter an asterick (*) as a wildcard character in partial plate searches.
2. Key Pad – Hit to activate on-screen keypad.
3. Clear – Clears Search Box.
4. DL# – Search driver's license number database.
5. Reads – Search reads contained in the SuperRex processor.
6. VLP – Search vehicle license plate databases.
7. ESC – Returns to prior screen.



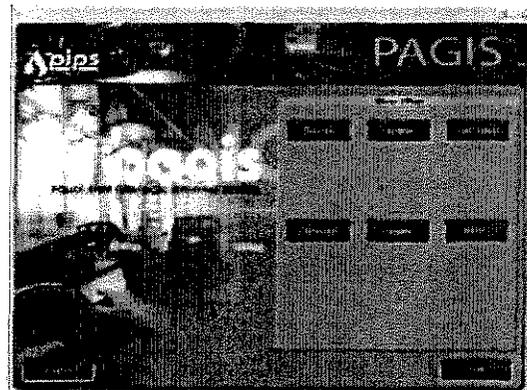
Review:

1. Hits / Reads – Review hits and reads.
2. Audits – View system audit report
3. Misreads – Review reported misreads.
4. Databases – View and enable / disable databases
5. ESC – Return to prior screen.



Admin (authorized users only):

1. Review – Navigates to Review menu.
2. Location – View current location (GPS) of the vehicle.
3. Cam Setup – Camera settings.
4. Database – View and enable / disable databases.
5. Targets – Database of wanted individuals associated with vehicles.
6. Admin – Advanced System settings (13 Features.)
7. Logout – Ends shift and logs out.
8. Live – Returns to Capture Screen



End of Shift / Log Out:

1. Press END SHIFT to synchronize data (wireless users will need to ensure a valid wireless connection).
2. Press LOG OUT to log off system.
(Wireless users are complete at this point)
3. Remove USB memory stick from Mobile Data Terminal or USB port.
4. Follow administrator's guidelines for synchronizing memory stick data into BOSS.



PAGIS 2.5.1 Quick Reference (Condensed)

Logging On:

1. Enter badge number:SAPD and password:SAPD.
2. Press LOGIN...PAGIS will begin.
3. Hit BEGIN SHIFT twice to synchronize databases...then system will be "on" and ready for reading/capturing vehicle plates.

Search Entry: Search prior reads saved on processor, manually check status of a plate on active databases, or make manual entry into database.

Search Box – Enter text or numbers for search. Enter an asterick (*) as a wildcard character in partial plate searches.

Key Pad – Hit to activate on-screen keypad.

Clear – Clears Search Box.

Reads – Search reads contained in the SuperRex processor.

VLP – Search vehicle license plate databases.

ESC – Returns to prior screen.

Review: Summary Statistics. Review reads, hits, audits, and reported misreads

Hits / Reads – Review hits and reads.

Databases – View and enable / disable databases

ESC – Return to prior screen.

Cam Mode: Toggles between various camera modes, even though you only see 2 cameras at a time, all 4 cameras are continually scanning plates.

Press once to toggle to Traffic Mode for driving on streets/roads (front cameras)

Press once to toggle to Parking Mode for driving in parking lots (side cameras)

Logging Out:

1. Press END SHIFT to synchronize data prior to pressing LOG OUT.
2. Now press LOG OUT to log off system.
3. Press Exit to exit PAGIS.

*Customer Support Hotline
(865) 392-5590*

PIPS Technology Inc.
Federal Signal Company
804 Innovation Drive
Knoxville, Tennessee
37932 USA



PIPS Technology Ltd.
Federal Signal Company
York House School Lane
Chandlers Ford
Eastleigh
Hampshire SO53 4DG UK

PAGIS®
POLICE ALPR GRAPHICAL INTERFACE SYSTEM

SOFTWARE MANUAL

Version 2.5 US

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Notices

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PIPS Technology warrants products and spare parts of its own manufacture against faulty materials and workmanship for a period of 12 months from the date of shipment, or as modified by the contract, from the date of on-site acceptance, if installed by PIPS Technology authorized personnel or service partner.

The warranty excludes consumable materials and parts with an inherently limited life and excludes faults arising from misuse, neglect or vandalism. PIPS Technology will replace or repair at its option and at no cost to the purchaser any faulty items reported to it within the warranty period.

Service

Service of this equipment by replacement of parts, on site repair or routine maintenance inspections is available. Please contact PIPS Technology for a quotation.

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Version

This manual documents version **2.5 US** of PAGIS software and was last updated on November 11, 2007.

Chapter 1. Introduction

PAGIS® (Police ALPR Graphical Interface System) provides in-car Automatic License Plate Recognition (ALPR) to assist law enforcement officers with identifying vehicles. The PAGIS ALPR solution uses a dual channel, color, and infrared (IR) camera to read plates and a software program installed on a mobile computer. The PAGIS software reads the infrared plate image provided by the camera and searches its databases to check if the plate is listed.

This software has been developed in collaboration with the police to ensure that it meets the needs of the agency, while also taking the needs of the officer in the car into consideration.



Figure 1. Police vehicle

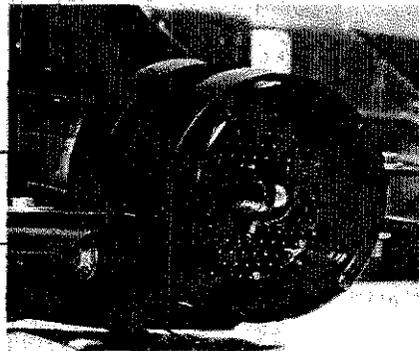
Color and Infrared Camera in One Unit

A PIPS P362 dual-lens camera (shown to the right) uses visible light to take color overview pictures and uses infrared (IR) illumination to take infrared pictures and of license plates.

Warning: The PAGIS software and P362 camera are not intended to be used in hazardous environments.

IR illumination offers the best capture performance of reflective license plates for the following reasons:

- License plates are highly reflective to IR.



- Cameras utilizing IR are not affected by nor dependent upon, visible light. This eliminates the effects of headlight or sunlight glare, and makes the system available for use 24/7.
- It penetrates rain and fog better than visible light.

A maximum number of four dual-lens cameras can be added to the system provided it will support the additional hardware.

AVAILABLE ENHANCEMENTS

Additional information about other PIPS applications, cameras, and solutions is available from PIPS Technology and on the Web site: <http://www.pipstechnology.com>.

BOSS, PAGIS, and Spike+ Working Together

The schematic below shows how the BOSS and PAGIS applications work together with the Spike+ fixed camera to create a comprehensive solution.

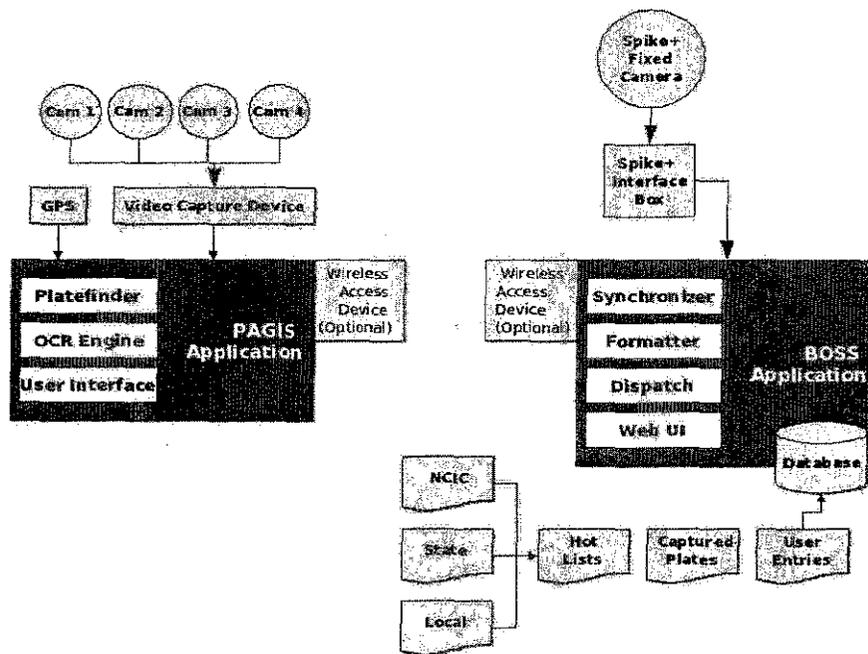


Figure 2. BOSS, PAGIS, and the Spike+ Camera Schematic

Using This Manual

This software manual is divided into five sections: quick start guide, installation, PAGIS setup for administrators, begin- and end-shift procedures, and screen reference.

- *Quick Start Guide* provides a brief overview of how PAGIS works.
- *Installation* explains how to install and update PAGIS and available options.
- *PAGIS Setup for Administrators* describes the initial steps required to prepare the new installation for use in the field.
- *Start- and End-Shift Procedures* details how to log on, synchronize files, monitor the camera, search for matches, and annotate the database.
- *The Screen Reference* explains every screen function within PAGIS.

An explanation of the PAGIS INI file and a glossary are included as appendices.

Technical Support

Problems, suggestions, or questions? Please contact PIPS Technology.

Contact Information

Customer Support

Phone: 1-865-392-5590

Email: support@pipstechnology.com

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Tel: 1-865-392-5540

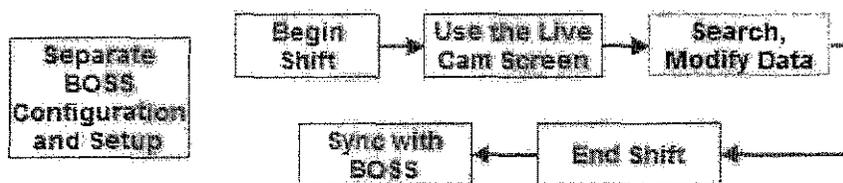
Fax: 1-865-392-5599

PIPS Technology Inc.
804 Innovation Drive
Knoxville, TN 37932
USA

Chapter 2. Quick Start Guide

The later chapters in this manual serve as reference guides for configuring and using PAGIS. This chapter provides a type of “cheat sheet” for the most commonly used procedures and screens.

The flowchart below describes the basic steps performed when using PAGIS. Required steps are shown in green lettering. The step “Search, Modify Data” is optional.



Tip: Print this section and keep it with the system running PAGIS as a handy reference.

Configuration and Setup

Configuration and setup for users and databases is accomplished via the Back Office System software (BOSS) from PIPS. Please refer to the BOSS User Manual for additional information.

Beginning the Shift

- 1 Insert the USB memory stick or ensure a valid wireless network connection exists.
- 2 Verify that the dongle is securely attached.
- 3 Start PAGIS and enter the badge number and password.
- 4 Enter the Location (not required if using GPS).
- 5 Press **LOGIN** to start PAGIS.
- 6 Press Begin Shift twice to synchronize the databases.

Note: The USB memory stick reference in Step 1 contains encrypted “hotlists” as configured in BOSS and synchronized to the memory stick using the BOSS Client Tools’ “Synchronize” function. See the Boss User Manual for additional details.

Using the Live Camera Screen

The Live Camera screen first appears after you log in to PAGIS. The main functions are numbered and marked on the screen.

- 1 Search Entry – Search prior reads, manually check a plate, or make a manual entry into the database.
- 2 Review – View summary statistics, review reads and hits, view pictures, intelligence, and reports.
- 3 Begin Shift – Press twice to begin the shift and synchronize data into PAGIS directly from the memory stick and from BOSS using a wireless configuration.
- 4 End Shift – Press twice to end the shift and synchronize data into PAGIS directly from the memory stick and from BOSS using a wireless configuration.
- 5 Cam Mode – Toggles the modes for systems using two or more cameras
- 6 Admin – Access the ADMIN menu (Admin users only).
- 7 Log Out – Log off system

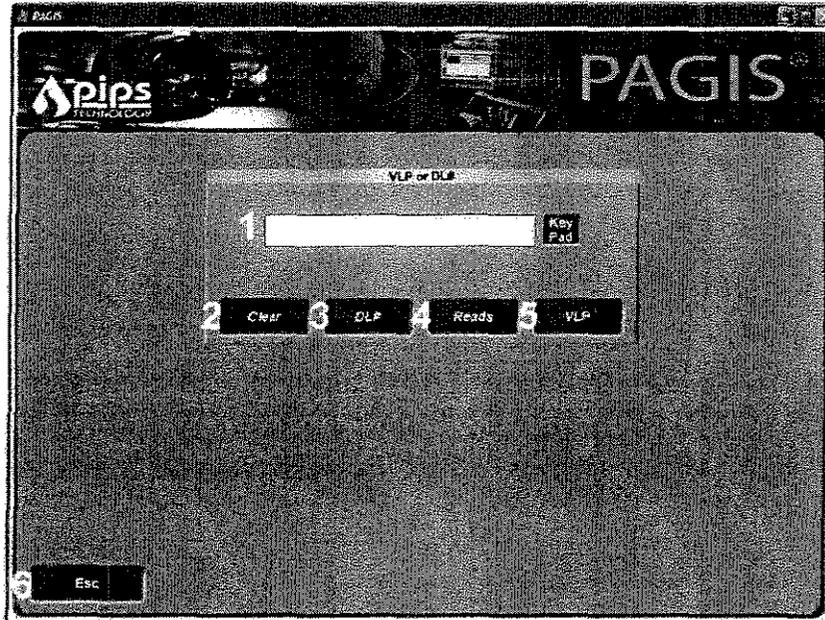


Searching and Modifying Data

Press Search Entry from the Live screen to display the search screen.

