

Pringle, Veronica

From: TSAExecSec
Sent: Thursday, October 16, 2008 12:15 PM
To: Ortega, David
Cc: Curtis, Stephanie; Ryan, William; Pringle, Veronica
Subject: FW: Information Copy from Rene Cardwell for POLICY Workflow # 781458 (Contact 781458) (Intranet Quorum IMA001933271)

Attachments: SCO Behavior Detection Offsite 781458 Signed.pdf



SCO Behavior
Detection Offsite...

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-----Original Message-----

From: RENE CARDWELL [mailto:Ect@dhs.gov]
Sent: Thursday, October 16, 2008 9:48 AM
To: Pringle, Veronica; TSA Exec Sec
Subject: Information Copy from Rene Cardwell for POLICY Workflow # 781458 (Contact 781458) (Intranet Quorum IMA001933271)

Good Morning: PLCY/SCO is inviting you (Thad Bingel, CBP; Nicholas J. Smith, ICE; Rebekah Williams, TSA; Vice Admiral Drew Pearson, USCG; Brad Buswell, S&T; and Elaine Heinlein, USSS) to attend an Offsite Behavior Detection Collaboration on Monday, October 27, 2008, from 9:00 a.m. to 4:00 p.m., at the US-VISIT Office. For more information, please refer to the October 16th memo from PLCY with the Behavior Detection Coordination Curriculum Review Offsite Attachment. Additionally, you may contact Abdul Satur at (b)(6) for more information.
<https://ect.dhs.gov/IQ/workflowhome.aspx?showfolder=workflow&showcontent=ID781458>

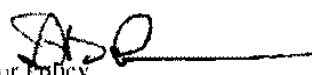
TSA-081020-006



**Homeland
Security**

OCT 16 2008

MEMORANDUM FOR: Distribution List

THROUGH: Stewart Baker 
Assistant Secretary for Policy

FROM: Kathleen Kraninger 
Deputy Assistant Secretary for Policy (Screening Coordination)

SUBJECT: Invitation to Behavior Detection Collaboration Offsite
(Curriculum Review)

The Screening Coordination Office (SCO) is inviting you to identify key attendees for an offsite on behavior detection efforts within DHS on Monday, October 27, 2008 from 9:00 a.m. to 4:00 p.m. The focus of the meeting is a review of curriculums for behavior detection training being offered by the various DHS components. This meeting serves as a follow up to the July 11, 2008 offsite and moves forward with a recommendation of that meeting. The objective is to determine best practices in training and opportunities for collaboration.

BACKGROUND

As you know, the first of our five Department goals -- and one of the Secretary's highest priorities -- is to "Protect Our Nation from Dangerous People." Behavior detection supports this goal and adds to the layers of security we employ as part of a risk-based approach to security. DHS components have long used behavior detection to inform their screening activities, though their methods, training, and level of sophistication differ.

The meeting will begin with presentations from different DHS components providing curriculum synopses of their behavior detection training programs. Then, through facilitated discussion, the participants will explore where opportunities for collaboration exist as well as identify how training has evolved to meet the mission requirements of the different components.

Participants will gain an understanding of the universe of behavior detection training within the Department and be able to provide recommendations to DHS leadership regarding future collaboration. The offsite is designed to:

- Provide a forum for DHS components to have an informed and collaborative discussion on current behavior detection training curriculums.
- Identify best practices among Components for instructing in behavioral detection techniques.
- Expose trainers and course designers to Departmental resources for source materials (e.g., Research and Intelligence).
- Enhance the network among component subject matter experts, course designers, and trainers to share expertise and promulgate best practices.

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- Generate next steps to foster collaboration.

LOGISTICS

The offsite will be held on Monday, October 27, 2008, from 9:00 a.m. – 4:00 p.m., at US-VISIT offices (1616 N. Fort Myer Drive, 18th Floor, Rosslyn, VA 22209).

ACTION

1) Please identify appropriate attendees and provide their names and contact information to SCO no later than Monday, October 20 at 2:00 p.m. Attendees should have expertise in behavior detection training, course design, or practice and be able to contribute to and benefit from this meeting.

2) Please have the appropriate offices in your component send any syllabi, handouts or materials used in behavior detection training to SCO no later than Wednesday, October 22 at 2:00 p.m. DHS will assemble these materials into a reference book to share with the offsite participants

Ted Sobel in DHS SCO will serve as coordinator for this meeting and is available to answer questions. He can be reached at (b)(6) or (b)(6)

Distribution List:

Thad Bingel, Chief of Staff, CBP
Nicholas J. Smith, Chief of Staff, ICT
Rebekah Williams, Chief of Staff, TSA
Vice Admiral Drew Pearson, Commanding Officer for Mission and Support, USCG
Brad Buswell, Chief of Staff, S&T
Elaine Heinlein, Executive Secretariat Officer, USSS

