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September 20, 2012

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OF COUNSEL

IN REPLY REFER TO FILE NO.

S-1

Ms. Karen Sheley
Roger Baldwin Foundation of ACLU, Inc.
180 North Michigan Avenue, Suite 2300
Chicago, Illinois 60601-1287

***Re: FOIA Request Regarding Village of Streamwood Police
Department Deployment of Automatic License Plate Reader
(ALPR) Technology***

Dear Ms. Sheley:

The Village of Streamwood is in receipt of your Freedom of Information Act (5 ILCS 140/1 et seq.) ("FOIA") request. Records responsive to your request are enclosed herewith.

As we have discussed in our recent telephone conference, the Village of Streamwood has not purchased ALPR Technology for installation in police assigned vehicles. The ALPR Technology or option is included in the Gatso USA, Inc. Automated Red-light Enforcement Program. The Village utilizes one automated red-light enforcement camera which is located at the intersection of Route 19 and Route 59 in the Village of Streamwood. As you will discern from the enclosed information, ALPR Technology is not utilized by the Village to randomly scan motor vehicle license plates. ALPR Technology has been utilized by the Village of Streamwood Police Department in two (2) instances since the inception of automated traffic enforcement. The first incident was an Amber Alert and the second was a response to a robbery suspect that escaped from the County Sheriff's custody while being transported for a court hearing.

The enclosed materials indicate the procedure for inputting the license plate of the motor vehicle in question and request of Gatso by the police department to switch the camera from red-light enforcement to "Amber Alert". The request to switch to ALPR Technology includes a time period for the use of ALPR Technology after which the camera will revert to automated traffic

STORINO, RAMELLO & DURKIN

Ms. Karen Sheley
September 20, 2012
Page 2 of 2

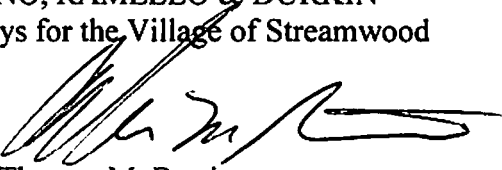
enforcement. The Streamwood Police Department's procedure for switching from automated red-light enforcement to video request or Amber Alert is set forth in Articles III and IV of the enclosed Streamwood Police Department General Order.

Upon diligent search, the enclosed constitutes all documents in the possession of the Village of Streamwood relevant to your request.

Should you have any questions or concerns in this regard, please do not hesitate to contact my office.

Very truly yours,

STORINO, RAMELLO & DURKIN
Attorneys for the Village of Streamwood

By:  Thomas M. Bastian

TMB/dcs
Encls.

cc: Assistant Chief James Gremo (w/encls.)
Kittie Kopitke (w/encls.)

RESOLUTION NO. 2008 - 22

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT
TO EXECUTE ON BEHALF OF THE VILLAGE, AND AUTHORIZING
THE VILLAGE CLERK TO ATTEST TO A CERTAIN AGREEMENT
WITH GATSO USA, INC.

BE IT RESOLVED by the President and Board of Trustees of the Village of Streamwood, Cook County, Illinois that the Village President is hereby authorized to execute on behalf of the Village, and the Village Clerk is authorized to attest to, an agreement with GATSO USA, INC. to provide a red-light photo-enforcement program, in substantial conformity with the agreement attached hereto and made a part hereof as Exhibit "A."

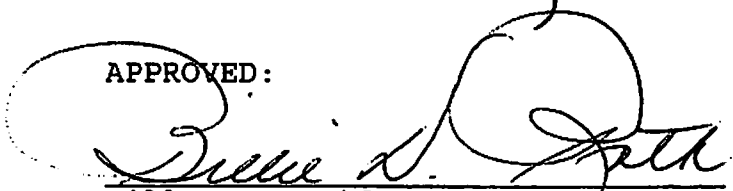
ROLL CALL VOTE:

AYES
NAYS
ABSTENTIONS
ABSENT

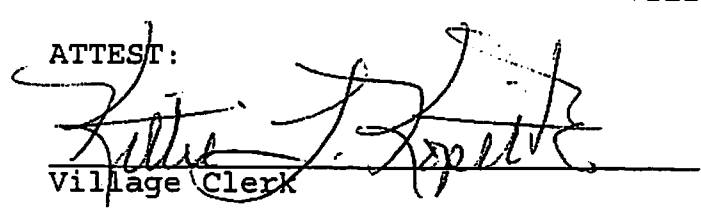
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ADOPTED AND APPROVED this 17th day of July, 2008

APPROVED:


Village President

ATTEST:


Village Clerk



Technology & Business Services Agreement

This agreement is made on the 17th day of July, 2008, between **GATSO USA, Inc.**, a Delaware corporation with a principal business address at 900 Cummings Center, Suite 410-T, Beverly, Massachusetts 01915 ("GATSO") and the **Village of Streamwood, Illinois**, a municipality/village of the State of Illinois with a principal business address of 301 E. Irving Park Road, Streamwood, Illinois 60107.

WITNESSETH:

Whereas the Village wishes to retain the technology and business services of GATSO USA to supply the Village with a red-light photo-enforcement program for the monitoring of red-light violations and associated traffic offenses.