- 1 Search Box – Enter text or numbers for search. The Key Pad button activates an on-screen keypad.
- 2 Clear – Clears Search Box.

- 3 DL# – Search driver's license number database.
- 4 Reads – Search read results.
- 5 VLP – Search vehicle license plate databases.
- 6 ESC – Returns to prior screen.



Ending the Shift

- 1 Press the End Shift button twice.
- 2 Press **Log Out** to log off system. (Wireless users are complete at this point)
- 3 Remove the USB memory stick from Mobile Data Terminal.
- 4 Follow your administrator's guidelines for synchronizing the memory stick data into BOSS.

Chapter 3. Installation

This chapter describes system requirements, options and considerations, and installation procedures. The PAGIS setup program installs the PAGIS application, Microsoft .NET, DirectX 9, and Sentinel Protection Installer. The .NET (network framework), DirectX (graphics control), and Sentinel Protection (security) packages are supporting software that allow PAGIS to run smoothly.

Client/Server and Stand Alone Modes

PAGIS can be installed in either client/server mode or stand alone mode. In stand alone mode, PAGIS is installed directly on the machine with the video inputs and all OCR/GUI is performed on this machine. In client/server mode, VP Relay runs on the machine with video inputs so that OCR is performed separately from the GUI. PAGIS Server is then installed on a separate ALPR Processor such as the PIPS SuperEx. Data is sent between the two machines using a network connection.

When customers are integrating PIPS equipment with an existing mobile data terminal (MDT), Client/server mode will likely be used. When no existing MDT is present or PIPS is supplying the MDT, stand alone mode will be appropriate.

System Requirements

PAGIS software requires the following minimum system requirements:

- Pentium 4 2.0 GHz or faster processor with at least 1GB of RAM
- At least a 40 GB hard drive
- Microsoft Windows 2000 or XP operating system
- SVGA display with a minimum resolution of 800x600 pixels
- Supported video frame grabber cards:
 - Euresys Picolo Pro for two P362 cameras (overview + ALPR)
 - Euresys Tetra for four P362 cameras (overview + ALPR)
 - ImperX, Model VCE-PRO for one P362 camera; two for dual-lane coverage (PC card slots)
 - Motorola Grabber Card with Conexant chipset
 - Assortment of capture devices that use DirectX drivers

Compatibility with other devices should be confirmed with PIPS Technology technical personnel.

- 1 USB or parallel (printer) port for the hardware dongle (only needed for the initial execution of the software)

-
- Keyboard and mouse or touch screen
 - NMEA-compliant GPS unit (optional)

Installation Procedures

These procedures describe how to install PAGIS.

NOTES ON USER ACCOUNTS

To install PAGIS on a computer running Microsoft Windows, you must be logged on with an account that has administrative privileges.

If you are installing PAGIS for limited user accounts, the user who will be operating PAGIS needs to have read and write privileges for the PAGIS installation directory. Otherwise, PAGIS will not be able to record data.

LANGUAGE SELECTION

Language and region settings can be chosen during installation. The language setting can also be modified from the Admin screen.

DEMONSTRATION DATA

During installation, you will be asked whether you wish to install demonstration data. This data is useful for the initial configuration and testing of the software. The data can be deleted prior to deploying PAGIS.

UPGRADE PROCEDURE FOR PAGIS

If you are upgrading to a newer version of PAGIS, the older program files should be removed first (see uninstalling procedure on page 15). Upgrading PAGIS follows the same basic procedures outlined below, except that the secondary packages do not need to be installed.

Settings are not preserved during the upgrade procedure. You will be prompted for new settings during installation.

INSTALLATION

The following steps explain how to install PAGIS and required applications. Please close all other applications before continuing.

- 1 Insert the PAGIS Setup CD into the CD drive. Insert the PAGIS installation CD. The installation process should start automatically. If it does not start, run "setup.exe" from the installation media.
- 2 Click **Next** on the Welcome screen.
- 3 After reading the License Agreement, accept the terms by clicking the radio button next to "I accept the terms of the license agreement" and click **Next** to continue.

-
- 4 Select the type of installation that best suits your use case. After you have selected an installation type, click **Next**.

You should only choose VP Relay if you are performing a client-server install of PAGIS and want to install the software on the processor with the cameras attached to it.

- 5 Select the region where PAGIS will be used and click **Next**.
- 6 Choose whether to install demonstration data (recommended) and press **Next**.
- 7 If you chose VP Relay as your installation type in step 4, skip to step 9.
- 8 *Only applies to PAGIS installations* – Choose which type of PAGIS installation to use. If you are installing as part of two processor setup, choose the “Server” option. If you have a single computer with both the cameras and monitors attached, choose the “Stand Alone” option. Click **Next** and continue to step 10.
- 9 *Only applies to VP Relay installations* – Set the IP Address of the other machine. In most cases this is the IP Address of your existing MDT (Motorola, Panasonic, etc.). Click **Next**.
- 10 Review the installation options that you have selected and ensure that they are correct. Click **Next**.

You may be prompted to install Microsoft .NET and/or Sentinel Protection Installer. Step-by-step instructions for installing Microsoft .NET are on page 14. Step-by-step instructions for installing the Sentinel Protection Installer 7.0.0, are included on page .

- 11 Click **Finish** to complete the installation and close the setup application.

ADDITIONAL INSTALLATION PROCEDURES

Microsoft .NET 1.1 Installation

- 1 Press the Yes button on the dialog box to install Microsoft .NET 1.1.
- 2 Click the Agree radio button on the License Agreement screen to accept the license agreement and press **install** to copy the software to your computer.

DirectX Setup

- 1 Next, the DirectX Setup will start. Read the license agreement and click next to the statement “I accept the agreement” to highlight the radio button. Click **Next** to continue.
- 2 Click **Next** on the DirectX 9.0 Runtime Install screen to continue.
- 3 After the files are copied, press **Finish** on the Installation Complete screen.

UNINSTALLING PAGIS

It is important to understand that uninstalling an earlier version will delete all data files, if you do not want to lose your collected data, you should perform an "End Shift" synchronization before proceeding.

- 1 From the Start Menu, open the Control Panel.
- 2 From the Control Panel, click on *Add or Remove Programs*.
- 3 In the Add or Remove Programs list, locate PAGIS or PAGIS2 in the "Currently installed programs" list and click on the **Change/Remove** or **Remove** button.

If you find PAGIS or PAGIS2 listed more than once, repeat the steps to "Uninstall Earlier Versions" for every item in the list.

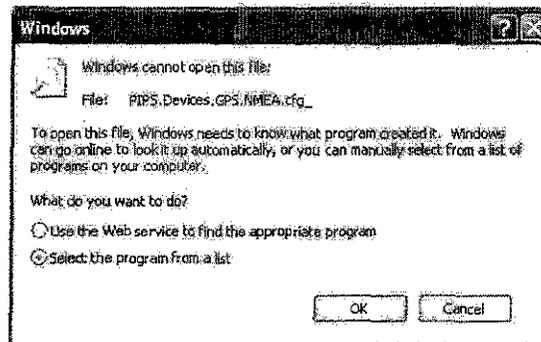
- 4 Choose the "Remove" option and click **Next**. When asked to completely remove the selected application and all of its features, choose "Yes."
- 5 After the uninstall has completed, click **Finish**.

If during step 3 there were more than one PAGIS or PAGIS2 item listed, repeat steps 1 through 7 until all instances have been deleted.

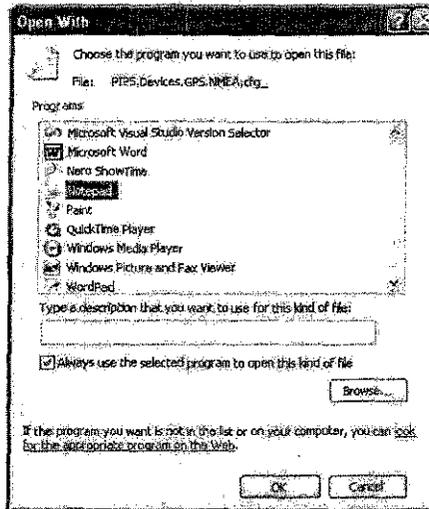
VP Relay Post-Install Configuration Settings

The following procedure will walk you through the post-installation configuration settings for using PAGIS in VP Relay mode.

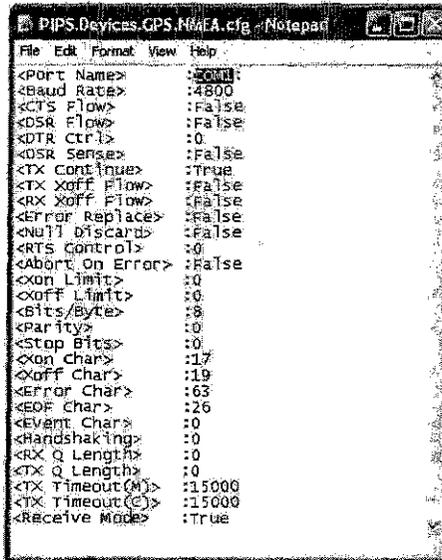
- 1 Open a file browser to C:\Program Files\PIPS Technology, Inc\PAGIS2\Serial.
- 2 Double-click the file *PIPS.Devices.GPS.NMEA.cfg*. If notepad opens immediately and the first line says <Port Name> skip to step 5.
- 3 On the "Windows cannot open this file" dialog box, choose the "Select the program from a list" option and click OK.



- 4 On the Open With dialog box, select Notepad from the Programs list and click OK.



- 5 In Notepad, change the COM port on the first line to match the COM port used by the GPS receiver. The line should read <Port Name>:COM(X): where (X) is replaced by the port number for the GPS receiver.



- 6 Click the X in the top right hand corner of Notepad.
- 7 When prompted "Do you want to save the changes?", click **Yes**.
- 8 Restart the computer.

Firewall Settings for Client-Server Installations

For client-server installations, the appropriate settings need to be added to Windows Firewall to allow the two processors to communicate. If your systems are maintained by a network administrator, you should contact them before making changes to the firewall.

- 1 Open a command prompt by going Start -> Run and typing `cmd` and clicking **OK**.
- 2 From the command prompt, run the following 10 commands. When the commands are successful, the word `ok` will appear.

```
netsh firewall delete allowedprogram "C:\Program Files\PIPS Technology, Inc\PAGIS2\VPRelay.exe"  
netsh firewall delete allowedprogram "D:\PAGIS\VPRelay.exe"  
netsh firewall delete allowedprogram "C:\Program Files\PIPS Technology, Inc\PAGIS2\PAGIS.exe"  
netsh firewall delete allowedprogram "D:\PAGIS\PAGIS.exe"  
netsh firewall add portopening TCP 9000 PIPS_ViewFinder  
netsh firewall add portopening TCP 10000 PIPS_Images  
netsh firewall add portopening UDP 10010 PIPS_Ping  
netsh firewall add portopening TCP 32023 PIPS_Config  
netsh firewall add portopening TCP 32024 PIPS_GPS  
netsh firewall add portopening TCP 32025 PIPS_GPS2
```
- 3 Restart the computer.

Wireless Synchronization with BOSS

PAGIS is now capable of automatic wireless synchronization with BOSS. A flag has been added into the database structure on the vehicle to determine if an event has already been synchronized. This prevents duplicate data transfers and allows for Wireless synchronization to occur hand in hand with the memory stick transfers of the past.

The **Begin Shift** and **End Shift** buttons are still available when the system is configured for wireless transfers. The system needs a mechanism for “zeroing” out local databases. Users will still be required to hit “End Shift” even in a wireless setup. This button is not actually signaling for any data transfer, it simply removes data from the system that has already been synced. Similarly, you still must press **Begin Shift** twice to zero out local hot lists. To configure the BOSS server, open the file “C:\Program Files\PIPS Technology, Inc\PAGIS2\PAGIS.exe.config” and you will notice these two lines.

```
<add key="BackOffice" value="PIPS.PAGIS.Db_BOSS" />  
<add key="BackOffice.EndPoint" value="192.168.0.134:8090" />
```

Set the “BackOffice.EndPoint” value to the IP address of the server and port that the synchronizer service is using on the server.

Chapter 4. PAGIS Setup for Administrators

IMPORTANT: While this functionality exists within PAGIS, BOSS is typically used to perform these functions across multiple PAGIS deployments. Please refer to the BOSS Manual for additional information on configuring PAGIS.

