U.S. Department of Justice

Office of Justice Programs

Office of the General Counsel

Washington, D.C. 20531

Ms. Catherine Crump
Staff Attorney
American Civil Liberties Union Foundation
125 Broad Street, 17th Floor
New York, NY 10004

22 MAY 2013

Re: OJP FOIA No. 12-00328

Dear Ms. Crump:

This is an interim response regarding your Freedom of Information Act/Privacy Act request pertaining to automatic license plate readers (ALPRs). In particular, you are seeking the following documents created from January 1, 2006 to the present:

"Records Requested

1. All records regarding your policies, practices and procedures for procuring and using ALPR technology; for storing, accessing and sharing data obtained through ALPR technology; and for funding the acquisition and use of ALPR technology by other federal, state and local governmental agencies;

2. All records regarding the procurement of ALPR technology, including
   a. Sources of funds used to pay for ALPR technology
   b. Invoices for the purchases of ALPR technology;
   c. Interactions with vendors, suppliers and potential suppliers of ALPR technology, including materials and fact sheets supplied by vendors describing their products;

3. All records regarding the use of ALPR technology, including
   a. What types of data are obtained;
   b. Number of license plates scanned and/or read in a given time period (day, month, year, etc.);
   c. The number of ALPR unites or systems acquired;
   d. The number of vehicles equipped with ALPR technology;
   e. For stationary deployments, the number and physical location of ALPR units;
   f. The technical capabilities of the ALPR units;

4. All records regarding the storage of data obtained using ALPR technology, including
   a. What types of data are stored for any period longer than an hour;
   b. How long data is stored;
   c. When data must be discarded;
   d. How many individual license plate scan records your agency currently stores;

5. All records regarding access to ALPR data, including
   a. The legal justification required before an individual accesses ALPR data
   b. Purposes for which the data may be accessed;
   c. Purposes for which the data may not be accessed;
   d. Who may access the data, what procedures they must go through to obtain access, and who must authorize access;
   e. The existence or non-existence of a system that records who accesses the data and when the data is accessed;

6. All records regarding the sharing of data obtained through ALPR technology, including
   a. What type of data is shared;
   b. Which databases your agency puts collected ALPR data into;
   c. Third parties, governmental or private, that may access your agency's ALPR data, including what procedures third parties must go through in order to access the data and any restrictions placed on third parties regarding further sharing of your ALPR data;
   d. Any agreements to share ALPR data with outside agencies, corporations or other entities;
   e. Auditing mechanisms in place to govern access to ALPR data;

7. All records regarding obtaining ALPR data from third parties, including
   a. Which databases your agency can access;
   b. Memoranda of understanding or agreements regarding how data is to be shared
   c. Transfer of ALPR data from state or local agencies to you or other federal agencies;

8. All records regarding the development or implementation of any federal ALPR database, or the inclusion of ALPR data in already existing ALPR databases, including information showing which federal, state and local agencies are pooling ALPR data

9. All training material used to instruct members of your agency in ALPR deployment, data management, or operation of automated records systems that contain ALPR data to which any member of your agency has access, including regional, federal or other shared ALPR databases

10. All records regarding your funding of the acquisition and use of ALPR technology or data by other federal, state and local governmental entities, including
    a. Funding or grants to state or local agencies to purchase ALPR units, or to purchase access to ALPR data;
    b. Funding figures broken down by recipient;
    c. Conditions recipients must fulfill in order to receive funding for ALPR technology from your agency

11. All records describing how ALPR data are, can be or will be integrated into existing federal data-mining programs, including but not limited to N-Dex, and how the data will be or is included in the FBI's next Generation Identification database."

By letter dated May 13, 2013, copies of 77 surveys, consisting of 770 pages, with some excisions made pursuant to exemption (b)(6), were forwarded to you. Enclosed are copies of 98 surveys, consisting of 980 pages, that are appropriate for release with some excisions made pursuant to exemption (b)(6) of the Freedom of Information Act, 5 U.S.C. § 552. Exemption (b)(6) protects information that, if disclosed, "would constitute a clearly unwarranted invasion of personal privacy." A search for additional responsive documents is continuing, and you will be notified of the result as soon as possible.

If you are dissatisfied with this response, you may administratively appeal by writing to the Director, Office of Information Policy (OIP), United States Department of Justice, Suite 11050, 1425 New York Avenue, N.W., Washington, D.C. 20530-0001. Your appeal must be received by OIP within sixty days from the date of this letter. Both the letter and the envelope should be clearly marked: "Freedom of Information Act Appeal."

Sincerely,

Rafael A. Madan
General Counsel

Enclosures

RECEIVED

ID NUMBER 0479

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.

FEB 0 1 2008

- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE

AGENCY

TELEPHONE ( ) - EXT.

FAX NUMBER ( ) -

EMAIL [redacted]

4632197136

ENTERED

ID NUMBER 0479

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	131	108	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	45	14
d. TOTAL (sum of lines 'a' through 'c')	X	153	14

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	1	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	108
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	0
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	1

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	60
b. Investigative duties (e.g., detectives)	12
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 11,138,680

☐ **Please mark here if this figure is an estimation....**

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ DK
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

☐ **Please mark here if any of these figures are an estimation.....**

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	☐ Yes	■ No
Polygraph exam	■ Yes	☐ No
Psychological evaluation	■ Yes	☐ No
Voice stress analyzer	☐ Yes	■ No
Written aptitude test	☐ Yes	■ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	■ No
Assessment of understanding of diverse cultural populations	☐ Yes	■ No
Mediation/conflict management skills assessment	☐ Yes	■ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	☐ Yes	■ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	960	360

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	21

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	73
b. Black or African American, not of Hispanic origin	29
c. Hispanic or Latino	5
d. American Indian or Alaska Native	1
e. Asian	0
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	108
Gender	
a. Male	90
b. Female	18
c. Total (sum of lines 'a' and 'b')	108

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 0

b. Non-sworn personnel..... , 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ■ Yes ☐ No

Non-sworn personnel..... ■ Yes ☐ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☐ Yes ■ No

b. Hazardous duty pay..... ☐ Yes ■ No

c. Merit/performance pay..... ☐ Yes ■ No

d. Shift differential pay..... ■ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ■ No

f. Bilingual ability pay..... ☐ Yes ■ No

g. Tuition reimbursement..... ■ Yes ☐ No

h. Military service pay..... ☐ Yes ■ No

i. Collective bargaining rights..... ■ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ■ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	80,080	128,128
b. Sergeant or equivalent first-line supervisor	49,234	78,774
c. Entry-level officer or deputy (post-academy)	39,632	63,410

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ■ Yes ☐ No

Can display *exact* location of wireless caller.... ☐ Yes ■ No

Can display *general* location of wireless caller. ■ Yes ☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ■ Yes ☐ No

Motorcycle..... ☐ Yes ■ No

Foot..... ■ Yes ☐ No

Aviation..... ☐ Yes ■ No

Marine..... ☐ Yes ■ No

Horse..... ☐ Yes ■ No

Bicycle..... ☐ Yes ■ No

Human transporter (e.g., Segway)..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	■	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☐ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ■ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	■ No
Business groups	☐ Yes	■ No
Faith-based organizations	☐ Yes	■ No
Local government agencies (non-law enforcement)	☐ Yes	■ No
Other local law enforcement agencies	☐ Yes	■ No
Neighborhood associations	☐ Yes	■ No
Senior citizen groups	☐ Yes	■ No
School groups	☐ Yes	■ No
Youth service organizations	☐ Yes	■ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	■ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	■ No
Agency hosted a listserv or other electronic means to distribute news and updates	■ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	■ No
System used for non-emergency mass community notification	☐ Yes	■ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	☐ Yes	■ No
Citizens received crime reports via email	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	■ No
Public anti-fear campaign	☐ Yes	■ No
Dissemination of information to increase citizen preparedness	☐ Yes	■ No
Community meetings on homeland security/preparedness	■ Yes	☐ No
Increased sworn officer presence at critical areas	■ Yes	☐ No
Emergency preparedness exercises	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	■	☐
.45	☐	☐
.40	☐	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		■

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

■ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 3 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	■ No
PR-24 baton	☐ Yes	■ No
Collapsible baton	■ Yes	☐ No
Soft projectile (e.g., bean-bag)	■ Yes	☐ No
Blackjack/slapjack	☐ Yes	■ No
Rubber bullet	☐ Yes	■ No
Other impact device (please specify)	☐ Yes	■ No

b. Chemical agents

OC (pepper spray/foam)	■ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	■ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☐ Yes	■ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	■ No
Other weapon/action (please specify)	☐ Yes	■ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☐	Facial recognition	☐
Mug shots	☐	Digital photography	☐
Suspect composites	☐	None of the listed digital imaging technologies	■

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	■
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☐
Stolen vehicle tracking (e.g., LoJack)	■	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	42
Other marked vehicles (SUV, truck, van, etc.)	5
Unmarked cars	35
Other unmarked vehicles (SUV, truck, van, etc.)	5
Fixed-wing aircraft	0
Helicopters	0
Boats	1
Motorcycles	2

34a. Does your agency allow officers to take marked vehicles home?

■ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

■ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ■ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☐ Yes ■ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	NA
Fixed-site surveillance in public areas	NA
Mobile surveillance	NA

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

■ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ☐ Automated booking
- ☐ Crime analysis
- ☐ Crime mapping
- ☐ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ☐ Hotspot identification
- ☐ In-field communications
- ■ In-field report writing
- ☐ Intelligence gathering
- ☐ Inter-agency information sharing
- ■ Internet access
- ☐ Personnel records
- ■ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☐ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ☐ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☐ Gangs
- ☐ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☐ Protection orders
- ☐ Stolen property
- ☐ Summonses
- ■ Traffic citations
- ☐ Traffic stops
- ☐ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	31
Portable computers/terminals used with vehicle docking stations:	0
Portable computers/terminals NOT used with vehicle docking stations:	0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	☐ Yes	■ No
Protection orders	☐ Yes	■ No
Inter-agency information system	☐ Yes	■ No
Address history (e.g., repeat calls for service)	☐ Yes	■ No
Internet access	☐ Yes	■ No
GIS/crime mapping	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ■ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ■ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ■ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	■	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	☐	■	☐
d. Child abuse/ endangerment	☐	☐	■	☐
e. Community crime prevention	■	☐	☐	☐
f. Crime analysis	☐	☐	■	☐
g. Cybercrime	☐	☐	■	☐
h. Domestic violence	☐	☐	■	☐
i. Drug education in schools	☐	☐	■	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	☐	☐	■	☐
m. Impaired drivers (DUI/DWI)	☐	☐	■	☐
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	☐	☐	■	☐
p. Methamphetamine labs	☐	☐	■	☐
q. Missing children	☐	☐	■	☐
r. Repeat offenders	☐	☐	■	☐
s. Research and planning	☐	☐	■	☐
t. School safety	☐	☐	☐	■
u. Terrorism/homeland security	■	☐	☐	☐
v. Victim assistance	☐	☐	■	☐

ID NUMBER 0479

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	■ Yes	☐ No
b.	Use of less-than-lethal force	■ Yes	☐ No
c.	Code of conduct and appearance	■ Yes	☐ No
d.	Off-duty employment	■ Yes	☐ No
e.	Maximum work hours allowed	■ Yes	☐ No
f.	Off-duty conduct	■ Yes	☐ No
g.	Interacting with the media	■ Yes	☐ No
h.	Employee counseling assistance	■ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	■ Yes	☐ No
j.	Homeless persons	■ Yes	☐ No
k.	Domestic disputes	■ Yes	☐ No
l.	Juveniles	■ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	■ No

Procedural

n.	Collection of information on in-custody deaths	■ Yes	☐ No
o.	Racial profiling	■ Yes	☐ No
p.	Citizen complaints	■ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	■ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ■ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	4
c.	**Pending** (Final disposition of the allegation has not been made)	0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	4

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ■ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ■ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 480

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE DEPUTY CHIEF OF POLICE

AGENCY ANNE ARUNDEL COUNTY POLICE DEPT

TELEPHONE (410) 222-8507 EXT.

FAX NUMBER (410) 987-9167

EMAIL [redacted]@aacounty.org

4632197136

ENTERED

ID NUMBER

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	686	637	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	222	153
d. TOTAL (sum of lines 'a' through 'c')	X	859	153

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	40

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	1	0
c. Anti-terrorism	2	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	289
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	16
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	17

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	289
b. Investigative duties (e.g., detectives)	70
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 95,431,700

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 296,606
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 6

Please mark here if any of these figures are an estimation.....☐

ID NUMBER

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☐ Yes	☒ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	600	80

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	18

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	565
b. Black or African American, not of Hispanic origin	51
c. Hispanic or Latino	10
d. American Indian or Alaska Native	3
e. Asian	8
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	637
Gender	
a. Male	571
b. Female	66
c. Total (sum of lines 'a' and 'b')	637

ID NUMBER

13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 0

b. Non-sworn personnel..... , 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☒ Yes ☐ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☒ Yes ☐ No

Other (please specify)..... Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☐ Yes ☒ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☒ Yes ☐ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☒ Yes ☐ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☐ Yes ☒ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	95,703	151,778
b. Sergeant or equivalent first-line supervisor	55,346	85,000
c. Entry-level officer or deputy (post-academy)	40,000	71,352

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller..... ☐ Yes ☒ No

Can display *general* location of wireless caller ☒ Yes ☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☐ Yes ☒ No

Foot..... ☐ Yes ☒ No

Aviation..... ☒ Yes ☐ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☒ Yes ☐ No

Human transporter (e.g., Segway)..... ☒ Yes ☐ No

Other (please specify)..... ☐ Yes ☒ No

ID NUMBER

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☒	☐	☐	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☒ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 100
- ☒ Conducted a citizen police academy
- ☒ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 100
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	☐ Yes	☒ No
School groups	☐ Yes	☒ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☐ Yes	☒ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☒ Yes	☐ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

ID NUMBER

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☒ Yes	☐ No

MD Crime Analysis Center / Joint Terrorism Task Force

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	5	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☒
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☒ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 12 **Horses** 0

ID NUMBER

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

- Traditional baton ☒ Yes ☐ No
- PR-24 baton ☐ Yes ☒ No
- Collapsible baton ☒ Yes ☐ No
- Soft projectile (e.g., bean-bag) ☒ Yes ☐ No
- Blackjack/slapjack ☐ Yes ☒ No
- Rubber bullet ☐ Yes ☒ No
- Other impact device (please specify) ☐ Yes ☒ No

b. Chemical agents

- OC (pepper spray/foam) ☒ Yes ☐ No
- Other chemical agent (please specify) ☐ Yes ☒ No

c. Other weapons/actions

- Conducted energy device (e.g., stun gun, Taser, Stinger) ☒ Yes ☐ No
- Hold or neck restraint (e.g., carotid hold) ☐ Yes ☒ No
- Other weapon/action (please specify) ☐ Yes ☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

- Fingerprints (e.g., AFIS) ☒
- Facial recognition ☒
- Mug shots ☒
- Digital photography ☒
- Suspect composites ☒
- None of the listed digital imaging technologies ☐

Night vision/electro-optic

- Infrared (thermal) imagers ☐
- Night vision goggles/binoculars ☐
- Image intensifiers ☐
- License plate readers ☒
- Laser range finders ☐
- None of the listed night vision/ electro-optic technologies ☐

Vehicle stopping/tracking

- Electrical/engine disruption ☐
- Tire deflation devices ☒
- Stolen vehicle tracking (e.g., LoJack) ☐
- None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	386
Other marked vehicles (SUV, truck, van, etc.)	51
Unmarked cars	207
Other unmarked vehicles (SUV, truck, van, etc.)	99
Fixed-wing aircraft	0
Helicopters	3
Boats	2
Motorcycles	8

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☒ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☒ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☐ Yes ☒ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	NA
Fixed-site surveillance in public areas	NA
Mobile surveillance	NA

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** ↳ NA

☒ No

ID NUMBER

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☐ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☐ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☐ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Ma

- ☒ Alarms
- ☒ Arrests
- ☒ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☒ Intelli poten
- ☒ Pawn
- ☐ Prote
- ☒ Stole
- ☒ Sumn
- ☒ Traffi
- ☒ Traffi
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

→ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	0
Portable computers/terminals used with vehicle docking stations:	475
Portable computers/terminals NOT used with vehicle docking stations:	71

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☒ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☒ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

ID NUMBER

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☐	☐	☒
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☒	☐	☐	☐
r. Repeat offenders	☐	☐	☐	☒
s. Research and planning	☒	☐	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☐	☒	☐	☐
v. Victim assistance	☐	☐	☒	☐

ID NUMBER

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	32
c.	**Pending** (Final disposition of the allegation has not been made)	2
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	34

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0481

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT

JAN 11 2008

THE SURVEY BY

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

b6

NAME [redacted]

TITLE DIRECTOR PERSONNEL SECTION

AGENCY BALTIMORE COUNTY POLICE DEPARTMENT

700 EAST JOPPA ROAD TOWSON MD 21286

TELEPHONE (410) 887 - 2208 EXT. NA

FAX NUMBER (410) 825 - 5991

EMAIL [redacted]@baltimorecountymd.gov

4632197136

ENTERED

ID NUMBER 0481

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	1903	1888	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	300	305
d. TOTAL (sum of lines 'a' through 'c')	X	2188	305

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	33

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	4	0
b. Drugs	84	0
c. Anti-terrorism	8	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	865
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	150
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	57

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	865
b. Investigative duties (e.g., detectives)	408
c. Jail-related duties	10
d. Court security duties	0
e. Process serving duties	0

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 175,972,152

Please mark here if this figure is an estimation...☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 1,145,013
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☐

ID NUMBER 0481

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	☐ Yes	■ No
Polygraph exam	■ Yes	☐ No
Psychological evaluation	■ Yes	☐ No
Voice stress analyzer	☐ Yes	■ No
Written aptitude test	■ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	■ No
Assessment of understanding of diverse cultural populations	☐ Yes	■ No
Mediation/conflict management skills assessment	☐ Yes	■ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	■ Yes	☐ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,080	240

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required enter '0.'

	Average annual hours per officer
Total hours of training	40

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a.	White, not of Hispanic origin	1,659
b.	Black or African American, not of Hispanic origin	190
c.	Hispanic or Latino	18
d.	American Indian or Alaska Native	0
e.	Asian	24
f.	Native Hawaiian or other Pacific Islander	0
g.	Two or more races	0
h.	~~No information available~~ INDIAN	0
i.	Total (sum of lines 'a' through 'h')	1,888

Gender

a.	Male	1,629
b.	Female	259
c.	Total (sum of lines 'a' and 'b')	1,888

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 2

b. Non-sworn personnel..... , 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	■ Yes	☐ No
Non-sworn personnel	☐ Yes	■ No
Volunteers	☐ Yes	■ No
Private contractors*	■ Yes	☐ No
Other (please specify)	■ Yes	☐ No

* SIGNING

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay	☐ Yes	■ No
b. Hazardous duty pay	■ Yes	☐ No
c. Merit/performance pay	☐ Yes	■ No
d. Shift differential pay	■ Yes	☐ No
e. Special skills proficiency pay	■ Yes	☐ No
f. Bilingual ability pay	☐ Yes	■ No
g. Tuition reimbursement	■ Yes	☐ No
h. Military service pay	■ Yes	☐ No
i. Collective bargaining rights	■ Yes	☐ No
j. Residential incentive pay	☐ Yes	■ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	195,000	195,000
b. Sergeant or equivalent first-line supervisor	57,529	73,256
c. Entry-level officer or deputy (post-academy)	47,554	59,822

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	■ Yes	☐ No
Can display *exact* location of wireless caller	☐ Yes	■ No
Can display *general* location of wireless caller	■ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	■ Yes	☐ No
Motorcycle	☐ Yes	■ No
Foot	■ Yes	☐ No
Aviation	■ Yes	☐ No
Marine	■ Yes	☐ No
Horse	☐ Yes	■ No
Bicycle	■ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	■	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ■ Conducted a citizen police academy
- ■ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 865
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ■ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ■ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	■ Yes	☐ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	■ Yes	☐ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	■ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	■ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	■ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	■ No
System used for non-emergency mass community notification	■ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	☐ Yes	■ No
Citizens received crime reports via email	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	■ Yes	☐ No
Public anti-fear campaign	☐ Yes	■ No
Dissemination of information to increase citizen preparedness	■ Yes	☐ No
Community meetings on homeland security/preparedness	■ Yes	☐ No
Increased sworn officer presence at critical areas	■ Yes	☐ No
Emergency preparedness exercises	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	8	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	■	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
	No backup sidearm is authorized	■

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

■ Assault weapon (e.g., AR-15)

■ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

■ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 26 Horses 0

ID NUMBER 0481

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	■ No
PR-24 baton	☐ Yes	■ No
Collapsible baton	■ Yes	☐ No
Soft projectile (e.g., bean-bag)	■ Yes	☐ No
Blackjack/slapjack	☐ Yes	■ No
Rubber bullet	☐ Yes	■ No
Other impact device (please specify)	☐ Yes	■ No

b. Chemical agents

OC (pepper spray/foam)	■ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	■ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	■ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	■ No
Other weapon/action (please specify)	☐ Yes	■ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	■	Facial recognition	☐
Mug shots	■	Digital photography	■
Suspect composites	☐	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	☐
Image intensifiers	☐	License plate readers	■
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	■
Stolen vehicle tracking (e.g., LoJack)	■	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	410
Other marked vehicles (SUV, truck, van, etc.)	46
Unmarked cars	433
Other unmarked vehicles (SUV, truck, van, etc.)	DK
Fixed-wing aircraft	0
Helicopters	3
Boats	3
Motorcycles	6

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ■ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

■ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0
Fixed-site surveillance in public areas	60
Mobile surveillance	3

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

■ No

ID NUMBER 0481

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ■ Analysis of community problems
- ■ Automated booking
- ■ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ■ Hotspot identification
- ■ In-field communications
- ■ In-field report writing
- ■ Intelligence gathering
- ■ Inter-agency information sharing
- ■ Internet access
- ■ Personnel records
- ■ Records management
- ■ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ■ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ■ Citizen complaints against officers/agency
- ■ Fingerprints
- ■ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ■ Intelligence related to potential terrorist activity
- ■ Pawn shop data
- ☐ Protection orders
- ■ Stolen property
- ■ Summonses
- ■ Traffic citations
- ■ Traffic stops
- ■ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	420
Portable computers/terminals used with vehicle docking stations:	~~420~~ *
Portable computers/terminals NOT used with vehicle docking stations:	0

* use docking stations but not allowed to be removed.

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	■ Yes	☐ No
Protection orders	■ Yes	☐ No
Inter-agency information system	☐ Yes	■ No
Address history (e.g., repeat calls for service)	☐ Yes	■ No
Internet access	☐ Yes	■ No
GIS/crime mapping	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ■ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ■ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ■ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g. Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ■ No

ID NUMBER 0481

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	■	□	□	□
b. Bias/hate crime	□	■	□	□
c. Bomb/explosive disposal	■	□	□	□
d. Child abuse/ endangerment	■	□	□	□
e. Community crime prevention	■	□	□	□
f. Crime analysis	■	□	□	□
g. Cybercrime	■	□	□	□
h. Domestic violence	■	□	□	□
i. Drug education in schools	■	□	□	□
j. Financial crimes	■	□	□	□
k. Drug enforcement	■	□	□	□
l. Gangs	■	□	□	□
m. Impaired drivers (DUI/DWI)	■	□	□	□
n. Internal affairs	■	□	□	□
o. Juvenile crime	■	□	□	□
p. Methamphetamine labs	□	□	■	□
q. Missing children	■	□	□	□
r. Repeat offenders	■	□	□	□
s. Research and planning	■	□	□	□
t. School safety	■	□	□	□
u. Terrorism/homeland security	■	□	□	□
v. Victim assistance	□	□	■	□

ID NUMBER 0481

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	■ Yes	☐ No
b.	Use of less-than-lethal force	■ Yes	☐ No
c.	Code of conduct and appearance	■ Yes	☐ No
d.	Off-duty employment	■ Yes	☐ No
e.	Maximum work hours allowed	■ Yes	☐ No
f.	Off-duty conduct	■ Yes	☐ No
g.	Interacting with the media	■ Yes	☐ No
h.	Employee counseling assistance	■ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	■ Yes	☐ No
j.	Homeless persons	☐ Yes	■ No
k.	Domestic disputes	■ Yes	☐ No
l.	Juveniles	■ Yes	☐ No
m.	Persons with limited English proficiency	■ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	■ Yes	☐ No
o.	Racial profiling	■ Yes	☐ No
p.	Citizen complaints	■ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	■ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ■ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	☐☐,	☐DK
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	☐☐,	☐DK
c.	**Pending** (Final disposition of the allegation has not been made)	☐☐,	☐DK
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	☐☐,	☐DK

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

■ Yes ☐ No

* BALTIMORE COUNTY POLICE INTERNAL AFFAIRS REVIEWS USES OF FORCE BUT ONLY FORMALLY INVESTIGATES BEFORE FOR DISPOSITION,

*****Please retain a copy of the completed survey for your records.*****

received

ID NUMBER 0482

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT THE SURVEY BY FEB 22 2008

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE DIRECTOR, PLANNING AND RESEARCH

AGENCY BALTIMORE POLICE DEPARTMENT

TELEPHONE (410) 396-2568 EXT.