1. DURATION AND TERMINATION OF AGREEMENT

- 1.1 This agreement and the services provided under this agreement shall commence three years from the time of IDOT permit approval for IDOT controlled intersections for a period of three years, with two (2) optional one (1) year extensions.
- 1.2 One year extensions shall be renewed each year on the anniversary of the start date unless the Village notifies GATSO in writing of their intention to terminate the agreement, at least 30 days prior to the anniversary date.
- 1.3: Termination of the agreement can be made at the mutual agreement of both GATSO and the Village.
- 1.4 Either party may terminate this agreement for cause if: (i) the other party has breached its obligations under this agreement; (ii) the state legislation is amended to prohibit the operation of automated traffic law enforcement systems; or (iii) any court having jurisdiction over the Village's rules, or state or federal statute declares, the results from the automated traffic law enforcement system is inadmissible in evidence or otherwise overturns the state legislation. The terminating party must provide 30 days advance notice to the other party of its intent to terminate, which notice shall include the reasons for the termination and, in the case of a breach, shall provide the other party with an opportunity to cure the breach within the 30 day period following notice from the terminating party.

- 1.5 The Village is entitled to terminate this agreement for convenience, provided that the Village provides 60 days advance notice to GATSO of its intent to terminate. In the event that the Village exercises its option to terminate for convenience within the initial three year term, the Village will be required to pay to GATSO a penalty fee for such termination in the amount of \$1,000 per approach for each month remaining in the initial three year term of this agreement. The penalty fee will not be triggered until after the expiration of the 60 day notice period, being the "close date," and the penalty fee will be due to GATSO 30 days after such close date. No penalty fee will apply to a termination for convenience by the Village during any renewal term of this agreement.
- 1.6 At the close date for this agreement, either through contract duration or through termination for cause, convenience or mutual agreement; image capture activities shall cease immediately however both GATSO and the Village accept that all photo-enforcement violations still in process or captured prior to the close date shall be concluded to their final state, in the same manner and under the same conditions of compensation.
- 1.7 Upon the termination of this agreement, GATSO shall promptly remove all associated hardware and equipment, which removal shall be no later than 45 days after termination. Upon removal of the hardware and equipment, GATSO shall restore the intersections to substantially the same condition as existed prior to this agreement and repair any damage resulting from the installation or removal of GATSO's hardware or equipment.

2. COMPENSATION

- 2.1 GATSO USA proposes a compensation scheme based on a service fee per transaction basis, corresponding with State of Illinois supporting legislation ILCS 5/11-208.
- 2.2 Transactions comprise of:

Image capture	\$5.00
Initial review	\$5.00
DMV inquiry	\$5.00
Second review	\$5.00
Police Dept review preparation	\$5.00
Citation issuance & mailing	\$5.00

Maximum compensation per issued citation is capped at **\$30.00**

In addition to these fees, the Village will pay a charge of \$15 per camera for each hour that the camera is activated for Amber Alert, except that there is no charge for the first 30 minutes of Amber Alert Activation for each camera for the first five activations in any one month.

- 2.3 All installed equipment under this contract shall remain the property of GATSO for the duration of the agreement and any costs associated with the supply, installation, commissioning, operation and maintenance of the original configured system shall be at the cost of GATSO.
- 2.4 GATSO contracts that there shall be no additional charges for project start up fees, program implementation, monthly rental/lease fee per camera or per approach and or percentage of revenues collected. All compensation paid to GATSO shall be that stated in 2.1
- 2.5 GATSO shall invoice Village for service fees on the 30th day of each month and shall be paid by Village on or before the 30th day of the following month. Late payment fees of 1.5% of outstanding balances as of the 30th day of the due month shall be added to the invoice of the next month.

3. SCOPE OF WORK

- 3.1 GATSO shall install, operate and maintain the GATSOMETER red-light photo enforcement system in accordance with standard installation practices at locations agreed to between GATSO and the Village.

The systems that will be installed, operated, and maintained by GATSO is described more fully in Exhibit A and will be installed at the intersections designated in Exhibit A. GATSO and the Village will mutually agree on the identification of enforced intersections based on community safety and traffic needs as warranted. GATSO agrees that installation, operation, and maintenance of the system will be in accordance with the provisions of City/Village Municipal Code or City/Village Ordinance, as well as Section 11-208.6 of the Illinois Vehicle Code, 625 ILCS 5/11-208.6

- 3.2 A system shall remain at its initial location for the duration of the agreement period or for a minimum of one year before being moved to a new location and only after the written consent by both parties.
- 3.3 Each system shall operate on a continual 24 hour basis for the duration of the agreement and shall only be non-operational for periods of maintenance.
- 3.4 GATSO shall upload encrypted violation images and embedded violation data to a secure GATSO server in a timely manner that ensures the camera system remains in operation at all times. Images and data shall be correlated to DMV records and an electronic violation package assembled.
- 3.5 GATSO shall process the violation images and data through a web-based program and provide the Police Department with limited access to that program to enable Police Department review and approval/rejection of violations, prior to a citation being issued.
- 3.6 GATSO shall issue mailed citations through this web-based program and allow for the review of violation images and data. Cited registered owners of violation vehicles are able to view images and offense video through the web-portal by

using unique identifier codes issued on each citation issued. Additionally, there shall be a 1-800 helpdesk number to either discuss the citation in more detail or accept the payment