Overview

After PAGIS has been installed, the next step is to configure PAGIS to be ready for shift work. This chapter discusses adding users, choosing the sync folder, activating and deactivating databases, configuring cameras, choosing sound options, and connecting an external GPS unit.

These procedures require administrative privileges for PAGIS.

DONGLES

PAGIS requires a hardware dongle to be launched for the first time. A dongle is a security device used to verify that a user has a licensed copy of a software package. This dongle is attached to an available printer or USB port.

The dongle used by PAGIS is detected by Sentinel Protection software, which was loaded on your computer during the installation process.

Before you start PAGIS, make sure the dongle is securely attached to the port.

INITIAL LOGIN AND DEFAULT USER

PAGIS provides an administrative user that is available immediately after the software is installed. Log on to PAGIS using the default account by entering 3333 without a password and pressing the Log On button.

Using this account, you can configure PAGIS and add users.

Running PAGIS for the First Time

Before you start PAGIS, verify that the dongle has been plugged into the computer. If the dongle is not present, the program will not start.

Your initial PAGIS installation includes a default administration account which can be used for initial configuration. When the program starts, you will enter "3333" in the Badge No. (user name) field and leave the password field empty.

Once user names and passwords established, the default user account will be disabled. Make sure when user accounts are created that at least one account has administrative privileges.

Adding PAGIS Users

This section does not apply to BOSS users.

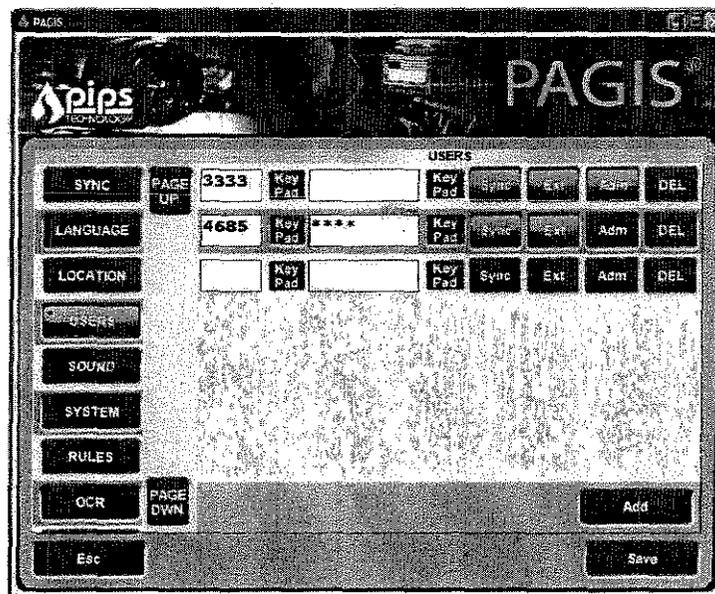
One of the first steps is to add user accounts to PAGIS. New accounts can be added using the Options screen. You will be prompted to choose the user's access privileges by clicking on the buttons underneath the new badge number and password.

Users can also be removed by pressing the Delete button twice.

Once you enter a new user, the default user (3333) will be deactivated.

To add a user:

- 1 From the Live screen, click **Admin** to display the main menu.
- 2 Press **Admin** to display the Admin screen.
- 3 Press **Users**.
- 4 Enter a new badge number and password.



- 5 Choose the new user's privileges by clicking Sync, External, or ADMIN.
- 6 Press **Save** to add the user.

Choosing the Synchronization Folder

PAGIS stores information in a database, which can be synchronized with other databases (a central one, for example). These files are stored in a sync folder, which can reside on a USB memory stick/key, network drive, or local directory. This setting can be changed by pressing the Sync button on the Options screen (available to administrative users).

The synchronization folder contains two subfolders: Beginshift and Endshift. The Beginshift folder contains data to be imported into PAGIS; the Endshift folder holds data exported at the end of a shift.

The synchronization path can be located on a USB key/memory stick, a mapped network drive, or the local hard drive. By default, the sync folder is set to the local drive. Network drives can be used or local drives—any UNC path name. For instance, c:\ would be a local disk but \\Server\folder would be a folder on the network.

The PAGIS database is stored as a text file with comma-separated values. This helps minimize the file size. Depending upon the number of entries in the database, the database may be several megabytes. If you choose to use a USB key for the synchronization folder, make sure the key has adequate space (at least 128 MB).

If you choose a mapped network drive, you must have access to the network to successfully sync at the beginning and end of a shift.

The Sync screen provides a step-by-step interface for updating or modifying the synchronization settings. Three types of synchronization methods can be used with PAGIS: Disk and BOSS. When Disk is specified, PAGIS will synchronize with a local folder. Using BOSS, PAGIS will sync with a BOSS server.

SYNCHRONIZATION PATH ON A LOCAL DISK

To establish the synchronization folder for a local disk:

- 1 From the Main Menu, click or tap **Admin**.
- 2 Tap or click **Sync** to display the Sync screen.
- 3 Choose Disk as the Sync Type and click **Next**.
- 4 Using either the key pad or the keyboard, enter the folder's location.
- 5 Choose whether to delete beginshift data on sync and to copy endshift data on sync by checking or unchecking the boxes.
- 6 Press **Save** to preserve the changes.
- 7 Press **Esc** to return to the Admin screen.

SYNCHRONIZATION PATH ON A NETWORK DRIVE

To use a network sync folder, the location must be mapped to a drive letter. The instructions below provide basic directions for mapping a network location to a drive. Please contact your system administrator for assistance.

- 1 Open a file browser to display the available network locations.
- 2 Browse to the folder you wish to use.
- 3 Right-click on the folder and choose "Map Network Drive" from the contextual menu.

If the "Map Network Drive" option is not available, try selecting a folder higher up in the directory structure.

- 4 Choose "P" as the drive letter (for PAGIS drive).
- 5 Return to PAGIS.
- 6 On the Synchronization Path screen, enter the folder location as explained above.

SYNCHRONIZING WITH BOSS

PAGIS can be set to synchronize with a local or remote BOSS server.

- 1 From the Main Menu, click or tap **Admin**.
- 2 Tap or click **Sync** to display the Sync screen.
- 3 Choose BOSS as the Sync Type and click **Next**.
- 4 Enter the IP address and port of the BOSS server.
- 5 Press **Save** to preserve the changes.

Activating and Deactivating Databases

Available databases as defined within BOSS can be viewed and activated from the Database screen accessed from the main menu (requires administrator privileges). The number in the second column indicates the database's priority. Lower numbers have a higher priority.

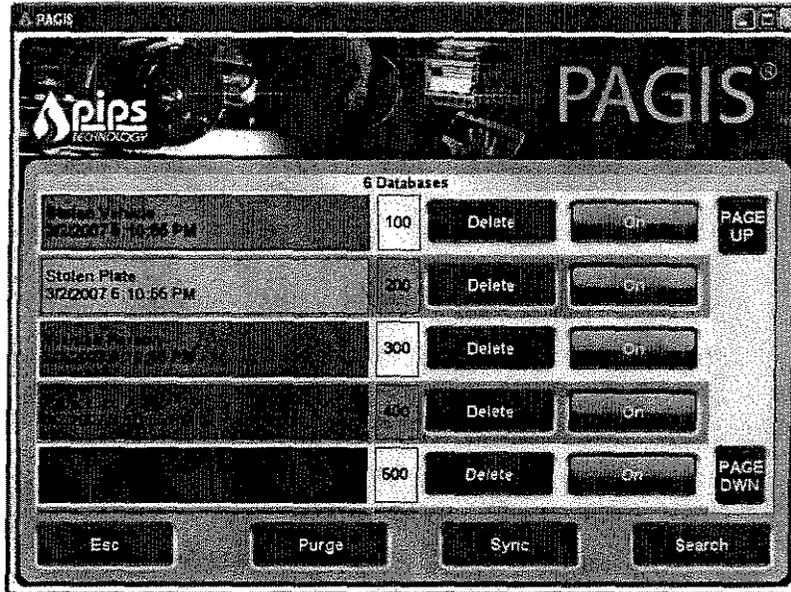


Figure 4. Databases screen

Databases can be toggled active or inactive by pressing **On/Off**. Active databases are highlighted in blue. As an example, once a database has been deactivated, pressing **Delete** will remove it from the system. Only a user with administrative privileges can delete databases.

- 1 Click **Database** from the main menu.
- 2 Locate the database to activate or disable by using **Next** and **Prev** to page through the list of installed databases.
- 3 To activate or disable a database, click **ON** or **OFF** next to the desired database name.

OPTIMIZING DATABASES SYNCHRONIZATION

Synchronizing larger, unsorted databases can take a long time. When data has been presorted alphabetically by plate, PAGIS loads the information faster. A database with six million entries took approximately two hours when it was random, unsorted data. After the same file had been sorted, it took less than three minutes to load. Once databases have been loaded into PAGIS, the query response time is near real time.

Configuring System Connection Strings

You can change the computer and GPS connection strings on the System screen. Any changes made to these settings are activated after restarting PAGIS.

The Connection String refers most commonly to the COM port, although it may also refer to the IP address or serial port in the format IP_Address:TCP_Port.

To review or change assigned COM ports:

- 1 Click **Admin** from the main menu and click or tap **System**.
- 2 Verify that the appropriate camera type is chosen. If necessary, choose the camera type by clicking the radio button next to the camera type.
- 3 Verify the computer connection string is correct.
- 4 Press **Save** to preserve the changes or **Esc** to return to the previous screen and cancel any modifications.
- 5 Restart PAGIS to activate the changes.

EXTERNAL GPS UNIT

Connection String refers to the COM port, although the connection string may also be the IP address or serial port in the format IP_Address:TCP_Port.

PAGIS will work with any NMEA-compliant GPS unit. Enter the GPS connection string (2 is the default) and click **Save**. PAGIS will need to be restarted for the changes to take effect.

Camera Configuration

Adding cameras involves two steps: identifying the camera and adding a configuration. The first step uses the Camera screen; the latter step uses the Config screen. Both of these screens are explained in this section.

Cameras must be configured first. Otherwise, no options will be available in the drop-down boxes for Display and Hidden on the Configs screen.

CAMERA SCREEN

The Camera screen (available from the Admin area) provides a wizard-type interface that walks you through adding new cameras. Cameras listed on the Cameras screen are active within PAGIS. To add a camera, press **Add New**. To edit an existing camera, press **Edit** and review the settings. To remove a camera, press **Del**.

Default configurations for supported cameras are also provided (viewable by pressing **Load Defaults**). Loading a default lets you have a base configuration which can then be modified. The defaults can also be used for testing purposes. Choosing a default also loads associated configuration files, which appear in the Config screen.

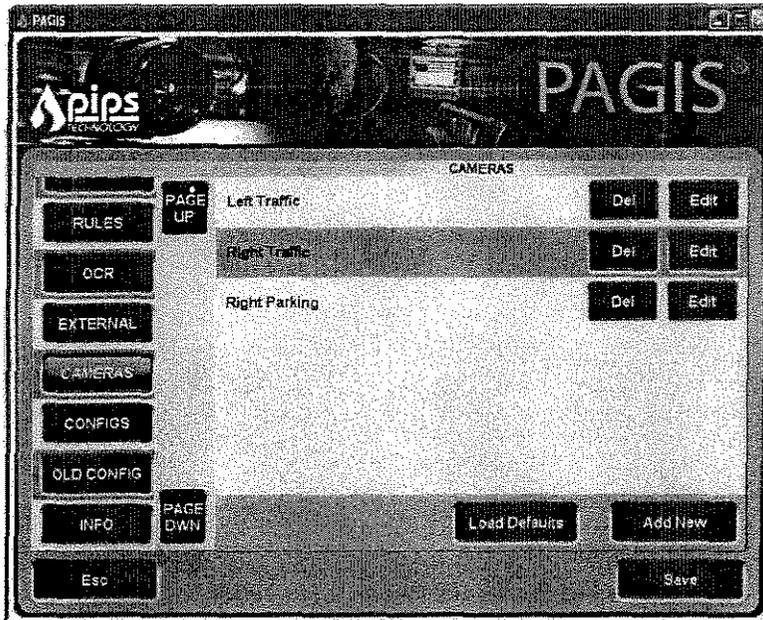


Figure 5. Cameras Screen showing cameras loaded with the AVI default option

When adding a new camera, the second screen in the process is the Camera Settings screen. On this screen, you will enter a lane name (right traffic, left parking, etc.), device connection string (available depending upon the camera type chosen in the previous screen), the capture device, and any available features (tilt, NTSC, closed loop).

