

## TRANSACTION RECORD ANALYSIS CENTER, INC.

## ACTION BY UNANIMOUS WRITTEN CONSENT OF THE BOARD OF DIRECTORS IN LIEU OF SPECIAL MEETING

October 31, 2016

Pursuant to the authority contained in Section 10-3821 of the Arizona Revised Statutes, the undersigned, constituting all of the directors of Transaction Record Analysis Center, Inc., and Arizona non-profit corporation, do hereby unanimously consent to the adoption of the following resolutions without the formality of convening an special meeting of the Board of Directors, for and as the actions of this corporation, as of the date set forth above:

- 1. RESOLVED, that all of the proper acts and proceedings of the officers and agents of the corporation performed or taken within the scope of their respective powers and authority since January 6, 2016, be, and they are hereby are, ratified, confirmed, approved and adopted as the acts and deeds of the corporation.
- 2. RESOLVED that an Independent Contractor Agreement was signed by President, Vince Piano and contractor, Sparks LLC by its President, Shannon Parks on February 3, 2016.
- 3. RESOLVED that an Amendment to the Articles of Incorporation, adding an acceptable IRS purpose clause, was adopted and signed on July 7, 2016, and filed with the Arizona Corporation Commission on August 24, 2016.

- 4. RESOLVED that the corporation's annual report and certificate of disclosure was filed with the Arizona Corporation Commission on July 15, 2016.
- 5. RESOLVED that TRAC, Inc. increased Engagement services of Phocus Accounting & Tax Specialists on August 19, 2016 to include monthly data entry and bank recs
- 6. RESOLVED that the President, Vince Piano signed a Notice of Dissolution of Independent Contractor Agreement with contractor, SPARKS, LLC, by Shannon Parks, August 1, 2016, effective September 15, 2016.
- 7. RESOLVED that the President, Vince Piano, signed an Independent Contractor Agreement with Safewind Investigative Services LLC, Tim Burk on September 15, 2016.
- 8. RESOLVED that the President, Vince Piano, signed an Independent Contractor Agreement with Sharon Volden LLC, Sharon Volden on October 31, 2016.
- 9. RESOLVED that the foregoing resolutions are adopted and shall be effective as of October 31, 2016.

Vince Piano

Kévin Hannah

Carol Keppler

Ron Sterrett

David Otanez

## **CERTIFICATE**

I hereby certify that I am the duly elected, qualified, and acting Secretary of the Transaction Record Analysis Center, Inc., an Arizona non-profit corporation; that the attached is a complete, true and correct copy of the Resolutions adopted by unanimous written consent of the Board of Directors of said corporation effective as of October 31, 2016 and that said resolutions are in full force and effect as of the date hereof and has not been repealed, amended or cancelled.

Secretary

Carol Keppler