- 3.7 GATSO shall provide necessary training and training documentation to Village employees, as designated.
- 3.8 GATSO shall store captured violation data and images for a period of one year from the violation date. The Village shall have access to this data for the duration of the stored period.
- 3.9 GATSO shall provide payment facilities in the form of 'pay by web', 'pay by phone' and 'pay by mail' for the payment of citations issued within the red-light photo enforcement program. Payment facilities will also include a lock-box.
- 3.10 GATSO shall provide monthly reports to the Village comprising of statistics relating to the entire program, including but not limited to; the number of captured violations, the number of violations sent for police department approval, number of citations sent and the number of citations paid.
- 3.11 GATSO contracts to ensure the GATSOMETER systems installed for this program shall be subject to software upgrades when available, without charge to the Village.
- 3.12 GATSO contracts that installation of equipment shall commence within 10 standard working days after all necessary state, county and village permits have been received.
- 3.13 GATSO shall provide standard GATSO signage to the local approach roads to an enforced intersection at no cost to the Village. Non-standard signage specified by the Village shall be supplied to the Village at cost and included within the first invoice issued to the Village against this agreement.
- 3.14 GATSO shall provide assistance to support the Village efforts in public education and awareness programs, including but not limited to; violation statistics and violation statistic improvements.
- 3.15 The Village may from time to time request changes to the services required to be performed or the addition of products or services to those required pursuant to the terms of this Agreement by providing written notice thereof to GATSO. Upon GATSO's receipt of the requested change, GATSO shall deliver a written statement describing the effect, if any, the proposed changes would have on the pricing of this Agreement. Following the Village's receipt of the new pricing, the Parties shall negotiate to implement the proposed changes, the time, manner and amount of payment or price increases or decreases, as the case may be, and any other matters relating to the proposed changes. If the Village and GATSO fail to reach an agreement with respect to any of the proposed changes it shall not be deemed to be a breach of this Agreement.

4. VILLAGE RESPONSIBILITIES

- 4.1 The Village shall designate a Village official with the authority to exercise the City responsibilities under this agreement.**
- 4.2 The Village shall cooperate with GATSO during the planning, installation, implementation and operation phases of the program.**
- 4.3 The Village at no cost, shall provide permits or assist in the provision of those permits to GATSO for the installation of equipment necessary for the program.**
- 4.4 The Police Department shall provide authorized representatives to carefully review uploaded violations sent by GATSO and determine whether said violations are to be approved and subsequently mailed as citations, or rejected and subsequently reported on with the reasons of rejection.**

5. GENERAL PROVISIONS

5.1 Indemnification and Liability.

A. The Village hereby agrees to defend and indemnify and hold harmless GATSO and its affiliates, shareholders or other interest holders, managers, officers, directors, employees, agents, representatives and successors, permitted assignees and all persons acting by, through, under or in concert with them (including but not limited to the suppliers of equipment and installers), or any of them against, and to protect, save and keep harmless the from, and to pay on behalf of or reimburse the as and when incurred for, any and all Losses which may be imposed on or incurred by any GATSO or equipment provided and/or installer arising out of or in any way related to:

- i. any material representation, inaccuracy or breach of any covenant, warranty or representation of the Village contained in this Agreement;**
- ii. the willful misconduct of the Village, its employees contractors or agents which result in bodily injury to any natural person (including third parties) or any damage to any real or tangible personal property (including the personal property of third parties), except to the extent caused by the willful misconduct of any GATSO Party;**
- iii. any claim, action or demand not caused by GATSO's failure to perform its obligations under this Agreement; or**
- iv. any claim, action or demand challenging the Village's use of the Automated Traffic Law Enforcement System or any portion thereof, the validity of the results of the Village's use of the Automated Traffic Law Enforcement System or any portion thereof; validity of the Citations issued, prosecuted**

and collected as a result of the Village's use of the Automated Traffic Law Enforcement System provided by GATSO.

B. GATSO hereby agrees to defend and indemnify and hold harmless the Village manager, officers, directors, employees, agents, representatives and successors, permitted assignees and each of their affiliates, and all persons acting by, through, under or in concert with them, or any of them against, and to protect, save and keep harmless the Village Parties from, and to pay on behalf of or reimburse the Village Parties as and when incurred for, any and all liabilities, obligations, losses, damages, penalties, demands, claims, actions, suits, judgments, settlements, costs, expenses and disbursements (including reasonable attorneys' fees and court costs) of whatever kind and nature, which may be imposed on or incurred by any Village Party arising out of or related to:

- i. any material misrepresentation, inaccuracy or breach of an covenant, warranty or representation of GATSO contained in this Agreement;
- ii. the willful misconduct of GATSO, its employees or agents which result in death or bodily injury to any natural person (including third parties) or any damage to any real or tangible personal property (including the personal property of third parties), except to the extent caused by the willful misconduct of any Village or any of its agents; or
- iii. any claim, action or demand not caused by the Village's failure to perform its obligations under this Agreement.