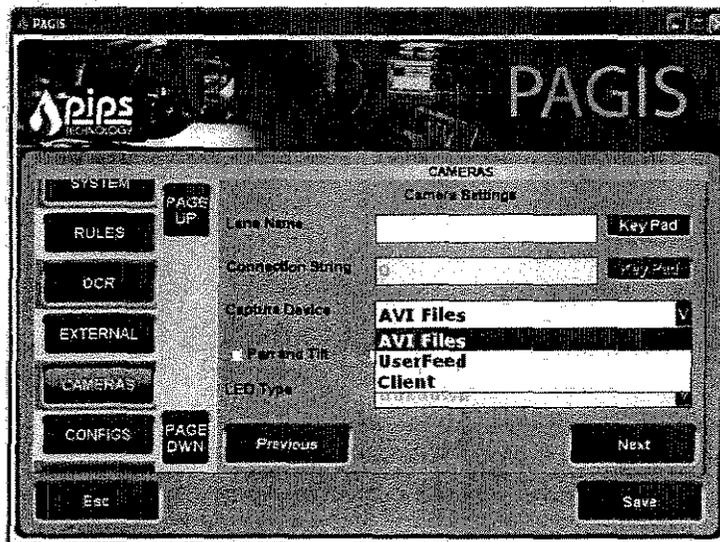


Figure 6. Camera Settings showing Capture Devices drop-down

The Capture Device drop-down box lists the available device types. The options listed will vary depending upon your installed hardware. At least three options will be listed in the drop-down box, although other capture devices installed on the system may also appear

such as image capture cards (Imprex, Piccolo, etc). The ones used by PAGIS are defined below.

- *Client*. Selecting this option tells PAGIS to communicate with the installed capture device directly. More than one device may be listed.
- *User Feed*. This setting is used to feed bitmap images manually into the OCR engine.
- *AVI Files*. Using this option lets you choose to have pre-recorded video saved as AVI files fed into PAGIS and the OCR engine. It is used primarily for training purposes.

ADDING A NEW CAMERA

To add a new camera from the Cameras screen:

- 1 Click **Add New** to begin the process.
- 2 You will be prompted to choose a camera type: P362, Sony, Digital Eye Witness, CCTV, or IR. Choose the type of camera and click **Next**.
- 3 On the Camera Settings screen, enter the desired lane name, connection string, capture device, and LED type. Check any of the boxes that apply to your camera. Press **Next** to continue.

The camera configuration will be listed under the Lane Name on the Cameras screen.

- 4 Choose the appropriate options on the Color Camera Settings.
- 5 Check OCR Enabled to have this camera perform optical character recognition. Press **Next** to continue.
- 6 Select any desired IR options and press **Save** to preserve the camera settings.
- 7 The new camera configuration will be listed under the Cameras and will be available when using the Configs screen.

CONFIGS SCREEN

The Configs screen (available from the Admin area) lets you set up multiple configurations for parking or traffic monitoring, for example. Each configuration can have customized settings for cameras and lanes. The configurations are accessed in the PAGIS main application screen by using the **Cam Mode** button.

If you have loaded a default camera setup, the Configs screen will be populated with the matching configurations.

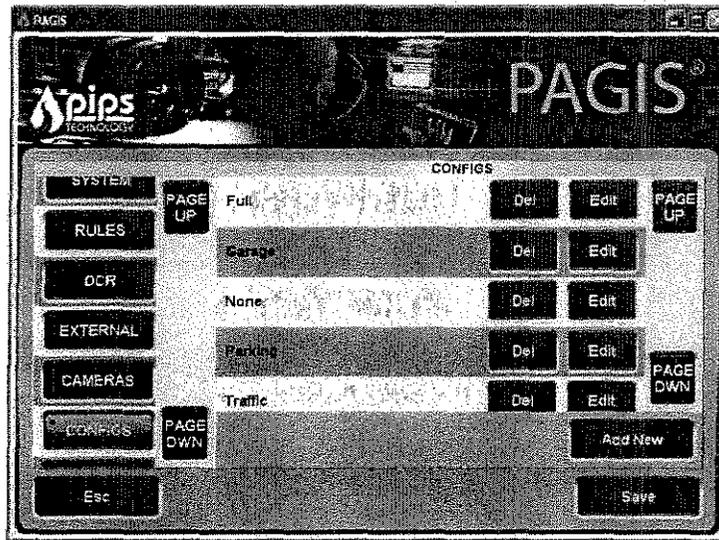


Figure 7. Configs screen showing the defaults from the AVI option.

A new configuration can be added by pressing **Add New** on the Configs screen. Using this second Configs screen, you can choose cameras to use and a region to associate with the configuration. Up to four cameras can be activated, each with color overview and infrared lenses, for a total of eight channels of video capture. While only two cameras may be displayed simultaneously on screen, all four cameras are in operation and checking plates against the databases of interest. Upon one of the "hidden" cameras receiving a database hit, a normal alert would take place giving the officer audible and visual confirmation of the hit.

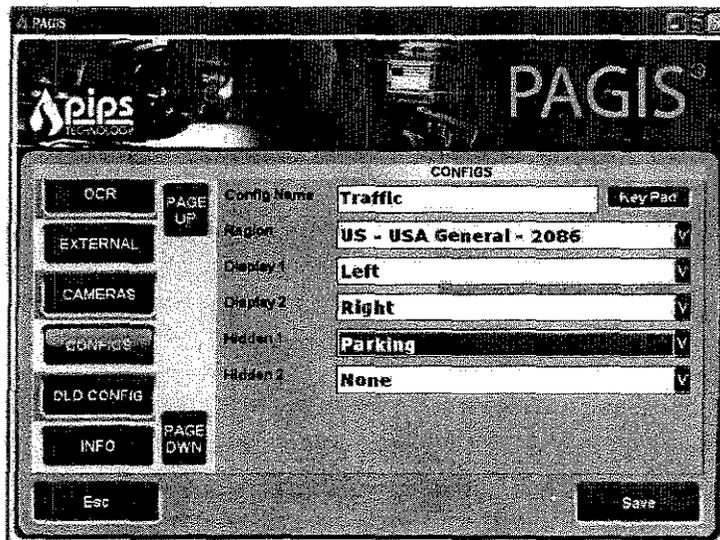


Figure 8. Configs Screen

To add a configuration:

- 1 Press **Add New** on the Configs screen.
- 2 Enter a Config Name in the text box.
- 3 Choose a Region from the drop-down box.
- 4 Choose options from the drop-down boxes for Display 1, Display 2, Hidden 1, and Hidden 2. The options available in these drop-down boxes are the cameras which were configured on the Camera screen.
- 5 Press **Save** to preserve the settings.

OLD CONFIGS SCREEN

The Old Configs screen provides all-in-one access to the camera and configuration settings. This screen was the default Configs screen in prior versions of PAGIS. For users familiar with the PAGIS camera options, it is a useful tool to quickly set up cameras.

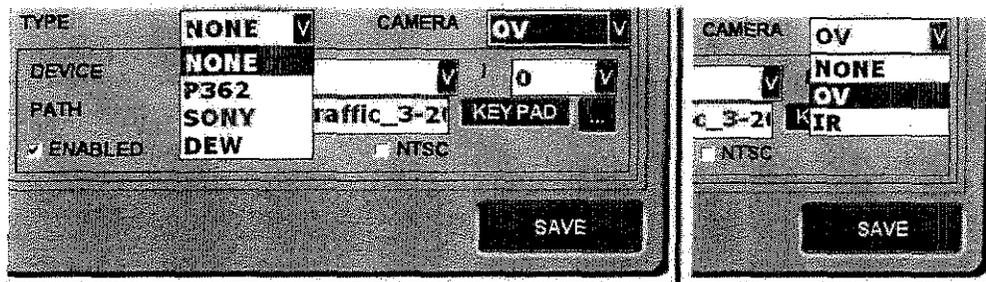
- 1 Enter a name for the configuration. This name should be meaningful, like "Traffic" or "Parking."
- 2 In the "Region" drop-down box, select the region that best applies to the area where PAGIS will be used.

Steps 3 through 14 should be repeated for each camera that will be a part of the configuration. For a traffic configuration you might repeat the steps twice, once for the front left camera and again for the front right camera.

- 3 Next, in the "Lane" drop down box, select the lane to configure. Display 1 refers to the camera that will be displayed on the left hand side of the live screen. Display 2 refers to the camera that will be displayed on the right hand side of the live screen. Hidden 1 and 2 refer to cameras that are performing OCR, but are not visible to the user (hits and reads will still be generated by the camera).

The image shows two screenshots of the PAGIS CONFIG screen. The left screenshot is the main configuration form with the following fields: CONFIG NAME: Traffic; REGION: USA General; LANE: DISPLAY1; LANE NAME: lft; CONNECTION STRING: 1; TYPE: NONE; CAMERA: OV; DEVICE: AVI Files; PATH: AVI\LeftTraffic_3-2. The right screenshot shows a secondary menu for selecting options for Lane, Display 1, Display 2, Hidden 1, and Hidden 2, with a SAVE button at the bottom.

- 4 In the "Lane Name" box, give this lane a meaningful name. This is the name that will be displayed to the user when a hit occurs. In a traffic configuration, you might use "Left" or "Right".
- 5 In the "Type" drop down box, select the type of camera that will be attached to the lane. P362 is the PIPS camera, Sony is the zoom capable black box camera, and DEW is the Kustom Signal Digital Eye Witness.
- 6 In the "Connection String" box, you can either give the com port to serially control the camera, or the IP:Port to control the camera over TCP/IP.



Steps 7 through 14 should be repeated for each lens that will be a part of the lane. If you are using a P362, there are two lenses, if you are using a Sony or DEW camera, there is only an overview lens.

- 7 In the "Camera" drop down box select the lens type you wish to configure. Choose OV for the color overview lens, and IR for an infra-red lens.
- 8 In the "Device" drop down box, select the capture device from which PAGIS will acquire the video.
- 9 In the "I" drop down box, select the appropriate input number for the device you are using. The appropriate input number varies from capture card to capture card.
- 10 If "Client" or "AVI Files" are chosen for the device type, enter a path in the "Path" text box.
- 11 Check the "Enabled" box to activate the camera.
- 12 If optical character recognition (OCR) will be performed with this camera, check the "OCR" box.

Tip: Check the OCR box only for the IR lens of a P362, on the OV lens for a Sony, and not at all for a DEW. For certain states that do not have retro-reflective plates, the optical character recognition (OCR) may be performed from the image captured by the color lens of the camera. When OCR is performed on a color image, the processing requirements increase and the accuracy will be somewhat diminished relative to OCR from the infrared image.

- 13 If the camera supplies video in the NTSC signal format, check the "NTSC" box.

Camera Preview

After the camera has been configured, the next is to verify the camera input and proper rotation on the Cam Setup screen. This screen provides a preview of camera output for the front and rear camera output. From the main menu, click **Cam Setup** to display the Cam Setup screen shown below. On this screen, click a camera button to view specific camera output.

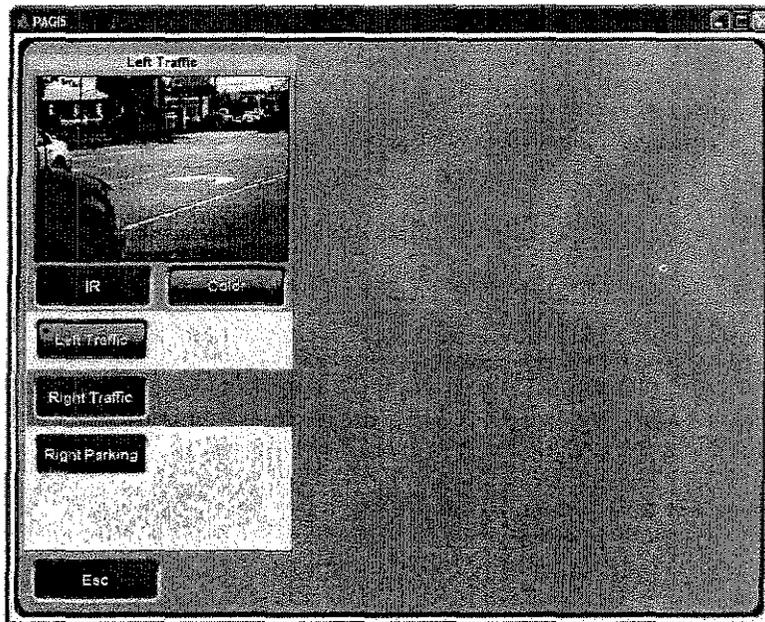


Figure 9. Cam Setup screen

Choosing Sounds (Optional)

If desired, you can modify the sounds PAGIS uses. These options are changed from the Options screen, accessible by pressing **Options** on the main menu.

SOUND OPTIONS

PAGIS can play a sound to notify when an event is triggered. Sound files (.wav file format) are stored in the sounds folder within the PAGIS directory. Sounds are active when the green Enabled button is visible and are muted when the Enable button is gray.

Tip: Custom sound files (.wav file format) may be uploaded into the sound folder of the PAGIS directory. This may be useful to instruct the officer to a specific protocol based on the nature of the hit.

To disable or enable sounds:

- 1 From the main menu, click **Admin**.
- 2 Press **Sound**.

-
- 3 To turn the sounds off, press the green Enabled button at the bottom of the screen. The button text will appear the same gray as the background.
 - 4 To activate sounds, press **ON**. The button will turn green.

