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ID NUMBER

0131

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Police Executive Research Forum RETURN 1120 Connecticut Ave., NW

TO: Suite 930

Washington, DC 20036

FORM CI-44L

2007 SURVEY OF STATE AND LOCAL LAW

**ENFORCEMENT AGENCIES** 

Law Enforcement Management and Administrative Statistics

U.S. Department of Justice, Bureau of Justice Statistics

## IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  - 1) Complete the survey online at <a href="http://survey.policeforum.org/LEMASCJ44L.pdf">http://survey.policeforum.org/LEMASCJ44L.pdf</a> If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online, The USER NAME and PASSWORD provide a secure location to submit your survey LEASE
  - 2) Mail the survey to PERF using the enclosed postage-paid envelope.

3) Fax the survey to PERF at 202-466-7826.

Please retain a copy of the completed survey for your records.

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Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.

THE SURVEY BY

- Do not leave any items blank.
  - O If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - O If the question is not applicable, write "NA" in the space provided.
  - O If the answer to a question is none or zero, write "0" in the space provided.
  - O When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-328 by email at Brian.Reaves@usdoi.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

# INFORMATION SUPPLIED BY: NAME TITLE CAPTAI COUNT AGENCY SOL ANO SHER TELEPHONE EXT. **EMAIL** ø MOROUNT

#### **SECTION 1 - DESCRIPTIVE INFORMATION**

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference \*\*\*

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

$\overline{}$			<del>,</del>	
		AUTHORIZED full-time paid	full-time paid paid agency employ	
a.	Sworn	positions	Full-time	Part-time
	personnel with general arrest powers	127	127	_0_
b.	Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)		248	0
c.	Non-sworn employees		130	0
d.	TOTAL (sum of lines 'a' through 'c')		502	0

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary	Sworn	_0	118
officers	Non-sworn	-0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0'

than once. It none, enter 'U.'				
	Multi-agency task force	Assigned full-time	Assigned part-time	
.a.	Gangs	Z	0	
b.	Drugs	6	0	
c.	Anti-terrorism	/	_O_	
d.	Human trafficking	0	.8	

4.	Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')					
	a.	Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service , 4/4				
	b.	Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities				
	c.	School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)				
5.	per col PR	ter the total number of FULL-TIME SWORN sonnel with general arrest powers (as entered in 1a, umn 2) who performed the following duties as their IMARY job responsibility. Count each officer only once one, enter '0.'				
		Number				
•	a.	Patrol duties, 38				
	b.	Investigative duties (e.g., detectives), Zo				
	c.	Jail-related duties ZERO ,				
	d.	Court security duties, 27				
	e.	Process serving duties				
6.	are bel inc	ter your agency's total operating budget for the month period that includes September 30, 2007. If data not available, provide an estimate and mark ( ) the box ow. Include jails administered by your agency. Do NOT lude building construction costs or major equipment chases.				
7.	pro pro	ter the total estimated value of money, goods, and operty received by your agency from an asset forfeiture ogram during calendar year 2006. If no money, goods or perty were received, enter '0.'				
	a.	Drug forfeiture program. \$ 1, 42,000				
	Ъ.	Gambling forfeiture program , , , ,				
	c.	Other forfeiture program(s),,,,,,,,,,,,,,				
		Please mark here if any of these figures are an				

estimation.....

5.

6.

7.

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10. How many total hours of ACADEMY training and FIELD

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### **SECTION II - PERSONNEL**

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

<b>8</b> a.	Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark ( ) only one response.		
	☐ Four-year college degree required	•	
	☐ Two-year college degree required		1
	☐ Some college but no degree required		
	High school diploma or equivalent required		
	☐ No formal education requirement - SKIP to Question	9	
b.	Does your agency allow any exemption(s) to this min education requirement policy?	imum	
	☐ Yes <b>5</b> K No		
9.	Which of the following screening techniques are used your agency in selecting new officer recruits?	l by	12
	Background/record checks		
	Background investigation	□ No	
	Credit history check	□ No	l
	Criminal history check	□ No	
	Driving record check	□ No	
	Personal attributes		
	Personal interview	□ No	
	Personality inventory	□ No	
	Polygraph exam	□ No	
	Psychological evaluation	□ No	
	Voice stress analyzer	□ No	
	Written aptitude test Yes	K No	
	Community relations skills		
	Analytical/problem-solving ability assessment Yes	□ No	
	Assessment of understanding of diverse cultural populations	X-No	
	Mediation/conflict management skills assessment	014 X	
	Second language test	X No	
	Volunteer/community service history check□ Yes	<b>X</b> N0	
	Physical attributes		
	Drug test	□ No	
	Medical exam	□ No	
	Physical agility/fitness test	□ No	