C. Notwithstanding anything to the contrary in this Agreement, neither Party shall be liable to the other, by reason of any representation or express or implied warranty, condition or other term or any duty at common or civil law, for any lost profits; indirect, incidental, or consequential damages, however caused.

D. In the event any claim, action or demand in respect of which any Party hereto seeks indemnification from the other, the Party seeking indemnification shall give the Party from whom indemnification is being sought written notice of such Claim promptly after the Indemnified Party first becomes aware. The Party from whom indemnifications is being sought shall have the right to choose counsel to defend such Claim (subject to approval of such counsel by the other Party, which approval shall not be unreasonably withheld, conditioned or delayed), and to control, and settle such Claim. The Party from whom indemnifications is being sought shall have the right to participate in the defense at its sole expense; provided.

5.2 Relationship between GATSO and the Village. Nothing in this Agreement shall create, or be deemed to create, a partnership, joint venture or the relationship of principal and agent or employer and employee between the

parties. The relationship between the Parties shall be that of independent contractors, and nothing contained in this Agreement shall permit either Party to incur any debts or liabilities or obligations on behalf of the other Party (except as specifically provided herein).

5.3 Assignment. Neither Party may assign all or any portion of this Agreement without the prior written consent of the other, which consent shall not be unreasonably withheld or delayed.

5.4 Applicable Law. This Agreement shall be governed by and construed in all respects solely in accordance with the laws of the State of Illinois.

5.5 Jurisdiction and Venue. Any dispute arising out of or in connection with this Agreement shall be submitted to the exclusive jurisdiction and venue of the State Courts of the State of Illinois located in the County the Village resides, and both Parties specifically agree to be bound by the jurisdiction and venue thereof.

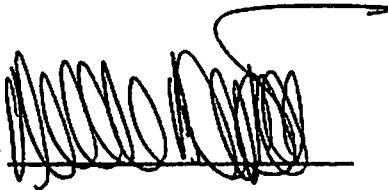
In witness thereof, GATSO USA and the Village of Streamwood have executed this agreement as of the date stated above.

For and on behalf of GATSO USA

For and on behalf of Village of Streamwood,
Illinois

By:

signature



name and title

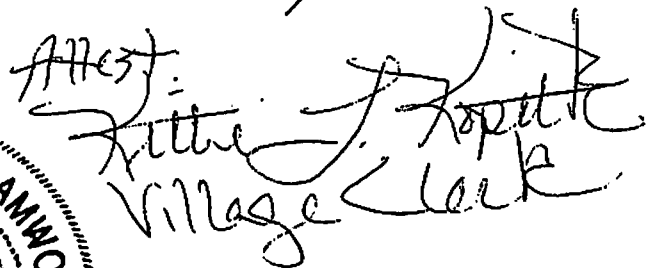
Paul Bazzano
V. P. of Sales
Illinois

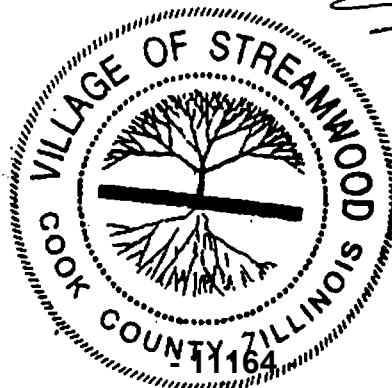
signature



name and title

Billie D. Roth
Village President

Attest:

Village Clerk



STREAMWOOD POLICE DEPARTMENT



GENERAL ORDER

GENERAL ORDER NUMBER: 09-03

Standard Operating Procedures: P-81

EFFECTIVE DATE: July 9th, 2009

INDEXED AS: Electronic Red Light Enforcement System

PURPOSE:

The purpose of this General Order is to establish departmental guidelines for utilizing the Electronic Red Light Enforcement System.

POLICY:

It shall be the policy of the Streamwood Police Department to use the Electronic Red Light Enforcement System for the purpose of increasing compliance with traffic lights, thereby reducing motor vehicle collisions at intersections.

I. DEFINITION

Gatso Red Light Enforcement System – A system which utilizes a unique combination of multiple images, video, speed and digital video to capture video evidence of red light runners.

II. PROCEDURE

A. Operating Procedure

1. Video recording at the intersection is continuous. Video recording not related to a violation is only available for a limited period of time (generally 96 hours). To access this data, requests can be made through the Violation Manager Software or by calling Gatso's Customer Service Center @ 1-866-471-6529. Video recordings related to a violation will be maintained until the adjudication and appeal process is complete (generally 90 days).
2. A violation is defined as a vehicle that is behind the stop line when the traffic light changes to red and the vehicle continues to travel through the intersection under red. The reference point of the vehicle regarding whether or not it was behind the stop line when the light changed to red will be the front tires.

