



300 E. Joppa Road, Suite 1105
Baltimore, Maryland 21286-3016
410-821-2828/ Toll Free: 1-877-687-9004
Fax: 410-321-3116
INFO@GOCCP-STATE-MD.ORG
WWW.GOCCP.ORG

Martin O'Malley
Governor

Anthony Brown
Lt. Governor

Kristen Mahoney
Executive Director

July 14, 2009

Captain Michael Elliott
Deputy Sheriff
Wicomico County Sheriff's Office
Public Safety Building
P.O. Box 967
401 Naylor Mill Road
Salisbury, MD 21803-0967

Re: 2009-BB-0076
Law Enforcement Technology Recovery Act (LETR)

Dear Captain Elliott:

The Governor's Office of Crime Control & Prevention (GOCCP) recently reviewed your Byrne – Justice Recovery Act (BJRA) grant application request for funding in FY2009. It gives me great pleasure to inform you that your request for "Law Enforcement Technology Recovery Act (LETR)" will be funded in the amount of \$43,500.00. I anticipate that the award package will be mailed no later than July 27, 2009. Should you have any questions or need specific budget information, please contact Debra Arnold, Eastern Regional Chief, at 410-821-2852. In the meantime, please accept this letter as notice of our intent to fund your program for the award period of August 1, 2009 – June 30, 2010.

Upon receiving your award package, please direct all questions to your regional monitor. A contact list of regional program monitors is available on our website at www.goccp.org.

Thank you for your continued efforts and commitment.

Sincerely,

Edward Parker
Deputy Director

Cc: Arnold, Debra



NEW GRANT 2010

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July 28, 2009

The Honorable Michael Lewis
Sheriff
Wicomico County Sheriff's Office
Public Safety Building
401 Naylor Mill Road
P.O. Box 967
Salisbury MD 21803-0967

RE: BJRA-2009-1018

Dear Sheriff Lewis:

I am pleased to inform you that your grant application, submitted by **Wicomico County Sheriff's Office**, entitled "**License Plate Recognition - LETR**" in the amount of \$43,500.00 has received approval under the Byrne - Justice Assistance Grants (JAG) - ARRA of 2009 (Public Law 111-5). Enclosed is the Grant Award packet containing information and forms necessary to initiate the project.

This grant will fund the program described below:

The Wicomico County Sheriff's Office's License Plate Recognition project enhances law enforcement efficiency and capabilities computerized image processing technology that identifies stolen vehicles and traffic violators. Through real time scanning of vehicle license plates, Deputy Sheriffs are able to more readily identify violators and take appropriate action. Grant funds provide a license plate reader and related maintenance.

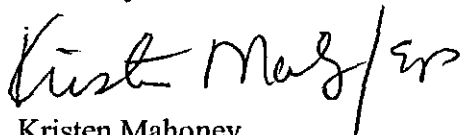
Please pay particular attention to the instructions included on the Grant Award. It is important that you **carefully review all of the revised General and Special Conditions** attached to this Award. **New Electronic Reporting Requirements are listed in the General Conditions section.** The Chief Elected Official, or another legally authorized official of the jurisdiction, state agency, or 501(c)(3) receiving the Grant Award, must sign the original Grant Award Acceptance form and return it to the Governor's Office of Crime Control and Prevention within **Twenty-One (21) Calendar days**. Should the acceptance form not be received, requests for reimbursement cannot be honored.

A copy of the Grant Award, Notification of Project Commencement, and Individual Project Reports will be sent to the Project Director. The Project Director will be responsible for completing these and other required forms now and at the end of each reporting period. If the Project Director changes, this Office should be notified immediately to avoid potential reporting problems.

Projects may commence as soon as the Grant Award is signed and you have reviewed and accepted all of the General and Special Conditions. No funds may be encumbered or expended prior to this time without the specific written approval of the Governor's Office of Crime Control and Prevention.

If you have any questions or need any clarification regarding this Grant Award, please contact Laura Rajala, your program monitor, or Amy Steinly-Marks, Grants Manager, at (410) 821-2828. We look forward to working with you on this project and anticipate its success in helping to address criminal justice problems in our State.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristen Mahoney". The signature is fluid and cursive, with a stylized "K" and "M".

Kristen Mahoney
Executive Director

cc: Captain Michael T. Elliott



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Deputy Sheriff
Wicomico County Sheriff's Office
Public Safety Building
P.O. Box 967
401 Naylor Mill Road
Salisbury MD 21803-0967

RE: BJRA-2009-1018

Dear Captain Elliott:

I am pleased to inform you that your grant application entitled, "License Plate Recognition - LETR," in the amount of \$43,500.00 has received approval under the Byrne - Justice Assistance Grants (JAG) - ARRA of 2009 (Public Law 111-5). The Honorable Michael Lewis has received the Grant Award packet containing information and forms necessary to initiate the project.

Enclosed are the project commencement, general and special conditions, programmatic forms, and first quarter financial forms. **New Electronic Reporting Requirements are listed in the General Conditions section.** A copy of the Grant Award letter is also included.

It is essential, as the Project Director, that you submit the **Notification of Project Commencement** to indicate the starting date of your project **within 14 calendar days** after receiving your grant award packet. **No Requests for Funds can or will be processed unless** the Notification of Project Commencement has been signed and received. **Copies and faxes are not acceptable.**

Please be sure to review the Grant Award. As the Project Director you will be responsible for the operation, administration, and the completion of the forms necessary to initiate and report project activities and comply with the special conditions. It is important that you understand all the General and Special Conditions attached to this award, as they are specific to your funding source. One General Condition that must be emphasized is that none of the principal activities of the project may be sub-awarded to another organization without written prior approval by the Governor's Office of Crime Control and Prevention.

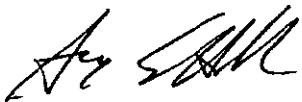
Although the first quarter reporting forms are included in the initial award package, we strongly encourage you to download and submit forms online at www.goccp.org. A hard copy with an original signature, in blue ink, **must** be mailed to this Office. The *programmatic reports* must be received within **15 calendar days** after the end of each quarter. The *financial reports* must be received within **30 calendar days** after the end of each quarter. Revisions are allowed to be submitted up to 60 days after the end date of each quarter.

These revisions are **only** accepted if the initial quarterly report was submitted within the mandatory time frame noted above. Any requests for changes or modification to the project as awarded must be made **in writing**, using the Grant Modification Form, which is also available online. Copies and faxes are not acceptable.

If the purchase of furniture/equipment is part of this grant project and you are a governmental agency, it is required that such purchases are made by competitive bid or through your approved governmental procurement process and that inventory records be maintained. In addition, if computer equipment is included as part of this grant project, an ADP Procurement Review form must be completed and returned for approval prior to the purchase of the equipment and/or software. That form is enclosed as well.

Should you have any questions or need any clarification regarding this Award, **please have your award number when you call** so that you can be referred to the appropriate Program Monitor (**Laura Rajala**) or Fiscal Team Member (**Amy Steinly-Marks**). This will enable us to provide you with technical assistance and information in a timely manner.

Sincerely



Amy Steinly-Marks
Grants Manager

cc: The Honorable Michael Lewis