To change a sound associated with a specific event:

- 1 Choose an event using **Page up** or **Page Down**.
- 2 Select a new sound by pressing the ellipses (...) button to browse to and select a new sound file. You can preview the sound by pressing the Play button.
- 3 Press **Save** to apply the changes.

Chapter 5. Start- and End-Shift Procedures

PAGIS is optimized to run on portable computers with the Microsoft Windows XP or 2000 operating systems, with or without a touch screen. The larger buttons make actions easy to complete on a touch screen. A software-based keyboard can also be opened on for data-entry on some screens.

This chapter describes the basic steps used when starting and ending a shift.

Warning: The PAGIS software and P362 camera are not intended to be used in hazardous environments.

Log On and Synchronize

At the beginning of each shift or when new data is available, you should synchronize the databases so updates are available within the application.

Network or USB Key sync folders: Verify that you have access to the USB key or network drive before starting PAGIS.

The following procedure describes how to synchronize remote and local files.

- 1 If PAGIS is not already running, start PAGIS by double-clicking on the PAGIS icon.
- 2 Once the application has started, enter your badge number, password, and location.
- 3 Press **Log On** to access PAGIS.



If you enter the incorrect username/password three times, PAGIS will automatically close.

- 4 Press **Begin Shift** twice.

Capture Mode

The system is now in capture mode and does not require any further action by the officer to begin capturing plates. PAGIS will display the camera's output on the screen displayed immediately after logging on to the system. Using this screen, you can toggle between camera modes as established by the System Administrator by pressing **Cam Mode** at the bottom center of the screen.

PAGIS plays an alert sound – a 'ding' by default – each time a license plate is read.

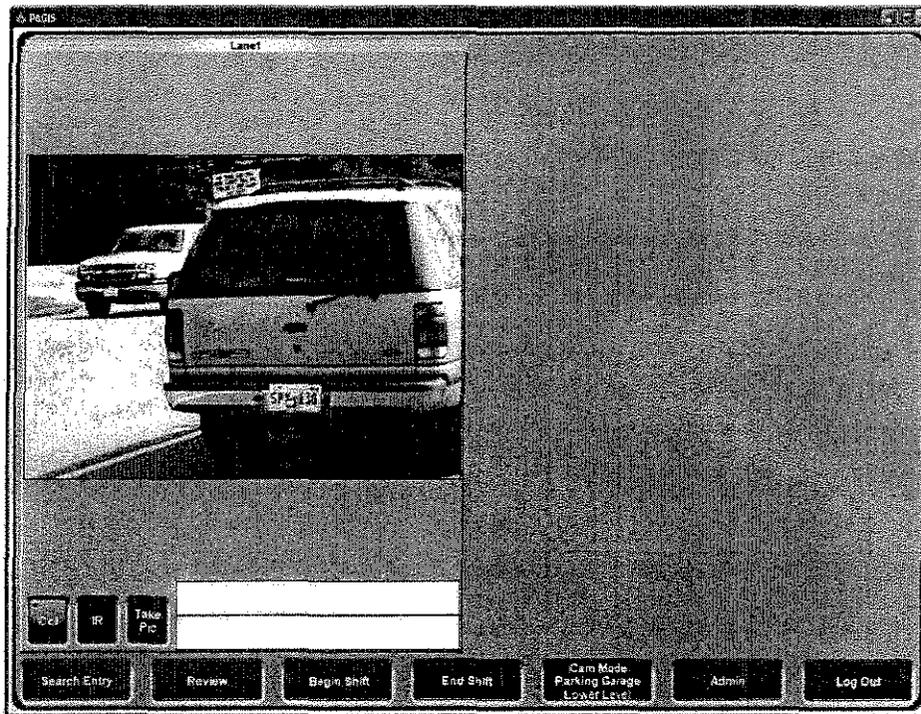


Figure 10. Main screen Cam Traffic mode

Pressing the Review button displays a new screen that lists all reads and hits made during the shift. These hits can also be searched by pressing **Search Entry**.

TAKING A PICTURE

You can take a picture from the live feed by pressing **Take Pic**. After taking the picture, enter notes in the text box and press the Save button to preserve the text and picture in the database. This picture may be of a vehicle, a person, or a scene.

POSITIVE DATABASE IDENTIFICATIONS

When a license or license plate matches a database entry, PAGIS sounds an alarm and displays a separate window with a color picture of the vehicle, IR image of the license plate, time and date stamp, GPS coordinates (if equipped), as well as any information in the "hotlist."

DISPOSITIONS

Disposition buttons allow system administrators to require PAGIS users to report on the disposition of hits (Arrest Made, Vehicle Recovered, Surveillance Established, etc). In prior versions of PAGIS, a user may have hit "Escape" with no reporting on what actually happened with the hit. Upon a "hit" in PAGIS, the officer will be prompted to report on the disposition of the hit as defined by the system administrator. These dispositions are reported into BOSS and allow for easy reporting on results generated by PAGIS.

Searching for Matches and Adding Entries to the Database

You can search for a DL# from the Review and Live View screens.

You can only search for information that is present in the database.

SEARCHING

To search for a license plate or a driver's license number, press the **Search** button and enter the string to search for in the text box. Press the **Reads**, **DL#**, or **VLP** buttons to search the database for matches. If no match is found, you may be prompted to add a report.

Wild card searches can also be performed using the * and _ characters. The asterisk (*) designates an unknown number of characters while the underscore (_) indicates a single character. When the search illustrated below is performed, the matches will contain a 3 in the middle of the string, but not at the end or beginning.

ADDING A REPORT

When no VRM matches are found, you will have the option to add the searched words to the database. In the example below, a license plate number is being added to the database. This license plate can be flagged with additional information.

To add information to search results:

- 1 Press **Amber Alert, Felony, Stolen, or Miscellaneous** (if applicable) to insert an identifying message and date-time stamp.
- 2 Press the Key Pad button to display the on-screen keyboard to add any additional information.
- 3 Press **Save** to preserve the information.

Ending the Shift

At the end of a shift, saved data should be exported to the database so it can be added to the central database. No data is lost if you close PAGIS without using synchronizing or using the End Shift command.

To export the current data and end the shift, press the End Shift button twice.

Chapter 6. Screen Reference

This chapter explains the PAGIS screens and the available options. Screens are grouped according to functions. When a button is grayed out, the option is not available or no information has been accrued to activate it. Some screens will be different depending upon the installations chosen.

PAGIS Log On Screen

PAGIS allows for multiple users with individual access privileges. An on-screen keyboard can be brought up by touching the Key Pad button immediately to the right of any text box that accepts input.

SCREEN COMPONENTS

Badge No. – Badge or identification number for the officer or user. To login using the default account, enter 3333 with no password and press the Login button.

Password – Password of the officer or user attempting to logon.

Location – Location where PAGIS will be used. The location can be drawn from an attached GPS unit or can be manually entered. This information is “attached” to every event that occurs within PAGIS. This location can be changed after logging in to PAGIS.

Login – Logs the user in to PAGIS.

Exit – Quits PAGIS.

PAGIS Main Menu

The PAGIS main menu provides a central location for accessing PAGIS's options.

SCREEN COMPONENTS

Current User's Name – The name of the current user (Oliver Officer) is displayed in the top center of the screen.

Review – Opens the Review screen to display all data collected by during the current shift.

Location – Opens the Location screen where the current site designation can be changed. If Microsoft MapPoint is installed, a map will be shown. You can choose a new location by zooming in to a specific town. This map can tie in with GPS unit data, if available.

Cam Setup – Opens the Cam Setup screen which provides a preview of camera footage and has a link to the Configurations screen via the Config button.

Database – An area where the user can review active databases or hot lists, turn lists on or off, search through the lists, and delete currently active lists.

Admin – Area for general PAGIS setup including but not limited to sound event mapping, camera and GPS com ports, user management, and camera configurations.

Live – Displays the main capture screen where live video can be viewed.

Targets – Opens a review area for criminals that have been loaded into PAGIS's "Targets" list. Requires administrative privileges.

Logout – Logs the current user out and ends the shift.

Database

Databases can be toggled on/off and deleted from this screen. The Databases screen is opened by pressing the Databases button from the main menu.

SCREEN COMPONENTS

On/Off – Toggles a database.

Delete – Removes a database. This option is only available when a database is deactivated.

Sync – Causes PAGIS to check the synchronization folder for new data and add it to the current database. Old data is also removed from the vehicle.

Search – Opens the search screen.

Previous – Displays the previous page of database.

Next – Displays the next page of databases.

Esc – Takes the user to the previous screen.

Search

The Search screen lets you search the database for a license plate or driver's license. The same search screen is accessible from the Database and Live View screens.

SCREEN COMPONENTS

Text box – Enter the information to search for here.

Key Pad – Press this button to display the on-screen keyboard.

DL# – Searches the driver's license numbers for the number entered in the text box.

VLP – Searches the license plates for the entered text.

Clear – Clears the context of the text box.

Reads – Displays matches from license plate that have been read during the current session.

Esc – The Esc button returns to the previous screen.

SEARCHES – REPORT

Following a search or manual entry request, if the plate queried does not match any active databases, this screen allows for the plate to be added to the database.

Felony – Flags the current entry as a felon.

Amber Alert – Flags the new entry with an amber alert.

Stolen – Marks the current plate as a stolen vehicle.

Miscellaneous – Flags the current entry as a miscellaneous offense.

Esc – The Esc button returns to the previous screen.

Save – Updates the database with changes.

Live View

The Live View screen displays a still image of the vehicle, the license plate with OCR text and the Camera Mode and Lane Name.



Figure 11. Live View

Col – Displays live feed from the color camera.

IR – Displays live feed from the infrared camera.

Take Pic – Captures a still image from the associated camera's current view.

Search Entry – Displays the Search screen.

Review – Opens the Review screen where all database matches during a shift can be examined. Review screens are explained in the next section.

Begin Shift – Begin a new shift by pressing this button twice.

End Shift – End the current shift by pressing this button twice.

Cam Mode – Toggles the display between the camera setups.

Admin – Displays the main menu. This option is only available if the current user has administrative privileges.

Logout – Logs the current user out of the system.

Note: Col and IR buttons are not normally used by a patrolling officer. These buttons are primarily for configuration and testing.

PAGIS Review Data Area

The data review area displays information collected by PAGIS throughout the shift. All options listed will not be available for every installation.

A grayed-out button indicates a function that is not available.

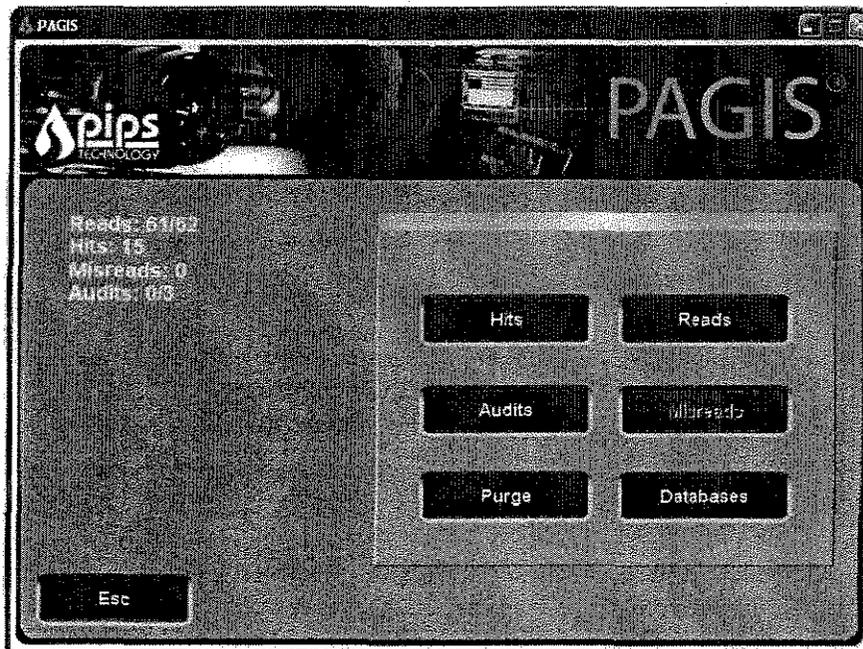


Figure 12. Review Data Screen

Area Counts – Displays information concerning the number of entries in each area available for review.

Hits – Review all plates that were read and located in a currently used database or hot list. This information will include the same data displayed for all matches, plus information extracted from the hot lists containing the plate.

Reads – Review all plate detections that have occurred since the last end of shift synchronization. This will include the location, a timestamp, a patch image of the plate, the text representation after OCR on the patch, and an overview image for each read.

Audits -- Displays a list of failed and successful logins.

Misreads – Review reads, hits, or detections that have been flagged by the officer as misread. Misread means that the OCR engine gave the wrong interpretation of the image. For instance an 8 was read instead of a B.

Purge – Resets the counters to zero.