3. When reviewing the violation data, digital images should be looked at before the violation video to identify where the vehicle's tires are in relation to the stop or violation point. Only after looking at the digital images shall an officer review the violation video.
4. Once a violation occurs, technicians from Gatso will review the images and video to confirm the violation and obtain the registered owners vehicle information from the Secretary of State's Office via NLETS. This is a two-step process where both a reviewer and supervisor review and approve the violation.
5. The violation package (images and video) will then be electronically forwarded to the Streamwood Police Department for a final review to confirm the violation and that the registered vehicle information provided by Gatso matches the violation vehicle that is pictured in the violation package.
6. Once the violation and registered vehicle information is confirmed by the Streamwood Police Department, the images will be sent back to Gatso, who will mail a notice of civil violation to the registered owner of the violation vehicle as reported by the Secretary of Sate's Office via NLETS.
7. Any questions or concerns from violators that are handled by Streamwood Police Department personnel at the station should be forwarded to Gatso via their toll free number Customer Service number (1-866-471-6529).

B. Department Review Process

1. All Streamwood Police Department users must have received training on the GATSO system before access is provided.
2. The Deputy Chief of Field Services shall serve as the Electronic Red Light Enforcement System Administrator.
3. The authorized reviewers listed below shall review Electronic Red Light footage via the Violation Manager software each shift in which they work; similar to reviewing police reports, arrests and citations.

4. Authorized Review Personnel shall be:
 - a. Patrol Commanders
 - b. Patrol Sergeants
 - c. Other officers as directed by the Deputy Chief.
5. All confirmed violations with valid registration information shall be approved and electronically forwarded back to Gatso for processing as a notice of civil violation.
6. The Red Light Enforcement Administrator shall complete periodic overviews of confirmed violation determinations to ensure procedure adherence.

C. Exempt Violation Vehicles

1. Emergency response vehicles, to include undercover police vehicles, operated in an official capacity at the time of the violation.
2. Violation vehicles moving through the intersection to avoid or clear the way for an emergency vehicle.
3. The violation vehicle if being operated by an authorized Federal, State or Municipal employee/volunteer responding to an emergency situation.
4. The violation vehicle if participating in a funeral procession if the vehicle is granted the right of way by opposing traffic.
5. The violation vehicle if it proceeded into the intersection pursuant to the direction of an authorized traffic control official manually directing traffic at the intersection.
6. If the reviewing officer's subjective opinion is that the violation vehicle's license plate or traffic light is unclear as depicted in the video. Note: Violation vehicles towing trailers (i.e. boats) that are not citable due to an obstructed plate shall be sent to the Streamwood Police Department for further research and possible citing.
7. The violation vehicle was stolen at the time of the violation and the owner filed a police report prior to the red light signal violation with the proper law enforcement jurisdiction.
8. The registration information provided by Gatso does not match the violation vehicle depicted in the video.

9. The violation vehicle was forced into the intersection as a result of a collision or to avoid a collision.

D. Scheduled Hearings

1. To contest a violation, a violator must do so by calling the Customer Service number (1-866-471-6529) or by going to the payment website (<https://streamwood.easysitepay.com>). Gatso shall schedule adjudication hearings with dates provided from the police department. These hearing dates coincide with Amplified Sound Hearings and our Impound Hearings. They are generally held the 1st and 3rd Tuesday of each month at 1600 hours in the police department training room.
2. A "Non-appearance" form is available for non-residents only and is located as a tab on the Gatso website. Violators can print, fax or email this completed form to Gatso. Upon receipt, Gatso marks the violations as contested in the Site and scans/uploads the document in the hearing manager section of the website. The hearing officer is then able to open this document and view, print and/or save the document after rendering a finding.
3. Gatso shall maintain all notice of civil violation evidence. The evidence package (images and specific violation videos) will be available via Gatso (software) at the Streamwood Police Department for review and use in administrative hearings. This data is generally held 90 days.
4. The disposition of all hearings shall be updated in the Gatso Violation Manager software by the Records Clerk attending the hearings and served/mailed to the violator depending on their attendance at the hearing. Violators in attendance will be personally served. Non-appearance violators will have their finding mailed.
5. It is important to note: No Money will be handled by Streamwood Police Department personnel reference our Electronic Red Light Enforcement System. Violators can make all payments (credit card, money order or personal check) via on-line, by phone or in the mail through Gatso's Payment Processing Center. This includes violators that appear in person and are found liable at an Administrative Hearings. They will be directed to pay via Gatso.