FAX NUMBER (410) 936-2145

EMAIL [redacted]@baltimorepolice.org

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ENTERED

ID NUMBER 0482

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	318	295	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)		0	0
c. Non-sworn employees		613	0
d. TOTAL (sum of lines 'a' through 'c')		3565	0

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	31

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	51	0
c. Anti-terrorism	6	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	1,054
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	39
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	0

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	1,644
b. Investigative duties (e.g., detectives)	765
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 346,792,872

Please mark here if this figure is an estimation... ☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 841,542
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation... ☐

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ID NUMBER 0482

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☒ Yes	☐ No
Assessment of understanding of diverse cultural populations	☒ Yes	☐ No
Mediation/conflict management skills assessment	☒ Yes	☐ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,100	400

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	at least 18

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	1,404
b. Black or African American, not of Hispanic origin	1,291
c. Hispanic or Latino	218
d. American Indian or Alaska Native	10
e. Asian	29
f. Native Hawaiian or other Pacific Islander	6
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	2,952
Gender	
a. Male	2,467
b. Female	485
c. Total (sum of lines 'a' and 'b')	2,952

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 60

b. Non-sworn personnel..... 20

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel	☑ Yes	☐ No
Non-sworn personnel	☐ Yes	☑ No
Volunteers	☐ Yes	☑ No
Private contractors	☐ Yes	☑ No
Other (please specify)	☐ Yes	☑ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a.	Education incentive pay	☑ Yes	☐ No
b.	Hazardous duty pay	☑ Yes	☐ No
c.	Merit/performance pay	☐ Yes	☑ No
d.	Shift differential pay	☑ Yes	☐ No
e.	Special skills proficiency pay	☐ Yes	☑ No
f.	Bilingual ability pay	☐ Yes	☑ No
g.	Tuition reimbursement	☑ Yes	☐ No
h.	Military service pay	☐ Yes	☑ No
i.	Collective bargaining rights	☑ Yes	☐ No
j.	Residential incentive pay	☐ Yes	☑ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	190,000	190,000
b. Sergeant or equivalent first-line supervisor	58,618	78,177
c. Entry-level officer or deputy (post-academy)	41,058	56,132

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☑ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller	☒ Yes	☐ No
Can display *exact* location of wireless caller	☑ Yes	☐ No
Can display *general* location of wireless caller	☑ Yes	☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile	☑ Yes	☐ No
Motorcycle	☑ Yes	☐ No
Foot	☑ Yes	☐ No
Aviation	☑ Yes	☐ No
Marine	☑ Yes	☐ No
Horse	☑ Yes	☐ No
Bicycle	☑ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	☑ No
Other (please specify)	☐ Yes	☑ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☑	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☑	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☑ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: [redacted]
- ☑ Conducted a citizen police academy
- ☑ Maintained or created a formal, written community policing plan
- ☑ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 426
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☑ Upgraded technology to support the analysis of community problems
- ☑ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☑ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☑ Yes	☐ No
Business groups	☑ Yes	☐ No
Faith-based organizations	☑ Yes	☐ No
Local government agencies (non-law enforcement)	☑ Yes	☐ No
Other local law enforcement agencies	☑ Yes	☐ No
Neighborhood associations	☑ Yes	☐ No
Senior citizen groups	☑ Yes	☐ No
School groups	☑ Yes	☐ No
Youth service organizations	☑ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☑ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☑ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☑ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	☑ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☑ No
Reverse 9-1-1 system used for emergency community notification	☑ Yes	☐ No
System used for non-emergency mass community notification	☑ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☑ Yes	☐ No
Electronic crime reporting was available	☐ Yes	☑ No
Citizens received crime reports via email	☐ Yes	☑ No
Other (please specify)	☐ Yes	☑ No

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ID NUMBER 0482

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	220	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☒	☐
No backup sidearm is authorized		☒

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)
☒ Shotgun
☐ Carbine
☐ Rifle
☐ Other (please specify)
☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time
☐ Yes, in some circumstances (e.g., serving warrants)
☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs: 22 Horses: 6

ID NUMBER 0482

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☑ Yes ☐ No
PR-24 baton	☐ Yes ☑ No
Collapsible baton	☑ Yes ☐ No
Soft projectile (e.g., bean-bag)	☑ Yes ☐ No
Blackjack/slapjack	☐ Yes ☑ No
Rubber bullet	☐ Yes ☑ No
Other impact device (please specify)	☐ Yes ☑ No

b. Chemical agents

OC (pepper spray/foam)	☑ Yes ☐ No
Other chemical agent (please specify)	☐ Yes ☑ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☑ Yes ☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes ☑ No
Other weapon/action (please specify)	☐ Yes ☑ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ☑	Facial recognition ☐
Mug shots ☑	Digital photography ☑
Suspect composites ☑	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ☐
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ☑

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ☐
Stolen vehicle tracking (e.g., LoJack) ☑	None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	413
Other marked vehicles (SUV, truck, van, etc.)	100
Unmarked cars	280
Other unmarked vehicles (SUV, truck, van, etc.)	86
Fixed-wing aircraft	0
Helicopters	4
Boats	5
Motorcycles	50

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☑ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☑ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	10
Fixed-site surveillance in public areas	481
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☑ No

ID NUMBER 0482

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☑ Analysis of community problems
- ☑ Automated booking
- ☑ Crime analysis
- ☑ Crime mapping
- ☑ Crime investigations
- ☑ Dispatch (CAD)
- ☑ Fleet management
- ☑ Hotspot identification
- ☑ In-field communications
- ☐ In-field report writing
- ☑ Intelligence gathering
- ☑ Inter-agency information sharing
- ☑ Internet access
- ☑ Personnel records
- ☑ Records management
- ☑ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☑ Alarms
- ☑ Arrests
- ☐ Biometric data for use with facial recognition system
- ☑ Calls for service
- ☑ Citizen complaints against officers/agency
- ☑ Fingerprints
- ☑ Gangs
- ☑ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☑ Intelligence related to potential terrorist activity
- ☑ Pawn shop data
- ☑ Protection orders
- ☑ Stolen property
- ☑ Summonses
- ☑ Traffic citations
- ☑ Traffic stops
- ☑ Use of force incidents
- ☑ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☑ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	150
Portable computers/terminals used with vehicle docking stations:	0
Portable computers/terminals NOT used with vehicle docking stations:	0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☑ Yes	☐ No
Driving records	☑ Yes	☐ No
Criminal history records	☑ Yes	☐ No
Warrants	☑ Yes	☐ No
Protection orders	☑ Yes	☐ No
Inter-agency information system	☑ Yes	☐ No
Address history (e.g., repeat calls for service)	☑ Yes	☐ No
Internet access	☑ Yes	☐ No
GIS/crime mapping	☑ Yes	☐ No
Other (please specify)	☐ Yes	☑ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☑ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☑ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☑ No

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ID NUMBER 0482

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☒	☐	☐
c. Bomb/explosive disposal	☒	☐	☐	☐
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☒	☐	☐	☐
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☐	☒	☐	☐
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☒	☐	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☒	☐	☐
p. Methamphetamine labs	☐	☒	☐	☐
q. Missing children	☒	☐	☐	☐
r. Repeat offenders	☐	☒	☐	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☐	☒	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☐	☒	☐	☐

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☑ Yes	☐ No
b.	Use of less-than-lethal force	☑ Yes	☐ No
c.	Code of conduct and appearance	☑ Yes	☐ No
d.	Off-duty employment	☑ Yes	☐ No
e.	Maximum work hours allowed	☑ Yes	☐ No
f.	Off-duty conduct	☑ Yes	☐ No
g.	Interacting with the media	☑ Yes	☐ No
h.	Employee counseling assistance	☑ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☑ Yes	☐ No
j.	Homeless persons	☑ Yes	☐ No
k.	Domestic disputes	☑ Yes	☐ No
l.	Juveniles	☑ Yes	☐ No
m.	Persons with limited English proficiency	☑ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☑ Yes	☐ No
o.	Racial profiling	☑ Yes	☐ No
p.	Citizen complaints	☑ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☑ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☑ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all for complaints received during 2006 regardi none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0 / 13
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	572 / 591
c.	**Pending** (Final disposition of the allegation has not been made)	0 / 1
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	582 / 605

48a. Is there a civilian complaint review boa jurisdiction that reviews use of force c officers in your agency?

☑ Yes ☐ No - SKIP to Question 49

b. Does this civilian review board/agency investigative authority with subpoena

☑ Yes ☐ No

49. Does your agency have a written policy citizen complaints about use of force rec investigation outside the chain of comm accused officer is assigned?

☑ Yes ☐ No

*****Please retain a co completed survey f records.*****

RECEIVED

ID NUMBER 483

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE ASSISTANT SHERIFF OF OPERATIONS

AGENCY CHARLES COUNTY SHERIFFS OFFICE

TELEPHONE (301) 609-6536 EXT.

FAX NUMBER (301) 609-6532

EMAIL [redacted]@CCSO.US

4632197136

ENTERED

ID NUMBER **483**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	285	282	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	151	4
c. Non-sworn employees	X	148	46
d. TOTAL (sum of lines 'a' through 'c')	X	581	50

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	2	0
b. Drugs	1	0
c. Anti-terrorism	1	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,121
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,015
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,016

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,121
b. Investigative duties (e.g., detectives)	00,000
c. Jail-related duties	00,000
d. Court security duties	00,003
e. Process serving duties	00,000

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$00,059,301,000

Please mark here if this figure is an estimation....☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,093,422
b. Gambling forfeiture program	$000,000,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation.....☐

ID NUMBER **483**

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☐ Yes	☒ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,010	0,828

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	024

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	00,239
b. Black or African American, not of Hispanic origin	00,033
c. Hispanic or Latino	00,005
d. American Indian or Alaska Native	00,002
e. Asian	00,000
f. Native Hawaiian or other Pacific Islander	00,003
g. Two or more races	00,000
h. No information available	00,000
i. Total (sum of lines 'a' through 'h')	00,282
Gender	
a. Male	00,257
b. Female	00,025
c. Total (sum of lines 'a' and 'b')	00,282

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 5

b. Non-sworn personnel..... 0 0 , 0 0 2

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel.....☒ Yes ☐ No

Non-sworn personnel.....☒ Yes ☐ No

Volunteers.....☒ Yes ☐ No

Private contractors.....☒ Yes ☐ No

Other (please specify).....☐ Yes ☒ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay.....☒ Yes ☐ No

b. Hazardous duty pay.....☐ Yes ☒ No

c. Merit/performance pay.....☒ Yes ☐ No

d. Shift differential pay.....☒ Yes ☐ No

e. Special skills proficiency pay.....☐ Yes ☒ No

f. Bilingual ability pay.....☒ Yes ☐ No

g. Tuition reimbursement.....☒ Yes ☐ No

h. Military service pay.....☒ Yes ☐ No

i. Collective bargaining rights.....☒ Yes ☐ No

j. Residential incentive pay.....☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	115,600	115,600
b. Sergeant or equivalent first-line supervisor	52,985	87,195
c. Entry-level officer or deputy (post-academy)	40,185	65,776

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller....☒ Yes ☐ No

Can display *exact* location of wireless caller....☒ Yes ☐ No

Can display *general* location of wireless caller.☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile.....☒ Yes ☐ No

Motorcycle.....☒ Yes ☐ No

Foot.....☒ Yes ☐ No

Aviation.....☐ Yes ☒ No

Marine.....☐ Yes ☒ No

Horse.....☐ Yes ☒ No

Bicycle.....☒ Yes ☐ No

Human transporter (e.g., Segway).....☐ Yes ☒ No

Other (please specify).....☐ Yes ☒ No

ID NUMBER **483**

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

☒ Maintained an agency mission statement that included a community policing component

☒ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
If YES, please specify the number of patrol officers as of September 30, 2007: 0113

☐ Conducted a citizen police academy

☒ Maintained or created a formal, written community policing plan

☒ Gave patrol officers responsibility for specific geographic areas/beats
If YES, please specify the number of patrol officers as of September 30, 2007: 0113

☒ Included collaborative problem-solving projects in the evaluation criteria of patrol officers

☐ Upgraded technology to support the analysis of community problems

☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies

☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services

☒ Maintained a community policing unit with full-time personnel

☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

ID NUMBER **483**

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☒ Yes	☐ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☒ Yes	☐ No

MULTI-AGENCY CBRN (HAZMAT) TEAM/TRAINING

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	000	001

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☒

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☒ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 014 **Horses** 000

ID NUMBER **483**

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☒
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,192
Other marked vehicles (SUV, truck, van, etc.)	00,006
Unmarked cars	00,153
Other unmarked vehicles (SUV, truck, van, etc.)	00,023
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,002
Motorcycles	00,004

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☒ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☒ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,113
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,000

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** ↳ ☐,☐NA

☒ No

ID NUMBER **483**

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: ,0

Portable computers/terminals used with vehicle docking stations: ,198

Portable computers/terminals NOT used with vehicle docking stations: ,0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☐ Yes	☒ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☒ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☒ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

ID NUMBER **483**

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☒	☐	☐	☐
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☒	☐	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☒	☐	☐
q. Missing children	☒	☐	☐	☐
r. Repeat offenders	☐	☐	☒	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☒	☐	☐	☐

ID NUMBER 483

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a. Use of deadly force/firearm discharge..... ☒ Yes ☐ No
b. Use of less-than-lethal force..... ☒ Yes ☐ No
c. Code of conduct and appearance..... ☒ Yes ☐ No
d. Off-duty employment..... ☒ Yes ☐ No
e. Maximum work hours allowed..... ☒ Yes ☐ No
f. Off-duty conduct..... ☒ Yes ☐ No
g. Interacting with the media..... ☒ Yes ☐ No
h. Employee counseling assistance..... ☒ Yes ☐ No

Dealing with special populations/situations

i. Mentally ill persons..... ☒ Yes ☐ No
j. Homeless persons..... ☒ Yes ☐ No
k. Domestic disputes..... ☒ Yes ☐ No
l. Juveniles..... ☒ Yes ☐ No
m. Persons with limited English proficiency.... ☒ Yes ☐ No

Procedural

n. Collection of information on in-custody deaths..... ☒ Yes ☐ No
o. Racial profiling..... ☒ Yes ☐ No
p. Citizen complaints..... ☒ Yes ☐ No
q. Checking of immigration status by patrol officers..... ☐ Yes ☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

☐ Prohibition (prohibits all pursuits)
☐ Discouragement (discourages all pursuits)
☒ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
☐ Restrictive (restricts decisions of officers to specific criteria)
☐ Other (please specify) ____
☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a. **Sustained** (Sufficient evidence to justify disciplinary action against the officer(s)) 00,000
b. **Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn) 00,004
c. **Pending** (Final disposition of the allegation has not been made) 00,000
d. **TOTAL** use of force complaints received (sum of lines 'a' through 'c') 00,004

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 484

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE MAJOR

AGENCY FREDERICK COUNTY SHERIFF'S OFFICE

TELEPHONE (301) 600-3633 EXT.

FAX NUMBER (301) 600-1527

EMAIL [redacted]@frcdco-md.net

ENTERED

41593

66

ID NUMBER

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	186	172	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	141	0
c. Non-sworn employees	X	70	20
d. TOTAL (sum of lines 'a' through 'c')	X	383	20

As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	6	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	116
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	7
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	13

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	113
b. Investigative duties (e.g., detectives)	33
c. Jail-related duties	0
d. Court security duties	4
e. Process serving duties	5

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$40,226,435

Please mark here if this figure is an estimation....☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$96,820
b. Gambling forfeiture program	$0
c. Other forfeiture program(s)	$0

Please mark here if any of these figures are an

ID NUMBER

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1a. **Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring.** Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. **Does your agency allow any exemption(s) to this minimum education requirement policy?**

☐ Yes ☒ No

Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	☐ Yes	■ No
Polygraph exam	■ Yes	☐ No
Psychological evaluation	■ Yes	☐ No
Voice stress analyzer	☐ Yes	■ No
Written aptitude test	■ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☑ Yes	■ No
Assessment of understanding of diverse cultural populations	☐ Yes	■ No
Mediation/conflict management skills assessment	☐ Yes	■ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	☐ Yes	■ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. **How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits?** Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	~~1,438~~ 1,100	400

11. **On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers?** Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	~~36~~ 18

12. **Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007.** If none, enter '0.'

Race	
a. White, not of Hispanic origin	157
b. Black or African American, not of Hispanic origin	11
c. Hispanic or Latino	4
d. American Indian or Alaska Native	0
e. Asian	0
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	172
Gender	
a. Male	155
b. Female	17
c. Total (sum of lines 'a' and 'b')	172

ID NUMBER

13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... 0

b. Non-sworn personnel..... 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	☐ Yes	■ No
Non-sworn personnel	☐ Yes	■ No
Volunteers	■ Yes	☐ No
Private contractors	■ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay	☐ Yes	■ No
b. Hazardous duty pay	☐ Yes	■ No
c. Merit/performance pay	☐ Yes	■ No
d. Shift differential pay	■ Yes	☐ No
e. Special skills proficiency pay	☐ Yes	■ No
f. Bilingual ability pay	☐ Yes	■ No
g. Tuition reimbursement	■ Yes	☐ No
h. Military service pay	■ Yes	☐ No
i. Collective bargaining rights	■ Yes	☐ No
j. Residential incentive pay	☐ Yes	☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	84,468	133,161
b. Sergeant or equivalent first-line supervisor	53,690	82,682
c. Entry-level officer or deputy (post-academy)	40,338	68,332

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	■ Yes	☐ No
Can display *exact* location of wireless caller	☒ Yes	☐ No
Can display *general* location of wireless caller	☒ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	■ Yes	☐ No
Motorcycle	■ Yes	☐ No
Foot	☐ Yes	■ No
Aviation	☐ Yes	■ No
Marine	☐ Yes	■ No
Horse	☐ Yes	■ No
Bicycle	■ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

ID NUMBER

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	■	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ■ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 113
- ☐ Conducted a citizen police academy
- ■ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 113
- ☒ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ■ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ■ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	☐ Yes	■ No
Faith-based organizations	☐ Yes	■ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	■ Yes	☐ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	■ No
Reverse 9-1-1 system used for emergency community notification	■ Yes	☐ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	☒ Yes	☐ No
Citizens received crime reports via email	☐ Yes	■ No
Other (please specify)	■ Yes	☐ No

Telephone crime reporting was available (Teleserv, e-police reporting)

ID NUMBER

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

4. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

5. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

6. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	■ No
Public anti-fear campaign	☐ Yes	■ No
Dissemination of information to increase citizen preparedness	■ Yes	☐ No
Community meetings on homeland security/preparedness	■ Yes	☐ No
Increased sworn officer presence at critical areas	■ Yes	☐ No
Emergency preparedness exercises	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	4	Ø

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	■	■
.45	☐	■
.40	☐	■
.357	☐	■
.380	☐	■
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	■
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 6 **Horses** Ø

ID NUMBER

31. **Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers?** Exclude weapons used only by tactical units.

a. **Impact devices**

Traditional baton	☐ Yes	■ No
PR-24 baton	☐ Yes	■ No
Collapsible baton	■ Yes	☐ No
Soft projectile (e.g., bean-bag)	■ Yes	☐ No
Blackjack/slapjack	☐ Yes	■ No
Rubber bullet	☐ Yes	■ No
Other impact device (please specify)	■ Yes	☐ No

Flashlight

b. **Chemical agents**

OC (pepper spray/foam)	■ Yes	☐ No
Other chemical agent (please specify)	■ Yes	☐ No

CN (tear gas), CS

c. **Other weapons/actions**

Conducted energy device (e.g., stun gun, Taser, Stinger)	■ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☒ Yes	☐ No
Other weapon/action (please specify)	☐ Yes	■ No

As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☐	Facial recognition	☐
Mug shots	■	Digital photography	■
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	■	Night vision goggles/binoculars	■
Image intensifiers	☐	License plate readers	☐
Laser range finders	■	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	■
Stolen vehicle tracking (e.g., LoJack)	■	None of the listed vehicle stopping/tracking technologies	☐

33. **Enter the total number of motorized vehicles operated by your agency as of September 30, 2007.** Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	134
Other marked vehicles (SUV, truck, van, etc.)	14
Unmarked cars	68
Other unmarked vehicles (SUV, truck, van, etc.)	27
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	2

34a. **Does your agency allow officers to take marked vehicles home?**

■ Yes ☐ No - SKIP to Question 35a

b. **Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?**

■ Yes ☐ No

c. **Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?**

☐ Yes ☒ No

35a. **During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?**

■ Yes ☐ No - SKIP to Question 36

b. **Enter the number of video cameras operated by your agency as of September 30, 2007.** If none, enter '0.'

In patrol cars	6
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. **During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?**

☐ Yes **If YES, how many?** ↳ ☐,☐☐☐

■ No

ID NUMBER

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

7. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ■ Analysis of community problems
- ■ Automated booking
- ■ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ■ Hotspot identification
- ■ In-field communications
- ■ In-field report writing
- ■ Intelligence gathering
- ■ Inter-agency information sharing
- ■ Internet access
- ■ Personnel records
- ■ Records management
- ■ Resource allocation
- ☐ NONE of the listed functions

8. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ■ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ☒ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☒ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ■ Stolen property
- ■ Summonses
- ■ Traffic citations
- ■ Traffic stops
- ■ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: ☐☐,103

Portable computers/terminals used with vehicle docking stations: ☐☐,50

Portable computers/terminals NOT used with vehicle docking stations: ☐☐,2A

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	■ Yes	☐ No
Protection orders	■ Yes	☐ No
Inter-agency information system	■ Yes	☐ No
Address history (e.g., repeat calls for service)	■ Yes	☐ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ■ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ■ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

■ Yes ☐ No

ID NUMBER

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

4. **How does your agency address the following problems/tasks?** Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	■	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	☐	■	☐
d. Child abuse/ endangerment	■	☐	☐	☐
e. Community crime prevention	■	☐	☐	☐
f. Crime analysis	■	☐	☐	☐
g. Cybercrime	■	☐	☐	☐
h. Domestic violence	☐	■	☐	☐
i. Drug education in schools	■	☐	☐	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	☐	■	☐	☐
m. Impaired drivers (DUI/DWI)	☐	■	☐	☐
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	■	☐	☐	☐
p. Methamphetamine labs	☐	☐	■	☐
q. Missing children	■	☐	☐	☐
r. Repeat offenders	☐	☐	■	☐
s. Research and planning	☐	■	☐	☐
t. School safety	■	☐	☐	☐
u. Terrorism/homeland security	■	☐	☐	☐
v. Victim assistance	■	☐	☐	☐

ID NUMBER

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

5. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☐ Yes	☒ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	3
c.	**Pending** (Final disposition of the allegation has not been made)	0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	3

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

received

ID NUMBER 485

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted] b6

TITLE Chief

AGENCY Frederick Police Department

TELEPHONE (301) 600 - 2106 EXT.

