# RECEIVED

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JAN-15-2008 12:22P FROM:SHERIFF'S OFFICE

Police Executive Research Forum RETURN 1120 Connecticut Ave., NW

TO: Suite 930

Washington, DC 20036

FORM CJ-44L

2007 SURVEY OF STATE AND LOCAL LAW

**ENFORCEMENT AGENCIES** 

Law Enforcement Management and Administrative Statistics

U.S. Department of Justice, Bureau of Justice Statistics

### IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  - 1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey; which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey. PLEASE SUBMIT
  - 2) Mail the survey to PERF using the enclosed postage-paid envelope.
  - 3) Fax the survey to PERF at 202-466-7826.

Please retain a copy of the completed survey for your records.

JAN 1 1 2008

Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.

THE SURVEY BY

- Do not leave any items blank.
  - O If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - O If the question is not applicable, write "NA" in the space provided.
  - O If the answer to a question is none or zero, write "0" in the space provided.
  - O When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

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SECTION I -	DESCRIPTIVE	INFORMATION

- \*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*
- 1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none enter 0.1

		AUTHORIZED full-time paid	ACTI paid agency	
		positions	Full-time	Part-time
a.	Sworn personnel with general arrest powers	269	267	2
b.	Officers/deputies with fimited or no arrest powers (e.g., jail or court officers in some agencies)		126	0
c.	Non-sworn employees		38	2
d.	TOTAL (sum of lines 'a' through 'c')		431	4

As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

	4.4	Fülletime	Part-time
Reserve/auxiliary	Sworn	7	8
officers	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once, If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	6	0
b. Drugs	8	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

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	id number	03 <b>09</b>						
Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')								
8,	Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to offizen calls/requests for service	. 90						
b.	Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	,						
C,	School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)							
Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'  Number								
a.	Patrol duties	. 113						
b.	Investigative duties (e.g., detectives)	. 48						
c.	Jail-related duties							
d	Court security duties	. 0						
e.	Process serving duties							
Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (18) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.								
	Please mark here if this figure is an							
pro pro	ter the total estimated value of mon perty received by your agency from gram during calendar year 2006. I perty were received, enter '0.'	n an asset forfeiture						
a.	Drug forfeiture \$ ,	92,850						
Ь,	Gambling forfeiture program 5, 7	02,500						
c.	Other forfeiture program(s),	Д, Ф						
	Please mark here if any of these fic	meecara an						

estimation.....

TO: 912024667826

1			ID NUMBER 0309
	SECTION II - PERSONNEL	dr.	10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement
	***Unless otherwise noted, please answer all questions using September 30, 2007, as a reference ***	·	training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'
8a.	Indicate your agency!s minimum education requireme which new (non-lateral) officer recruits must have at l or within two years of hiring. Mark ( ) only one response of the property of the pr	riring	Academy Field Training Training  Total hours of training, 400, ,, 600
	☐ Two-year college degree required		11. On average, how many hours of IN-SERVICE training
			are required annually for your agency's NON-
	Some college but no degree required		PROBATIONARY field/patrol officers? Include law
	High school diploma or equivalent required		enforcement training only. If no training of that type is require enter '0.'  Average
	☐ No formal education requirement - SKIP to Question 9	ı	annual hours
b,	Does your agency allow any exemption(s) to this mining	num	per officer
	education requirement policy?		Total hours of training
9.	Which of the following screening techniques are used your agency in selecting new officer recruits?	by	12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RAC and GENDER for the pay period that included September
	Background/record checks		30, 2007. If none, enter "0."
	Background investigationX Yes	.□ No	Race
	Credit history check	⊠No	a. White, not of Hispanic
	Criminal history check	□ No	origin b. Black or African American,
	Driving record check	□ No	not of Hispanic origin
	Personal attributes		c. Hispanic or Latino
	Personal interview	□ No	d. American Indian or Alaska
	Personality inventory Yes	ZNo	Native
	Polygraph exam	□ No	e. Asian
	Psychological evaluation	□ No	f. Native Hawaiian or other Pacific Islander
	Voice stress analyzerXYes	□ No	g. Two or more races
	Written aptitude test	□ No	h. No information available
	Community relations skills		Tetal (ann af line)
	Analytical/problem-solving ability assessment Yes	Ø,No	through 'h'), 267
	Assessment of understanding of diverse cultural populations	ÆŽ\No	Gender
	Mediation/conflict management skills	··	a. Male , 238
	assessment Yes	No	b. Female
	Second language test Yes	⊠No	
	Volunteer/community service history check□ Yes	β <b>Σ</b> (Nο	c. Total (sum of lines 'a' and 'b')
	Physical attributes		
	Drug test	□ No	
	Medical examXYes	□ No	