6. Any outstanding debt or unpaid violations will be handled by Gatso personnel using our Collection Agency. This includes correspondence with the Illinois Secretary of State's Office concerning possible driver license suspensions for unpaid violations.
- E. Routine Red Light Enforcement at Electronic Red Light Enforcement Equipped Intersections.
1. Officers shall notify the patrol supervisors via our in-house email system (PD-Supervisors) in the event that a uniformed traffic citation was issued at an intersection monitored by a red light running camera to avoid the duplication of citations. In the event an officer issues a traffic citation for disobeying the traffic control signal, that citation will be the citation the department will proceed with. The first supervisor to intercept the email shall notify Gatso of the citation via their Customer Service number.
 2. In the event a motor vehicle collision occurs within an Electronic Red Light Enforcement Equipped Intersection, the officer shall handle the collision as usual, issuing the appropriate Uniform Traffic Citation which shall override any notice of civil violation. Notification of supervisors and Gatso shall follow the same protocols as outlined above.
- III. Video Request
- A. The intersections monitored by Red Light Running cameras will be equipped with one camera that continuously records traffic activity in the intersection. This recording will generally be maintained by Gatso for a period of 96 hours. Video is available either streaming live or archived. If a request is outside of the 96 hour window, Gatso Customer Service should be contacted to make an attempt to search for the video requested.
 - B. Requests for video recording copies for investigative purposes shall be completed by Streamwood Police Department supervisors either on-line using Gatso's Violation Manager Software or by calling a Gatso Customer Service Representative.
- IV. Amber Alert
- A. When an in-progress forcible felony takes place or an Amber Alert is activated, Gatso equipment does have the capability of going into license plate recognition mode to scan and check vehicles entering Gatso intersections against license plate data (full or partial plates are accepted)

wanted in connection with the aforementioned crimes/incidents. This process must be approved by the Watch Commander and a request must be made to Gatso via their website or Customer Service Center.

1. If, or when the suspect vehicle and license plate are recognized passing through an intersection, an alert will be sent directly to our Village email server @ PD-Records@streamwood.org. The data will include the time of the license plate recognition and the direction of travel. All email users currently working within the Police Department Records Division shall be alerted to this possibility. The email alert is sent within 20 seconds of the recognition.
2. Once recognition takes place or enough time has elapsed without a license plate hit (generally 30 minutes), the watch commander shall call Gatso to take the equipment off of license plate recognition mode and back on red light enforcement. This process is self-cancelling if done on line via Violation Manager in 30 minute increments. This capability is also tied into other Gatso systems used in our area (Hanover Park, Lake Zurich, etc.)
3. If this procedure is done for any reason, the on-call Deputy Chief shall be notified.

V. Service Problems

- A. In the event of an accident where a Red Light Camera pole is damaged or knocked down, the police department front desk shall call the Gatso Customer Service number (1-866-471-6529) to arrange for service ASAP.

VI. ISSUING AUTHORITY

This General Order will supersede any directives or understandings in conflict.

By Order of:

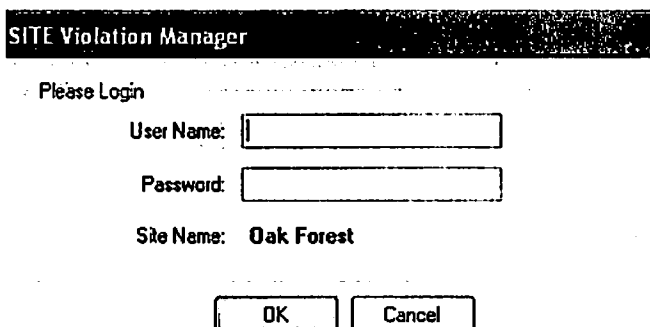
Alan V. Popp
Chief of Police

AMBER Alert

Open the Site Violation Manager program.

You will immediately be prompted to enter your user name and password. If you cannot remember your password and/or become locked out of your account please ask the authorized administrator within the Police Department..

Once you have successfully logged in, select Surveillance on your menu. Then select Control Panel.



The screenshot shows a login window titled "SITE Violation Manager". It contains the text "Please Login" and three input fields: "User Name:", "Password:", and "Site Name:". The "Site Name" field is pre-filled with "Oak Forest". At the bottom are "OK" and "Cancel" buttons.



AMBER Alert

Once you are at the Amber Alert Control Panel you will notice that there are 3 tabs: *Amber Alert*; *Video Archive* and *Live Stream*. If your intention is to activate Amber Alert you will only need to depress the *Amber Alert tab*.

At this point you will have to either set the devices (cameras) in your municipality to either AMBER Alert or Photo Enforcement. To do this click the corresponding button next one of these options. **It is important to remember that once you choose to go into AMBER Alert mode you will be shutting off the photo enforcement at all approaches for the duration of the AMBER Alert activation.**

The screenshot shows a web browser window titled "Amber Alert Control Panel". It has three tabs: "Amber Alert" (selected), "Video Archive", and "Live Stream". The main content area is titled "Set Device Mode" and contains the following elements:

- A radio button selection: "Set all devices in Municipality IL0167900 to: ☒ Amber Alert ☐ Red Light Enforcement".
- A list of devices: "Devices:" followed by a box containing "167NB", "167SB", "159WB", and "159EB".
- A "License plate search:" text input field.
- A "State:" dropdown menu.
- An "Email address to notify on success:" text input field.
- A "Duration of Amber Alert (minutes):" dropdown menu.
- A "Response Messages" section with a large empty text area.
- A "Submit Request" button at the bottom right.

AMBER ALERT

Once you have selected to go from Photo Enforcement mode to Amber Alert mode you will have to supply the following information:

- License Plate Number
- State (If known)
- Email Address to notify on success
- Duration of Amber Alert (in minutes)

Mode will automatically switch back to Photo Enforcement when the selected duration expires.