FAX NUMBER (301) 600 - 2706

EMAIL [redacted]@fredco-md.net

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ID NUMBER 485

SECTION I - DESCRIPTIVE INFORMATION

****Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.****

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	145	133	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	00
c. Non-sworn employees	X	35	11
d. TOTAL (sum of lines 'a' through 'c')	X	168	11

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	1
b. Drugs	0	1
c. Anti-terrorism	0	2
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,128
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,008
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,001

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,074
b. Investigative duties (e.g., detectives)	00,031
c. Jail-related duties	00,000
d. Court security duties	00,000
e. Process serving duties	00,000

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 00,022,334,437

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

✓ a. Drug forfeiture program..... $,50,000

✓ b. Gambling forfeiture program..... $ 0

✓ c. Other forfeiture program(s)..... $ 0

Please mark here if any of these figures are an estimation.....☐

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ID NUMBER 485

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,100	0,420

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	42

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	00,110
b. Black or African American, not of Hispanic origin	00,015
c. Hispanic or Latino	00,005
d. American Indian or Alaska Native	00,001
e. Asian	00,002
f. Native Hawaiian or other Pacific Islander	00,000
g. Two or more races	00,000
h. No information available	00,000
i. Total (sum of lines 'a' through 'h')	00,133

Gender	
a. Male	00,123
b. Female	00,010
c. Total (sum of lines 'a' and 'b')	00,133

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 6

b. Non-sworn personnel..... 0 0 , 0 0 1

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☐ Yes ☒ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☒ Yes ☐ No

✓ Other (please specify)..... ☐ Yes ■ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☐ Yes ☒ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☒ Yes ☐ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☒ Yes ☐ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☒ Yes ☐ No

i. Collective bargaining rights..... ☒ Yes ☐ No

✓ j. Residential incentive pay..... ☐ Yes ■ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	88821	142230
b. Sergeant or equivalent first-line supervisor	53654	85900
c. Entry-level officer or deputy (post-academy)	40103	64211

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.*

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller.... ■ Yes ☐ No

Can display *general* location of wireless caller ■ Yes ☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☐ Yes ☒ No

Foot..... ☒ Yes ☐ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☒ Yes ☐ No

✓ Human transporter (e.g., Segway)..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ☒ No

~~Segway at Skyline Ridge~~

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ID NUMBER 485

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	■	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ■ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 74
- ■ Conducted a citizen police academy
- ■ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 74
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ■ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	■ Yes	☐ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	☐ Yes	■ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☐ Yes	■ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	■ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	■ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	■ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	■ Yes	☐ No
System used for non-emergency mass community notification	■ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	☐ Yes	■ No
Citizens received crime reports via email	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

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ID NUMBER 485

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	■ Yes	☐ No
Public anti-fear campaign	■ Yes	☐ No
Dissemination of information to increase citizen preparedness	■ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	■ No
Increased sworn officer presence at critical areas	■ Yes	☐ No
Emergency preparedness exercises	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	1	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

Semiautomatic:	On-duty weapons: Primary sidearm	On-duty weapons: Backup sidearm
10mm	☐	☐
9mm	■	☐
.45	☐	☐
.40	☐	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		■

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

■ Assault weapon (e.g., AR-15)

■ Shotgun

■ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 7 Horses 0

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ID NUMBER 485

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (☒) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☐	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☐	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☐
Laser range finders	☒	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	66
Other marked vehicles (SUV, truck, van, etc.)	6
Unmarked cars	80
Other unmarked vehicles (SUV, truck, van, etc.)	0
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	2

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☒ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☒ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	6
Fixed-site surveillance in public areas	0
Mobile surveillance	2

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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ID NUMBER 485

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ■ Analysis of community problems
- ☐ Automated booking
- ■ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ■ Hotspot identification
- ■ In-field communications
- ■ In-field report writing
- ■ Intelligence gathering
- ■ Inter-agency information sharing
- ■ Internet access
- ■ Personnel records
- ■ Records management
- ■ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ■ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ■ Citizen complaints against officers/agency
- ☐ Fingerprints
- ■ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☐ Protection orders
- ■ Stolen property
- ■ Summonses
- ■ Traffic citations
- ■ Traffic stops
- ☐ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	--, -50
Portable computers/terminals used with vehicle docking stations:	--, --1
Portable computers/terminals NOT used with vehicle docking stations:	--, --3

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	■ Yes	☐ No
Warrants	■ Yes	☐ No
Protection orders	■ Yes	☐ No
Inter-agency information system	■ Yes	☐ No
Address history (e.g., repeat calls for service)	■ Yes	☐ No
Internet access	■ Yes	☐ No
GIS/crime mapping	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ■ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ■ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ■ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

■ Yes ☐ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	■	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	☐	■	☐
d. Child abuse/ endangerment	☐	☐	■	☐
e. Community crime prevention	☐	☐	■	☐
f. Crime analysis	■	☐	☐	☐
g. Cybercrime	☐	☐	■	☐
h. Domestic violence	☐	☐	■	☐
i. Drug education in schools	■	☐	☐	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	☐	☐	■	☐
m. Impaired drivers (DUI/DWI)	☐	☐	■	☐
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	☐	☐	■	☐
p. Methamphetamine labs	■	☐	☐	☐
q. Missing children	☐	☐	■	☐
r. Repeat offenders	☐	☐	☐	■
s. Research and planning	☐	■	☐	☐
t. School safety	☐	☐	■	☐
u. Terrorism/homeland security	☐	■	☐	☐
v. Victim assistance	■	☐	☐	☐

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,000
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,008
c.	**Pending** (Final disposition of the allegation has not been made)	00,000
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,008

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

<u>*Please retain a copy of the completed survey for your records.***</u>**

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RECEIVED

ID NUMBER 0486

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT

JAN 11 2008

THE SURVEY BY

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE DEPUTY FIRST CLASS

AGENCY HARFORD COUNTY SHERIFF'S OFFICE

TELEPHONE (410) 836 - 5486 EXT.

FAX NUMBER (410) 879 - 2782

EMAIL [redacted]@HARFORDSHERIFF.ORG

4632197136

ENTERED

ID NUMBER 0486

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	280	275	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	127	0
c. Non-sworn employees	X	81	13
d. TOTAL (sum of lines 'a' through 'c')	X	483	13

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	11	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	140
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	5
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	9

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	140
b. Investigative duties (e.g., detectives)	32
c. Jail-related duties	0
d. Court security duties	15
e. Process serving duties	11

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 60,600,332

Please mark here if this figure is an estimation... ☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 89,000
b. Gambling forfeiture program	$ 3,197
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation... ■

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	■ Yes	☐ No
Polygraph exam	■ Yes	☐ No
Psychological evaluation	■ Yes	☐ No
Voice stress analyzer	☐ Yes	■ No
Written aptitude test	■ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	■ No
Assessment of understanding of diverse cultural populations	☐ Yes	■ No
Mediation/conflict management skills assessment	☐ Yes	■ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	■ Yes	☐ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,040	480

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	24

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	256
b. Black or African American, not of Hispanic origin	10
c. Hispanic or Latino	5
d. American Indian or Alaska Native	0
e. Asian	2
f. Native Hawaiian or other Pacific Islander	2
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	275
Gender	
a. Male	248
b. Female	27
c. Total (sum of lines 'a' and 'b')	275

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... ,000

b. Non-sworn personnel..... ,000

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	■ Yes	☐ No
Non-sworn personnel	■ Yes	☐ No
Volunteers	☐ Yes	■ No
Private contractors	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a.	Education incentive pay	☐ Yes	■ No
b.	Hazardous duty pay	☐ Yes	■ No
c.	Merit/performance pay	☐ Yes	■ No
d.	Shift differential pay	■ Yes	☐ No
e.	Special skills proficiency pay	☐ Yes	■ No
f.	Bilingual ability pay	☐ Yes	■ No
g.	Tuition reimbursement	■ Yes	☐ No
h.	Military service pay	■ Yes	☐ No
i.	Collective bargaining rights	☐ Yes	■ No
j.	Residential incentive pay	☐ Yes	■ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

		Base ANNUAL salary	
		Minimum	Maximum
a.	Chief executive (chief, director, sheriff, etc.)	$101,000	$101,000
b.	Sergeant or equivalent first-line supervisor	$54,454	$84,843
c.	Entry-level officer or deputy (post-academy)	$42,349	$47,237

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	■ Yes	☐ No
Can display *exact* location of wireless caller	■ Yes	☐ No
Can display *general* location of wireless caller	■ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	■ Yes	☐ No
Motorcycle	■ Yes	☐ No
Foot	■ Yes	☐ No
Aviation	☐ Yes	■ No
Marine	☐ Yes	■ No
Horse	☐ Yes	■ No
Bicycle	■ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	■	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ■ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 140
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ■ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ■ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	■ Yes	☐ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	■ Yes	☐ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	■ No
Agency's website provided citizens with direct access to crime statistics	■ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	■ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	■ Yes	☐ No
System used for non-emergency mass community notification	■ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	■ Yes	☐ No
Citizens received crime reports via email	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	■ Yes	☐ No
Public anti-fear campaign	☐ Yes	■ No
Dissemination of information to increase citizen preparedness	■ Yes	☐ No
Community meetings on homeland security/preparedness	■ Yes	☐ No
Increased sworn officer presence at critical areas	■ Yes	☐ No
Emergency preparedness exercises	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	3	2

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	■
.45	☐	■
.40	■	■
.357	☐	■
.380	☐	■
Other caliber	☐	■
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	■
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

■ Assault weapon (e.g., AR-15)

■ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

■ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 5 Horses 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	■ No
PR-24 baton	☐ Yes	■ No
Collapsible baton	■ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	■ No
Blackjack/slapjack	☐ Yes	■ No
Rubber bullet	☐ Yes	■ No
Other impact device (please specify)	☐ Yes	■ No

b. Chemical agents

OC (pepper spray/foam)	■ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	■ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	■ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	■ No
Other weapon/action (please specify)	☐ Yes	■ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	■	Facial recognition	☐
Mug shots	■	Digital photography	■
Suspect composites	■	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	■	Night vision goggles/binoculars	■
Image intensifiers	■	License plate readers	■
Laser range finders	■	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	■
Stolen vehicle tracking (e.g., LoJack)	■	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	159
Other marked vehicles (SUV, truck, van, etc.)	20
Unmarked cars	108
Other unmarked vehicles (SUV, truck, van, etc.)	37
Fixed-wing aircraft	0
Helicopters	0
Boats	2
Motorcycles	2

34a. Does your agency allow officers to take marked vehicles home?

■ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

■ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ■ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

■ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	71
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

■ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ■ Analysis of community problems
- ■ Automated booking
- ■ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ■ Hotspot identification
- ■ In-field communications
- ■ In-field report writing
- ■ Intelligence gathering
- ■ Inter-agency information sharing
- ■ Internet access
- ■ Personnel records
- ■ Records management
- ■ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ■ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ■ Citizen complaints against officers/agency
- ■ Fingerprints
- ■ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ■ Intelligence related to potential terrorist activity
- ■ Pawn shop data
- ■ Protection orders
- ■ Stolen property
- ■ Summonses
- ■ Traffic citations
- ■ Traffic stops
- ■ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	0
Portable computers/terminals used with vehicle docking stations:	270
Portable computers/terminals NOT used with vehicle docking stations:	0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	☐ Yes	■ No
Protection orders	☐ Yes	■ No
Inter-agency information system	☐ Yes	■ No
Address history (e.g., repeat calls for service)	☐ Yes	■ No
Internet access	☐ Yes	■ No
GIS/crime mapping	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ■ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ■ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ■ No

ID NUMBER 0486

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	■	☐	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	☐	■	☐
d. Child abuse/ endangerment	■	☐	☐	☐
e. Community crime prevention	■	☐	☐	☐
f. Crime analysis	■	☐	☐	☐
g. Cybercrime	■	☐	☐	☐
h. Domestic violence	■	☐	☐	☐
i. Drug education in schools	☐	■	☐	☐
j. Financial crimes	■	☐	☐	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	■	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	■	☐
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	☐	☐	■	☐
p. Methamphetamine labs	■	☐	☐	☐
q. Missing children	☐	■	☐	☐
r. Repeat offenders	☐	☐	☐	■
s. Research and planning	■	☐	☐	☐
t. School safety	■	☐	☐	☐
u. Terrorism/homeland security	■	☐	☐	☐
v. Victim assistance	■	☐	☐	☐

ID NUMBER 0486

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	■ Yes	☐ No
b.	Use of less-than-lethal force	■ Yes	☐ No
c.	Code of conduct and appearance	■ Yes	☐ No
d.	Off-duty employment	■ Yes	☐ No
e.	Maximum work hours allowed	■ Yes	☐ No
f.	Off-duty conduct	■ Yes	☐ No
g.	Interacting with the media	■ Yes	☐ No
h.	Employee counseling assistance	☐ Yes	■ No

Dealing with special populations/situations

i.	Mentally ill persons	■ Yes	☐ No
j.	Homeless persons	☐ Yes	■ No
k.	Domestic disputes	■ Yes	☐ No
l.	Juveniles	■ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	■ No

Procedural

n.	Collection of information on in-custody deaths	■ Yes	☐ No
o.	Racial profiling	■ Yes	☐ No
p.	Citizen complaints	■ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	■ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ■ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	2
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	8
c.	**Pending** (Final disposition of the allegation has not been made)	0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	10

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No N/A

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ■ No

<u>*Please retain a copy of the completed survey for your records.***</u>**

RECEIVED

ID NUMBER 487

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO:	FORM CJ-44L
Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.

COMPLETED

- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE Administrative Sgt

AGENCY Howard County Police Dept

TELEPHONE (410) 313-2203 EXT.

FAX NUMBER (410) 313-2272

EMAIL [redacted]@HowardCountyMD.gov

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ENTERED

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ID NUMBER 487

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	408	408	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	168	0
d. TOTAL (sum of lines 'a' through 'c')	X	576	0

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	18

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	1	0
b. Drugs	1	0
c. Anti-terrorism	1	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	214
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	9
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	14

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	214
b. Investigative duties (e.g., detectives)	72
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 70,943,018

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 200,000
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☒

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☒ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☒ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,160	960

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	30

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a.	White, not of Hispanic origin	326
b.	Black or African American, not of Hispanic origin	56
c.	Hispanic or Latino	111
d.	American Indian or Alaska Native	0
e.	Asian	7
f.	Native Hawaiian or other Pacific Islander	0
g.	Two or more races	0
h.	No information available	3
i.	Total (sum of lines 'a' through 'h')	408

Gender

a.	Male	342
b.	Female	66
c.	Total (sum of lines 'a' and 'b')	408

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... 12

b. Non-sworn personnel..... 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	☒ Yes	☐ No
Non-sworn personnel	☐ Yes	☒ No
Volunteers	☒ Yes	☐ No
Private contractors	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a.	Education incentive pay	☐ Yes	☒ No
b.	Hazardous duty pay	☐ Yes	☒ No
c.	Merit/performance pay	☒ Yes	☐ No
d.	Shift differential pay	☒ Yes	☐ No
e.	Special skills proficiency pay	☒ Yes	☐ No
f.	Bilingual ability pay	☒ Yes	☐ No
g.	Tuition reimbursement	☒ Yes	☐ No
h.	Military service pay	☒ Yes	☐ No
i.	Collective bargaining rights	☒ Yes	☐ No
j.	Residential incentive pay	☐ Yes	☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	109,533	176,779
b. Sergeant or equivalent first-line supervisor	59,509	89,274
c. Entry-level officer or deputy (post-academy)	43,742	75,275

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	☒ Yes	☐ No
Can display *exact* location of wireless caller	☒ Yes	☐ No
Can display *general* location of wireless caller	☒ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	☒ Yes	☐ No
Motorcycle	☒ Yes	☐ No
Foot	☒ Yes	☐ No
Aviation	☒ Yes	☐ No
Marine	☐ Yes	☒ No
Horse	☐ Yes	☒ No
Bicycle	☒ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☒ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 214
- ☒ Conducted a citizen police academy
- ☒ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 214
- ☒ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☒ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☒ Yes	☐ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☒ Yes	☐ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☒ Yes	☒ No

Joint Mock Terrorism Exercises

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	4	2

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☒
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☒ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 6 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☒ Yes	☐ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☒ Yes	☐ No
Other weapon/action (please specify)	☒ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☒
Laser range finders	☒	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☒	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	300
Other marked vehicles (SUV, truck, van, etc.)	35
Unmarked cars	60
Other unmarked vehicles (SUV, truck, van, etc.)	15
Fixed-wing aircraft	0
Helicopters	2
Boats	0
Motorcycles	10

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☒ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☒ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0
Fixed-site surveillance in public areas	0
Mobile surveillance	11

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) a

- ☒ Alarms
- ☒ Arrests
- ☒ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☒ Illegal attempts to purchase firearms
- ☒ Intelligence rel potential terror
- ☒ Pawn shop dat
- ☒ Protection ord
- ☒ Stolen propert
- ☒ Summonses
- ☒ Traffic citatior
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: ,0

Portable computers/terminals used with vehicle docking stations: ,312

Portable computers/terminals NOT used with vehicle docking stations: ,0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☒ Yes	☐ No
Other (please specify)	☒ Yes	☐ No

Police Policies & General Orders

w are data from criminal incident reports PRIMARILY nsmitted to your agency's central information system? rk (■) only one response.

- Paper report
- Voice (cellphone, telephone, recording, radio)
- Computer/data device
- Other (please specify)

☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☒ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☒	☐	☒	☐
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☒	☐	☐	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☒	☐	☐	☐
r. Repeat offenders	☒	☐	☐	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☒	☐	☐	☐

ID NUMBER 487

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☒ Yes	☐ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	,Ø
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	,10
c.	**Pending** (Final disposition of the allegation has not been made)	,0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	,10

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

OMB No. 1121-0240: Approval Expires 11/30/2010

ID NUMBER 488

RETURN TO:	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics
Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.

COMPLETED

- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE FIRST SERGEANT

AGENCY Maryland State Police

TELEPHONE (410) 653-4446 EXT.

FAX NUMBER (410) 653-4341

EMAIL [redacted]@mdsp.org

[redacted]@mdsp.org

bb

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ID NUMBER

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	1591	1524	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	732	0
d. TOTAL (sum of lines 'a' through 'c')	X	2256	0

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	9	0
b. Drugs	73	0
c. Anti-terrorism	14	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	900
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	DK
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	0

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	800
b. Investigative duties (e.g., detectives)	100
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	10

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$309,236,775

Please mark here if this figure is an estimation....☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$1,816,951
b. Gambling forfeiture program	$0
c. Other forfeiture program(s)	$0

Please mark here if any of these figures are an estimation.....☐

SECTION H - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☒ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,050	320

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	40

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	1,222
b. Black or African American, not of Hispanic origin	258
c. Hispanic or Latino	28
d. American Indian or Alaska Native	2
e. Asian	11
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	3
i. Total (sum of lines 'a' through 'h')	1,524
Gender	
a. Male	1,402
b. Female	122
c. Total (sum of lines 'a' and 'b')	1,524

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... ,000

b. Non-sworn personnel..... ,000

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☒ Yes ☐ No

Volunteers..... ☐ Yes ☐ No

Private contractors..... ☒ Yes ☐ No

Other (please specify)..... ☐ Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☐ Yes ☒ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☐ Yes ☒ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☒ Yes ☐ No

g. Tuition reimbursement..... ☐ Yes ☒ No

h. Military service pay..... ☒ Yes ☐ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	76,373	124,319
b. Sergeant or equivalent first-line supervisor	45,989	75,741
c. Entry-level officer or deputy (post-academy)	40,185	65,776

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☐ Yes - Enhanced 9-1-1 system

☒ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller..... ☒ Yes ☐ No

Can display *general* location of wireless caller. ☒ Yes ☐ No

multiple 911 center in state → depends on phone & 911 center

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☒ Yes ☐ No

Foot..... ☐ Yes ☒ No

Aviation..... ☒ Yes ☐ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☐ Yes ☒ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: ☐☐☐☐
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☐ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: ☐☐☐☐
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☒ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	☐ Yes	☒ No
School groups	☐ Yes	☒ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☒ Yes	☐ No

Amber Alert via email or text message

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	14	20

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
.10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☒
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 44 **Horses** 0

ID NUMBER

31. **Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers?** Exclude weapons used only by tactical units.

a. **Impact devices**

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. **Chemical agents**

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. **Other weapons/actions**

Conducted energy device (e.g., stun gun, Taser, Stinger)	☐ Yes	☒ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. **As of September 30, 2007, did your agency use any of the following technologies on a regular basis?** Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☐	Facial recognition	☐
Mug shots	☐	Digital photography	☐
Suspect composites	☐	None of the listed digital imaging technologies	☒

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	☐
Image intensifiers	☐	License plate readers	☒
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☒

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☐
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. **Enter the total number of motorized vehicles operated by your agency as of September 30, 2007.** Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	894
Other marked vehicles (SUV, truck, van, etc.)	72
Unmarked cars	515
Other unmarked vehicles (SUV, truck, van, etc.)	425
Fixed-wing aircraft	2
Helicopters	12
Boats	2
Motorcycles	19

34a. **Does your agency allow officers to take marked vehicles home?**

☒ Yes ☐ No - SKIP to Question 35a

b. **Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?**

☒ Yes ☐ No

c. **Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?**

☐ Yes ☒ No

35a. **During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?**

☒ Yes ☐ No - SKIP to Question 36

b. **Enter the number of video cameras operated by your agency as of September 30, 2007.** If none, enter '0.'

In patrol cars	447
Fixed-site surveillance in public areas	339
Mobile surveillance	46

36. **During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?**

☐ Yes **If YES, how many?** → NA

☒ No

ID NUMBER

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☐ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☐ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☒ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	,0
Portable computers/terminals used with vehicle docking stations:	,966
Portable computers/terminals NOT used with vehicle docking stations:	,250

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☒ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

ID NUMBER

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☒	☐	☐	☐
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☐	☐	☒	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☒	☐	☐	☐
h. Domestic violence	☐	☒	☐	☐
i. Drug education in schools	☐	☐	☒	☐
j. Financial crimes	☐	☐	☒	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☒	☐	☐	☐
q. Missing children	☒	☐	☐	☐
r. Repeat offenders	☐	☐	☒	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☐	☐	☒	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☐	☐	☒	☐

ID NUMBER

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☒ Yes	☐ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☒ Other (please specify) up to shift commander
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	01
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	17
c.	**Pending** (Final disposition of the allegation has not been made)	03
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	21

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

OMB No. 1121-0240: Approval Expires 11/30/2010

ID NUMBER 489

RETURN TO:	FORM CJ-44L
Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE LIEUTENANT

AGENCY MONTGOMERY COUNTY POLICE DEPT

TELEPHONE (240) 773-5202 EXT.

FAX NUMBER (240) 773-5045

EMAIL [redacted]montgomerycountymd.gov

4632197136

ID NUMBER

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	1200	1199	12
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	364	183
d. TOTAL (sum of lines 'a' through 'c')	X	1563	195

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	7	1
b. Drugs	4	0
c. Anti-terrorism	2	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	807
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	19
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	32

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	725
b. Investigative duties (e.g., detectives)	190
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 219,415,330

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 1,500,000
b. Gambling forfeiture program	$ 140,000
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☒

ID NUMBER

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☒ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☐ Yes	☒ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☒ Yes	☐ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,040	560

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	30

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a. White, not of Hispanic origin	938
b. Black or African American, not of Hispanic origin	159
c. Hispanic or Latino	63
d. American Indian or Alaska Native	1
e. Asian	38
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	1,199

Gender

a. Male	983
b. Female	220
c. Total (sum of lines 'a' and 'b')	1,199

ID NUMBER

13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 72

b. Non-sworn personnel..... , 27

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☒ Yes ☐ No

Volunteers..... ☒ Yes ☐ No

Private contractors..... ☒ Yes ☐ No

Other (please specify)..... ☐ Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☒ Yes ☐ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☒ Yes ☐ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☒ Yes ☐ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☒ Yes ☐ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	80,772	137,193
b. Sergeant or equivalent first-line supervisor	57,515	93,108
c. Entry-level officer or deputy (post-academy)	46,165	73,118

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller..... ☐ Yes ☒ No

Can display *general* location of wireless caller ☒ Yes ☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☒ Yes ☐ No

Foot..... ☐ Yes ☒ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☒ Yes ☐ No

Human transporter (e.g., Segway)..... ☒ Yes ☐ No

Other (please specify)..... Yes ☒ No

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ID NUMBER

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ☒ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 725
- ☒ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☒ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

ID NUMBER

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☒ Yes	☐ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☒ Yes	☐ No

Training / ~~Exercises~~ classroom instruction

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	9	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☒
.45	☐	☒
.40	☒	☒
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)
☒ Shotgun
☒ Carbine
☒ Rifle
☐ Other (please specify)
☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time
☒ Yes, in some circumstances (e.g., serving warrants)
☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 27 Horses 0

ID NUMBER

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☒
Laser range finders	☒	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	654
Other marked vehicles (SUV, truck, van, etc.)	10
Unmarked cars	358
Other unmarked vehicles (SUV, truck, van, etc.)	21
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	37

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☒ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☒ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☐ Yes ☒ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	NA
Fixed-site surveillance in public areas	NA
Mobile surveillance	NA

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

ID NUMBER

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- [X] Analysis of community problems
- [X] Automated booking
- [X] Crime analysis
- [X] Crime mapping
- [X] Crime investigations
- [X] Dispatch (CAD)
- [X] Fleet management
- [X] Hotspot identification
- [X] In-field communications
- [X] In-field report writing
- [X] Intelligence gathering
- [X] Inter-agency information sharing
- [X] Internet access
- [X] Personnel records
- [X] Records management
- [X] Resource allocation
- [ ] NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- [X] Alarms
- [X] Arrests
- [ ] Biometric data for use with facial recognition system
- [X] Calls for service
- [X] Citizen complaints against officers/agency
- [X] Fingerprints
- [X] Gangs
- [X] Incident reports
- [X] Illegal attempts to purchase firearms
- [X] Intelligence related to potential terrorist activity
- [X] Pawn shop data
- [ ] Protection orders
- [X] Stolen property
- [X] Summonses
- [X] Traffic citations
- [X] Traffic stops
- [X] Use of force incidents
- [X] Warrants
- [ ] NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

[X] Yes [ ] No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	0
Portable computers/terminals used with vehicle docking stations:	690
Portable computers/terminals NOT used with vehicle docking stations:	180

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	[X] Yes	[ ] No
Driving records	[X] Yes	[ ] No
Criminal history records	[ ] Yes	[X] No
Warrants	[X] Yes	[ ] No
Protection orders	[X] Yes	[ ] No
Inter-agency information system	[X] Yes	[ ] No
Address history (e.g., repeat calls for service)	[X] Yes	[ ] No
Internet access	[X] Yes	[ ] No
GIS/crime mapping	[X] Yes	[ ] No
Other (please specify)	[X] Yes	[ ] No

Critical incident response plans

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- [ ] Paper report
- [ ] Voice (cellphone, telephone, recording, radio)
- [X] Computer/data device
- [ ] Other (please specify)
- [ ] Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- [X] Agency is exclusive/shared owner of an AFIS system
- [ ] Agency has access to a remote AFIS system
- [ ] Agency has access to AFIS through another agency
- [ ] None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

[ ] Yes [X] No

ID NUMBER

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	■	□	□	□
b. Bias/hate crime	■	□	□	□
c. Bomb/explosive disposal	□	□	■	□
d. Child abuse/ endangerment	■	□	□	□
e. Community crime prevention	■	□	□	□
f. Crime analysis	■	□	□	□
g. Cybercrime	■	□	□	□
h. Domestic violence	■	□	□	□
i. Drug education in schools	□	■	□	□
j. Financial crimes	■	□	□	□
k. Drug enforcement	■	□	□	□
l. Gangs	■	□	□	□
m. Impaired drivers (DUI/DWI)	■	□	□	□
n. Internal affairs	■	□	□	□
o. Juvenile crime	□	□	■	□
p. Methamphetamine labs	■	□	□	□
q. Missing children	■	□	□	□
r. Repeat offenders	■	□	□	□
s. Research and planning	■	□	□	□
t. School safety	■	□	□	□
u. Terrorism/homeland security	■	□	□	□
v. Victim assistance	■	□	□	□

ID NUMBER

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☐ Yes	☒ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☒ Yes	☐ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	32
c.	**Pending** (Final disposition of the allegation has not been made)	1
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	33

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

<u>*Please retain a copy of the completed survey for your records.***</u>**

RECEIVED

OMB No. 1121-0240: Approval Expires 11/30/2010

ID NUMBER 490

RETURN TO:	Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE CAPTAIN

AGENCY MONTGOMERY COUNTY SHERIFF'S OFFICE

TELEPHONE (240) 777-7095 EXT.