Databases – Displays the Database screen.

Esc – The Esc button returns to the previous screen.

READS

This is the general image review area. You are directed to this section upon selecting Reads from the Review dialog, or when Reads or Misreads from the Review Menu or when a read is flagged as misread from the Live Screen or Hit Screen.

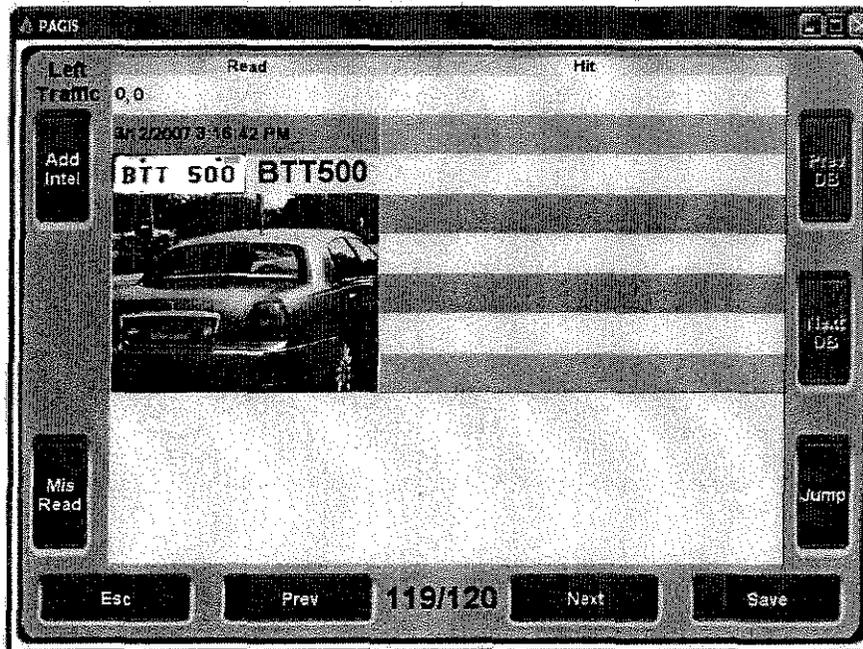


Figure 13. Reads Screen

Lane Name – Displays the lane or camera configuration associated with the read in the upper left corner of the screen.

Timestamp – Displays a timestamp representing when the images and vehicle were seen across the top of the screen.

Location – Current location of the officer at the time of the read. The location can be manually entered or automatically updated using GPS coordinates, if GPS has been enabled.

Patch Image – Shows a small image of just the license plate.

OCR Text – Displays the character string that the OCR engine matched to the current plate patch. This field is editable in case the plate was misread. If it was misread, the text can be corrected by using the Mis Read button. This will reprocess the data with the updated information. Misread plates are compared against all active databases.

Overview Image – Displays an overview image of the entire vehicle, displayed in color when available.

Add Intel – Add information to a particular VLP. For instance, you might add information about the arrest or violation.

Mis Read – Pressing the misread button twice will flag that hit as misread, the second press simply confirms it was a misread. The user is not expected to correct the read at that time.

Disposition – Pressing this button lets the officer classify a hit as Stolen, Parked, Occupied, etc. The terms used for Disposition are set using BOSS.

Previous DB – Moves to the previous database.

Next DB – Moves to the next database.

Jump -- Used to enter data and jump to a specific record within the current search.

Esc – Returns to the previous window.

Previous – Moves to the previous record.

Current/Total – Numbers in the center bottom that shows the current record number and the total number of records.

Next – Moves to the next record.

Save – Preserves any changes.

Hits Review

This screen is accessed when reviewing Hits from the Review screen, reviewing hits from the Live Capture screen, or whenever a hit is made this form is automatically detected with the latest hit. This screen is similar to the Read screen shown on page 38.

Camera Location – Displays the name of the camera from which the hit originated. In this case, the Left camera, in the upper left corner of the screen. If GPS is chosen and no GPS unit is currently active, the location is displayed as 0,0 for longitude and latitude.

Throughout PAGIS, if GPS is enabled and mapping software is installed, click on GPS coordinates to be taken directly to the Locations screen for a map view.

Timestamp – Displays a timestamp directly above the picture of when the images and vehicle were seen.

Patch Image – A small image of just the license plate, displayed directly below the timestamp.

OCR Text – The character string that the OCR engine matched to the current plate patch. If it was misread, the user can correct the read by clicking, or tapping, on the text. This will take the user to the image review area (2.4) where the plate can then be corrected or flagged as a misread.

Overview Image – An overview image of the vehicle, displayed in color when available.

Database Information – This includes the text on the right side of the screen and the large text box at the bottom. The information displayed here is extracted from the databases that the VLP is found in. The information is 100% user definable. Typically, a database will contain the VLP, vehicle color, make and model, an action to take with the vehicle, a reason for the action, and general information about the offending vehicle.

Current/Total – Small box in the top right corner that displays the current record number and the total number of records. This box will blink if the VLP was found in more than one database.

Previous DB – Moves to the previous database that contains the VLP.

Next DB – Moves to the next database that contains VLP.

Add Intel – Add information to a particular VLP. For instance, you might add information about the arrest or violation.

Misread – Pressing the misread button twice will flag that hit as misread, the second press simply confirms it was a misread. The user is not expected to correct the read at that time.

Previous DB – Moves to the previous database.

Next DB – Moves to the next database.

Jump – Used to enter data and jump to a specific record within the current search.

Esc – Returns to the previous window.

Previous – Moves to the previous record.

Current/Total – Numbers in the center bottom that shows the current record number and the total number of records.

Next – Moves to the next record.

Save – Preserves any changes.

LOCATION

(This is an optional component within PAGIS; typically performed via BOSS.) The Location screen lets you enter the current location or coordinates from an attached GPS unit. If Microsoft MapPoint is installed, you will have the option to use a map to pinpoint locations.

Using the MapPoint integration, you can search for and get directions to any street address or GPS location. All hit information including mapped data is now sent to BOSS for data analysis purposes.

Text Box – Used to enter an address of a desired location.

Route – Identifies a route to the defined location.

Track – Displays the current location of the patrol vehicle.

Clear – Clear any data on the map.

Zoom In – Increase magnification on the map.

Zoom Out – Decrease magnification on the map.

Find – Enter an address in the text box and click Find to display it on the map.

Save – Press the Save button to save the map information.

ESC – Closes this screen and returns to the one last viewed.

Targets

The Targets screen displays information about suspects matched with license plates.

Prev – Displays the previous entry.

Next – Displays the next entry.

Add Intel – Add information to the record for the current record.

Text Box and Find – Search the records by entering text and pressing the Find button.

Esc – Returns the user to the live capture screen.

Cam Setup

The Cam Setup screen lets you preview camera images. Camera, lane, and configuration settings are established in the Admin screens.

IR – Displays the infrared images from the selected camera.

Col – Displays the color input from the selected camera.

The screen components may differ depending on your active configuration.

Left – Displays the feed from the front camera. No camera adjustments are available from within PAGIS for the front camera.

Right IR – Shows a preview of the feed from the infrared camera.

Esc – Return to the previously viewed screen.

PAGIS Admin

The Admin screen controls PAGIS' variables, including language, sounds, users, GPS unit, cameras, sync folder, external, configurations, and system settings. The available screens listed on the left side can be scrolled through using the Page Up and Page Down buttons.

Sync – Sets or modifies the synchronization folder.

Language—Change the default language used by PAGIS. The initial setting is chosen during installation.

Location—Location where the unit is being deployed. This can be manually entered at the logon screen or a default can be configured by an administrator on the Admin page. (Note: This is not the same as the GPS location, and does not overwrite GPS coordinates).

Users—Add or delete PAGIS users and perform limited account maintenance.

Sound—Displays the Sound options, where sounds can be toggled on or off and individual alert sounds assigned to specific events.

System—Assigns COM ports to cameras and external GPS unit.

Rules—Customizes the OCR to help account for letter pairs that are often misread.

OCR—Change the regional OCR engine used by PAGIS.

Cameras—Add camera configurations using a step-by-step interface.

Config—Add, edit, and delete external sources used in PAGIS, like cameras and AVI files.

Old Configs—Access the old Configs screen with all camera settings and configurations available in one location.

External—Connect to external databases.

Info—Displays the version number and contact information for PAGIS.

Page Up—Display the previous set of options.

Page Down—Displays the next set of options.

Esc—Returns to the main menu.

Sync

The Sync screen lets you change the synchronization method used by PAGIS to import and export data at the beginning and end of a shift. Three options are available: Disk and BOSS.

For procedures describing how to establish synchronization settings, please refer to page 20.

Rules

Rules provide a way to check for a commonly misread character and the read character as both options for a database match. For instance, 8's and B's are some times mistaken. If the OCR engine reported a plate as ABC123, you might check both ABC123 and A8C123 against all databases to find a match. While you are less likely to miss a hit, the process can also produce more false hits. Verify the plate read and the database match are the same.

To add a new rule, click Add, enter a single character instance (the letter O, for example), and enter a list of similar characters (OOQ in this example). With this rule defined, anytime the system reads an O, it will run it as O, 0, and Q. The system will not do the same when it reads a Q. Another rule would have to be entered to accomplish that. The rule will be saved by clicking **Save**.

USERS

The Users screen lets you add users, set their privileges, and delete users from PAGIS. A feature is active for a user when the button is green. For example, user 4685 can access sync and external settings but not administrative settings (like modifying users).

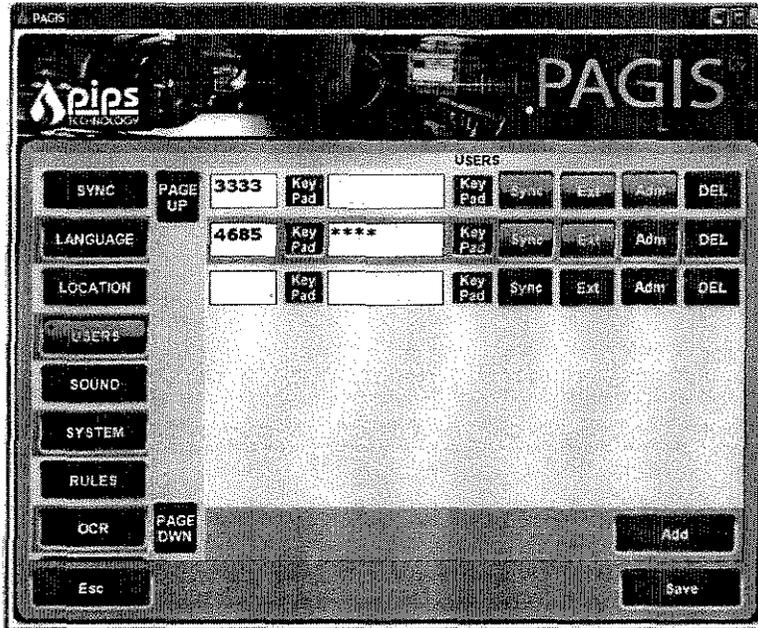


Figure 14. Users screen

Badge Number – Add a new badge number or delete an existing user. Selected privileges will be associated with the entered badge number. Any users added from this screen are only valid for 30 days.

Password – Enter a password to associate with the ID number in the second text field.

Privileges – Privileges are chosen by clicking on one of the buttons defined below. After a privilege is activated, the button changes to green.

- Sync – Allows the user to synchronize files.
- Ext – Allows the user to access external databases.
- Admin – Allows the user to configure PAGIS, add and remove users, and change the options.

Del – Remove a user from the list. The user is deleted the second time the Del button is pressed.

Add – Add a new user with the options selected.

Save – Adds the new user to the database.

Esc – Returns to the Options screen without saving changes.

SOUND

The Sound screen associates available sound files with specific alerts and actions. You can also toggle sounds off and on by pressing **On**. A green button indicates that a sound is active; a gray button indicates that the sound is disabled. The sounds can be scrolled through by pressing **Page Up** and **Page Down**.

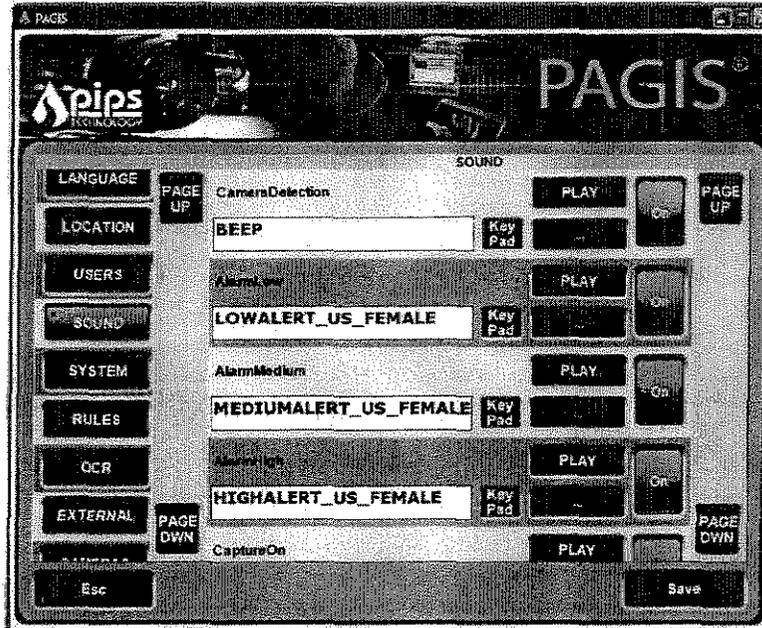


Figure 15. Sounds screen

SYSTEM

Connection String refers most commonly to the COM port, although may also be the IP address or serial port

Connection strings for the computer and GPS units are set on this screen. The camera type can be selected by clicking in the radio button next to the P362 or Sony camera type. Ports can be changed by click in the text box and clicking the text using the keyboard or the key pad. Pressing the Save button preserves any changes.