	training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'					
		Academ	<del></del>			
	-	Training	Training			
	Total i	nours of training, 48	0 ,320			
1.	are rec	erage, how many hours of IN- quired annually for your ages ATIONARY field/patrol officement training only. If no training only.	ncy's NON- cers? Include law			
			al hours			
		per c	officer			
	Total h	nours of training	9le			
2.	genera and G	the number of FULL-TIME S il arrest powers (as entered in ENDER for the pay period th 07. If none, enter '0.'	1a, column 2) by RACE			
•	Race					
	a.	White, not of Hispanic				
•	b.	origin Black or African American, not of Hispanic origin	, <u></u>			
	c.	Hispanic or Latino				
	d.	American Indian or Alaska Native				
	e.	Asian				
	f.	Native Hawaiian or other Pacific Islander				
	g.	Two or more races				
	h.	No information available	, •			
	i.	Total (sum of lines 'a' through 'h')	, 127			
	Gende	r				
	a.	Male	,			
	b.	Female	], ]			
•	c.	Total (sum of lines 'a' and 'b')	1127			

□ No

No

No

12	To do with a second of Children and	0.101		
13.	Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'	SECTION III - OPERATIONS		
14.	a. Sworn personnel,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	***Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.***  17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark ( ) only one response.  Yes - Enhanced 9-1-1 system		
		☐ Yes - Basic 9-1-1 system		
	Non-sworn personnel	□ No - SKIP to Question 19		
	Volunteers Yes □ No  Private contractors □ Yes ☒ No	18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?		
	Other (please specify) Yes No	Can display phone number of wireless callerXYes 🔲 No		
		Can display exact location of wireless caller Yes No		
15.	Does your agency authorize or provide any of the	Can display <i>general</i> location of wireless caller.□ Yes 🗘 No		
	a. Education incentive pay	19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?  Automobile		
16.	Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'			
	a. Chief executive (chief, director, sheriff, etc.) b. Sergeant or equivalent first-line supervisor c. Entry-level officer or deputy (post-academy)  Base ANNUAL salary  Minimum Maximum  174,996 179,946 170,896 170,756			

#### SECTION IV - COMMUNITY POLICING

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	M				
In-service sworn personnel	X				

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

Maintained an agency mission statement that included a community policing component

Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats

If YES, please specify the number of patrol officers as of September 30, 2007:

Conducted a citizen police academy

Maintained or created a formal, written community policing plan

☑ Gave patrol officers responsibility for specific geographic areas/beats

patrol officers as of September 30, 2007:

☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers

If YES, please specify the number of

☐ Upgraded technology to support the analysis of community problems

Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies

☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services

Maintained a community policing unit with full-time personnel

☐ None of the above

22.	During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?				
	Advocacy groups Yes	No			
	Business groups	□ No			
	Faith-based organizations				
	Local government agencies (non-law enforcement)Yes	□ No			
	Other local law enforcement agencies Yes	□ No			
	Neighborhood associationsYes	□ No			
	Senior citizen groups	No			
	School groupsYes	□ No			
	Youth service organizations	₩ No			
3.	During the 12-month period ending September 30, did your agency use technology in any of the follow ways to improve contact between citizens and polic	inσ			
	Agency's email address was marketed to citizens	□ No			
	Agency's website provided citizens with direct access to crime maps.	□ No			
	Agency's website provided citizens with direct access to crime statistics	□ No			
	Agency hosted a listserv or other electronic means to distribute news and updates	No No			
	Reverse 9-1-1 system used for emergency community notification	□ No			
	System used for non-emergency mass community notification	□ No			
	3-1-1 system available to handle police non-emergency calls	No No			
	Electronic crime reporting was available Yes	PN No			
	Citizens received crime reports via email Yes	No No			
	Other (please specify)	No			
	_				

#### SECTION V - EMERGENCY PREPAREDNESS

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.) Yes 🗆 No 25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability? X No ☐ Yes 26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007? Partnership with culturally diverse □ No Public anti-fear campaign..... Yes Dissemination of information to increase citizen Community meetings on homeland security/preparedness......Yes Increased sworn officer presence at critical Other (please specify)..... Yes No 27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.' Sworn Non-sworn Intelligence personnel with primary duties related to terrorist activities....