Attachment:

Curriculum Review Offsite

ATTACHMENT

Behavior Detection Coordination: Curriculum Review Offsite

1) Desired Outcomes

- Identify best practices among Components for instructing in behavioral detection techniques
- Expose trainers and course designers to Departmental resources for source materials (e.g., Research and Intelligence)
- Establish resources for trainers and course designers

2) Logistics

Date: Monday, October 27
Time: 9:00AM - 4:00 PM
Location: US VISIT (Roslyn, VA)
Steering: SCO, S&T, FLETC
Participants: TSA, CBP, Coast Guard, Secret Service, ICE, FAMS, Federal Protective Service, NPPD/PSC
SMEs: Privacy, Civil Rights & Civil Liberties, Intelligence

3) Proposed Schedule

9:00-9:20	Introduction
9:20-11:00	Curriculum Synopses (subject to confirmation)
9:20-9:40	FLETC
9:40-10:00	TSA
10:00-10:20	CBP
10:20-10:40	ICE
11:00-11:15	Break
11:15-12:30	Externalities
11:15-11:45	S&T
11:45-12:00	Civil Rights and Civil Liberties
12:00-12:30	Intelligence
12:30-1:30	Extended Networking Lunch (bring food in)
1:30-2:30	Group Exercise
	• Participants break up into 4 groups each with a question (see item #5 below) • Each group tasked to come up with three idea to foster collaboration
2:30-3:30	Facilitated Discussion
	• Participants reconvene as a whole • Facilitator leads discussion on the results of the group exercise focusing on best practices and opportunities for investment
3:30-4:00	Wrap-up/Next Steps

4) Structure for Curriculum Synopsis

- a. What classes are available?
- b. What is the length of training?
- c. How are people selected for training?
- d. What is the method for delivery of training?
 - i. Lecture?
 - ii. Case studies?
 - iii. Recorded demonstrations?
 - iv. Live demonstration?
- e. What sources are used to generate content and to design the training?
- f. How is the training used in the field?
- g. What metrics are used to measure the effectiveness of training?
- h. Is there follow-up?
 - i. On the job training/refreshers?
 - ii. Channels for advance study?
 - iii. Mechanism for feedback from students for changes in training based on experiences in the field?

5) Group Exercise Questions

- a. What methods have proven effective in delivery?
- b. How are training materials geared towards the level of contact the official will have with the subject?
- c. How often are the curricula reviewed and updated?
- d. Are there opportunities to integrate participants from other agencies?
- e. Are there opportunities to disseminate information to the State and Local level?

6) Deliverables

- After Action Report
- Peer Network Directory
- Compilation of course syllabi and instructional materials

7) POCS

CRP:

Yvette Powell, Branch Chief, Border Enforcement Training Division, OTD

Suzanne Shepherd, Program Manager, Field Programs, Mission support

CIS:

Rhonda Roberts, Refuge Affairs Division, Training and Program integrity Unit

James Weidemann, Supervisory Adjudications Officer, Baltimore District

Karen Turo, Asylum Officer, Directorate of Refugee, Asylum and International Operations

Bob Goetz, Chief, Training and Career Development, Fraud Detection and National Security, Directorate of National Security and Records Verification

Michael Mattioc, Special Assistant, USCIS Office of the Executive Secretariat

Carolynn D. Vernon, Adjudications Policy Officer, Residence and Naturalization Branch,
Office of Policy and Strategy
Michael B. Rather, Policy Analyst, National Security and Benefits Integrity Division
Office of Policy and Strategy

FAMS:

Danny Poulos, Instructor, Office of Personnel and Training

FLETC:

Paul Imbordino, Deputy Associate Director
Dominick Braccio, Behavioral Science Division Chief

FPS:

Christopher Fiora, Senior Special Agent, Threat Management Division
Fred Muccino, Chief Inspector, Guard Force Operations Branch

ICE:

Jay Garza, Acting Chief, Career Development and Training Unit, DRO
Mark Matese, Policy, Planning, & Accreditation, Office of Training & Development
Star Hy, ICE Office of Training & Development
Stuart Stephen, Program Specialist for Specialized Intelligence Training

S&T:

Larry Willis, Program Director, Suspicious Behavior Detection Program
Chris Turner, Deputy Division Head, Human Factors Division

TSA:

Reggie Murphy, Deputy Branch Chief, Behavior Detection
Steve McElroy, Explosives Security Specialist, Explosives Operations Division
Hans Miller, Hans Miller Strategy, LLC

USCG:

LT Chad Holm, Deployable Operations Group

USSS:

Michelle Keeney, Threat Assessment Center, Protective Intelligence and Decision Making
John Vigil, Senior Special Agent

NPPD/PSCD:

David Kontny, Deputy Chief, Office of Bombing Prevention

CRCL:

Shaarik Zafar, Senior Policy Advisor