FAX NUMBER (240) 777-7036

EMAIL [redacted]@montgomerycountymd.gov

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ID NUMBER

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	148	137	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	4	0
c. Non-sworn employees	X	25	3
d. TOTAL (sum of lines 'a' through 'c')	X	166	3

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	1
b. Drugs	0	0
c. Anti-terrorism	2	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	137
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	0
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	0

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	63
b. Investigative duties (e.g., detectives)	19
c. Jail-related duties	8
d. Court security duties	8
e. Process serving duties	9

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 120,000,000

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 0
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☐

ID NUMBER

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☒ Yes	☐ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☒ Yes	☐ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,040	560

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	18

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race		
a.	White, not of Hispanic origin	97
b.	Black or African American, not of Hispanic origin	25
c.	Hispanic or Latino	8
d.	American Indian or Alaska Native	0
e.	Asian	5
f.	Native Hawaiian or other Pacific Islander	0
g.	Two or more races	2
h.	No information available	0
i.	Total (sum of lines 'a' through 'h')	137
Gender		
a.	Male	114
b.	Female	23
c.	Total (sum of lines 'a' and 'b')	137

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 8

b. Non-sworn personnel..... , 1

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	☒ Yes	☐ No
Non-sworn personnel	☒ Yes	☐ No
Volunteers	☐ Yes	☒ No
Private contractors	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay	☐ Yes	☒ No
b. Hazardous duty pay	☒ Yes	☐ No
c. Merit/performance pay	☒ Yes	☐ No
d. Shift differential pay	☒ Yes	☐ No
e. Special skills proficiency pay	☒ Yes	☐ No
f. Bilingual ability pay	☒ Yes	☐ No
g. Tuition reimbursement	☒ Yes	☐ No
h. Military service pay	☐ Yes	☒ No
i. Collective bargaining rights	☒ Yes	☐ No
j. Residential incentive pay	☐ Yes	☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	125,00	125,000
b. Sergeant or equivalent first-line supervisor	52,597	82,270
c. Entry-level officer or deputy (post-academy)	41,762	41,762

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	☒ Yes	☐ No
Can display *exact* location of wireless caller	☒ Yes	☐ No
Can display *general* location of wireless caller	☒ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	☐ Yes	☒ No
Motorcycle	☐ Yes	☒ No
Foot	☐ Yes	☒ No
Aviation	☐ Yes	☒ No
Marine	☐ Yes	☒ No
Horse	☐ Yes	☒ No
Bicycle	☐ Yes	☒ No
Human transporter (e.g., Segway)	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

Do Not Perform Patrol Duties

ID NUMBER

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: ☐☐NA
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☐ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: ☐☐NA
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☒ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	☐ Yes	☒ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	☐ Yes	☒ No
School groups	☐ Yes	☒ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify) participation with mo.co. homeland security & emergency management	☒ Yes	☐ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	■
.45	☐	■
.40	■	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)
☒ Shotgun
☐ Carbine
☐ Rifle
☐ Other (please specify)
☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time
☐ Yes, in some circumstances (e.g., serving warrants)
☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 4 Horses 0

ID NUMBER

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ☒	Facial recognition ☐
Mug shots ☒	Digital photography ☒
Suspect composites ☐	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ☒
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ☐

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ☐
Stolen vehicle tracking (e.g., LoJack) ☐	None of the listed vehicle stopping/tracking technologies ☒

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	33
Other marked vehicles (SUV, truck, van, etc.)	18
Unmarked cars	12
Other unmarked vehicles (SUV, truck, van, etc.)	10
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	0

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☒ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☒ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0
Fixed-site surveillance in public areas	128
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

ID NUMBER

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ☐ Automated booking
- ☐ Crime analysis
- ☐ Crime mapping
- ☐ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☐ Hotspot identification
- ☒ In-field communications
- ☐ In-field report writing
- ☐ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☐ Calls for service
- ☒ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☐ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☒ Protection orders
- ☐ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: ,44

Portable computers/terminals used with vehicle docking stations: ,02

Portable computers/terminals NOT used with vehicle docking stations: ,01

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☐ Yes	☒ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☐ Yes	☒ No
Address history (e.g., repeat calls for service)	☐ Yes	☒ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☒ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☒ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

ID NUMBER

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	☐	☒
b. Bias/hate crime	☐	☒	☐	☐
c. Bomb/explosive disposal	☒	☐	☐	☐
d. Child abuse/ endangerment	☐	☐	☒	☐
e. Community crime prevention	☐	☐	☒	☐
f. Crime analysis	☐	☐	☐	☒
g. Cybercrime	☐	☐	☐	☒
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☐	☐	☒	☒
k. Drug enforcement	☐	☐	☒	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☒	☐	☐	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☐	☐	☐	☒
u. Terrorism/homeland security	☐	☒	☐	☐
v. Victim assistance	☐	☒	☐	☐

ID NUMBER

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☐ Yes	☒ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☒ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) ____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	0
c.	**Pending** (Final disposition of the allegation has not been made)	1
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	1

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

OMB No. 1121-0240: Approval Expires 11/30/2010

ID NUMBER 491

RETURN TO:	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics
Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE CAPTAIN

AGENCY PRINCE GEORGES COUNTY POLICE DEPT

TELEPHONE (301) 583-7170 EXT.

Cell 240-482-5389

FAX NUMBER (301) 772-4838

EMAIL [redacted]@co.pg.md.us

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ENTERED

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ID NUMBER 491

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	1710	1522	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	301	131
d. TOTAL (sum of lines 'a' through 'c')	X	1823	131

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	5	0
b. Drugs	64	0
c. Anti-terrorism	3	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	700
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	30
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	0

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	700
b. Investigative duties (e.g., detectives)	276
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 244,132,200

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 1,194,706
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☐

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ID NUMBER 491

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,286	,608

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	40

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race		
a.	White, not of Hispanic origin	,696
b.	Black or African American, not of Hispanic origin	,688
c.	Hispanic or Latino	,100
d.	American Indian or Alaska Native	,2
e.	Asian	,36
f.	Native Hawaiian or other Pacific Islander	,0
g.	Two or more races	,0
h.	No information available	,0
i.	Total (sum of lines 'a' through 'h')	1,522
Gender		
a.	Male	1,295
b.	Female	,227
c.	Total (sum of lines 'a' and 'b')	1,522

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ID NUMBER 491

13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 56

b. Non-sworn personnel..... , 13

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	☒ Yes	☐ No
Non-sworn personnel	☒ Yes	☐ No
Volunteers	☒ Yes	☐ No
Private contractors	☒ Yes	☐ No
Other (please specify)	☒ Yes	☐ No

military (language assistance)

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a.	Education incentive pay	☒ Yes	☐ No
b.	Hazardous duty pay	☐ Yes	☒ No
c.	Merit/performance pay	☒ Yes	☐ No
d.	Shift differential pay	☒ Yes	☐ No
e.	Special skills proficiency pay	☒ Yes	☐ No
f.	Bilingual ability pay	☒ Yes	☐ No
g.	Tuition reimbursement	☒ Yes	☐ No
h.	Military service pay	☒ Yes	☐ No
i.	Collective bargaining rights	☒ Yes	☐ No
j.	Residential incentive pay	☐ Yes	☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	88,792	156,509
b. Sergeant or equivalent first-line supervisor	51,778	88,428
c. Entry-level officer or deputy (post-academy)	44,148	61,111

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	☒ Yes	☐ No
Can display *exact* location of wireless caller	☐ Yes	☒ No
Can display *general* location of wireless caller	☒ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	☒ Yes	☐ No
Motorcycle	☒ Yes	☐ No
Foot	☒ Yes	☐ No
Aviation	☒ Yes	☐ No
Marine	☒ Yes	☐ No
Horse	☐ Yes	☒ No
Bicycle	☒ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 491

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☒	☐	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☒ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 760
- ☒ Conducted a citizen police academy
- ☒ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 600
- ☒ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☒ No
Agency's website provided citizens with direct access to crime maps	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☒ Yes	☐ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 491

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

PG County a homeland security dept has

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☒ Yes	☐ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	75	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	☒	☐
.45	☐	☐
.40	☒	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		☒

Currently transitioning to 40 cal from 9mm

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

☐ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☒ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 15 Horses 0

ID NUMBER 491

31. **Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers?** Exclude weapons used only by tactical units.

a. **Impact devices**

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. **Chemical agents**

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. **Other weapons/actions**

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. **As of September 30, 2007, did your agency use any of the following technologies on a regular basis?** Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☒
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. **Enter the total number of motorized vehicles operated by your agency as of September 30, 2007.** Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	978
Other marked vehicles (SUV, truck, van, etc.)	74
Unmarked cars	525
Other unmarked vehicles (SUV, truck, van, etc.)	113
Fixed-wing aircraft	0
Helicopters	2
Boats	3
Motorcycles	10

34a. **Does your agency allow officers to take marked vehicles home?**

☒ Yes ☐ No - SKIP to Question 35a

b. **Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?**

☒ Yes ☐ No

c. **Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?**

☒ Yes ☐ No Specific units only

35a. **During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?**

☒ Yes ☐ No - SKIP to Question 36

b. **Enter the number of video cameras operated by your agency as of September 30, 2007.** If none, enter '0.'

In patrol cars	780
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. **During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?**

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☐ In-field communications
- ☐ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☒ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☐ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	344
Portable computers/terminals used with vehicle docking stations:	411
Portable computers/terminals NOT used with vehicle docking stations:	0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☐ Yes	☒ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☒ No
Inter-agency information system	☒ Yes	☒ No
Address history (e.g., repeat calls for service)	☒ Yes	☒ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☒ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☒ Agency has access to a remote AFIS system
- ☒ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

ID NUMBER 491

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☐	☐	☒	☐
f. Crime analysis	☐	☒	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☐	☒	☐	☐
i. Drug education in schools	☐	☐	☒	☐
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☒	☐	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☒	☐	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☒	☐	☐
r. Repeat offenders	☒	☐	☐	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☒	☐	☐	☐

ID NUMBER 491

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	4
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	96
c.	**Pending** (Final disposition of the allegation has not been made)	32
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	132

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☒ Yes ☐ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☒ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0492

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO:	Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT
FEB 01 2008
THE SURVEY BY

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE CAPTAIN

AGENCY office of the sheriff for Prince George's County Md.

TELEPHONE (301) 883-6959 EXT.

FAX NUMBER (301) 883-7968

EMAIL [redacted]@co.pg.md.us

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ID NUMBER 0492

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	253	245	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	103	4
d. TOTAL (sum of lines 'a' through 'c')	X	348	4

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	1	0
b. Drugs	0	0
c. Anti-terrorism	1	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	56
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	0
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	27

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	52
b. Investigative duties (e.g., detectives)	19
c. Jail-related duties	0
d. Court security duties	55
e. Process serving duties	25

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 4,541,100

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 0
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☐

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	■ Yes	☐ No
Polygraph exam	■ Yes	☐ No
Psychological evaluation	■ Yes	☐ No
Voice stress analyzer	■ Yes	☐ No
Written aptitude test	■ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	■ Yes	☐ No
Assessment of understanding of diverse cultural populations	■ Yes	☐ No
Mediation/conflict management skills assessment	☐ Yes	■ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	☐ Yes	■ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,176	0,240

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	18

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race		
a.	White, not of Hispanic origin	184
b.	Black or African American, not of Hispanic origin	142
c.	Hispanic or Latino	12
d.	American Indian or Alaska Native	1
e.	Asian	6
f.	Native Hawaiian or other Pacific Islander	0
g.	Two or more races	0
h.	No information available	0
i.	Total (sum of lines 'a' through 'h')	345
Gender		
a.	Male	298
b.	Female	47
c.	Total (sum of lines 'a' and 'b')	345

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 4

b. Non-sworn personnel..... , 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ■ Yes ☐ No

Non-sworn personnel..... ■ Yes ☐ No

Volunteers..... ☐ Yes ■ No

Private contractors..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ■ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☐ Yes ■ No

b. Hazardous duty pay..... ☐ Yes ■ No

c. Merit/performance pay..... ☐ Yes ■ No

d. Shift differential pay..... ■ Yes ☐ No

e. Special skills proficiency pay..... ■ Yes ☐ No

f. Bilingual ability pay..... ■ Yes ☐ No

g. Tuition reimbursement..... ☐ Yes ■ No

h. Military service pay..... ■ Yes ☐ No

i. Collective bargaining rights..... ■ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ■ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	118,454	118,454
b. Sergeant or equivalent first-line supervisor	49,690	84,915
c. Entry-level officer or deputy (post-academy)	36,749	59,197

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ■ Yes ☐ No

Can display *exact* location of wireless caller.... ☐ Yes ■ No

Can display *general* location of wireless caller. ☐ Yes ■ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ■ Yes ☐ No

Motorcycle..... ☐ Yes ■ No

Foot..... ■ Yes ☐ No

Aviation..... ☐ Yes ■ No

Marine..... ☐ Yes ■ No

Horse..... ☐ Yes ■ No

Bicycle..... ☐ Yes ■ No

Human transporter (e.g., Segway)..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	■	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 56
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ■ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	■ Yes	☐ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	■ Yes	☐ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	■ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	■ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	■ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	■ No
System used for non-emergency mass community notification	☐ Yes	■ No
3-1-1 system available to handle police non-emergency calls	■ Yes	☐ No
Electronic crime reporting was available	☐ Yes	■ No
Citizens received crime reports via email	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	■ Yes	☐ No
Public anti-fear campaign	☐ Yes	■ No
Dissemination of information to increase citizen preparedness	■ Yes	☐ No
Community meetings on homeland security/preparedness	■ Yes	☐ No
Increased sworn officer presence at critical areas	☐ Yes	■ No
Emergency preparedness exercises	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	1	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	■
9mm	☐	■
.45	☐	■
.40	■	■
.357	☐	■
.380	☐	■
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

■ Assault weapon (e.g., AR-15)

■ Shotgun

☐ Carbine

☐ Rifle

■ Other (please specify) AR-15 Arwen & M79

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 6 Horses 0

ID NUMBER 0492

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	■ No
PR-24 baton	☐ Yes	■ No
Collapsible baton	■ Yes	☐ No
Soft projectile (e.g., bean-bag)	■ Yes	☐ No
Blackjack/slapjack	■ Yes	☐ No
Rubber bullet	☐ Yes	■ No
Other impact device (please specify)	☐ Yes	■ No

b. Chemical agents

OC (pepper spray/foam)	■ Yes	☐ No
Other chemical agent (please specify)	■ Yes	■ No

CS SWAT USE

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	■ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	■ No
Other weapon/action (please specify)	■ Yes	☐ No

FN 303

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

- ☐ Fingerprints (e.g., AFIS)
- ☐ Facial recognition
- ■ Mug shots
- ■ Digital photography
- ☐ Suspect composites
- ☐ None of the listed digital imaging technologies

Night vision/electro-optic

- ☐ Infrared (thermal) imagers
- ■ Night vision goggles/binoculars
- ☐ Image intensifiers
- ☐ License plate readers
- ■ Laser range finders
- ☐ None of the listed night vision/ electro-optic technologies

Vehicle stopping/tracking

- ☐ Electrical/engine disruption
- ☐ Tire deflation devices
- ☐ Stolen vehicle tracking (e.g., LoJack)
- ■ None of the listed vehicle stopping/tracking technologies

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	28
Other marked vehicles (SUV, truck, van, etc.)	0
Unmarked cars	237
Other unmarked vehicles (SUV, truck, van, etc.)	27
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	2

34a. Does your agency allow officers to take marked vehicles home?

■ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

■ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

■ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☐ Yes ■ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	NA
Fixed-site surveillance in public areas	NA
Mobile surveillance	NA

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

■ No

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ID NUMBER 0492

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ■ Analysis of community problems
- ■ Automated booking
- ☐ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ☐ Hotspot identification
- ■ In-field communications
- ■ In-field report writing
- ☐ Intelligence gathering
- ☐ Inter-agency information sharing
- ■ Internet access
- ☐ Personnel records
- ☐ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☐ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ■ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☐ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ■ Protection orders
- ☐ Stolen property
- ■ Summonses
- ■ Traffic citations
- ☐ Traffic stops
- ■ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: 0

Portable computers/terminals used with vehicle docking stations: 52

Portable computers/terminals NOT used with vehicle docking stations: 0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	■ Yes	☐ No
Warrants	■ Yes	☐ No
Protection orders	■ Yes	☐ No
Inter-agency information system	■ Yes	☐ No
Address history (e.g., repeat calls for service)	■ Yes	☐ No
Internet access	■ Yes	☐ No
GIS/crime mapping	es	■ No
Other (please specify)	■ Yes	☐ No

E Fax Capabilities

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ■ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ■ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ■ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

■ Yes ☐ No

ID NUMBER 0492

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	☐	■
b. Bias/hate crime	☐	☐	☐	■
c. Bomb/explosive disposal	☐	☐	☐	■
d. Child abuse/ endangerment	☐	☐	☐	■
e. Community crime prevention	☐	■	☐	☐
f. Crime analysis	☐	☐	☐	■
g. Cybercrime	☐	☐	☐	■
h. Domestic violence	■	☐	☐	☐
i. Drug education in schools	■	☐	☐	☐
j. Financial crimes	☐	☐	☐	■
k. Drug enforcement	☐	☐	☐	■
l. Gangs	☐	■	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☐	■
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	■	☐	☐	☐
p. Methamphetamine labs	☐	☐	☐	■
q. Missing children	☐	☐	☐	■
r. Repeat offenders	☐	☐	☐	■
s. Research and planning	■	☐	☐	☐
t. School safety	■	☐	☐	☐
u. Terrorism/homeland security	■	☐	☐	☐
v. Victim assistance	■	☐	☐	☐

ID NUMBER 0492

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a. Use of deadly force/firearm discharge..... ■ Yes ☐ No
b. Use of less-than-lethal force..... ■ Yes ☐ No
c. Code of conduct and appearance..... ■ Yes ☐ No
d. Off-duty employment..... ■ Yes ☐ No
e. Maximum work hours allowed..... ■ Yes ☐ No
f. Off-duty conduct..... ■ Yes ☐ No
g. Interacting with the media..... ■ Yes ☐ No
h. Employee counseling assistance..... ■ Yes ☐ No

Dealing with special populations/situations

i. Mentally ill persons..... ■ Yes ☐ No
j. Homeless persons..... ☐ Yes ■ No
k. Domestic disputes..... ■ Yes ☐ No
l. Juveniles..... ■ Yes ☐ No
m. Persons with limited English proficiency.... ☐ Yes ■ No

Procedural

n. Collection of information on in-custody deaths..... ☐ Yes ■ No
o. Racial profiling..... ■ Yes ☐ No
p. Citizen complaints..... ☐ Yes ■ No
q. Checking of immigration status by patrol officers..... ☐ Yes ■ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

☐ Prohibition (prohibits all pursuits)
☐ Discouragement (discourages all pursuits)
■ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
☐ Restrictive (restricts decisions of officers to specific criteria)
■ Other (please specify) Supervisor Monitors
☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a. **Sustained** (Sufficient evidence to justify disciplinary action against the officer(s)) ☐☐, ☐☐1
b. **Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn) ☐☐, ☐☐4
c. **Pending** (Final disposition of the allegation has not been made) ☐☐, ☐☐0
d. **TOTAL** use of force complaints received (sum of lines 'a' through 'c') ☐☐, ☐☐5

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ■ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

■ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0493

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE SUPERVISOR ADMINISTRATIVE BPR

AGENCY SAINT MARYS COUNTY SHERIFFS OFFICE

TELEPHONE (301) 475-4200 EXT. 1966

FAX NUMBER (301) 475-4734

EMAIL [redacted]@CO.SAINT-MARYS.MD.US

ENTERED

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ID NUMBER **0493**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	126	119	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)		68	0
c. Non-sworn employees		44	1
d. TOTAL (sum of lines 'a' through 'c')		231	1

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	1	0
b. Drugs	1	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,070
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,004
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,005

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,053
b. Investigative duties (e.g., detectives)	00,009
c. Jail-related duties	00,~~063~~ 0
d. Court security duties	00,005
e. Process serving duties	00,003

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$00,023,000,000

Please mark here if this figure is an estimation....☒

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,104,000
b. Gambling forfeiture program	$000,000,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation.....☒

ID NUMBER 0493

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,946	0,480

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	032

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	01,06
b. Black or African American, not of Hispanic origin	00,008
c. Hispanic or Latino	00,001
d. American Indian or Alaska Native	00,000
e. Asian	00,002
f. Native Hawaiian or other Pacific Islander	00,002
g. Two or more races	00,000
h. No information available	00,000
i. Total (sum of lines 'a' through 'h')	00,119
Gender	
a. Male	00,100
b. Female	00,019
c. Total (sum of lines 'a' and 'b')	00,119

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 0

b. Non-sworn personnel..... 0 0 , 0 0 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☒ Yes ☐ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

NA

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay..... ☐ Yes ☒ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☒ Yes ☐ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☒ Yes ☐ No

i. Collective bargaining rights..... ☐ Yes ☒ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	76,000	76,000
b. Sergeant or equivalent first-line supervisor	52,978	88,878
c. Entry-level officer or deputy (post-academy)	40,165	67,059

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller.... ☒ Yes ☐ No

Can display *general* location of wireless caller. ☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☐ Yes ☒ No

Foot..... ☐ Yes ☒ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☒ Yes ☐ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

ID NUMBER **0493**

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☒	☐	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [| | NA]
- ☒ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [0 0 7 5]
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☒ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 0493

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	000	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	☒	☒
.45	☒	☒
.40	☒	☒
.357	☐	☒
.380	☐	☒
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☒
	No backup sidearm is authorized	☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☐ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☒ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 006 **Horses** 000

ID NUMBER **0493**

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☒ Yes	☐ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☒ Yes	☐ No

FN 303 (FN Herstal Gun)

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☒ Yes	☐ No

PEPPER BALLS

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☒ Yes	☐ No
Other weapon/action (please specify)	☒ Yes	☒ No

~~RPGT~~

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☐	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,102
Other marked vehicles (SUV, truck, van, etc.)	00,002
Unmarked cars	00,034
Other unmarked vehicles (SUV, truck, van, etc.)	00,012
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,000
Motorcycles	00,002

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☒ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☒ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,000
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,001

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → ☐,☐☐

☒ No

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☐ Hotspot identification
- ☒ In-field communications
- ☐ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☒ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,000
Portable computers/terminals used with vehicle docking stations:	00,081
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☒ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