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Physical agility/fitness test...... Yes

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		ID NUMBER 0309
3.	Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'	SECTION III - OPERATIONS
	a. Sworn personnel, 18 b. Non-sworn personnel, 13	***Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.***  17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can
14.	During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?	be dispatched as a result of a call to 9-1-1)? Mark ( ) only one response.  Z-Yes - Enhanced 9-1-1 system
	Sworn personnel Yes 🗆 No	☐ Yes - Basic 9-1-1 system
	Non-sworn personnel	☐ No - SKIP to Question 19
	Volunteers Yes □ No  Private contractors Yes ☑ No	18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?
	Other (please specify)	Can display phone number of wireless callerXYes
15.	Does your agency authorize or provide any of the following for sworn personnel?  a. Education incentive pay	Can display general location of wireless caller  Yes  \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
16,	Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'	The second secon
	Base ANNUAL salary  Minimum Maximum  a. Chief executive (chief, director, sheriff, etc.)	

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b. Sergeant or equivalent first-line supervisor

Entry-level officer or deputy (post-academy)

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	SECT	ION IV	- COMM	UNITY P	OLICING		22.	During the 12-month periodid your agency have a prowritten agreement with an
20.	***Unless using Sept During the I what propor eight hours o solving, SAR one choice pe for a particula agency did no specified time	ember 3 2-mont tion of a of common la, com or line. Tar type of have a	h period en agency per aunity polic munity par If your agen of employee a particular	a reference ding Sepsonnel resing trainiting trainiting trainiting did not please may be of en	tember 30 ceived at ling (probles, etc.)? M t conduct that 'None.	, 2007, east em lark (m) raining		Advocacy groups  Business groups  Faith-based organizations  Local government agencies enforcement)  Other local law enforcement
		Áll	Half or more	Less than half	None	NA		Neighborhood associations.
	New officer recruits	×						Senior citizen groups
	In-service sworn personnel	×						Youth service organizations
21.	During the I which of the that apply.						23.	During the 12-month periodid your agency use technic ways to improve contact be
	Maintaine	d an ago y polici	ency mission	n statemer ent	nt that inclu	ided a		Agency's email address was citizens
	Actively e	olving i		citizens to ask questions and feedback				
	patrol o	fficers	specify the as of Septer	nber 30, 2		113		Agency's website provided access to crime maps
	Conducted							Agency's website provided
	Maintaine plan	a or cre	ated a form	ai, written	ı communii	y policing		Agency hosted a listsery or
	Gave patr		ers responsi	bility for s	specific ge	ographic		means to distribute news an
•	If YES,	please	specify the			15		Reverse 9-1-1 system used to community notification

2.	During the 12-month period ending September 30,3 did your agency have a problem-solving partnershi written agreement with any of the following?	
	Advocacy groups	No
,	Business groupsYes	□ No
-	Faith-based organizations Yes	□ No
	Local government agencies (non-law enforcement)	n. □ No
	Other local law enforcement agencies	□ No
•	Neighborhood associations	□ No
	Senior citizen groups	□ No
	School groups	□ No
	Youth service organizations	□ No
23.	During the 12-month period ending September 30, did your agency use technology in any of the follow ways to improve contact between citizens and police	ing
	Agency's email address was marketed to citizens	□ No
	feedback	□ No
	access to crime maps	□ No
	Agency's website provided citizens with direct access to crime statistics	□ No
	Agency hosted a listsery or other electronic means to distribute news and updates	□ No
	Reverse 9-1-1 system used for emergency community notification	LINO.
	System used for non-emergency mass community netification	□ No
	3-1-1 system available to handle police non-emergency calls	<b>D</b> No
	Electronic crime reporting was availableXYes	□ No
	Citizens received crime reports via email Yes	No.
	Other (please specify)	No.
	· ·	

☐ None of the above

problems

strategies

☐ Included collaborative problem-solving projects in the

Upgraded technology to support the analysis of community

Partnered with citizen groups and included their feedback in the development of neighborhood or community policing

Conducted or sponsored a survey of citizens on crime, fear

Maintained a community policing unit with full-time personnel

of crime, or satisfaction with police services

evaluation criteria of patrol officers

(150) 1550)

	SECTION V - EMERGENCY PREPAREDNESS
	***Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.***
	Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)  Yes  No
	Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?
•	Yes D No
5.	In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?
	Partnership with culturally diverse communities
	Public anti-fear campaign
	Dissemination of information to increase citizen preparedness
	Community meetings on homeland security/preparedness□ Yes □ No
	Increased sworn officer presence at critical areas
	Emergency preparedness exercises
	Other (please specify)
7.	Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'
	Intelligence personnel with primary