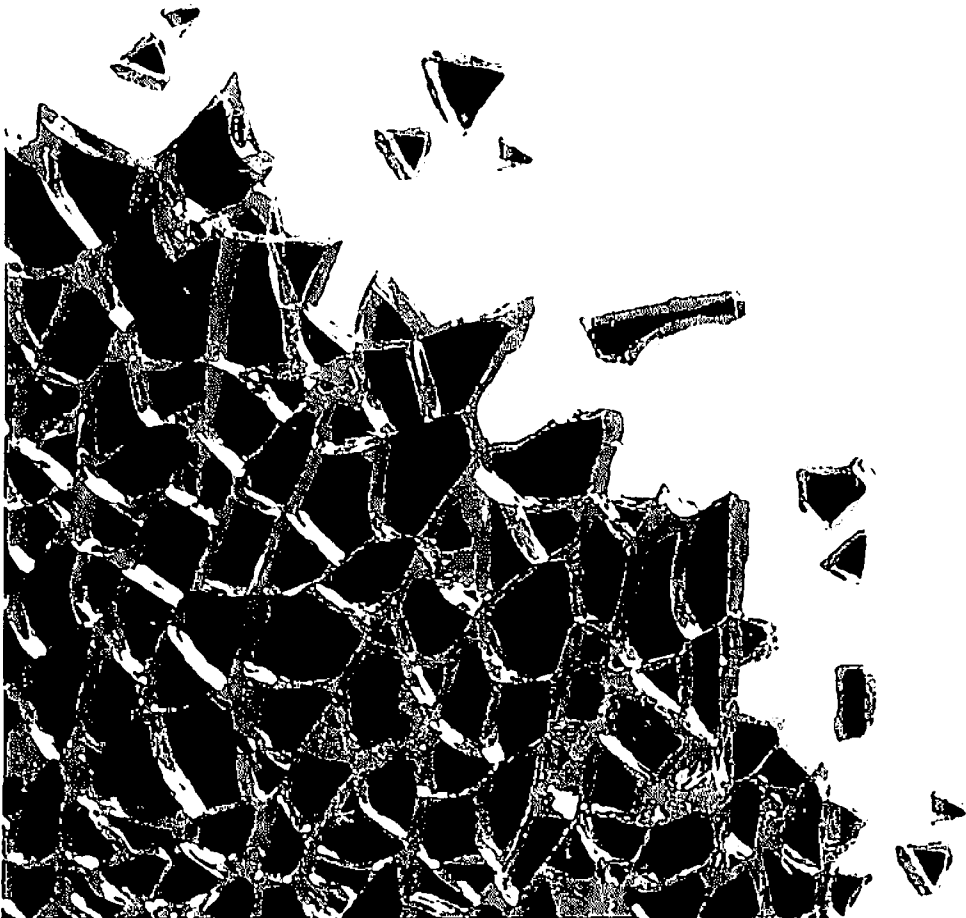
The screenshot shows a web browser window titled "Amber Alert Control Panel". It has three tabs: "Amber Alert" (selected), "Video Archive", and "Live Stream". The main content area is titled "Set Device Mode" and contains the text "Set all devices in Municipality IL0167900 to: ☒ Amber Alert ☐ Red Light Enforcement". Below this, there is a "Devices:" section with a list of device IDs: 167NB, 167SB, 159WB, and 159EB. To the right of the device list, there are input fields for "License plate search:" (containing "ABC123"), "State:" (a dropdown menu showing "Alaska"), "Email address to notify on success:" (containing "email.@somewhere.com"), and "Duration of Amber Alert (minutes):" (a dropdown menu showing "90"). Below these fields is a "Response Messages" section with a large empty text area. At the bottom right of the form, there is a button labeled "Submit Request" with a small icon to its left. The button is circled in red.

Once you have completed the appropriate information, click "Submit Request". At this point ALL of the Photo Enforcement cameras discontinue collecting data and you be in AMBER Alert Mode exclusively.