ID NUMBER 0493

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☒	☐	☐
b. Bias/hate crime	☐	☒	☐	☐
c. Bomb/explosive disposal	☐	☐	☒	☐
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☒	☐	☐	☐
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☒	☐	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☒	☐	☐
p. Methamphetamine labs	☐	☒	☐	☐
q. Missing children	☐	☒	☐	☐
r. Repeat offenders	☐	☒	☐	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☐	☒	☐	☐
v. Victim assistance	☐	☒	☐	☐

ID NUMBER 0493

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☒ Yes	☐ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,000
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,004
c.	**Pending** (Final disposition of the allegation has not been made)	00,000
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,004

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 494

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE CAPTAIN

AGENCY WICOMICO COUNTY SHERIFFS OFFICE

SALSIBURY MARYLAND

TELEPHONE (410) 548-4892 EXT. 202

FAX NUMBER (410) 548-3087

EMAIL [redacted]@WICOMICOCOUNTY.ORG

4632197136

ENTERED

ID NUMBER **494**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	87	87	6
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	26	13
d. TOTAL (sum of lines 'a' through 'c')	X	113	19

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	1	0
b. Drugs	2	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,087
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,004
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,009

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,040
b. Investigative duties (e.g., detectives)	00,009
c. Jail-related duties	00,000
d. Court security duties	00,010
e. Process serving duties	00,004

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$80,000,000,000

Please mark here if this figure is an estimation....☒

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,000,000
b. Gambling forfeiture program	$000,001,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation.....☐

ID NUMBER **494**

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,860	0,320

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	040

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a.	White, not of Hispanic origin	00,0[illegible] (83)
b.	Black or African American, not of Hispanic origin	00,004
c.	Hispanic or Latino	00,000
d.	American Indian or Alaska Native	00,000
e.	Asian	00,000
f.	Native Hawaiian or other Pacific Islander	00,000
g.	Two or more races	00,000
h.	No information available	,0
i.	Total (sum of lines 'a' through 'h')	,87

Gender

a.	Male	00,[illegible] (81)
b.	Female	00,006
c.	Total (sum of lines 'a' and 'b')	00,[illegible] (87)

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 0

b. Non-sworn personnel..... 0 0 , 0 0 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel.....☒ Yes ☐ No

Non-sworn personnel.....☐ Yes ☒ No

Volunteers.....☒ Yes ☐ No

Private contractors.....☒ Yes ☐ No

Other (please specify).....☐ Yes ☒ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay.....☐ Yes ☒ No

b. Hazardous duty pay.....☐ Yes ☒ No

c. Merit/performance pay.....☐ Yes ☒ No

d. Shift differential pay.....☒ Yes ☐ No

e. Special skills proficiency pay.....☐ Yes ☒ No

f. Bilingual ability pay.....☐ Yes ☒ No

g. Tuition reimbursement.....☐ Yes ☒ No

h. Military service pay.....☒ Yes ☐ No

i. Collective bargaining rights.....☐ Yes ☒ No

j. Residential incentive pay.....☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	**Maximum**
a. Chief executive (chief, director, sheriff, etc.)	85000	85000
b. Sergeant or equivalent first-line supervisor	58037	82872
c. Entry-level officer or deputy (post-academy)	40989	67092

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller....☐ Yes ☒ No

Can display *exact* location of wireless caller....☐ Yes ☒ No

Can display *general* location of wireless caller.☐ Yes ☒ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile.....☒ Yes ☐ No

Motorcycle.....☐ Yes ☒ No

Foot.....☒ Yes ☐ No

Aviation.....☐ Yes ☒ No

Marine.....☐ Yes ☒ No

Horse.....☐ Yes ☒ No

Bicycle.....☒ Yes ☐ No

Human transporter (e.g., Segway).....☐ Yes ☒ No

Other (please specify).....☐ Yes ☒ No

ID NUMBER **494**

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem-solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☒	☐	☐	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 0 0 N A
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 0 0 4 0
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	☐ Yes	☒ No
School groups	☐ Yes	☒ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☒ Yes	☐ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

ID NUMBER **494**

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	000	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	☐	☐
.45	☒	☐
.40	☒	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		☒

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☒ Carbine

☒ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 008 **Horses** 000

ID NUMBER 494

31. **Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers?** Exclude weapons used only by tactical units.

a. **Impact devices**

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. **Chemical agents**

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. **Other weapons/actions**

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. **As of September 30, 2007, did your agency use any of the following technologies on a regular basis?** Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☐	None of the listed vehicle stopping/tracking technologies	☐

33. **Enter the total number of motorized vehicles operated by your agency as of September 30, 2007.** Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,069
Other marked vehicles (SUV, truck, van, etc.)	00,002
Unmarked cars	00,022
Other unmarked vehicles (SUV, truck, van, etc.)	00,003
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,000
Motorcycles	00,000

34a. **Does your agency allow officers to take marked vehicles home?**

☒ Yes ☐ No - SKIP to Question 35a

b. **Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?**

☒ Yes ☐ No

c. **Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?**

☐ Yes ☒ No

35a. **During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?**

☒ Yes ☐ No - SKIP to Question 36

b. **Enter the number of video cameras operated by your agency as of September 30, 2007.** If none, enter '0.'

In patrol cars	0,006
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,000

36. **During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?**

☐ Yes **If YES, how many?**

☒ No → 0,000

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ID NUMBER **494**

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☐ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☒ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,040
Portable computers/terminals used with vehicle docking stations:	00,020
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☐ Yes	☒ No
Driving records	☐ Yes	☒ No
Criminal history records	☐ Yes	☒ No
Warrants	☐ Yes	☒ No
Protection orders	☐ Yes	☒ No
Inter-agency information system	☐ Yes	☒ No
Address history (e.g., repeat calls for service)	☐ Yes	☒ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

STILL WORKING ON OUR SYSTEM WITH NEW SOFTWARE

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☒ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify) _____
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☒ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

ID NUMBER **494**

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	☒	☐
b. Bias/hate crime	☐	☒	☐	☐
c. Bomb/explosive disposal	☐	☐	☒	☐
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☐	☐	☒	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☐	☒	☐
h. Domestic violence	☐	☐	☒	☐
i. Drug education in schools	☐	☐	☒	☐
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☐	☒	☐	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☐	☒	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☐	☐	☒	☐
s. Research and planning	☐	☒	☐	☐
t. School safety	☐	☒	☐	☐
u. Terrorism/homeland security	☐	☐	☒	☐
v. Victim assistance	☐	☐	☐	☒

ID NUMBER 494

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a. Use of deadly force/firearm discharge..... ☒ Yes ☐ No

b. Use of less-than-lethal force..... ☒ Yes ☐ No

c. Code of conduct and appearance..... ☒ Yes ☐ No

d. Off-duty employment..... ☒ Yes ☐ No

e. Maximum work hours allowed..... ☒ Yes ☐ No

f. Off-duty conduct..... ☒ Yes ☐ No

g. Interacting with the media..... ☒ Yes ☐ No

h. Employee counseling assistance..... ☒ Yes ☐ No

Dealing with special populations/situations

i. Mentally ill persons..... ☒ Yes ☐ No

j. Homeless persons..... ☐ Yes ☒ No

k. Domestic disputes..... ☒ Yes ☐ No

l. Juveniles..... ☒ Yes ☐ No

m. Persons with limited English proficiency.... ☒ Yes ☐ No

Procedural

n. Collection of information on in-custody deaths..... ☒ Yes ☐ No

o. Racial profiling..... ☒ Yes ☐ No

p. Citizen complaints..... ☒ Yes ☐ No

q. Checking of immigration status by patrol officers..... ☒ Yes ☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

☐ Prohibition (prohibits all pursuits)

☐ Discouragement (discourages all pursuits)

☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)

☒ Restrictive (restricts decisions of officers to specific criteria)

☐ Other (please specify) _____

☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a. **Sustained** (Sufficient evidence to justify disciplinary action against the officer(s)) 00,000

b. **Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn) 00,000

c. **Pending** (Final disposition of the allegation has not been made) 00,000

d. **TOTAL** use of force complaints received (sum of lines 'a' through 'c') 00,000

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☒ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

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RECEIVED

ID NUMBER 495

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE Planning and Research Coordinator

AGENCY Portland Maine Police Department

TELEPHONE (207) 874 - 8515 EXT.

FAX NUMBER (207) 874 - 8521

EMAIL [redacted]@portlandmaine.gov

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ENTERED

ID NUMBER 495

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	160	155	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	51	0
d. TOTAL (sum of lines 'a' through 'c')	X	206	0

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	3	0
c. Anti-terrorism	1	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,084
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,009
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,002

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,084
b. Investigative duties (e.g., detectives)	00,025
c. Jail-related duties	00,000
d. Court security duties	00,000
e. Process serving duties	00,000

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$00,012,500,000

Please mark here if this figure is an estimation.... ■

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,025,000
b. Gambling forfeiture program	$000,000,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation..... ■

ID NUMBER 495

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☐ Yes	☒ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,820	0,960

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	024

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a.	White, not of Hispanic origin	00,151
b.	Black or African American, not of Hispanic origin	00,001
c.	Hispanic or Latino	00,000
d.	American Indian or Alaska Native	00,000
e.	Asian	00,002
f.	Native Hawaiian or other Pacific Islander	00,000
g.	Two or more races	00,001
h.	No information available	00,000
i.	Total (sum of lines 'a' through 'h')	00,155

Gender

a.	Male	00,138
b.	Female	00,017
c.	Total (sum of lines 'a' and 'b')	00,155

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ID NUMBER 495

13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 0

b. Non-sworn personnel..... 0 0 , 0 0 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☒ Yes ☐ No

Volunteers..... ☒ Yes ☐ No

Private contractors..... ☒ Yes ☐ No

Other (please specify)..... ☐ Yes ☒ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay..... ☒ Yes ☐ No

b. Hazardous duty pay..... ☒ Yes ☐ No

c. Merit/performance pay..... ☐ Yes ☒ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☒ Yes ☐ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☐ Yes ☒ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	77,900	104,000
b. Sergeant or equivalent first-line supervisor	48,269	50,148
c. Entry-level officer or deputy (post-academy)	31,970	31,970

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller... ☒ Yes ☐ No

Can display *exact* location of wireless caller.... ☐ Yes ☒ No

Can display *general* location of wireless caller. ☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☒ Yes ☐ No

Foot..... ☒ Yes ☐ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☒ Yes ☐ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 0063
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☒ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☐ Yes	☒ No
School groups	☐ Yes	☒ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☐ Yes	☒ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☒ Yes	☐ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 495

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	001	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☒	☐
.40	☐	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☒

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

☐ Shotgun

☐ Carbine

☒ Rifle

☐ Other (please specify) _____

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 006 **Horses** 000

ID NUMBER 495

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☒ Yes	☐ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☐ Yes	☒ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ☐	Facial recognition ☐
Mug shots ☐	Digital photography ☒
Suspect composites ☐	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ☐
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ☒

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ☐
Stolen vehicle tracking (e.g., LoJack) ☐	None of the listed vehicle stopping/tracking technologies ☒

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,028
Other marked vehicles (SUV, truck, van, etc.)	00,009
Unmarked cars	00,012
Other unmarked vehicles (SUV, truck, van, etc.)	00,001
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,000
Motorcycles	00,002

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☒ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,015
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,000

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → ☐,☐NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ☐ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☐ Crime investigations
- ☒ Dispatch (CAD)
- ☐ Fleet management
- ☒ Hotspot identification
- ☐ In-field communications
- ☒ In-field report writing
- ☐ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ☐ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☐ Use of force incidents
- ☐ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No – SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,018
Portable computers/terminals used with vehicle docking stations:	00,000
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☐ Yes	☒ No
Warrants	☐ Yes	☒ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	☒	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☒	☐	☐
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☐	☐	☒	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☐	☒	☐	☐
i. Drug education in schools	☐	☒	☐	☐
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☐	☐	☒	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☒	☐	☐	☐

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☒ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,000
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,006
c.	**Pending** (Final disposition of the allegation has not been made)	00,000
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,006

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☒ Yes ☐ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☒ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

ID NUMBER 0496

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT JAN 1 1 2008 THE SURVEY BY

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE Chief Deputy

AGENCY Cumberland County Sheriffs Office

TELEPHONE (207) 774-1444 EXT. 2115

FAX NUMBER (207) 828-2373

EMAIL [redacted]@cumberlandcounty.org

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ENTERED

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SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	50	50	6
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	40	0
c. Non-sworn employees	X	160	0
d. TOTAL (sum of lines 'a' through 'c')	X	250	6

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	6
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	N/0	N/0
b. Drugs	N/0	N/0
c. Anti-terrorism	N/0	N/0
d. Human trafficking	N/0	N/0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	50
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	2
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	3

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	41
b. Investigative duties (e.g., detectives)	9
c. Jail-related duties	10
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 18,000,000

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 40,000
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☑

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☐ Yes	☒ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☒ Yes	☐ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☐ Yes	☒ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☐ Yes	☒ No
Medical exam	☐ Yes	☒ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	720	240

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	960

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	50
b. Black or African American, not of Hispanic origin	0
c. Hispanic or Latino	0
d. American Indian or Alaska Native	0
e. Asian	0
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	50
Gender	
a. Male	46
b. Female	4
c. Total (sum of lines 'a' and 'b')	50

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 2

b. Non-sworn personnel..... , 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ☐ Yes ☒ No

Non-sworn personnel..... ☐ Yes ☒ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☒ Yes ☐ No

b. Hazardous duty pay..... ☒ Yes ☐ No

c. Merit/performance pay..... ☐ Yes ☒ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☐ Yes ☒ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	75,629	75,629
b. Sergeant or equivalent first-line supervisor	47,590.40	53,372.80
c. Entry-level officer or deputy (post-academy)	37,065.60	45,011.20

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ☐ Yes ☒ No

Can display *exact* location of wireless caller.... ☐ Yes ☒ No

Can display *general* location of wireless caller. ☐ Yes ☒ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☐ Yes ☒ No

Foot..... ☒ Yes ☐ No

Aviation..... ☐ Yes ☒ No

Marine..... ☒ Yes ☐ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☐ Yes ☒ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	☒	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ■ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 4
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 1
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ■ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	☐ Yes	☒ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☒ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☐ Yes ☒ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☐ Yes ☒ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☒

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify) _____

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☒ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 3 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ■	Facial recognition ☐
Mug shots ■	Digital photography ■
Suspect composites ■	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ■
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ☐

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ■
Stolen vehicle tracking (e.g., LoJack) ☐	None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	39
Other marked vehicles (SUV, truck, van, etc.)	2
Unmarked cars	15
Other unmarked vehicles (SUV, truck, van, etc.)	2
Fixed-wing aircraft	0
Helicopters	0
Boats	2
Motorcycles	0

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☒ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☒ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☒ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	2
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ■ Automated booking
- ■ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ☐ Hotspot identification
- ☐ In-field communications
- ☐ In-field report writing
- ☐ Intelligence gathering
- ☐ Inter-agency information sharing
- ■ Internet access
- ■ Personnel records
- ■ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☐ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ■ Citizen complaints against officers/agency
- ■ Fingerprints
- ☐ Gangs
- ■ Incident reports
- ■ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ■ Protection orders
- ■ Stolen property
- ■ Summonses
- ■ Traffic citations
- ■ Traffic stops
- ■ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: , 33

Portable computers/terminals used with vehicle docking stations: , 0

Portable computers/terminals NOT used with vehicle docking stations: , 0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☐ Yes	☒ No
Address history (e.g., repeat calls for service)	☐ Yes	☒ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ■ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	■	☐
b. Bias/hate crime	☐	■	☐	☐
c. Bomb/explosive disposal	☐	☐	■	☐
d. Child abuse/ endangerment	☐	☐	■	☐
e. Community crime prevention	☐	■	☐	☐
f. Crime analysis	■	☐	■	☐
g. Cybercrime	☐	☐	■	☐
h. Domestic violence	■	☐	■	☐
i. Drug education in schools	☐	■	☐	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	☐	■	☐	☐
l. Gangs	☐	☐	■	☐
m. Impaired drivers (DUI/DWI)	☐	■	☐	☐
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	☐	☐	■	☐
p. Methamphetamine labs	☐	☐	■	☐
q. Missing children	☐	☐	■	☐
r. Repeat offenders	☐	☐	■	☐
s. Research and planning	☐	☐	■	☐
t. School safety	■	☐	☐	☐
u. Terrorism/homeland security	☐	☐	■	☐
v. Victim assistance	☐	☐	☐	■

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☐ Yes	☒ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ■ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	0
c.	**Pending** (Final disposition of the allegation has not been made)	0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	0

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

■ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0498

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO:	Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT THE SURVEY BY JAN 11 2008

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE Lieutenant

AGENCY Ann Arbor Police

TELEPHONE (734) 994-2862 EXT.

FAX NUMBER ( ) -

EMAIL [redacted]@a2gov.org

4632197136

ENTERED

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SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	140	120	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	45	0
d. TOTAL (sum of lines 'a' through 'c')	X	165	0

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	5	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	70
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	1
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	0

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	70
b. Investigative duties (e.g., detectives)	30
c. Jail-related duties	0
d. Court security duties	2
e. Process serving duties	0

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 13,000,000

Please mark here if this figure is an estimation....☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 50,000
b. Gambling forfeiture program	$ 1,000
c. Other forfeiture program(s)	$ 10,000

Please mark here if any of these figures are an estimation.....■

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ■ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☑ Yes	☐ No
Credit history check	☑ Yes	☐ No
Criminal history check	☑ Yes	☐ No
Driving record check	☑ Yes	☐ No
Personal attributes		
Personal interview	☑ Yes	☐ No
Personality inventory	☑ Yes	☐ No
Polygraph exam	☐ Yes	■ No
Psychological evaluation	☑ Yes	☐ No
Voice stress analyzer	☐ Yes	☑ No
Written aptitude test	☑ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☑ Yes	☐ No
Assessment of understanding of diverse cultural populations	☑ Yes	☐ No
Mediation/conflict management skills assessment	☑ Yes	☐ No
Second language test	☐ Yes	☑ No
Volunteer/community service history check	☑ Yes	☐ No
Physical attributes		
Drug test	☑ Yes	☐ No
Medical exam	☑ Yes	☐ No
Physical agility/fitness test	☑ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	1,200	1,600

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	040

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a. White, not of Hispanic origin	190
b. Black or African American, not of Hispanic origin	14
c. Hispanic or Latino	2
d. American Indian or Alaska Native	2
e. Asian	2
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	16
h. No information available	0
i. Total (sum of lines 'a' through 'h')	180

Gender

a. Male	85
b. Female	35
c. Total (sum of lines 'a' and 'b')	120

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 3

b. Non-sworn personnel..... , 1

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel	☒ Yes	☐ No
Non-sworn personnel	☒ Yes	☐ No
Volunteers	☒ Yes	☐ No
Private contractors	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a.	Education incentive pay	☒ Yes	☐ No
b.	Hazardous duty pay	☐ Yes	☒ No
c.	Merit/performance pay	☒ Yes	☐ No
d.	Shift differential pay	☐ Yes	☒ No
e.	Special skills proficiency pay	☒ Yes	☐ No
f.	Bilingual ability pay	☐ Yes	☒ No
g.	Tuition reimbursement	☒ Yes	☐ No
h.	Military service pay	☐ Yes	☒ No
i.	Collective bargaining rights	☒ Yes	☐ No
j.	Residential incentive pay	☐ Yes	☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	130,000	NA
b. Sergeant or equivalent first-line supervisor	70,000	NA
c. Entry-level officer or deputy (post-academy)	50,000	NA

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller	■ Yes	☐ No
Can display *exact* location of wireless caller	☐ Yes	■ No
Can display *general* location of wireless caller	■ Yes	☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile	■ Yes	☐ No
Motorcycle	■ Yes	☐ No
Foot	■ Yes	☐ No
Aviation	☐ Yes	■ No
Marine	☐ Yes	■ No
Horse	☐ Yes	■ No
Bicycle	■ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	■	☐	☐
In-service sworn personnel	☐	☐	■	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ■ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 12
- ■ Conducted a citizen police academy
- ■ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 470
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	■ Yes	☐ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	☐ Yes	■ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	■ Yes	☐ No
Agency's website provided citizens with direct access to crime statistics	■ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	■ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	■ Yes	☐ No
System used for non-emergency mass community notification	■ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	■ Yes	☐ No
Citizens received crime reports via email	■ Yes	☐ No
Other (please specify)	☐ Yes	■ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☑ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☑ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☑ Yes	☐ No
Public anti-fear campaign	☐ Yes	☑ No
Dissemination of information to increase citizen preparedness	☑ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	☑ No
Increased sworn officer presence at critical areas	☐ Yes	☑ No
Emergency preparedness exercises	☑ Yes	☐ No
Other (please specify)	☐ Yes	☑ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☑	☐
.45	☐	☐
.40	☐	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☒
Revolver	☐	☐
No backup sidearm is authorized		☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

☑ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☑ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 3 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☑ Yes	☐ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☑ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☑ No

b. Chemical agents

OC (pepper spray/foam)	☑ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☑ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☑	Facial recognition	☐
Mug shots	☑	Digital photography	☑
Suspect composites	☑	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☑	Night vision goggles/binoculars	☑
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☐
Stolen vehicle tracking (e.g., LoJack)	☑	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	25
Other marked vehicles (SUV, truck, van, etc.)	5
Unmarked cars	5
Other unmarked vehicles (SUV, truck, van, etc.)	2
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	5

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☑ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☑ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	5
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☑ Analysis of community problems
- ☑ Automated booking
- ☑ Crime analysis
- ☑ Crime mapping
- ☑ Crime investigations
- ☑ Dispatch (CAD)
- ☑ Fleet management
- ☑ Hotspot identification
- ☑ In-field communications
- ☑ In-field report writing
- ☑ Intelligence gathering
- ☑ Inter-agency information sharing
- ☑ Internet access
- ☑ Personnel records
- ☑ Records management
- ☑ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☑ Alarms
- ☑ Arrests
- ☐ Biometric data for use with facial recognition system
- ☑ Calls for service
- ☑ Citizen complaints against officers/agency
- ☑ Fingerprints
- ☐ Gangs
- ☑ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☑ Pawn shop data
- ☐ Protection orders
- ☑ Stolen property
- ☐ Summonses
- ☑ Traffic citations
- ☑ Traffic stops
- ☐ Use of force incidents
- ☑ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☑ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	20
Portable computers/terminals used with vehicle docking stations:	20
Portable computers/terminals NOT used with vehicle docking stations:	10

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☑ Yes	☐ No
Driving records	☑ Yes	☐ No
Criminal history records	☑ Yes	☐ No
Warrants	☑ Yes	☐ No
Protection orders	☑ Yes	☐ No
Inter-agency information system	☑ Yes	☐ No
Address history (e.g., repeat calls for service)	☑ Yes	☐ No
Internet access	☑ Yes	☐ No
GIS/crime mapping	☑ Yes	☐ No
Other (please specify)	☐ Yes	☑ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☑ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☑ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☑ No

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ID NUMBER 0498

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	■	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	☐	■	☐
d. Child abuse/ endangerment	☐	☐	■	☐
e. Community crime prevention	☐	☐	■	☐
f. Crime analysis	■	☐	☐	☐
g. Cybercrime	■	☐	☐	☐
h. Domestic violence	■	☐	☐	☐
i. Drug education in schools	☐	☐	■	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	☐	☐	■	☐
m. Impaired drivers (DUI/DWI)	☐	■	☐	☐
n. Internal affairs	■	☐	☐	☐
o. Juvenile crime	☐	■	☐	☐
p. Methamphetamine labs	☐	☐	■	☐
q. Missing children	☐	☐	■	☐
r. Repeat offenders	☐	☐	■	☐
s. Research and planning	☐	☐	■	☐
t. School safety	☐	☐	■	☐
u. Terrorism/homeland security	☐	☐	■	☐
v. Victim assistance	☐	☐	■	☐

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☑ Yes	☐ No
b.	Use of less-than-lethal force	☑ Yes	☐ No
c.	Code of conduct and appearance	☑ Yes	☐ No
d.	Off-duty employment	☑ Yes	☐ No
e.	Maximum work hours allowed	☑ Yes	☐ No
f.	Off-duty conduct	☑ Yes	☐ No
g.	Interacting with the media	☑ Yes	☐ No
h.	Employee counseling assistance	☑ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☑ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☑ Yes	☐ No
l.	Juveniles	☑ Yes	☐ No
m.	Persons with limited English proficiency	☑ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☑ Yes	☐ No
o.	Racial profiling	☑ Yes	☐ No
p.	Citizen complaints	☑ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☑ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☑ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	3
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	29
c.	**Pending** (Final disposition of the allegation has not been made)	2
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	34

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☑ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0499

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT THE SURVEY BY JAN 11 2008

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted] b6

TITLE CHIEF OF POLICE

AGENCY BATTLE CREEK MI POLICE DEPARTMENT

TELEPHONE (269) 966-3375 EXT.