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## SECTION VI - EQUIPMENT

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

#### On-duty weapons

	Semiautomatic:	Primary sidearm	Backup sidearm					
	10mm							
	9mm							
	.45							
	.40	×	×					
	.357		D					
	.380							
	Other caliber	Þ						
	Any semiautomatic as long as they qualify		 					
	Revolver	. 🗖	×					
			backup sidearm is orized□					
	<ul> <li>b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use?</li> <li>Mark (■) all that apply.</li> <li>Assault weapon (e.g., AR-15)</li> <li>Shotgun</li> </ul>							
	Carbine     Carbine							
	<b>E</b> Riffe							
	Other (please spe	cify)						
,	☐ Not applicabler	o secondar	firearms systems authorized					
	29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (秦) only one response.							
	XYes, all the time							
	Yes, in some circui	mstances (e.	g., serving warrants)					
	□ No							
			gularly maintained by your ed to law enforcement. If					

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actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.  a. Impact devices  Traditional baton	1		ID NUMBER 0309
Timbact abston	31.	actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.	33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rente leased and confiscated vehicles that your agency uses. If none,
Other marked vehicles (SUV, rauk, van,   1.0   1			
Collapsible buton		Traditional baton	المتناب المتنا
Soft projectile (e.g., bean-bag)			
Soft projectile (e.g., bean-bag)			Unmarked cars
Rubber bullet			Other unmarked vehicles (SUV, truck,
Other impact device (please specify)			van, etc.
b. Chemical agents OC (pepper spray/foam)			Fixed-wing aircraft
b. Chemical agents OC (pepper spray/foam)		Other impact device (please specify)	Helicopters,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
OC (pepper spray/foam)			Boats
Conducted energy device (e.g., stun gun, Taser, Stinger)		<del>-</del>	
C. Other weapons/actions Conducted energy device (e.g., stun gun, Taser, Stinger)			Motorcycles
Conducted energy device (e.g., stun gun, Taser, Stinger)		Other chemical agent (please specify) Yes 💆 No	34a. Does your agency allow officers to take marked vehicles home?
Conducted energy device (e.g., stun gun, Taser, Stinger)		Other weep name/ortions	Yes No - SKIP to Question 35a
Hold or neck restraint (e.g., carotid hold)		•	b. Does your agency allow officers to drive marked vehicles
Other weapon/action (please specify)		Taser, Stinger)	*
Other weapon/action (please specify)		Hold or neck restraint (e.g., carotid hold)□ Yes 🗵 No	· · · · · · · · · · · · · · · · · · ·
32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark ( ) all that apply.  Digital imaging Fingerprints (e.g., AFIS)		Other weapon/action (please specify) Yes No	
following technologies on a regular basis? Mark ( a) all that apply.  Digital imaging Fingerprints (e.g., AFIS)			Yes 🗆 No
Fingerprints (e.g., AFIS)	32.	following technologies on a regular basis? Mark ( ) all that	basis?
Mug shots		Digital imaging	
None of the listed digital imaging technologies			
Night vision/electro-optic Infrared (thermal) Image intensifiers			In patrol cars
Infrared (thermal) imagers			Fixed-site surveillance in public areas
imagers		Night vision/electro-optic	Mobile surveillance
Image intensifiers		Infrared (thermal) Night vision	36. During the 12-month period ending September 30, 2007,
Laser range finders		-	
Vehicle stopping/tracking  Electrical/engine disruption□ Tire deflation devices		Laser range finders	-
Electrical/engine disruption Tire deflation devices		, , , , , , , , , , , , , , , , , , ,	No L, TA
Stolen vehicle tracking None of the listed vehicle		- · · · · · · · · · · · · · · · · · · ·	
		Stolen vehicle tracking None of the listed vehicle	

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SECTION VII - COMPUTE SYSTE	· <b></b>	40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELI vehicle-mounted or portable computers?			
***Unless otherwise noted, p		Motor vehicle records Yes 🔊 No			
using September 30, 2007, as 37. Does your agency use computunctions? Mark (*) all that	ters for any of the following	Driving records□ Yes No  Criminal history records□ Yes No			
problems	n-field report writing  X Intelligence gathering	Warrants			
Automated booking Crime analysis	Inter-agency information sharing	Protection orders			
Crime mapping	☑ Internet access	system Yes No			
Crime investigations	Personnel records	Address history (e.g., repeat calls for service)			
Dispatch (CAD)	Records management	Internet access			
Fleet management	Resource allocation	GlS/crime mapping			
Hotspot identification  In-field communications	☐ NONE of the listed functions	Other (please specify)			
38. Does your agency maintain it any of the following information Alarms  Arrests  Biometric data for use with facial recognition system  Calls for service  Citizen complaints against officers/agency  Pingerprints  Gangs  Incident reports	tion? Mark ( ) all that apply.  Intelligence related to potential terrorist activity  Pawn shop data  Protection orders  Stolen property	41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system?  Mark ( ) only one response.  Paper report  Voice (cellphone, telephone, recording, radio)  Computer/data device  Other (please specify)  Not applicable - agency does not handle such reports  42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a			
<ul> <li>Illegal attempts to purchase firearms</li> </ul>	□ NONE of the listed files	file of digitized prints? Mark ( ) all that apply.			
9. Do any of your agency's field/patrol officers use computers		Agency is exclusive/shared owner of an AFIS system  Agency has access to a remote AFIS system			
or terminals WHILE IN THE		☐ Agency has access to a remote Ar15 system ☐ Agency has access to AFIS through another agency			
	· ·	□ None of the above			
computers/termins	ils are available for use by your of officers WHILE IN THE enter '0.'	43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g. Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?			
Portable computers, used with vehicle do stations:		□ Yes KNo			
Portable computers, NOT used with veh stations:					