PAGIS must be exited and restarted for any changes to take effect.

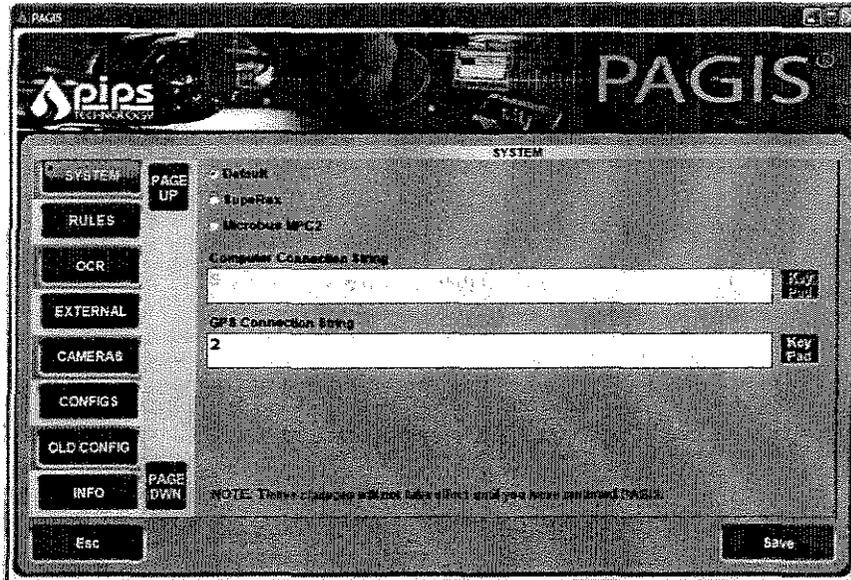


Figure 16. Device Connection Strings screen

CAMERAS

The Cameras screen lets you configure specific cameras for use with PAGIS. These camera configurations are associated with lane names, which are referenced in the Configs screen. PAGIS currently supports P362, Sony, Digital Eye Witness, CCTV, and IR cameras.

Procedures for adding Cameras are explained on page 23.

CONFIG

The Config screen lets you configure PAGIS AVI to assign the various cameras to various configurations or application modes such as traffic parking, etc.

Procedures for using the Config screen are explained on page 25.

Del – Removes the current file from PAGIS.

Edit – Modifies settings for the selected configuration, including file location, file association with front or rear cameras, etc.

Add New – Adds a new configuration to PAGIS.

Save – Preserves changes to the configurations.

Esc – Returns to the Main Menu.

OLD CONFIGS

The Old Config screen lists any pre-existing PAGIS configurations from a prior installation. When PAGIS is upgraded, the old configurations from the prior version appear in the Old Configs screen. These configurations can still be used. The Old Config screen format is the same as prior versions with all information for a configuration available on one screen.

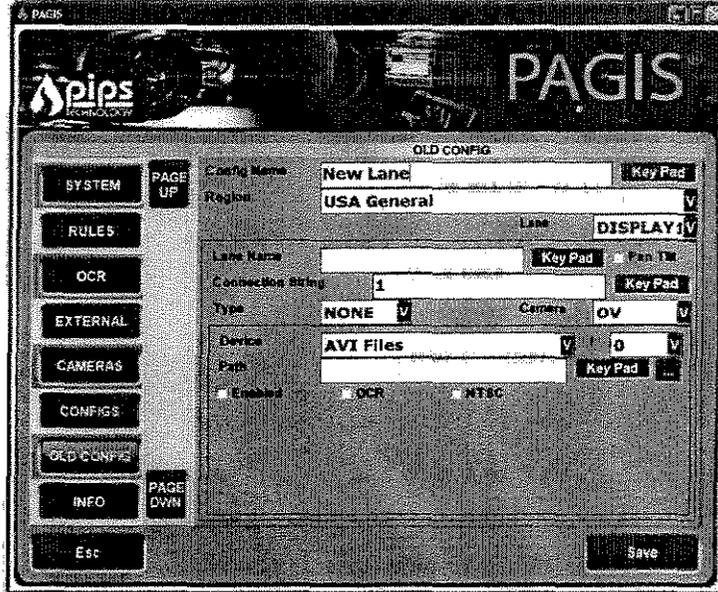


Figure 17. Old Config screen

The procedure for using this screen is available on page 27.

OCR

The OCR screen is used to enable enable inverse plate reads, square plates, disable duplicate plate reads (if multiple cameras pick up the same plate), show diagnostics, and disable read correction. Each check box toggles the options: if a check mark appears, the option is active. If the box is empty, the option is disabled.

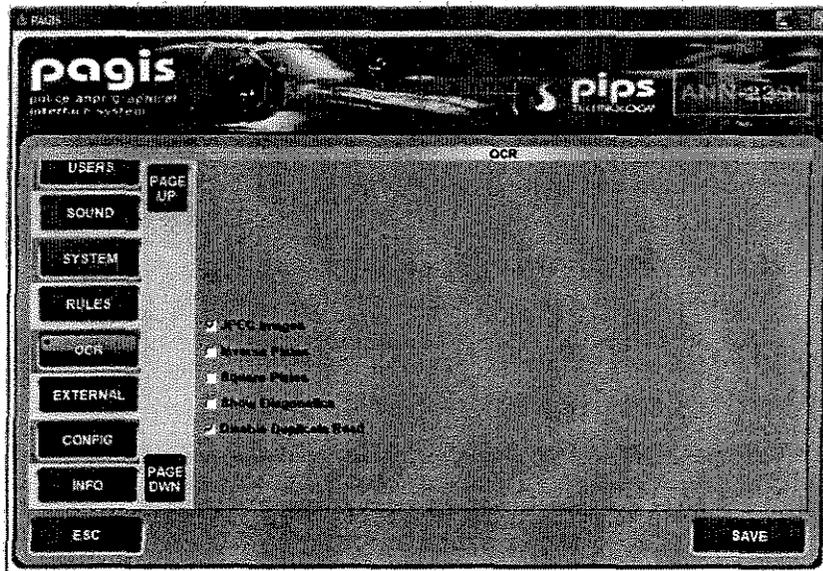


Figure 18. OCR Screen

These options are explained in the table below.

Option	Action
JPEG Images	Use compressed jpeg images instead of full resolution bitmaps. On by default. When this feature is activated, it minimizes storage requirements for collected data.
Inverse Plates	This feature can be useful for plates with a dark background and light lettering. Off by default. This option increases the processing load and therefore should remain disabled until it is needed due to the region.
Square Plates	Adjusts the read area for square plates instead of rectangular plates. This option is off by default.
Show Diagnostics	Shows a diagnostic screen if an error occurs. Off by default.
Disable Duplicate Read	Turns off duplicate reads. On by default. If the same plate is read by more than one camera within a short time frame, the duplicate is ignored. This minimizes storage requirements for the collected data and improves system metrics related to the number of reads.

Info

The Info screen displays the contact information for PIPS Technology and the version number of the current installation. This information may be helpful when calling Customer Support.

Appendix 1. PAGIS Database File

The only file format that PAGIS supports for importing data into the vehicles for the purpose of matching against the capture license plate is a CSV (Comma Separated Value) file. This format is a standard ASCII text file that is platform independent and understood by many of the common spreadsheets such as Microsoft Excel as well as by any text editor such as Notepad. PAGIS will support CSV files with any number of columns, called fields, as long as the first field is the VLP (Vehicle License Plate).

Example CSV 1

```
ABC123, Red, Ford, Explorer, 1996, WANTED
XYZ456, Blue, Audi, A4, 2001, MURDER
```

Example CSV 2

```
45ABC234, Vehicle wanted in associated with a kidnapping on 12/5/2005
995BD233, Vehicle reported stolen from Liz's Lounge at 6am on 12/1/2005
```

Example CSV 3

```
UIO223
ABC123
```

PAGIS calls files in pairs; a database has a matching CSV (comma separated value) file. Without that file, the database will not load. If, for instance, the file that the police agency is trying to import into PAGIS is called `stolen.csv` (again, recall that CSV files are the only format supported by PAGIS) then the corresponding INI file would be called `stolen.ini`. PAGIS will only load a configuration file for a database if it has the same name as the database with the INI extension.

Additional Development and Support

Additional development by PIPS Technology, Inc. will be required in order to support that data format. Contact Inside Sales at the address below for further information.

Contact Information

Customer Support

Phone: 1-865-392-5590

Email: support@pipstechnology.com

Email: info@pipstechnology.com

Web: www.pipstechnology.com

Tel: 1-865-392-5540

Fax: 1-865-392-5599

PIPS Technology Inc.
804 Innovation Drive
Knoxville, TN 37932
USA

Interpreting the Sample File

Lines that appear in brackets [] are called *Headings*. The lines that appear after Heading A and before Heading B are called values under the heading A. Values will always contain an equal sign (=). If a line starts with a semicolon it is considered to be a comment and is not read by the system. There can be any number of comments in the INI file.

THE [SETTINGS] HEADING

Under the Settings heading there are the values NumFiles, DbName, DbColor, Priority, Covert, Alarm, and NumFields.

The NumFiles value tells the system how many database files the system should split the specified hot / black list into. Generally a value of 1 is acceptable, but for larger hot lists (200,000 +), a number of 2 - 5 may be desirable.

The DbName value tells PAGIS what the displayed name of the hot/black list should be.

The DbColor value tells PAGIS what color the hot/black list should be displayed to the user in. This is merely an aesthetic setting and not a functional setting. The right hand side of the equal sign is the HEX value representing the ARGB values for the color. If you do not know what this means, you should simply leave this line out of the file.

The Priority value designates the priority of this hot/black list in relation to other hot/black lists in the system. The highest priority database is 1 and the lowest is 999.

The Covert value determines whether standard PAGIS users are alerted when a hit is made from the database. Covert database can be used for hot lists that are included for information gathering purposes rather than eliciting officer intervention. The system can also be configured to notify via email or SMS message when a hit is made from a covert hot list.

The Alarm value tells the system whether a Low, Medium, or High audible alarm should be played when a hit is made from the hot list. Values for Alarm are LOW, MED, HIGH.

The NumFields values tells the system how many fields (or columns) are in the CSV file. If this value is less than the actual number of fields in a file, then additional fields are placed in the general information area. This value also determines the number of headings of the format [Field x] will be present in the file. For instance if NumFields=2 then there will be two additional headings, [Field 0] and [Field 1].

THE [FIELD X] HEADING

Under the Field heading, there are two configurable values Name and PAGIS:

- The Name value tells the system what the name of this field is. If no name is specified then there is no name given to the field.
- The PAGIS value tells the system how to display the field in the GUI (Graphical User Interface, the Windows Application). If no value is defined then the field is placed as general information. Values 1 - 5 represent special fields for PAGIS that translate to the information being displayed in a box of its own when a hit is recorded. A value of 6 represents an ID number to cross reference the vehicle from this hot list with a person from the wanted list. A value of 7 is identical to leaving the value undefined.

Sample CSV .INI File

```
[Settings]
NumFiles=1
DbName=Stolen Vehicles
DbColor=#ffffff00
Priority=5
Covert=False
Alarm=MEP
NumFields=8

;PAGIS Values
;0 is VRM / VLP (Not User Definable, always Field 0)
;1 is Special Field 1
;2 is Special Field 2
;3 is Special Field 3
;4 is Special Field 4
;5 is Special Field 5
;6 is ID Number (PNC ID, Drivers License, Social Security Number, etc)
;7 is General Info (Default for all undefined fields)

[Field 0]
Name=VRM

[Field 1]
Name=Color
PAGIS=3

[Field 2]
Name=Make
PAGIS=1

[Field 3]
Name=Model
PAGIS=2

[Field 4]
Name=Action
PAGIS=4

[Field 5]
Name=Warning
PAGIS=5
```

[Field 6]
Name=PNCID
PAGIS=6

[Field 7]
Name=Intelligence
PAGIS=7

Appendix 2. Glossary

Term	Definition
ALPR/ANPR	Automatic License Plate Recognition. Also known as ANPR, Automatic Number Plate Recognition.
Dongle	A dongle is a security device used to verify that a user has a licensed copy of a software package. This dongle is attached to an available printer or USB port.
FPGA	Field Programmable Gate Array. The chip on the PIPS nodes whose principal task is to run the plate finder software.
GPRS	General Packet Radio Service.
GPS	Global Positioning System
IR	Infra-red.
License plate	Also called a tag or number plate.
MDT	Mobile Data Terminal
OCR	Optical Character Recognition.
OS	Operating System.
PAGIS	Police ALPR Graphical Interface System
PNC	Police National Computer (UK)
VLP	Vehicle License Plate
VRM	Vehicle Registration Mark

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San Antonio Airport Police

Lesson Plan Cover Sheet

Subject: Automatic License Plate Recognition (ALPR)

Instructor: Joel Urdiales

San Antonio Airport Police Officer
9623 West Terminal Dr Building # 1320
Office (210)-207-3814

Time Allotted: 2 classroom hours.