FAX NUMBER (269) 962-0102

EMAIL

4632197136

ENTERED

ID NUMBER 0499

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	119	114	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	20 6	26
d. TOTAL (sum of lines 'a' through 'c')	X	~~144~~ 134	26

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	6	0
b. Drugs	4	0
c. Anti-terrorism	2	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	56
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	114 ~~113~~
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	3

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	56
b. Investigative duties (e.g., detectives)	20
c. Jail-related duties	0
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 14,000,000

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 80,000
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation.....☒

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☒ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☒ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☑ Yes	☐ No
Credit history check	☑ Yes	☐ No
Criminal history check	☑ Yes	☐ No
Driving record check	☑ Yes	☐ No
Personal attributes		
Personal interview	☑ Yes	☐ No
Personality inventory	☑ Yes	☐ No
Polygraph exam	☐ Yes	☑ No
Psychological evaluation	☑ Yes	☐ No
Voice stress analyzer	☐ Yes	☑ No
Written aptitude test	☑ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☑ Yes	☐ No
Assessment of understanding of diverse cultural populations	☑ Yes	☐ No
Mediation/conflict management skills assessment	☐ Yes	☑ No
Second language test	☐ Yes	☑ No
Volunteer/community service history check	☐ Yes	☑ No
Physical attributes		
Drug test	☑ Yes	☐ No
Medical exam	☑ Yes	☐ No
Physical agility/fitness test	☐ Yes	☑ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	DK	DK

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	DK

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	DK
b. Black or African American, not of Hispanic origin	
c. Hispanic or Latino	
d. American Indian or Alaska Native	
e. Asian	
f. Native Hawaiian or other Pacific Islander	
g. Two or more races	
h. No information available	
i. Total (sum of lines 'a' through 'h')	
Gender	
a. Male	
b. Female	
c. Total (sum of lines 'a' and 'b')	

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 10

b. Non-sworn personnel..... 1

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel	☑ Yes	☐ No
Non-sworn personnel	☐ Yes	☑ No
Volunteers	☐ Yes	☑ No
Private contractors	☐ Yes	☑ No
Other (please specify)	☐ Yes	☑ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a.	Education incentive pay	☑ Yes	☐ No
b.	Hazardous duty pay	☐ Yes	☑ No
c.	Merit/performance pay	☐ Yes	☑ No
d.	Shift differential pay	☑ Yes	☐ No
e.	Special skills proficiency pay	☑ Yes	☐ No
f.	Bilingual ability pay	☐ Yes	☑ No
g.	Tuition reimbursement	☑ Yes	☐ No
h.	Military service pay	☐ Yes	☑ No
i.	Collective bargaining rights	☑ Yes	☐ No
j.	Residential incentive pay	☐ Yes	☑ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	79,000	94,000
b. Sergeant or equivalent first-line supervisor	60,000	57,000
c. Entry-level officer or deputy (post-academy)	42,000	49,000

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☑ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller	☑ Yes	☐ No
Can display *exact* location of wireless caller	☐ Yes	☑ No
Can display *general* location of wireless caller	☐ Yes	☑ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile	☑ Yes	☐ No
Motorcycle	☑ Yes	☐ No
Foot	☑ Yes	☐ No
Aviation	☐ Yes	☑ No
Marine	☐ Yes	☑ No
Horse	☐ Yes	☑ No
Bicycle	☑ Yes	☐ No
Human transporter (e.g., Segway)	☐ Yes	☑ No
Other (please specify)	☐ Yes	☑ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☑	☐	☐	☐	☐
In-service sworn personnel	☑	☐	☐	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☑ Maintained an agency mission statement that included a community policing component
- ☑ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 57
- ☑ Conducted a citizen police academy
- ☑ Maintained or created a formal, written community policing plan
- ☑ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 57
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☑ Upgraded technology to support the analysis of community problems
- ☑ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☑ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☑ Yes	☐ No
Business groups	☑ Yes	☐ No
Faith-based organizations	☑ Yes	☐ No
Local government agencies (non-law enforcement)	☑ Yes	☐ No
Other local law enforcement agencies	☑ Yes	☐ No
Neighborhood associations	☑ Yes	☐ No
Senior citizen groups	☐ Yes	☑ No
School groups	☑ Yes	☐ No
Youth service organizations	☑ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☑ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☐ Yes	☑ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☑ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☑ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☑ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☑ No
System used for non-emergency mass community notification	☑ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☑ Yes	☐ No
Electronic crime reporting was available	☐ Yes	☑ No
Citizens received crime reports via email	☐ Yes	☑ No
Other (please specify) Neighborhood Meetings	☑ Yes	☐ No

ID NUMBER 0499

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☑ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☑ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☑ No
Public anti-fear campaign	☐ Yes	☑ No
Dissemination of information to increase citizen preparedness	☑ Yes	☐ No
Community meetings on homeland security/preparedness	☑ Yes	☐ No
Increased sworn officer presence at critical areas	☑ Yes	☐ No
Emergency preparedness exercises	☑ Yes	☐ No
Other (please specify)	☐ Yes	☑ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	2	1

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	On-duty weapons: Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☒
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 4 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☑ Yes	☐ No
PR-24 baton	☐ Yes	☑ No
Collapsible baton	☑ Yes	☐ No
Soft projectile (e.g., bean-bag)	☑ Yes	☐ No
Blackjack/slapjack	☐ Yes	☑ No
Rubber bullet	☐ Yes	☑ No
Other impact device (please specify)	☐ Yes	☑ No

b. Chemical agents

OC (pepper spray/foam)	☑ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☑ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☑ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☑ Yes	☐ No
Other weapon/action (please specify)	☐ Yes	☑ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

- Fingerprints (e.g., AFIS) ☑
- Facial recognition ☐
- Mug shots ☑
- Digital photography ☑
- Suspect composites ☑
- None of the listed digital imaging technologies ☐

Night vision/electro-optic

- Infrared (thermal) imagers ☐
- Night vision goggles/binoculars ☐
- Image intensifiers ☐
- License plate readers ☐
- Laser range finders ☐
- None of the listed night vision/ electro-optic technologies ☒

Vehicle stopping/tracking

- Electrical/engine disruption ☐
- Tire deflation devices ☒
- Stolen vehicle tracking (e.g., LoJack) ☐
- None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	20
Other marked vehicles (SUV, truck, van, etc.)	8
Unmarked cars	10
Other unmarked vehicles (SUV, truck, van, etc.)	2
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	2

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☒ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☑ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	16
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☑ Analysis of community problems
- ☐ Automated booking
- ☑ Crime analysis
- ☑ Crime mapping
- ☑ Crime investigations
- ☑ Dispatch (CAD)
- ☑ Fleet management
- ☐ Hotspot identification
- ☐ In-field communications
- ☐ In-field report writing
- ☑ Intelligence gathering
- ☑ Inter-agency information sharing
- ☑ Internet access
- ☑ Personnel records
- ☑ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☑ Alarms
- ☑ Arrests
- ☐ Biometric data for use with facial recognition system
- ☑ Calls for service
- ☑ Citizen complaints against officers/agency
- ☑ Fingerprints
- ☑ Gangs
- ☑ Incident reports
- ☑ Illegal attempts to purchase firearms
- ☑ Intelligence related to potential terrorist activity
- ☑ Pawn shop data
- ☑ Protection orders
- ☑ Stolen property
- ☐ Summonses
- ☑ Traffic citations
- ☐ Traffic stops
- ☑ Use of force incidents
- ☑ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☐ Yes ☑ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: ☐☐, NA

Portable computers/terminals used with vehicle docking stations: ☐☐, NA

Portable computers/terminals NOT used with vehicle docking stations: ☐☐, NA

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☑ Yes	☐ No
Driving records	☑ Yes	☐ No
Criminal history records	☐ Yes	☑ No
Warrants	☑ Yes	☐ No
Protection orders	☑ Yes	☐ No
Inter-agency information system	☐ Yes	☑ No
Address history (e.g., repeat calls for service)	☐ Yes	☑ No
Internet access	☐ Yes	☑ No
GIS/crime mapping	☐ Yes	☑ No
Other (please specify)	☐ Yes	☑ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☒ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☒ Yes ☐ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☒	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☒	☐	☐	☐
d. Child abuse/ endangerment	☐	☐	☒	☐
e. Community crime prevention	☐	☒	☐	☐
f. Crime analysis	☐	☒	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☐	☐	☒	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	■	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☒	☐	☐	☐
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☐	☐	☒	☐
s. Research and planning	☐	☐	☒	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☐	☐	☐	☒

ID NUMBER 0499

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☑ Yes	☐ No
b.	Use of less-than-lethal force	☑ Yes	☐ No
c.	Code of conduct and appearance	☑ Yes	☐ No
d.	Off-duty employment	☑ Yes	☐ No
e.	Maximum work hours allowed	☑ Yes	☐ No
f.	Off-duty conduct	☑ Yes	☐ No
g.	Interacting with the media	☑ Yes	☐ No
h.	Employee counseling assistance	☑ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☐ Yes	☑ No
j.	Homeless persons	☐ Yes	☑ No
k.	Domestic disputes	☑ Yes	☐ No
l.	Juveniles	☑ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	☑ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☑ No
o.	Racial profiling	☑ Yes	☐ No
p.	Citizen complaints	☑ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☑ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	, DK
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	, DK
c.	**Pending** (Final disposition of the allegation has not been made)	, DK
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	, DK

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

<u>*Please retain a copy of the completed survey for your records.***</u>**

RECEIVED

ID NUMBER 500

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE ADMINISTRATIVE CAPTAIN

AGENCY CLINTON TOWNSHIP POLICE DEPARTMENT

TELEPHONE (586) 493-7884 EXT.

FAX NUMBER (586) 493-7878

EMAIL [redacted]G@CLINTONTOWNSHIPPOLICE.ORG

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4632197136

ENTERED

ID NUMBER **500**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	105	105	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	32	0
d. TOTAL (sum of lines 'a' through 'c')	X	137	0

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	1	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,078
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,015
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,002

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,078
b. Investigative duties (e.g., detectives)	00,013
c. Jail-related duties	,1
d. Court security duties	00,000
e. Process serving duties	00,000

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$,019,470,006

Please mark here if this figure is an estimation....☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,059,808
b. Gambling forfeiture program	$000,024,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation.....☐

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☒ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☒ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☐ Yes	☒ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,640	0,640

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	25

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race		
a.	White, not of Hispanic origin	00,101
b.	Black or African American, not of Hispanic origin	00,002
c.	Hispanic or Latino	00,000
d.	American Indian or Alaska Native	00,000
e.	Asian	00,002
f.	Native Hawaiian or other Pacific Islander	00,000
g.	Two or more races	00,000
h.	No information available	00,000
i.	Total (sum of lines 'a' through 'h')	00,105
Gender		
a.	Male	00,101
b.	Female	00,004
c.	Total (sum of lines 'a' and 'b')	00,105

ID NUMBER **500**

13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 0

b. Non-sworn personnel..... 0 0 , 0 0 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☐ Yes ☒ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☒ Yes ☐ No

Other (please specify)..... ☐ Yes ☒ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay..... ☒ Yes ☐ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☐ Yes ☒ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☐ Yes ☒ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	$105,000	$105,000
b. Sergeant or equivalent first-line supervisor	$ 78,490	$78,490
c. Entry-level officer or deputy (post-academy)	$41,953	63063

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller.... ☐ Yes ☒ No

Can display *general* location of wireless caller. ☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☐ Yes ☒ No

Foot..... ☐ Yes ☒ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☐ Yes ☒ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	☒	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: ☐☐NA
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☐ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: ☐☐NA
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☐ Yes	☒ No
School groups	☒ Yes	☐ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☐ Yes	☒ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

ID NUMBER **500**

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☐ Yes ☒ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☐ Yes ☒ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	000	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	On-duty weapons: Backup sidearm
Semiautomatic:		
10mm	☐	☒
9mm	☐	☒
.45	☐	☒
.40	☒	☒
.357	☐	☒
.380	☐	☒
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
No backup sidearm is authorized		☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☒ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 001 **Horses** 000

ID NUMBER **500**

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☒ Yes	☐ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☐ Yes	☒ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☐
Image intensifiers	☐	License plate readers	☐
Laser range finders	☒	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☐	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,026
Other marked vehicles (SUV, truck, van, etc.)	00,002
Unmarked cars	00,018
Other unmarked vehicles (SUV, truck, van, etc.)	00,005
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,000
Motorcycles	00,000

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☒ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,028
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,000

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** ↳ ,NA

☒ No

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☐ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☐ Fleet management
- ☐ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☐ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☐ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☐ Protection orders
- ☐ Stolen property
- ☐ Summonses
- ☐ Traffic citations
- ☐ Traffic stops
- ☐ Use of force incidents
- ☐ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,028
Portable computers/terminals used with vehicle docking stations:	00,000
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☐ Yes	☒ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☒ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☒ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

ID NUMBER 500

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☒	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☐	☐	☒	☐
e. Community crime prevention	☐	☒	☐	☐
f. Crime analysis	☐	☒	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☐	☒	☐	☐
i. Drug education in schools	☐	☒	☐	☐
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☐	☐	☒	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☐	☒	☐	☐
o. Juvenile crime	☒	☐	☐	☐
p. Methamphetamine labs	☐	☐	☐	☒
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☐	☐	☐	☒
s. Research and planning	☐	☐	☒	☐
t. School safety	☐	☐	☒	☐
u. Terrorism/homeland security	☐	☐	☒	☐
v. Victim assistance	☐	☐	☐	☒

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☐ Yes	☒ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☐ Yes	☒ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☐ Yes	☒ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☐ Yes	☒ No
p.	Citizen complaints	☐ Yes	☒ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☒ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,000
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,000
c.	**Pending** (Final disposition of the allegation has not been made)	00,000
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,000

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 501

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE Lieutenant

AGENCY Dearborn Police Department

TELEPHONE (313) 943 - 2249 EXT.

FAX NUMBER (313) 943 - 2687

EMAIL [redacted]ci.dearborn.mi.us

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ENTERED

ID NUMBER 501

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	205	188	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	4	0
c. Non-sworn employees	X	8	22
d. TOTAL (sum of lines 'a' through 'c')	X	200	22

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	33
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	3	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	127
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	2
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	2

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	127
b. Investigative duties (e.g., detectives)	47
c. Jail-related duties	5
d. Court security duties	0
e. Process serving duties	0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 31,025,402

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 654,809
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 29,250

Please mark here if any of these figures are an estimation.....☐

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☒ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☒ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☐ Yes	☒ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	640	8,960

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	24

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race		
a.	White, not of Hispanic origin	183
b.	Black or African American, not of Hispanic origin	4
c.	Hispanic or Latino	1
d.	American Indian or Alaska Native	0
e.	Asian	0
f.	Native Hawaiian or other Pacific Islander	0
g.	Two or more races	0
h.	No information available	0
i.	Total (sum of lines 'a' through 'h')	188
Gender		
a.	Male	171
b.	Female	17
c.	Total (sum of lines 'a' and 'b')	188

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... , 0

b. Non-sworn personnel..... , 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☒ Yes ☐ No

Volunteers..... ☒ Yes ☐ No

Private contractors..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay..... ☐ Yes ☒ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☐ Yes ☒ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☒ Yes ☐ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☐ Yes ☒ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	95889	NA
b. Sergeant or equivalent first-line supervisor	72041	NA
c. Entry-level officer or deputy (post-academy)	42127	59538

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller.... ☐ Yes ☒ No

Can display *general* location of wireless caller. ☒ Yes ☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☒ Yes ☐ No

Foot..... ☐ Yes ☒ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☐ Yes ☒ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	☒	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

☐ Maintained an agency mission statement that included a community policing component

☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
If YES, please specify the number of patrol officers as of September 30, 2007: N/A

☐ Conducted a citizen police academy

☒ Maintained or created a formal, written community policing plan

☒ Gave patrol officers responsibility for specific geographic areas/beats
If YES, please specify the number of patrol officers as of September 30, 2007: 123

☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers

☒ Upgraded technology to support the analysis of community problems

☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies

☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services

☒ Maintained a community policing unit with full-time personnel

☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	☐ Yes	☒ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	☐ Yes	☒ No
School groups	☐ Yes	☒ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 501

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☐ Yes ☒ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	☒	☒
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☐ Yes, all the time

☒ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 4 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☒ Yes	☐ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☒
Mug shots	☒	Digital photography	☒
Suspect composites	☐	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☐	Night vision goggles/binoculars	☐
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☒

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☐
Stolen vehicle tracking (e.g., LoJack)	☐	None of the listed vehicle stopping/tracking technologies	☒

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	44
Other marked vehicles (SUV, truck, van, etc.)	19
Unmarked cars	23
Other unmarked vehicles (SUV, truck, van, etc.)	35
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	0

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☒ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☒ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	47
Fixed-site surveillance in public areas	53
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☐ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☒ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☐ Protection orders
- ☒ Stolen property
- ☐ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	0
Portable computers/terminals used with vehicle docking stations:	62
Portable computers/terminals NOT used with vehicle docking stations:	0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☐ Yes	☒ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. **How does your agency address the following problems/tasks?** Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☒	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☒	☐	☐
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☐	☒	☐	☐
f. Crime analysis	☐	☒	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☐	☒	☐	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☐	☐	☐	☒
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☐	☒	☐	☐
o. Juvenile crime	☒	☐	☐	☐
p. Methamphetamine labs	☐	☒	☐	☐
q. Missing children	☐	☒	☐	☐
r. Repeat offenders	☐	☐	☐	☒
s. Research and planning	☐	☐	☒	☐
t. School safety	☐	☐	☒	☐
u. Terrorism/homeland security	☐	☒	☐	☐
v. Victim assistance	☐	☐	☐	☒

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☐ Yes	☒ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☐ Yes	☒ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☒ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	,0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	,9
c.	**Pending** (Final disposition of the allegation has not been made)	,0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	,9

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

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ID NUMBER 0502

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO:	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics
Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMAS/CJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT THE SURVEY BY FEB 01 2008

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE SENIOR CLERK

AGENCY DETROIT POLICE DEPARTMENT PLANNING

TELEPHONE (313) 596 - 1828 EXT.

FAX NUMBER (313) 596 - 1507

EMAIL [redacted]@DPDHQ.CI.DETROIT

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Full page

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SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	3,049	3,049	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)		0	0
c. Non-sworn employees		369	0
d. TOTAL (sum of lines 'a' through 'c')		3,418	0

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	230	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	8	0
b. Drugs	3	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	0 1 , 7 2 1
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	, 0
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	, 1

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties 556	0 [illegible]
b. Investigative duties (e.g., detectives)	, 2 5
c. Jail-related duties	, 1 6
d. Court security duties	, 2
e. Process serving duties	, 0

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$, , , DK

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$, , 0
b. Gambling forfeiture program	$, , 0
c. Other forfeiture program(s)	$, , 0

Please mark here if any of these figures are an estimation .....☐

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	■ Yes	☐ No
Polygraph exam	☐ Yes	■ No
Psychological evaluation	■ Yes	☐ No
Voice stress analyzer	☐ Yes	■ No
Written aptitude test	■ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	■ Yes	☐ No
Assessment of understanding of diverse cultural populations	■ Yes	☐ No
Mediation/conflict management skills assessment	■ Yes	☐ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	■ Yes	☐ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	682	2,080

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	56

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a.	White, not of Hispanic origin	00,928
b.	Black or African American, not of Hispanic origin	1,998
c.	Hispanic or Latino	00,108
d.	American Indian or Alaska Native	00,005
e.	Asian	00,010
f.	Native Hawaiian or other Pacific Islander	0
g.	Two or more races	0
h.	No information available	0
i.	Total (sum of lines 'a' through 'h')	03,049

Gender

a.	Male	2,220
b.	Female	00,829
c.	Total (sum of lines 'a' and 'b')	03,049

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 00,140

b. Non-sworn personnel..... [illegible]

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel..... ☐ Yes ☒ No

Non-sworn personnel..... ☐ Yes ☒ No

Volunteers..... ☐ Yes ☒ No

Private contractors..... ☐ Yes ☒ No

Other (please specify)..... ■ Yes ☐ No

Language Line Services

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay..... ☐ Yes ■ No

b. Hazardous duty pay..... ☐ Yes ■ No

c. Merit/performance pay..... ■ Yes ☐ No

d. Shift differential pay..... ■ Yes ☐ No

e. Special skills proficiency pay..... ■ Yes ☐ No

f. Bilingual ability pay..... ☐ Yes ■ No

g. Tuition reimbursement..... ■ Yes ☐ No

h. Military service pay..... ■ Yes ☐ No

i. Collective bargaining rights..... ■ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ■ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	95,200	142,800
b. Sergeant or equivalent first-line supervisor	61,988	64,055
c. Entry-level officer or deputy (post-academy)	30,757	50,177

SECTION II - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller.... ☒ Yes ☐ No

Can display *exact* location of wireless caller.... ☐ Yes ☒ No

Can display *general* location of wireless caller ■ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile..... ■ Yes ☐ No

Motorcycle..... ■ Yes ☐ No

Foot..... ■ Yes ☐ No

Aviation..... ☐ Yes ■ No

Marine..... ☐ Yes ■ No

Horse..... ☐ Yes ■ No

Bicycle..... ■ Yes ☐ No

Human transporter (e.g., Segway)..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'N A.'

	All	Half or more	Less than half	None	NA
New officer recruits	■	☐	☐	☐	☐
In-service sworn personnel	☐	☐	■	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: NA
- ■ Conducted a citizen police academy
- ■ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 108
- ■ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ■ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ■ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ■ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	■ Yes	☐ No
Local government agencies (non-law enforcement)	■ Yes	☐ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	■ Yes	☐ No
School groups	■ Yes	☐ No
Youth service organizations	■ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	■ No
Agency's website provided citizens with direct access to crime statistics	■ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	■ Yes	☐ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	■ No
System used for non-emergency mass community notification	☐ Yes	■ No
3-1-1 system available to handle police non-emergency calls	■ Yes	☐ No
Electronic crime reporting was available	☐ Yes	■ No
Citizens received crime reports via email	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	■ Yes	☐ No
Public anti-fear campaign	■ Yes	☐ No
Dissemination of information to increase citizen preparedness	■ Yes	☐ No
Community meetings on homeland security/preparedness	■ Yes	☐ No
Increased sworn officer presence at critical areas	■ Yes	☐ No
Emergency preparedness exercises	■ Yes	☐ No
Other (please specify)	☐ Yes	● No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	007	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	■	■
.45	☐	■
.40	■	■
.357	☐	■
.380	☐	■
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	■	■
No backup sidearm is authorized		☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

■ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 006 Horses 005

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes ■ No
PR-24 baton	■ Yes ☐ No
Collapsible baton	☐ Yes ■ No
Soft projectile (e.g., bean-bag)	☐ Yes ■ No
Blackjack/slapjack	☐ Yes ■ No
Rubber bullet	☐ Yes ■ No
Other impact device (please specify)	☐ Yes ■ No

b. Chemical agents

OC (pepper spray/foam)	■ Yes ☐ No
Other chemical agent (please specify)	☐ Yes ■ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☐ Yes ■ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes ■ No
Other weapon/action (please specify)	☐ Yes ■ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ■	Facial recognition ☐
Mug shots ■	Digital photography ■
Suspect composites ■	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ☐
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ■

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ☐
Stolen vehicle tracking (e.g., LoJack) ■	None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,525
Other marked vehicles (SUV, truck, van, etc.)	00,097
Unmarked cars	00,090
Other unmarked vehicles (SUV, truck, van, etc.)	00,080
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,003
Motorcycles	00,055

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ■ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ■ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ■ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

■ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,360
Fixed-site surveillance in public areas	,384
Mobile surveillance	, 0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes If YES, how many? → , NK

■ No

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ■ Analysis of community problems
- ■ Automated booking
- ■ Crime analysis
- ■ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ■ Hotspot identification
- ☐ In-field communications
- ☐ In-field report writing
- ■ Intelligence gathering
- ■ Inter-agency information sharing
- ■ Internet access
- ☐ Personnel records
- ■ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☐ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ■ Citizen complaints against officers/agency
- ■ Fingerprints
- ☐ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☐ Protection orders
- ■ Stolen property
- ☐ Summonses
- ☐ Traffic citations
- ☐ Traffic stops
- ■ Use of force incidents
- ☐ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,500
Portable computers/terminals used with vehicle docking stations:	00,000
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	☐ Yes	■ No
Protection orders	■ Yes	☐ No
Inter-agency information system	■ Yes	☐ No
Address history (e.g., repeat calls for service)	☐ Yes	■ No
Internet access	☐ Yes	■ No
GIS/crime mapping	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ■ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ■ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

■ Yes ☐ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	■	□	□	□
b. Bias/hate crime	□	□	■	□
c. Bomb/explosive disposal	■	□	□	□
d. Child abuse/ endangerment	■	□	□	□
e. Community crime prevention	■	□	□	□
f. Crime analysis	■	□	□	□
g. Cybercrime	□	□	■	□
h. Domestic violence	■	□	□	□
i. Drug education in schools	■	□	□	□
j. Financial crimes	□	□	■	□
k. Drug enforcement	■	□	□	□
l. Gangs	■	□	□	□
m. Impaired drivers (DUI/DWI)	□	□	■	□
n. Internal affairs	■	□	□	□
o. Juvenile crime	□	□	■	□
p. Methamphetamine labs	□	□	■	□
q. Missing children	□	□	■	□
r. Repeat offenders	■	□	□	□
s. Research and planning	■	□	□	□
t. School safety	□	□	■	□
u. Terrorism/homeland security	■	□	□	□
v. Victim assistance	■	□	□	□

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	■ Yes	☐ No
b.	Use of less-than-lethal force	■ Yes	☐ No
c.	Code of conduct and appearance	■ Yes	☐ No
d.	Off-duty employment	■ Yes	☐ No
e.	Maximum work hours allowed	■ Yes	☐ No
f.	Off-duty conduct	■ Yes	☐ No
g.	Interacting with the media	■ Yes	☐ No
h.	Employee counseling assistance	■ Yes	☐ No

Dealing with special populations/ situations

i.	Mentally ill persons	■ Yes	☐ No
j.	Homeless persons	■ Yes	☐ No
k.	Domestic disputes	■ Yes	☐ No
l.	Juveniles	■ Yes	☐ No
m.	Persons with limited English proficiency	■ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	■ Yes	☐ No
o.	Racial profiling	■ Yes	☐ No
p.	Citizen complaints	■ Yes	☐ No
q.	Checking of immigration status by patrol officers	■ Yes	☐ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ■ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,003
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,131
c.	**Pending** (Final disposition of the allegation has not been made)	00,026
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,160

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

■ Yes ☐ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

■ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

■ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0503

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT THE SURVEY BY FEB 01 2008

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

[redacted] b6

INFORMATION SUPPLIED BY:

NAME

TITLE

AGENCY FARMINGTON HILLS PD

TELEPHONE (248) 871-2705 EXT.