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#### SECTION VIII - SPECIAL PROBLEMS/TASKS

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference \*\*\*

44. How does your agency address the following problems/tasks? Mark (W) the appropriate box for each problem/task listed below. Mark only one box per line.

		(1)	Agency DOES NOT HAVE a specialized unit with full-time personn		
Type of problem/task		Agency HAS specialized unit with personnel assigned <u>FULL-TIME</u> to address this problem/task	(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a.	Auto theft	<sup>'</sup> A			
b.	Bias/hate crime	赵			
c.	Bomb/explosive disposal			×	
d.	Child abuse/ endangerment	Þ			
e,	Community crime prevention	×			
f,	Crime analysis	¥			
g.	Cybercrime		No.		
h.	Domestic violence	×			
i.	Drug education in schools	A			
J.	Financial crimes	×		<b>□</b> .	
k.	Drug enforcement	A A			
1.	Gangs	图			
m.	Impaired drivers (DUI/DWI)	À	· . □		
n.	Internal affairs	N N			
0.	Juventle crime	A			
p.	Methamphetamine labs	×			
q.	Missing children				
r.	Repeat offenders	X			
s.	Research and planning		À		
t.	School safety	A A			
u.	Terrorism/homeland security		₫ ·		
V.	Victim assistance	A			

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# **SECTION IX - POLICIES AND PROCEDURES**

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

	a.	Use of deadly force/firearm discharge	
	b،	Use of less-than-lethal forceYes	□ No
	c.	Code of conduct and appearance	□ No
	đ.	Off-duty employment	□ No
	e.·	Maximum work hours allowed Yes	Ď₹Nº
	f.	Off-duty conduct	□ No
	g.	Interacting with the mediaYes	□ No
	h.	Employee counseling assistanceYes	□ No
	De	aling with special populations/situations	
	i.	Mentally ili personsYes	□ No
	j.	Homeless persons Yes	⊠N₀
	k.	Domestic disputes	□ No
	l.	Juveniles	□ No
	m.	Persons with limited English proficiency	□ No
٠.	Pre	ocedurál	
	n.	Collection of information on in-custody deaths	□ No
	o.	Racial profiling	□ No
	p.	Citizen complaints	□ No
	q.	Checking of immigration status by patrol officers□ Yes	No.
46.	wri	ich of the following best describes your agency's itten policy for pursuit driving? Mark ( ) only or ponse.	ne
		Prohibition (prohibits all pursuits)	
		Discouragement (discourages all pursuits)	
		ludgmental (leaves decisions to officer's discretion, stype of offense, speed, etc.)	uch as
		Restrictive (restricts decisions of officers to specific	criteria)
		Other (please specify)	
		Agency does not have a written policy pertaining to pertain pe	oursuit

ممزا				
<b>i</b> 7.	cor	ter the current dispositions for all fo nplaints received during 2006 regar ie, enter '0.'		. If
	a,	Sustained (Sufficient evidence to justify disciplinary action against the officer(s))	1	0
	b.	Other disposition (e.g., unfounded, exonerated, not sustained, withdrawn	,,	4
	c,	Pending (Final disposition of the allegation has not been made)		0
	d.	TOTAL use of force complaints received (sum of lines 'a' through 'c')		4
<b>18</b> a	j: o	there a civilian complaint review burisdiction that reviews use of force fficers in your agency?  Yes No - SKIP to Question 49	complaints agai	
i		Does this civilian review board/agend nvestigative authority with subpoen		lent
	[	∃Yes □ No		
<b>49</b> .	citi inv	es your agency have a written policize complaints about use of force restigation outside the chain of compassed officer is assigned?  Yes   No	eceive separate	

\*\*\*Please retain a copy of the completed survey for your records.\*\*\*

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