Instructional Aids: Power Point and ALPR Patrol Unit.

San Antonio Airport Police Standard
Operating Procedure # 506 ALPR 12/13/11 (3 pages)

Student Materials: pen and paper

Prerequisite Experience of Student: Commissioned Police Officer.

Goal: The Purpose of this instruction and training is to further increase the knowledge, understanding and operation of the Automatic License Plate Recognition by the Officers.

Date Prepared: December 13, 2011

Prepared by: Joel Urdiales # 9984

Introduction

WHAT IS A.L.P.R.

AUTOMATIC LICENSE PLATE RECOGNITION SYSTEM

Automatic License Plate Recognition (ALPR) to assist law enforcement officers with identifying vehicles.

WHAT IS PAGIS

Police ALPR Graphical Interface System

The PAGIS ALPR solution uses a dual channel, color, and infrared (IR) camera to read plates and a software program installed on a mobile computer. The PAGIS software reads the infrared plate image provided by the camera and searches its databases to check if the plate is listed.

WHAT IS BOSS SOFTWARE

Back Office System Software.

The BOSS is a management and administration tool for the ALPR, the system interface for user maintenance, data queries and the import and export of data to the MDI via cellular, Wi-Fi or flash drive.

APPLICATION OF ALPR

LAW ENFORCEMENT

Automatic License Plate Recognition (ALPR) to assist law enforcement officers with identifying vehicles.

Amber alerts

Wanted Persons

Warrant Recovery

BOLOS

Sexual Predators Monitoring

Scofflaw Enforcement

Stolen Vehicle Detection

Speed Enforcement

Crime Investigation and Analysis

USE YOUR IMAGINATION

NON LAW ENFORCEMENT

Parking lot inventory

Gated Community Entry gates

Airport Security (How many time a day a vehicle come to the airport)

PAGIS SYSTEM

PAGIS

POLICE ALPR GRAPHICAL INTERFACE SYSTEM

The PAGIS ALPR solution uses a dual channel, color, and infrared (IR) camera to read plates and a software program installed on a mobile computer. The PAGIS software reads the infrared plate image provided by the camera and searches its databases to check if the plate is listed.

This software has been developed in collaboration with the police to ensure that it meets the needs of the agency, while also taking the needs of the officer in the car into consideration.

Mobile (in car) ALPR application

Easy to use

Intuitive system

Allows for matching against multiple databases:

NCIC	AMBER ALERTS
LOCAL HOTLIST	WANTED PERSONS
WARRANT RECOVERY	BOLOS
SEXUAL PREDATORS MONITORING	STOLEN VEHICLE DETECTION
SPEED ENFORCEMENT	CRIME INVESTIGATION AND ANALYSIS

The PAGIS system will give you audible and visual alert when it find a match in any of the programmed databases (HITS).

PAGIS MOBILE SYSTEM

CONFIGURATION AND EQUIPMENT

The Mobile system is configuration is of four Infrared (IR) cameras two facing forward and 2 facing side way and to the rear. The cameras all connect to a small CPU via cabling system that is mounted in the truck compartment of the Patrol vehicle out of arms way.

The system can only be operated via the Laptop computer or MDI unit mounted in the driver compartment.

BOSS

BACK OFFICE SERVER SOFTWARE

The BOSS system is a management and administration tool for the ALPR, it is the interface for the user, maintenance, data queries and the import and export of data to the MDI via cellular service , Wi-Fi or flash drive.

This software has been developed in collaboration with the police to ensure that it meets the needs of the agency, while also taking the needs of the officer in the car into consideration

Synchronization of Hotlist to PAGIS

Hotlist Management

Crime Analysis Query

Data Mining

PAGIS reading and Hits mapping

Remote Notification of Hits

Covert Databases

Interoperability through Inter-agency

Data sharing and search capability

Log in to PAGIS

You turn on your MDI or Laptop, and sign into your COSA Windows System.

The PAGIS software will start up.

The PAGIS log in screen should appear automatically

Enter your user name: COSA log in all CAPS and #####

Enter you Password (airport password) "xap"

Location and Date

Press log in to start the PAGIS program

Operator will start his or her tour of duty by pressing **Begin Shift ****.

Synchronization

** Begin Shift

This wills Synchronization of all the required data list with the mobile system and inter act with the BOSS system.

** End Shift

This wills Synchronization of all your new data that was scanned on your shift and upload the information and inter act with the BOSS system.

Enforcement

The following information is taken from SOP # 506

The primary function of the ALPR is to recover stolen vehicles, although they have the capacity to identify other vehicles associated with other crimes. The ALPR's should be deployed as much as possible in the field so the data can be collected and stolen vehicles recovered.

Officers who use the ALPR shall adhere to the following procedures in the practical field operation of the system. Deployment of ALPR equipment is intended to provide access to stolen and wanted files, and for the furtherance of criminal and traffic investigations.

When an alert on a license plate is noticed the ALPR program will display a photograph of the vehicle license plate which was read. The alert will display information on stolen vehicles, felony warrants, sex offenders, suspended drivers license, etc.

The officer involved must verify the information provided by the ALPR via MDI or OCC and confirm there is probable cause prior to contacting the occupants of the vehicle.

At no time will officers stop, detain, or arrest for class C warrants only.

Before an officer takes an enforcement action, officers will verify ALPR active stolen returns through a records check using either the patrol car MDI and/or via the Operations Communication Center (OCC).

Officers recovering stolen vehicles will follow General Manual Procedure 607, Stolen Vehicle Recovery.

Use is restricted to these purposes; no officer may use, or authorize the use of the equipment or data base records for any other reason. Officers are prohibited from using the ALPR for personal use.

Improper usage of the ALPR system will result in disciplinary action.

Care of Equipment

Do not take vehicles equipped with the ALPR through a car wash and use care when driving in areas where tree branches can make contact with the roof of the vehicle.

Never attempt to adjust or remove the cameras. If you believe the unit is not properly reading, contact the on duty supervisor.

Training

Only department members who have received proper training in the use of the ALPR will be authorized to use the ALPR system.

Training staff will provide training for personnel on how to use, maintain, and perform equipment updates on the ALPR.



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STANDARD OPERATING PROCEDURES
FIELD OPERATIONS**

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Procedure 506: Automated License Plate Readers

.01 Purpose

- A. The purpose of this procedure is to establish guidelines and responsibilities for personnel utilizing the Automated License Plate Recognition (ALPR) system. As with any technical system, adherence to standards and procedures is a key element to the success of the system.
- B. The ALPR Back Office Software System (BOSS) serves as a central repository for all collected data. This provides an intelligence database which will assist patrol officers and investigators. The system can search partial plate numbers, vehicles descriptions and capture the date, time, and location the license was captured by the ALPR.

.02 Introduction

- A. ALPR is a computer-based system which utilizes special cameras to capture a color image, as well as an infrared image of the license plate of a passing vehicle. The infrared image is converted into a text file utilizing Optical Character Recognition (OCR) technology. The text file is automatically compared against an informational data file containing information on stolen or wanted vehicles as well as vehicles associated with AMBER alerts, wanted subjects, or other criteria entered into "hot lists."
- B. The ALPR technology allows the officers to read parked, oncoming, or passing vehicles plates automatically. The processor is programmed to read plates from all fifty (50) states and Canada, including difficult to read flat and or vanity plates and is functional in all types of weather conditions. The system is limited by the number of plates which pass in front of the cameras.
- C. All plate scan data collected from the ALPR cameras is transmitted to an ALPR server. The ALPR server resides within the San Antonio Police Department. In addition to software applications used to run the ALPR server, the ALPR server also houses the "informational data file" containing information on stolen or wanted vehicles as well as vehicles associated with AMBER alerts, wanted subjects, or other criteria entered into "hot lists" as well as all the plate scans captured by the ALPR cameras. SAPD will be working with other agencies which have the ALPR systems in order to retrieve information on license plates that have been read.

.03 Procedure

- A. The ALPR is updated using a text file known as the "hot list", which is supplied by the Texas Department of Public Safety (TX DPS) and San Antonio Police Department (SAPD). The informational data file is updated throughout the day with different data sources being "refreshed" at different intervals. The hot list data is refreshed upon input into the ALPR server. It is important that ALPR users take into account the amount of lag time between receiving an ALPR hit notification and the last updating of the informational data file within the mobile ALPR unit database.



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- B. When possible, confirm the mobile ALPR hit information is still valid through the Operations Communication Center (OCC) or via the Mobile Data Information (MDI) prior to taking police action. Confirmation can be deferred in rare circumstances (i.e. special investigative units) when compelling circumstances may exist that if OCC is contacted, could jeopardize the investigation and/or officer safety. Fixed ALPR cameras have a continuous connection to the ALPR server. They are capable of uploading plate scan data to the ALPR server as the scans occur. ALPR scans can be compared against the informational data file immediately when the data sources are updated.
- C. If a match is found the user is notified of the vehicle "hit" by an audible alert and an associated notation on the user's computer screen. It is the officer's responsibility to verify the information

.04

Enforcement

- A. The primary function of the ALPR is to recover stolen vehicles, although they have the capacity to identify other vehicles associated with other crimes. The ALPR's should be deployed as much as possible in the field so the data can be collected and stolen vehicles recovered.
- B. Officers who use the ALPR shall adhere to the following procedures in the practical field operation of the system. Deployment of ALPR equipment is intended to provide access to stolen and wanted files, and for the furtherance of criminal and traffic investigations.
- C. When an alert on a license plate is noticed the ALPR program will display a photograph of the vehicle license plate which was read. The alert will display information on stolen vehicles, felony warrants, sex offenders, suspended drivers license, etc.
- D. The officer involved must verify the information provided by the ALPR via MDI or OCC and confirm there is probable cause prior to contacting the occupants of the vehicle. **At no time will officers stop, detain, or arrest for class C warrants only.**
- E. Before an officer takes an enforcement action, officers will verify ALPR active stolen returns through a records check using either the patrol car MDI and/or via the Operations Communication Center (OCC).
- F. Officers recovering stolen vehicles will follow General Manual Procedure 607, Stolen Vehicle Recovery.
- G. Use is restricted to these purposes, no officer may use, or authorize the use of the equipment or data base records for any other reason. Officers are prohibited from using the ALPR for personal use. Improper usage of the ALPR system will result in disciplinary action.



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.05

Care of Equipment

- A. Do not take vehicles equipped with the ALPR through a car wash and use care when driving in areas where tree branches can make contact with the roof of the vehicle.
- B. Never attempt to adjust or remove the cameras. If you believe the unit is not properly reading, contact the on duty supervisor.

.06

Training

- A. Only department members who have received proper training in the use of the ALPR will be authorized to use the ALPR system.
- B. Training staff will provide training for personnel on how to use, maintain, and perform equipment updates on the ALPR.

APD FLEET INVENTORY LIST (VEHICLES W/ ALPR)

NO MORE RECORDS TO BE DISPLAYED

LN: CMD: b

PAGE: 1

LN	VEH.	CURRENT	V E H I C L E				C H E C K - O U T				MAINTENANC				
NO	NMBR	LICENSE	MILGE	ODMTR	YR	MAKE	MDL	CLR	MMDDYY	TIME	OFF	SS	MMDDYY	C	C
01	7176A		0000	00067	11	FORD	VIC		032312	1548	NPA	03			
02	7215A		0000	00075	11	FORD	VIC		100512	1136	NPA	03			
03	7368A		0000	00060	10	FORD	VIC		013111	1458	SPA	06			
04	7418A		0000	00061	10	FORD	VIC		022811	1111	NPA	03			
05	7451A		0000	00068	10	FORD	VIC		030411	1104	PPA	07			
06	7633A		0000	00065	11	FORD	VIC		030912	1010	SPB	06			
07	7718A		0000	00056	11	FORD	VIC		060311	834	NPA	03			
08	7718A		0000	00056	11	FORD	VIC		060311	834	NPA	03			
09	7800A		0000	00262	10	FORD	VIC		062111	1517	IVC	28			

NO MORE RECORDS

PTMSM020