FAX NUMBER (248) 871-2701

EMAIL

4632197136

ENTERED

ID NUMBER 0503

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	120	~~137~~ 120	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X (7 Cadets)	7	0
c. Non-sworn employees	X	42	15
d. TOTAL (sum of lines 'a' through 'c')	X	~~169~~ 169	15

184 Total

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	1
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs (Sonic 2, DEA 3, Nat 1)	6	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,080
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,080
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,002

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,065
b. Investigative duties (e.g., detectives)	00,018
c. Jail-related duties	00,000
d. Court security duties	00,002
e. Process serving duties	00,000

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$,17,000,000

Please mark here if this figure is an estimation... ☒

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$,736,391
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation ☐

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ■ Two-year college degree required
- ☒ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☒ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☐ Yes	☒ No
Polygraph exam	☐ Yes	☒ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	☒ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	620 (WCRPA)	720 (90x8)

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	056

40hr + 16 full shoot

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	115
b. Black or African American, not of Hispanic origin	2
c. Hispanic or Latino	3
d. American Indian or Alaska Native	0
e. Asian	0
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	120
Gender	
a. Male	112
b. Female	8
c. Total (sum of lines 'a' and 'b')	120

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... , 17

b. Non-sworn personnel..... , 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel..... ☒ Yes ☐ No

Non-sworn personnel..... ☐ Yes ☒ No

Volunteers..... ☒ Yes ☐ No

Private contractors..... ☒ Yes ☐ No

Other (please specify)..... ☐ Yes ☒ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay..... ☐ Yes ☒ No

b. Hazardous duty pay..... ☐ Yes ☒ No

c. Merit/performance pay..... ☒ Yes ☐ No

d. Shift differential pay..... ☒ Yes ☐ No

e. Special skills proficiency pay..... ☐ Yes ☒ No

f. Bilingual ability pay..... ☐ Yes ☒ No

g. Tuition reimbursement..... ☒ Yes ☐ No

h. Military service pay..... ☒ Yes ☐ No

i. Collective bargaining rights..... ☒ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	$115,000	115,000
b. Sergeant or equivalent first-line supervisor	$75,000	95,000
c. Entry-level officer or deputy (post-academy)	$44,000	$44,000

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller... ☒ Yes ☐ No

Can display *exact* location of wireless caller..... ☐ Yes ☒ No

Can display *general* location of wireless caller ☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile..... ☒ Yes ☐ No

Motorcycle..... ☒ Yes ☐ No

Foot..... ☐ Yes ☒ No

Aviation..... ☐ Yes ☒ No

Marine..... ☐ Yes ☒ No

Horse..... ☐ Yes ☒ No

Bicycle..... ☒ Yes ☐ No

Human transporter (e.g., Segway)..... ☐ Yes ☒ No

Other (please specify)..... ☐ Yes ☒ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☒	☐	☐	☐
In-service sworn personnel	☐	☐	☐	☒ Cultural DV 1hr Jail Divers 1hr	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☒ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 80
- ☒ Conducted a citizen police academy
- ☒ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  - If YES, please specify the number of patrol officers as of September 30, 2007: 80
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☒ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☒ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

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SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☐ Yes ☒ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☒ Yes	☐ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☒ Yes	☒ No

NIMS Training All Pers.

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☒
9mm	☐	☒
.45	☐	☒
.40	☒	☐
.357	☐	☒
.380	☐	☒
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 1 **Horses** 0

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31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☒ Yes	☐ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☒ Yes	☐ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify) CS	☒ Yes	☐ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ☒	Facial recognition ☒
Mug shots ☒	Digital photography ☒
Suspect composites ☒	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☒	Night vision goggles/binoculars ☒
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ☐

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ☒
Stolen vehicle tracking (e.g., LoJack) ☐	None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	31
Other marked vehicles (SUV, truck, van, etc.)	5
Unmarked cars	40
Other unmarked vehicles (SUV, truck, van, etc.)	5
Fixed-wing aircraft	0
Helicopters	0
Boats	0
Motorcycles	7

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☒ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	31
Fixed-site surveillance in public areas	0
Mobile surveillance	1

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☒ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☒ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: , 35

Portable computers/terminals used with vehicle docking stations: , 0

Portable computers/terminals NOT used with vehicle docking stations: , 6

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☒ Yes	☐ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☒ Yes	☐ No
Other (please specify) Mapping	☒ Yes	☐ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☒ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☒	☐	☐
b. Bias/hate crime	☐	☒	☐	☐
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☐	☐	☒	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☐	☒	☐	☐
i. Drug education in schools	☒	☐	☐	☐
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☒	☐	☐	☐
n. Internal affairs	☐	☐	☒	☐
o. Juvenile crime	☒	☐	☐	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☐	☐	☐	☒
s. Research and planning	☐	☒	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☐	☐	☒	☐
v. Victim assistance	☐	☐	☐	☒

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☒ Yes	☐ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☒ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	3
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	34
c.	**Pending** (Final disposition of the allegation has not been made)	4
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	41

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER **504**

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE CHIEF OF POLICE

AGENCY CITY OF FLINT

TELEPHONE (810) 237-6868 EXT.

FAX NUMBER (810) 237-6960

EMAIL [redacted]@CITYOFFLINT.COM

ENTERED

4632197136

ID NUMBER **504**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	262	262	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	89	69
d. TOTAL (sum of lines 'a' through 'c')	X	351	69

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	2	0
b. Drugs	5	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,160
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,018
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,012

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,160
b. Investigative duties (e.g., detectives)	00,025
c. Jail-related duties	00,004
d. Court security duties	00,000
e. Process serving duties	00,000

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$00,032,000,000

Please mark here if this figure is an estimation...☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,300,000
b. Gambling forfeiture program	$000,010,000
c. Other forfeiture program(s)	$000,100,000

Please mark here if any of these figures are an estimation.....☐

ID NUMBER **504**

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☐ Yes	☒ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☒ Yes	☐ No
Assessment of understanding of diverse cultural populations	☒ Yes	☐ No
Mediation/conflict management skills assessment	☒ Yes	☐ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,800	0,480

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	040

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race		
a.	White, not of Hispanic origin	00,135
b.	Black or African American, not of Hispanic origin	00,113
c.	Hispanic or Latino	00,013
d.	American Indian or Alaska Native	00,001
e.	Asian	00,000
f.	Native Hawaiian or other Pacific Islander	00,000
g.	Two or more races	00,000
h.	No information available	00,000
i.	Total (sum of lines 'a' through 'h')	00,262
Gender		
a.	Male	00,222
b.	Female	00,040
c.	Total (sum of lines 'a' and 'b')	00,262

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13. **Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007.** If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 0

b. Non-sworn personnel..... 0 0 , 0 0 0

14. **During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?**

Sworn personnel.....☒ Yes ☐ No

Non-sworn personnel.....☒ Yes ☐ No

Volunteers.....☐ Yes ☒ No

Private contractors.....☒ Yes ☐ No

Other (please specify).....☐ Yes ☒ No

15. **Does your agency authorize or provide any of the following for sworn personnel?**

a. Education incentive pay.....☐ Yes ☒ No

b. Hazardous duty pay.....☐ Yes ☒ No

c. Merit/performance pay.....☐ Yes ☒ No

d. Shift differential pay.....☒ Yes ☐ No

e. Special skills proficiency pay.....☐ Yes ☒ No

f. Bilingual ability pay.....☐ Yes ☒ No

g. Tuition reimbursement.....☒ Yes ☐ No

h. Military service pay.....☒ Yes ☐ No

i. Collective bargaining rights.....☒ Yes ☐ No

j. Residential incentive pay.....☐ Yes ☒ No

16. **Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007.** If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	89,000	94000
b. Sergeant or equivalent first-line supervisor	45000	55000
c. Entry-level officer or deputy (post-academy)	32000	45000

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. **Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)?** Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. **Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?**

Can display phone number of wireless caller....☒ Yes ☐ No

Can display *exact* location of wireless caller....☐ Yes ☒ No

Can display *general* location of wireless caller.☒ Yes ☐ No

19. **During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?**

Automobile.....☒ Yes ☐ No

Motorcycle.....☒ Yes ☐ No

Foot.....☒ Yes ☐ No

Aviation.....☐ Yes ☒ No

Marine.....☐ Yes ☒ No

Horse.....☐ Yes ☒ No

Bicycle.....☒ Yes ☐ No

Human transporter (e.g., Segway).....☐ Yes ☒ No

Other (please specify).....☐ Yes ☒ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☒ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [| | NA]
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [0187]
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☒ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☒ Yes	☐ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☒ Yes	☐ No
System used for non-emergency mass community notification	☒ Yes	☐ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 504

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☒ Yes	☐ No
Increased sworn officer presence at critical areas	☒ Yes	☐ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	000	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☒
9mm	☒	☐
.45	☐	☒
.40	☐	☒
.357	☐	☐
.380	☐	☒
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☒
	No backup sidearm is authorized	☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 003 **Horses** 000

ID NUMBER **504**

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☐ Yes	☒ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☐
Stolen vehicle tracking (e.g., LoJack)	☐	None of the listed vehicle stopping/tracking technologies	☒

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,050
Other marked vehicles (SUV, truck, van, etc.)	00,045
Unmarked cars	00,050
Other unmarked vehicles (SUV, truck, van, etc.)	00,009
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,000
Motorcycles	00,004

34a. Does your agency allow officers to take marked vehicles home?

☒ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☒ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☒ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☐ Yes ☒ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,000
Fixed-site surveillance in public areas	0,002
Mobile surveillance	0,000

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → ☐,NA

☒ No

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☒ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☐ Protection orders
- ☒ Stolen property
- ☐ Summonses
- ☐ Traffic citations
- ☐ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,060
Portable computers/terminals used with vehicle docking stations:	00,000
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☐ Yes	☒ No
Warrants	☒ Yes	☐ No
Protection orders	☐ Yes	☒ No
Inter-agency information system	☒ Yes	☐ No
Address history (e.g., repeat calls for service)	☐ Yes	☒ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

ID NUMBER **504**

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☒	☐	☐
c. Bomb/explosive disposal	☒	☐	☐	☐
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☒	☐	☐
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☒	☐	☐	☐
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☒	☐	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☒	☐	☐	☐
p. Methamphetamine labs	☐	☒	☐	☐
q. Missing children	☒	☐	☐	☐
r. Repeat offenders	☐	☐	☒	☐
s. Research and planning	☐	☒	☐	☐
t. School safety	☒	☐	☐	☐
u. Terrorism/homeland security	☒	☐	☐	☐
v. Victim assistance	☒	☐	☐	☐

ID NUMBER **504**

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a. Use of deadly force/firearm discharge..... ☒ Yes ☐ No

b. Use of less-than-lethal force..... ☒ Yes ☐ No

c. Code of conduct and appearance..... ☒ Yes ☐ No

d. Off-duty employment..... ☒ Yes ☐ No

e. Maximum work hours allowed..... ☒ Yes ☐ No

f. Off-duty conduct..... ☒ Yes ☐ No

g. Interacting with the media..... ☒ Yes ☐ No

h. Employee counseling assistance..... ☒ Yes ☐ No

Dealing with special populations/situations

i. Mentally ill persons..... ☐ Yes ☒ No

j. Homeless persons..... ☐ Yes ☒ No

k. Domestic disputes..... ☒ Yes ☐ No

l. Juveniles..... ☒ Yes ☐ No

m. Persons with limited English proficiency.... ☐ Yes ☒ No

Procedural

n. Collection of information on in-custody deaths..... ☒ Yes ☐ No

o. Racial profiling..... ☐ Yes ☒ No

p. Citizen complaints..... ☒ Yes ☐ No

q. Checking of immigration status by patrol officers..... ☐ Yes ☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

☐ Prohibition (prohibits all pursuits)

☐ Discouragement (discourages all pursuits)

☒ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)

☐ Restrictive (restricts decisions of officers to specific criteria)

☐ Other (please specify) _____

☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a. **Sustained** (Sufficient evidence to justify disciplinary action against the officer(s)) 00,000

b. **Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn) 00,004

c. **Pending** (Final disposition of the allegation has not been made) 00,000

d. **TOTAL** use of force complaints received (sum of lines 'a' through 'c') 00,004

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0505

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO:	Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

PLEASE SUBMIT THE SURVEY BY JAN 11 2008

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE UNDERSHERIFF

AGENCY Office of Sheriff Genesee County

FLINT MI 48502

TELEPHONE (810) 257-3438 EXT.

FAX NUMBER (810) 257-3077

EMAIL [redacted]@CO.GENESEE.MI.US

4632197136

ENTERED

ID NUMBER 0505

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	149	149	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	108	0
c. Non-sworn employees	X	70	0
d. TOTAL (sum of lines 'a' through 'c')	X	257	0

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	60

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	4	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	66
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	0
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	1

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	66
b. Investigative duties (e.g., detectives)	11
c. Jail-related duties	0
d. Court security duties	30
e. Process serving duties	0

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$28,000,000,

Please mark here if this figure is an estimation....■

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$135,000
b. Gambling forfeiture program	$0
c. Other forfeiture program(s)	$20,000

Please mark here if any of these figures are an estimation.....■

ID NUMBER 0505

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ■ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

■ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks	
Background investigation	■ Yes ☐ No
Credit history check	■ Yes ☐ No
Criminal history check	■ Yes ☐ No
Driving record check	■ Yes ☐ No
Personal attributes	
Personal interview	■ Yes ☐ No
Personality inventory	☐ Yes ■ No
Polygraph exam	☐ Yes ■ No
Psychological evaluation	☐ Yes ■ No
Voice stress analyzer	☐ Yes ■ No
Written aptitude test	■ Yes ☐ No
Community relations skills	
Analytical/problem-solving ability assessment	☐ Yes ■ No
Assessment of understanding of diverse cultural populations	☐ Yes ■ No
Mediation/conflict management skills assessment	☐ Yes ■ No
Second language test	☐ Yes ■ No
Volunteer/community service history check	☐ Yes ■ No
Physical attributes	
Drug test	■ Yes ☐ No
Medical exam	■ Yes ☐ No
Physical agility/fitness test	■ Yes ☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	640	0

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	40

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	122
b. Black or African American, not of Hispanic origin	18
c. Hispanic or Latino	3
d. American Indian or Alaska Native	2 (3)
e. Asian	2 (3)
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	2
h. No information available	0
i. Total (sum of lines 'a' through 'h')	149
Gender	
a. Male	121
b. Female	28
c. Total (sum of lines 'a' and 'b')	149

ID NUMBER 0505

13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... , 5

b. Non-sworn personnel..... , 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel..... ☐ Yes ■ No

Non-sworn personnel..... ☐ Yes ■ No

Volunteers..... ☐ Yes ■ No

Private contractors..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ■ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay..... ☐ Yes ■ No

b. Hazardous duty pay..... ☐ Yes ■ No

c. Merit/performance pay..... ☐ Yes ■ No

d. Shift differential pay..... ■ Yes ☐ No

e. Special skills proficiency pay..... ■ Yes ☐ No

f. Bilingual ability pay..... ☐ Yes ■ No

g. Tuition reimbursement..... ■ Yes ☐ No

h. Military service pay..... ■ Yes ☐ No

i. Collective bargaining rights..... ■ Yes ☐ No

j. Residential incentive pay..... ☐ Yes ■ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	NA	100,577
b. Sergeant or equivalent first-line supervisor	45384	60,621
c. Entry-level officer or deputy (post-academy)	37905	50465

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller.... ■ Yes ☐ No

Can display *exact* location of wireless caller..... ☐ Yes ■ No

Can display *general* location of wireless caller. ☐ Yes ■ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile..... ■ Yes ☐ No

Motorcycle..... ■ Yes ☐ No

Foot..... ☐ Yes ■ No

Aviation..... ☐ Yes ■ No

Marine..... ■ Yes ☐ No

Horse..... ☐ Yes ■ No

Bicycle..... ☐ Yes ■ No

Human transporter (e.g., Segway)..... ☐ Yes ■ No

Other (please specify)..... ☐ Yes ■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	■	☐
In-service sworn personnel	☐	☐	☐	■	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [ ][ ][NA]
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☐ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [ ][ ][NA]
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ■ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☐ Yes	☒ No
Business groups	☐ Yes	☒ No
Faith-based organizations	☐ Yes	☒ No
Local government agencies (non-law enforcement)	☐ Yes	☒ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	■ Yes	☐ No
School groups	☐ Yes	☒ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☐ Yes	☒ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER 0505

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☐ Yes ■ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☒ Yes	☐ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☐
9mm	☐	☐
.45	☐	☐
.40	■	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☐
		No backup sidearm is authorized ■

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

■ Assault weapon (e.g., AR-15)

■ Shotgun

■ Carbine

■ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 2 **Horses** 0

ID NUMBER 0505

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	■ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	■ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	■ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ■	Facial recognition ☐
Mug shots ■	Digital photography ■
Suspect composites ☐	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ■
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ☐

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ■
Stolen vehicle tracking (e.g., LoJack) ☐	None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	40
Other marked vehicles (SUV, truck, van, etc.)	25
Unmarked cars	10
Other unmarked vehicles (SUV, truck, van, etc.)	1
Fixed-wing aircraft	0
Helicopters	0
Boats	6
Motorcycles	8

34a. Does your agency allow officers to take marked vehicles home?

■ Yes ☐ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ■ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ■ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

■ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	1
Fixed-site surveillance in public areas	0
Mobile surveillance	■

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → N/A

■ No

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ID NUMBER 0505

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ■ Automated booking
- ☐ Crime analysis
- ☐ Crime mapping
- ■ Crime investigations
- ☐ Dispatch (CAD)
- ☐ Fleet management
- ☐ Hotspot identification
- ☐ In-field communications
- ☐ In-field report writing
- ☐ Intelligence gathering
- ☐ Inter-agency information sharing
- ■ Internet access
- ☐ Personnel records
- ☐ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☐ Alarms
- ☐ Arrests
- ☐ Biometric data for use with facial recognition system
- ☐ Calls for service
- ☐ Citizen complaints against officers/agency
- ☐ Fingerprints
- ☐ Gangs
- ■ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☐ Protection orders
- ☐ Stolen property
- ☐ Summonses
- ☐ Traffic citations
- ☐ Traffic stops
- ☐ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals: , 40

Portable computers/terminals used with vehicle docking stations: , 0

Portable computers/terminals NOT used with vehicle docking stations: , 0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	■ Yes	☐ No
Protection orders	■ Yes	☐ No
Inter-agency information system	■ Yes	☐ No
Address history (e.g., repeat calls for service)	☐ Yes	■ No
Internet access	☐ Yes	■ No
GIS/crime mapping	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ■ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ■ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ■ No

ID NUMBER 0505

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	■	☐	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	■	☐	☐
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☐	☒	☐	☐
f. Crime analysis	☐	☐	■	☐
g. Cybercrime	☐	■	☐	☐
h. Domestic violence	☐	☐	■	☐
i. Drug education in schools	☐	☐	☒	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	☐	■	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	■	☐
n. Internal affairs	☐	☐	■	☐
o. Juvenile crime	☐	☐	■	☐
p. Methamphetamine labs	☐	☐	■	☐
q. Missing children	☐	☐	■	☐
r. Repeat offenders	☐	☐	■	☐
s. Research and planning	☒	☐	☐	☐
t. School safety	☐	☒	☐	☐
u. Terrorism/homeland security	☐	☒	☐	☐
v. Victim assistance	☐	☒	☐	☐

ID NUMBER 0505

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	■ Yes	☐ No
b.	Use of less-than-lethal force	■ Yes	☐ No
c.	Code of conduct and appearance	■ Yes	☐ No
d.	Off-duty employment	■ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	■ No
f.	Off-duty conduct	■ Yes	☐ No
g.	Interacting with the media	■ Yes	☐ No
h.	Employee counseling assistance	☐ Yes	■ No

Dealing with special populations/situations

i.	Mentally ill persons	☐ Yes	■ No
j.	Homeless persons	☐ Yes	■ No
k.	Domestic disputes	■ Yes	☐ No
l.	Juveniles	☐ Yes	■ No
m.	Persons with limited English proficiency	☐ Yes	■ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	■ No
o.	Racial profiling	☐ Yes	■ No
p.	Citizen complaints	☐ Yes	■ No
q.	Checking of immigration status by patrol officers	☐ Yes	■ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☐ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ■ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	0
c.	**Pending** (Final disposition of the allegation has not been made)	0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	0

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ■ No

*****Please retain a copy of the completed survey for your records.*****

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RECEIVED

ID NUMBER 506

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.

COMPLETED

- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE SERGEANT

AGENCY GRAND RAPIDS POLICE DEPARTMENT

TELEPHONE (616) 456-3345 EXT.