Addendum 1

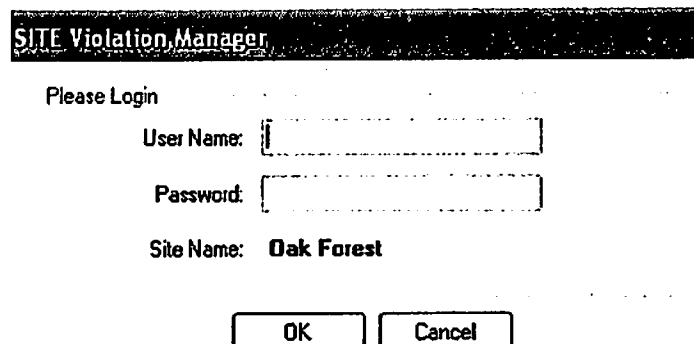
Police Department

AMBER Alert

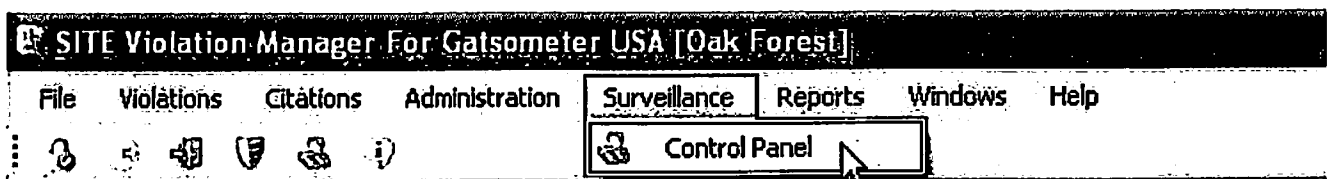


1. Logging in to Violation Manager

- Open Violation Manager program.
- You will immediately be prompted to enter your user name and password.
 - If you cannot remember your password, do not continue to guess or you will be locked out.
 - Once you have successfully logged in, select Surveillance on your menu. Then select Control Panel.

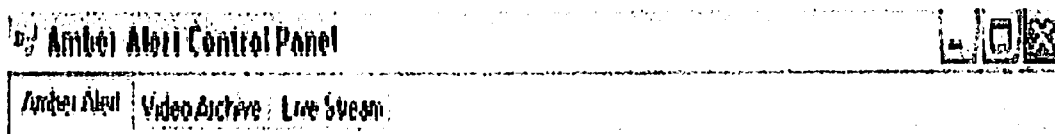


The screenshot shows a login dialog box titled "SITE Violation Manager". It contains the text "Please Login" and three input fields: "User Name:", "Password:", and "Site Name:". The "Site Name" field is pre-filled with "Oak Forest". At the bottom are "OK" and "Cancel" buttons.



2. Submitting Amber Alert Request

- Once you are at the Amber Alert Control Panel you will notice that there are 3 tabs: *Amber Alert*; *Video Archive* and *Live Stream*. If your intention is to activate Amber Alert you will only need to use the *Amber Alert tab*.



- You will then set the devices (cameras) in your municipality to either Amber Alert or Red Light Enforcement. To do this click the corresponding button next one of these options. **It is important to remember that once you choose to go into Amber Alert mode you will be shutting off the red light enforcement at all 4 approaches.**

A screenshot of the 'Amber Alert Control Panel' web application, showing the 'Set Device Mode' section. The title bar reads 'Amber Alert Control Panel'. The tabs are 'Amber Alert', 'Video Archive', and 'Live Stream'. The 'Amber Alert' tab is selected. Below the tabs, there is a section titled 'Set Device Mode'. Inside this section, there is a line of text: 'Set all devices in Municipality IL9167900 to:'. To the right of this text are two radio buttons: 'Amber Alert' (which is selected) and 'Red Light Enforcement'. Below this, there is a list of devices: '167NB', '167SB', '159WB', and '159EB'. To the right of the device list, there are several input fields: 'License plate search:', 'State:' (with a dropdown arrow), 'Email address to notify on success:', and 'Duration of Amber Alert (minutes):' (with a dropdown arrow). At the bottom of the form, there is a 'Submit Request' button.

Submitting Amber Alert Request Continued

- Once you have selected to go from Red Light Enforcement mode to Amber Alert mode you will have to supply the following information:
 - License Plate Number
 - State
 - Email Address to notify on success
 - Duration of Amber Alert (in minutes)
 - Mode will automatically switch back to Red Light Enforcement when the selected duration expires.

Amber Alert Control Panel

Amber Alert | Video Archive | Live Stream

Set Device Mode

Set all devices in Municipality IL0167900 to: ☒ Amber Alert ☐ Red Light Enforcement

Devices:

- 167NB
- 167SB
- 159WB
- 159EB

License plate search: ABC123

State: Alaska

Email address to notify on success: email.@somewhere.com

Duration of Amber Alert (minutes): 30

Response Messages

Submit Request

Submitting Amber Alert Request Continued

- Once you have filled in the appropriate information, click *Submit Request*.
- At this point ALL of the Red Light Enforcement cameras discontinue collecting data and you be in Amber Alert Mode exclusively.

The screenshot shows a web browser window titled "Amber Alert Control Panel". It has three tabs: "Amber Alert" (selected), "Video Archive", and "Live Stream". The main content area is titled "Set Device Mode" and contains the following elements:

- A label "Set all devices in Municipality IL0167900 to:" followed by two radio buttons: "Amber Alert" (selected) and "Red Light Enforcement".
- A "Devices:" label next to a list box containing the following license plate numbers: 167NB, 167SB, 159WB, and 159EB.
- A "License plate search:" label next to a text input field containing "ABC123".
- A "State:" label next to a dropdown menu showing "Alaska".
- An "Email address to notify on success:" label next to a text input field containing "email@somewhere.com".
- A "Duration of Amber Alert (minutes):" label next to a dropdown menu showing "30".

Below the "Set Device Mode" section is a "Response Messages" section with a large empty text area. At the bottom right of the form is a button labeled "Submit Request" with a small icon of a person running.

3. Manually Switching Back to Red Light Enforcement Mode

- If you would like to switch back from Amber Alert mode to Red Light Enforcement mode before the selected duration expires, simply go to the Amber Alert Control Panel and click *Red Light Enforcement*, then click *Submit Request*.