#### **SECTION VI - EQUIPMENT**

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark ( ) all that apply.

	<u>O</u> 1	-duty weapons
Semiautomatic:	Primary sidearm	Backup sidearm
10mm	<b>X</b>	
9mm	<u>.</u>	
.45	XI	X
.40	k k	×
.357		ź.
.380		
Other caliber		
Any semiautomaticate as long as they qualify		[**]
Revolver		
2007 011 01 1111111111111111111111111111	No b	packup sidearm is
b. Which types of secongency issue to path Mark (1211) all that ap Assault weapon (1211) Shotgun	rol officers oply.	or authorize for their use?
Carbine		
☐ Rifle		
☐ Other (please spec	cify)	
☐ Not applicable—n	o secondary	firearms systems authorized
9. Are your agency's un REQUIRED to wear field? Mark (■) only Yes, all the time	protective l	oody armor while in the
☐ Yes, in some circun	nstances (e.g	g., serving warrants)
□ No ·		
o. Enter the number of agency for use in actinone, enter '0.'	animals reg vities relate	ularly maintained by your d to law enforcement. If
Dogs L	Horene	

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Stolen vehicle tracking

None of the listed vehicle

(e.g., LoJack)..... stopping/tracking technologies

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	SECTION VII - COMPUTERS AND INFORMATION SYSTEMS  ***Unless otherwise noted, please answer all questions			
-				
37.		using September 30, 2007, as a reference.***  Does your agency use computers for any of the following		
•	functions? Mark ( ) all that		apply.	Crir
		ysis of community dems	☐ In-field report writing	Wan
		mated booking	2 Intelligence gathering	
	(Z) Crim	ne analysis	☐ Inter-agency information sharing	Prot
	Crim	ne mapping	Internet access	Inte syst
	Crim	e investigations	☐ Personnel records	Add
	Disp	atch (CAD)	Records management	repe
	☐ Fleet	management	☐ Resource allocation	Inte
	☐ Hots	pot identification	☐ NONE of the listed functions	GIS
	□ In-fie	eld communications		Othe
	Any of t Alarr Arres Bionr with syste Calls Citiz office Finge Incid Ullega purch Do any	he following informations sts hetric data for use facial recognition m for service en complaints against ers/agency erprints statements to hase firearms	its own computerized files with attion? Mark ( ) all that apply.  Intelligence related to potential terrorist activity  Pawn shop data  Protection orders  Stolen property  Summonses  Traffic citations  Use of force incidents  Warrants  NONE of the listed files	41. How trans Mark  A Pa  Co  Co  No  42. Does Fing file o
	Yes	□ No SKIP to Qt	*	L Ag □ Ag
		computers/terminal agency's field/patro FIELD? If none, en Permanent vehicle-m computers/terminals: Portable computers/t used with vehicle docstations: Portable computers/t	erminals cking , 12	□ No 43. Does perso Early moni patte
		NOT used with vehic stations:	cie docking , C	

40	70.	<u> </u>		
40.	Do any of your agency's field/pate access to the following types of in vehicle-mounted or portable com	formation	s have direct using IN-FI	ELD
	Motor vehicle records Yes	□ No		
	Driving recordsYes	□ No		
	Criminal history records Yes	□ No	* .	÷
	WarrantsYes	□ No		
	Protection orders	□No		
	Inter-agency information system Yes	.—		
	Address history (e.g., repeat calls for service)□ Yes	_		
	Internet access Yes	No No		
	GIS/crime mapping Yes	No		
	Other (please specify) Yes	No		
	How are data from criminal incide transmitted to your agency's cents Mark (■) only one response.  Paper report  Voice (cellphone, telephone, reco	al inform	ation system	?
	☐ Computer/data device			
	Other (please specify)			
	☐ Not applicable - agency does not	handle suc	h reports	)
>	Does your agency own or have acc Fingerprint Identification System file of digitized prints? Mark ( ) Agency is exclusive/shared owner Agency has access to a remote AF	(AFIS) that approperties of an AFI	at includes a ly.	
	☐ Agency has access to AFIS through	gh another	agency	
	☐ None of the above			
	Does your agency have an operation personnel performance monitoring Early Warning or Early Intervent monitoring or responding to problipatterns?	g/assessme ion Systen	ent system (e. a) for	_
١	□ Yes 🕱 No			
				•

