Nathan,

Thanks

From: Hamilton, Nathan
Sent: Wednesday, July 10, 2013 10:26 AM
To: Bauer, John D <TSA OCC>
Cc: Tauber, Sarah; Wheaton, Kelly <TSA OCC>
Subject: RE: SPOT Referral Report User Guide

John, Thanks for getting back to me.

You are correct; the user guide is a brand new document and not replacing anything currently in use. The only current guidance for completing the referral report is the SOP and related training. Also, the referral report I sent is indeed the one currently in use.

I'm sure we can handle a 1-week extension, if that's what a proper review will take. We would like to get it out to the field shortly thereafter. The referral report has been in use for about two months in the field and this user guide will help ensure proper data collection from those reports.

Thanks again for all your assistance,
Nate

Nathan B. Hamilton
Program Analyst
Behavior Detection and Analysis
Transportation Security Administration
Desk: 571-227-(b)(6) | E9-407N
Cell: (b)(6)

From: Bauer, John D <TSA OCC>
Sent: Wednesday, July 10, 2013 10:07 AM
To: Hamilton, Nathan
Cc: Tauber, Sarah; Wheaton, Kelly <TSA OCC>
Subject: RE: SPOT Referral Report User Guide

Nathan,

Would it be possible to get a 1-week extension on this? It looks like it will be a great resource, and we want to make sure we have all the right people look at it.

Also, I do have one question. As I understand it, this User Guide is a new product. In other words, this isn't updating or replacing a current user guide, correct? Is the only current guidance for completing the referral report the SOP and related training? (Also, just to confirm, the referral report you attached is the one that is currently in use, correct?)

Thanks,

John B.

John D. Bauer
Assistant Chief Counsel
Criminal Enforcement
TSA
(571) 227- (b)(6)

From: Bauer, John D <TSA OCC>
Sent: Tuesday, July 02, 2013 9:13 AM
To: Hamilton, Nathan
Cc: Tauber, Sarah
Subject: RE: SPOT Referral Report User Guide

Nathan,

Thanks, we will take a look.

John B.

From: Hamilton, Nathan
Sent: Tuesday, July 02, 2013 9:08 AM
To: Bauer, John D <TSA OCC>
Cc: Tauber, Sarah
Subject: SPOT Referral Report User Guide

John,

The BDA Program has written a User Guide to assist the field in properly completing the SPOT Referral Report. Sarah wanted the BDA Program to get your review of this User Guide before we send it out to the BDOs in the field.

I've attached the User Guide, along with the Referral Report (current ssi password). Please let me know if you can look this over by July 11 so we can get it to the field.

Let me know if you have any questions or wish to discuss. We really appreciate your review of this document. Thanks,

Nathan B. Hamilton
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