# SECTION VIII - SPECIAL PROBLEMS/TASKS

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

44. How does your agency address the following problems/tasks? Mark ( ) the appropriate box for each problem/task listed below. Mark only one box per line.

		(1)	Agency DOES NOT HAVE a specialized unit with full-time personnel			
т	ype of problem/task	Agency HAS specialized unit with personnel assigned <u>FULL-TIME</u> to address this problem/task	(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task	
a.	Auto theft		×			
b.	Bias/hate crime				_	
c.	Bomb/explosive disposal				<b>X</b>	
d.	Child abuse/ endangerment	×				
e,	Community crime prevention		X			
f.	Crime analysis		<b>₹</b>			
g.	Cybercrime		X			
h.	Domestic violence	×				
i.	Drug education in schools		×			
j.	Financial crimes		. X			
k.	Drug enforcement	<b>2</b> 3				
l.	Gangs	x				
m.	Impaired drivers (DUI/DWI)		×			
n.	Internal affairs	<b>X</b>				
0.	Juvenile crime		ă			
p.	Methamphetamine labs	×				
q.	Missing children		×		П	
r.	Repeat offenders		<b>X</b>			
s.	Research and - planning		×			
t.	School safety	□ .	X	. 🗖		
u.	Terrorism/homeland security	-25		□ .		
v.	Victim assistance					

## SECTION IX - POLICIES AND PROCEDURES

\*\*\*Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.\*\*\*

45. Does your agency have written policy or procedural directives on the following?

	Officer conduct				
	a.	Use of deadly force/firearm discharge Yes	□ No		
	b.	Use of less-than-lethal force	□ No		
	<b>c.</b> .	Code of conduct and appearanceYes	□ No		
	d.	Off-duty employment	□ No		
	e.	Maximum work hours allowedYYes	□ No		
	f.	Off-duty conduct	□ No		
	g.	Interacting with the mediaYes	□ No		
4	h.	Employee counseling assistanceYes	□ No		
	Dealing with special populations/situations				
	i.	Mentally ill personsYes	□ No		
	j.	Homeless personsYes	□ No		
	k.	Domestic disputesYes	□ No		
	1.	Juveniles Yes	□ No		
	m.	Persons with limited English proficiency Yes	X No		
	Procedural				
	n.	Collection of information on in-custody deaths	□ No		
	o.	Racial profiling Yes	X No		
	p.	Citizen complaints	□ No		
	q.	Checking of immigration status by patrol officers Yes	□ No		
46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.					
	□F	rohibition (prohibits all pursuits)			
☐ Discouragement (discourages all pursuits)					
	Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)				
	☐ Restrictive (restricts decisions of officers to specific criteria)				
	☐ Other (please specify)				
	Agency does not have a written policy pertaining to pursuit driving				

47.	Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'					
	a.	Sustained (Sufficient evidence to justify disciplinary action against the officer(s))				
•	b.	Other disposition (e.g., unfounded, exonerated, not sustained, withdrawn)				
	c. 	Pending (Final disposition of the allegation has not been made)				
	d.	TOTAL use of force complaints received (sum of lines 'a' through 'c')				
ŀ	jų 0: E 0: <b>D</b> i)	there a civilian complaint review board/agency in your arisdiction that reviews use of force complaints against fficers in your agency?  Yes No - SKIP to Question 49  Ooes this civilian review board/agency have independent nivestigative authority with subpoena powers?  Yes No  No  Syour agency have a written policy requiring that				
	eiti: inve acc	zen complaints about use of force receive separate estigation outside the chain of command where the used officer is assigned?				
	<b>X</b>	Yes □ No				

\*\*\*Please retain a copy of the completed survey for your records.\*\*\*