FAX NUMBER (616) 456-4276

EMAIL [redacted]@CI.GRAND-RAPIDS.MI.US

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ENTERED

ID NUMBER **506**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	334	321	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	0	0
c. Non-sworn employees	X	77	68
d. TOTAL (sum of lines 'a' through 'c')	X	398	68

2. As of September 30, 2007, how many reserve/auxiliary officers did your agency have? If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	0
	Non-sworn	0	0

3. As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces? Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	2	0
b. Drugs	19	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,186
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,023
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,001

5. Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility. Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,200
b. Investigative duties (e.g., detectives)	00,077
c. Jail-related duties	00,000
d. Court security duties	00,000
e. Process serving duties	00,000

6. Enter your agency's total operating budget for the 12-month period that includes September 30, 2007. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$00,045,337,446

Please mark here if this figure is an estimation....☐

7. Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006. If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,322,000
b. Gambling forfeiture program	$000,000,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation.....☒

ID NUMBER **506**

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ☒ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ☒ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☐ Yes	☒ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☐ Yes	☒ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☒ Yes	☐ No
Assessment of understanding of diverse cultural populations	☒ Yes	☐ No
Mediation/conflict management skills assessment	☒ Yes	☐ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☒ Yes	☐ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☐ Yes	☒ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,986	0,640

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	040

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	00,273
b. Black or African American, not of Hispanic origin	00,019
c. Hispanic or Latino	00,013
d. American Indian or Alaska Native	00,006
e. Asian	00,010
f. Native Hawaiian or other Pacific Islander	00,000
g. Two or more races	00,000
h. No information available	00,000
i. Total (sum of lines 'a' through 'h')	00,321
Gender	
a. Male	00,275
b. Female	00,046
c. Total (sum of lines 'a' and 'b')	00,321

ID NUMBER **506**

13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 0 0 , 0 0 0

b. Non-sworn personnel..... 0 0 , 0 0 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel.....☒ Yes ☐ No

Non-sworn personnel.....☒ Yes ☐ No

Volunteers.....☐ Yes ☒ No

Private contractors.....☒ Yes ☐ No

Other (please specify).....☐ Yes ☒ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay.....☒ Yes ☐ No

b. Hazardous duty pay.....☐ Yes ☒ No

c. Merit/performance pay.....☐ Yes ☒ No

d. Shift differential pay.....☒ Yes ☐ No

e. Special skills proficiency pay.....☐ Yes ☒ No

f. Bilingual ability pay.....☐ Yes ☒ No

g. Tuition reimbursement.....☐ Yes ☒ No

h. Military service pay.....☐ Yes ☒ No

i. Collective bargaining rights.....☒ Yes ☐ No

j. Residential incentive pay.....☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	**Maximum**
a. Chief executive (chief, director, sheriff. etc.)	89729	114502
b. Sergeant or equivalent first-line supervisor	62575	65193
c. Entry-level officer or deputy (post-academy)	36884	57032

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☒ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller....☒ Yes ☐ No

Can display *exact* location of wireless caller....☐ Yes ☒ No

Can display *general* location of wireless caller.☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile.....☒ Yes ☐ No

Motorcycle.....☐ Yes ☒ No

Foot.....☒ Yes ☐ No

Aviation.....☐ Yes ☒ No

Marine.....☐ Yes ☒ No

Horse.....☐ Yes ☒ No

Bicycle.....☒ Yes ☐ No

Human transporter (e.g., Segway).....☐ Yes ☒ No

Other (please specify).....☐ Yes ☒ No

ID NUMBER **506**

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☒	☐	☐	☐	☐
In-service sworn personnel	☐	☐	☒	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

☒ Maintained an agency mission statement that included a community policing component

☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
If YES, please specify the number of patrol officers as of September 30, 2007: [ ][ ][NA]

☒ Conducted a citizen police academy

☒ Maintained or created a formal, written community policing plan

☒ Gave patrol officers responsibility for specific geographic areas/beats
If YES, please specify the number of patrol officers as of September 30, 2007: [1][8][6][ ]

☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers

☒ Upgraded technology to support the analysis of community problems

☒ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies

☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services

☒ Maintained a community policing unit with full-time personnel

☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☒ Yes	☐ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☒ Yes	☐ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☒ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

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ID NUMBER **506**

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☐ Yes ☒ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☐ Yes ☒ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☐ Yes	☒ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	000	000

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☐	☒
9mm	☐	☒
.45	☐	☒
.40	☒	☒
.357	☐	☒
.380	☐	☒
Other caliber	☐	☒
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	☒
	No backup sidearm is authorized	☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 007 **Horses** 000

ID NUMBER **506**

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☒ Yes	☐ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☒	License plate readers	☐
Laser range finders	☒	None of the listed night vision/ electro-optic technologies	☒

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☐	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,067
Other marked vehicles (SUV, truck, van, etc.)	00,008
Unmarked cars	00,117
Other unmarked vehicles (SUV, truck, van, etc.)	00,006
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,000
Motorcycles	00,004

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☒ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☒ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☒ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,084
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,000

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → ☐,☐NA

☒ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☒ Analysis of community problems
- ☐ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☒ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☒ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☐ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☒ Intelligence related to potential terrorist activity
- ☒ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☐ Summonses
- ☐ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☒ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,000
Portable computers/terminals used with vehicle docking stations:	00,100
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☐ Yes	☒ No
Address history (e.g., repeat calls for service)	☐ Yes	☒ No
Internet access	☐ Yes	☒ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☒ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

ID NUMBER **506**

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☒	☐	☐	☐
b. Bias/hate crime	☐	☐	☒	☐
c. Bomb/explosive disposal	☐	☒	☐	☐
d. Child abuse/ endangerment	☒	☐	☐	☐
e. Community crime prevention	☒	☐	☐	☐
f. Crime analysis	☒	☐	☐	☐
g. Cybercrime	☐	☐	☒	☐
h. Domestic violence	☒	☐	☐	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☒	☐	☐	☐
k. Drug enforcement	☒	☐	☐	☐
l. Gangs	☒	☐	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☒	☐	☐
r. Repeat offenders	☐	☒	☐	☐
s. Research and planning	☐	☐	☒	☐
t. School safety	☐	☐	☒	☐
u. Terrorism/homeland security	☐	☐	☒	☐
v. Victim assistance	☐	☐	☐	☒

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	☒ No
f.	Off-duty conduct	☐ Yes	☒ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☒ Yes	☐ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☒ Yes	☐ No
m.	Persons with limited English proficiency	☒ Yes	☐ No

Procedural

n.	Collection of information on in-custody deaths	☐ Yes	☒ No
o.	Racial profiling	☐ Yes	☒ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☒ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) _____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,000
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,038
c.	**Pending** (Final disposition of the allegation has not been made)	00,000
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,038

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☒ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ☒ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0507

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.

COMPLETED

- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE UNDERSHERIFF

AGENCY INGHAM COUNTY SHERIFF'S OFFICE

TELEPHONE (517) 676-8201 EXT.

FAX NUMBER (517) 676-8299

EMAIL [redacted]@INGHAM.ORG

4632197136

ENTERED

ID NUMBER 0507

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	119	119	0
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)	X	62	0
c. Non-sworn employees	X	24	0
d. TOTAL (sum of lines 'a' through 'c')	X	205	0

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	39
	Non-sworn	0	22

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	16
b. Drugs	3	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	53
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	6
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	1

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	53
b. Investigative duties (e.g., detectives)	11
c. Jail-related duties	15
d. Court security duties	6
e. Process serving duties	0

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$ 15,510,479

Please mark here if this figure is an estimation. ☐

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$ 43,155
b. Gambling forfeiture program	$ 0
c. Other forfeiture program(s)	$ 0

Please mark here if any of these figures are an estimation. ☐

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SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☐ Two-year college degree required
- ☐ Some college but no degree required
- ■ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☐ Yes ■ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	■ Yes	☐ No
Credit history check	■ Yes	☐ No
Criminal history check	■ Yes	☐ No
Driving record check	■ Yes	☐ No
Personal attributes		
Personal interview	■ Yes	☐ No
Personality inventory	☐ Yes	■ No
Polygraph exam	☐ Yes	■ No
Psychological evaluation	☐ Yes	■ No
Voice stress analyzer	☐ Yes	■ No
Written aptitude test	☐ Yes	■ No
Community relations skills		
Analytical/problem-solving ability assessment	☐ Yes	■ No
Assessment of understanding of diverse cultural populations	☐ Yes	■ No
Mediation/conflict management skills assessment	☐ Yes	■ No
Second language test	☐ Yes	■ No
Volunteer/community service history check	☐ Yes	■ No
Physical attributes		
Drug test	■ Yes	☐ No
Medical exam	■ Yes	☐ No
Physical agility/fitness test	■ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	562	560

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	40

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race	
a. White, not of Hispanic origin	111
b. Black or African American, not of Hispanic origin	5
c. Hispanic or Latino	2
d. American Indian or Alaska Native	0
e. Asian	1
f. Native Hawaiian or other Pacific Islander	0
g. Two or more races	0
h. No information available	0
i. Total (sum of lines 'a' through 'h')	119
Gender	
a. Male	99
b. Female	20
c. Total (sum of lines 'a' and 'b')	119

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13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... , 3

b. Non-sworn personnel..... , 0

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel	■ Yes	☐ No
Non-sworn personnel	☐ Yes	■ No
Volunteers	☐ Yes	■ No
Private contractors	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay	■ Yes	☐ No
b. Hazardous duty pay	☐ Yes	■ No
c. Merit/performance pay	☐ Yes	■ No
d. Shift differential pay	■ Yes	☐ No
e. Special skills proficiency pay	☐ Yes	■ No
f. Bilingual ability pay	☐ Yes	■ No
g. Tuition reimbursement	☐ Yes	■ No
h. Military service pay	☐ Yes	■ No
i. Collective bargaining rights	■ Yes	☐ No
j. Residential incentive pay	☐ Yes	■ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	Maximum
a. Chief executive (chief, director, sheriff, etc.)	104,000	108,000
b. Sergeant or equivalent first-line supervisor	63,515	65,605
c. Entry-level officer or deputy (post-academy)	33,154	52,188

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

■ Yes - Enhanced 9-1-1 system

☐ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller	■ Yes	☐ No
Can display *exact* location of wireless caller	☐ Yes	■ No
Can display *general* location of wireless caller	■ Yes	☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile	■ Yes	☐ No
Motorcycle	☐ Yes	■ No
Foot	☐ Yes	■ No
Aviation	☐ Yes	■ No
Marine	■ Yes	☐ No
Horse	☐ Yes	■ No
Bicycle	☐ Yes	■ No
Human transporter (e.g., Segway)	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

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SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark "None." If your agency did not have a particular type of employee for the specified time period, please mark "NA."

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	■	☐	☐
In-service sworn personnel	☐	☐	■	☐	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ■ Maintained an agency mission statement that included a community policing component
- ■ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 6
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ■ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: 6
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☐ Upgraded technology to support the analysis of community problems
- ■ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☐ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ■ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	■ Yes	☐ No
Business groups	■ Yes	☐ No
Faith-based organizations	☐ Yes	■ No
Local government agencies (non-law enforcement)	☐ Yes	■ No
Other local law enforcement agencies	■ Yes	☐ No
Neighborhood associations	■ Yes	☐ No
Senior citizen groups	■ Yes	☐ No
School groups	■ Yes	☐ No
Youth service organizations	☐ Yes	■ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	■ Yes	☐ No
Agency's website included methods for citizens to ask questions and/or provide feedback	■ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	■ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	■ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	■ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	■ No
System used for non-emergency mass community notification	☐ Yes	■ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	■ No
Electronic crime reporting was available	☐ Yes	■ No
Citizens received crime reports via email	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

ID NUMBER 0507

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

■ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

■ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	■ Yes ☐ No
Public anti-fear campaign	☐ Yes ■ No
Dissemination of information to increase citizen preparedness	■ Yes ☐ No
Community meetings on homeland security/preparedness	■ Yes ☐ No
Increased sworn officer presence at critical areas	☐ Yes ■ No
Emergency preparedness exercises	■ Yes ☐ No
Other (please specify)	☐ Yes ■ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0'.

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	2	0

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons: Primary sidearm	On-duty weapons: Backup sidearm
Semiautomatic:		
10mm	☐	☐
9mm	☐	■
.45	☐	■
.40	■	■
.357	☐	■
.380	☐	■
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☐
Revolver	☐	■
	No backup sidearm is authorized	☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☐ Assault weapon (e.g., AR-15)

☐ Shotgun

☐ Carbine

■ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

■ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 3 Horses 0

ID NUMBER 0507

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes ■ No
PR-24 baton	☐ Yes ■ No
Collapsible baton	☐ Yes ■ No
Soft projectile (e.g., bean-bag)	☐ Yes ■ No
Blackjack/slapjack	☐ Yes ■ No
Rubber bullet	☐ Yes ■ No
Other impact device (please specify)	■ Yes ☐ No

Pepper Ball Gun

b. Chemical agents

OC (pepper spray/foam)	■ Yes ☐ No
Other chemical agent (please specify)	■ Yes ☐ No

Chemical Munitions

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	■ Yes ☐ No
Hold or neck restraint (e.g., carotid hold)	■ Yes ☐ No
Other weapon/action (please specify)	☐ Yes ■ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS) ■	Facial recognition ☐
Mug shots ■	Digital photography ■
Suspect composites ☐	None of the listed digital imaging technologies ☐

Night vision/electro-optic

Infrared (thermal) imagers ☐	Night vision goggles/binoculars ☐
Image intensifiers ☐	License plate readers ☐
Laser range finders ☐	None of the listed night vision/ electro-optic technologies ■

Vehicle stopping/tracking

Electrical/engine disruption ☐	Tire deflation devices ■
Stolen vehicle tracking (e.g., LoJack) ☐	None of the listed vehicle stopping/tracking technologies ☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rente leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	25
Other marked vehicles (SUV, truck, van, etc.)	15
Unmarked cars	13
Other unmarked vehicles (SUV, truck, van, etc.)	3
Fixed-wing aircraft	0
Helicopters	0
Boats	2
Motorcycles	0

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ■ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

■ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	8
Fixed-site surveillance in public areas	0
Mobile surveillance	0

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → NA

■ No

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SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ☐ Automated booking
- ☐ Crime analysis
- ☐ Crime mapping
- ■ Crime investigations
- ■ Dispatch (CAD)
- ■ Fleet management
- ☐ Hotspot identification
- ■ In-field communications
- ☐ In-field report writing
- ☐ Intelligence gathering
- ■ Inter-agency information sharing
- ■ Internet access
- ■ Personnel records
- ■ Records management
- ☐ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ■ Alarms
- ■ Arrests
- ☐ Biometric data for use with facial recognition system
- ■ Calls for service
- ☐ Citizen complaints against officers/agency
- ■ Fingerprints
- ■ Gangs
- ■ Incident reports
- ■ Illegal attempts to purchase firearms
- ■ Intelligence related to potential terrorist activity
- ■ Pawn shop data
- ■ Protection orders
- ■ Stolen property
- ☐ Summonses
- ■ Traffic citations
- ■ Traffic stops
- ■ Use of force incidents
- ■ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

■ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD? If none, enter '0.'**

Permanent vehicle-mounted computers/terminals:	0
Portable computers/terminals used with vehicle docking stations:	35
Portable computers/terminals NOT used with vehicle docking stations:	0

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	■ Yes	☐ No
Driving records	■ Yes	☐ No
Criminal history records	☐ Yes	■ No
Warrants	■ Yes	☐ No
Protection orders	■ Yes	☐ No
Inter-agency information system	■ Yes	☐ No
Address history (e.g., repeat calls for service)	■ Yes	☐ No
Internet access	☐ Yes	■ No
GIS/crime mapping	☐ Yes	■ No
Other (please specify)	☐ Yes	■ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ■ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☐ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ■ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☐ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ■ No

ID NUMBER 0507

SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	■	☐
b. Bias/hate crime	☐	☐	■	☐
c. Bomb/explosive disposal	☐	☐	☐	■
d. Child abuse/ endangerment	☐	☐	■	☐
e. Community crime prevention	☐	■	☐	☐
f. Crime analysis	☐	☐	■	☐
g. Cybercrime	☐	■	☐	☐
h. Domestic violence	☐	☐	■	☐
i. Drug education in schools	☐	☐	■	☐
j. Financial crimes	☐	☐	■	☐
k. Drug enforcement	■	☐	☐	☐
l. Gangs	☐	☐	■	☐
m. Impaired drivers (DUI/DWI)	☐	☐	■	☐
n. Internal affairs	☐	■	☐	☐
o. Juvenile crime	☐	☐	■	☐
p. Methamphetamine labs	☐	☐	■	☐
q. Missing children	☐	☐	■	☐
r. Repeat offenders	☐	☐	■	☐
s. Research and planning	☐	■	☐	☐
t. School safety	☐	☐	■	☐
u. Terrorism/homeland security	■	☐	☐	☐
v. Victim assistance	☐	■	☐	☐

ID NUMBER 0507

SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	■ Yes	☐ No
b.	Use of less-than-lethal force	■ Yes	☐ No
c.	Code of conduct and appearance	■ Yes	☐ No
d.	Off-duty employment	■ Yes	☐ No
e.	Maximum work hours allowed	☐ Yes	■ No
f.	Off-duty conduct	■ Yes	☐ No
g.	Interacting with the media	■ Yes	☐ No
h.	Employee counseling assistance	■ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☐ Yes	■ No
j.	Homeless persons	☐ Yes	■ No
k.	Domestic disputes	■ Yes	☐ No
l.	Juveniles	■ Yes	☐ No
m.	Persons with limited English proficiency	☐ Yes	■ No

Procedural

n.	Collection of information on in-custody deaths	■ Yes	☐ No
o.	Racial profiling	☐ Yes	■ No
p.	Citizen complaints	■ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	■ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ■ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) ____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	,0
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	,0
c.	**Pending** (Final disposition of the allegation has not been made)	,0
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	,0

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ■ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☐ Yes ■ No

*****Please retain a copy of the completed survey for your records.*****

RECEIVED

ID NUMBER 0508

OMB No. 1121-0240: Approval Expires 11/30/2010

RETURN TO: Police Executive Research Forum 1120 Connecticut Ave., NW Suite 930 Washington, DC 20036	FORM CJ-44L 2007 SURVEY OF STATE AND LOCAL LAW ENFORCEMENT AGENCIES Law Enforcement Management and Administrative Statistics U.S. Department of Justice, Bureau of Justice Statistics

IMPORTANT: Please read the instructions below prior to completing this questionnaire.

- There are three ways to submit this survey:
  1) Complete the survey online at http://survey.policeforum.org/LEMASCJ44L.pdf
     If you choose to complete the survey via the Internet, you will be prompted to enter your USER NAME and PASSWORD, which are included on the cover letter accompanying this questionnaire. You will also have to enter your ID NUMBER on the first page of the survey, which is located at the top right of this page. Without entering your agency's USER NAME, PASSWORD, and ID NUMBER, you will not be able to complete the survey online. The USER NAME and PASSWORD provide a secure location to submit your survey.
  2) Mail the survey to PERF using the enclosed postage-paid envelope.
  3) Fax the survey to PERF at 202-466-7826.
- Please retain a copy of the completed survey for your records.
- Please use either blue or black ink and print as neatly as possible using only CAPITAL letters.
- **Do not leave any items blank.**
  - If the answer to a question is not available or is unknown, write "DK" (don't know) in the space provided.
  - If the question is not applicable, write "NA" in the space provided.
  - If the answer to a question is none or zero, write "0" in the space provided.
  - When exact numeric answers are not available, provide estimates.
- Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.
- If you have any questions or need assistance in completing the questionnaire, please contact Bruce Kubu of the Police Executive Research Forum (PERF) by phone at 202-454-8308 or by email at bkubu@policeforum.org. If you have general comments or suggestions for improving the survey, please contact Brian Reaves of the Bureau of Justice Statistics by phone at 202-616-3287 or by email at Brian.Reaves@usdoj.gov.

COMPLETED

Burden Statement

Federal agencies may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB Control Number. Public reporting burden for this collection of information is estimated to average three hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate, or any other aspects of this collection of information, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. The Omnibus Crime Control and Safe Streets Act of 1968, as amended (42 USC 3732), authorizes this information collection. Although this survey is voluntary, we urgently need your cooperation to make the results comprehensive, accurate, and timely. We greatly appreciate your assistance.

INFORMATION SUPPLIED BY:

NAME [redacted]

TITLE UNDERSHERIFF

AGENCY KALAMAZOO COUNTY SHERIFFS OFFICE

TELEPHONE (269) 385-6173 EXT.

FAX NUMBER (269) 385-6162

EMAIL [redacted]KALCOUNTY.COM

4632197136

ID NUMBER **0508**

SECTION I - DESCRIPTIVE INFORMATION

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

1. **Enter the number of AUTHORIZED full-time paid agency positions and ACTUAL full-time and part-time paid agency employees as of September 30, 2007.** Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

	AUTHORIZED full-time paid positions	ACTUAL paid agency employees	
		Full-time	Part-time
a. Sworn personnel with general arrest powers	161	161	9
b. Officers/deputies with limited or no arrest powers (e.g., jail or court officers in some agencies)		17	0
c. Non-sworn employees		30	0
d. TOTAL (sum of lines 'a' through 'c')		208	9

2. **As of September 30, 2007, how many reserve/auxiliary officers did your agency have?** If none, enter '0.'

		Full-time	Part-time
Reserve/auxiliary officers	Sworn	0	25
	Non-sworn	0	0

3. **As of September 30, 2007, how many FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) did your agency have assigned to the following multi-agency task forces?** Personnel may be counted more than once. If none, enter '0.'

Multi-agency task force	Assigned full-time	Assigned part-time
a. Gangs	0	0
b. Drugs	2	0
c. Anti-terrorism	0	0
d. Human trafficking	0	0

4. **Of the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2), enter the number of each of the following:** (Personnel may be counted more than once. If none, enter '0.')

a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service	00,024
b. Community Policing Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities	00,017
c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety (exclude crossing guards)	00,000

5. **Enter the total number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) who performed the following duties as their PRIMARY job responsibility.** Count each officer only once. If none, enter '0.'

	Number
a. Patrol duties	00,041
b. Investigative duties (e.g., detectives)	00,008
c. Jail-related duties	00,066
d. Court security duties	00,005
e. Process serving duties	00,000

6. **Enter your agency's total operating budget for the 12-month period that includes September 30, 2007.** If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

$00,014,000,000

Please mark here if this figure is an estimation....☒

7. **Enter the total estimated value of money, goods, and property received by your agency from an asset forfeiture program during calendar year 2006.** If no money, goods or property were received, enter '0.'

a. Drug forfeiture program	$000,001,439
b. Gambling forfeiture program	$000,000,000
c. Other forfeiture program(s)	$000,000,000

Please mark here if any of these figures are an estimation.....☐

ID NUMBER **0508**

SECTION II - PERSONNEL

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

8a. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have at hiring or within two years of hiring. Mark (■) only one response.

- ☐ Four-year college degree required
- ☒ Two-year college degree required
- ☐ Some college but no degree required
- ☐ High school diploma or equivalent required
- ☐ No formal education requirement - SKIP to Question 9

b. Does your agency allow any exemption(s) to this minimum education requirement policy?

☒ Yes ☐ No

9. Which of the following screening techniques are used by your agency in selecting new officer recruits?

Background/record checks		
Background investigation	☒ Yes	☐ No
Credit history check	☒ Yes	☐ No
Criminal history check	☒ Yes	☐ No
Driving record check	☒ Yes	☐ No
Personal attributes		
Personal interview	☒ Yes	☐ No
Personality inventory	☒ Yes	☐ No
Polygraph exam	☐ Yes	☒ No
Psychological evaluation	☒ Yes	☐ No
Voice stress analyzer	☒ Yes	☐ No
Written aptitude test	☒ Yes	☐ No
Community relations skills		
Analytical/problem-solving ability assessment	☒ Yes	☐ No
Assessment of understanding of diverse cultural populations	☐ Yes	☒ No
Mediation/conflict management skills assessment	☐ Yes	☒ No
Second language test	☐ Yes	☒ No
Volunteer/community service history check	☐ Yes	☒ No
Physical attributes		
Drug test	☒ Yes	☐ No
Medical exam	☒ Yes	☐ No
Physical agility/fitness test	☒ Yes	☐ No

10. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. Include both State/POST training requirements AND agency training requirements. If no training of that type is required, enter '0.'

	Academy Training	Field Training
Total hours of training	0,640	0,480

11. On average, how many hours of IN-SERVICE training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

	Average annual hours per officer
Total hours of training	040

12. Enter the number of FULL-TIME SWORN personnel with general arrest powers (as entered in 1a, column 2) by RACE and GENDER for the pay period that included September 30, 2007. If none, enter '0.'

Race

a.	White, not of Hispanic origin	00,145
b.	Black or African American, not of Hispanic origin	00,013
c.	Hispanic or Latino	00,001
d.	American Indian or Alaska Native	00,001
e.	Asian	00,001
f.	Native Hawaiian or other Pacific Islander	00,000
g.	Two or more races	00,000
h.	No information available	00,000
i.	Total (sum of lines 'a' through 'h')	00,161

Gender

a.	Male	00,137
b.	Female	00,024
c.	Total (sum of lines 'a' and 'b')	00,161

ID NUMBER **0508**

13. Enter the number of FULL-TIME agency personnel who were certified as bilingual as of September 30, 2007. If none, enter '0.'

a. Sworn personnel..... 00,003

b. Non-sworn personnel..... 00,000

14. During the 12-month period ending September 30, 2007, did your agency use any of the following for language interpretation services?

Sworn personnel.....☒ Yes ☐ No

Non-sworn personnel.....☒ Yes ☐ No

Volunteers.....☒ Yes ☐ No

Private contractors.....☒ Yes ☐ No

Other (please specify).....☒ Yes ☐ No

TELEPHONE INTERPRETATIVE SERVICE

15. Does your agency authorize or provide any of the following for sworn personnel?

a. Education incentive pay.....☒ Yes ☐ No

b. Hazardous duty pay.....☐ Yes ☒ No

c. Merit/performance pay.....☒ Yes ☐ No

d. Shift differential pay.....☒ Yes ☐ No

e. Special skills proficiency pay.....☐ Yes ☒ No

f. Bilingual ability pay.....☒ Yes ☐ No

g. Tuition reimbursement.....☒ Yes ☐ No

h. Military service pay.....☒ Yes ☐ No

i. Collective bargaining rights.....☒ Yes ☐ No

j. Residential incentive pay.....☐ Yes ☒ No

16. Enter the salary schedule for the following FULL-TIME SWORN positions as of September 30, 2007. If a position does not exist on a full-time basis in your agency, enter 'NA.'

	Base ANNUAL salary	
	Minimum	**Maximum**
a. Chief executive (chief, director, sheriff, etc.)	88,316	114,795
b. Sergeant or equivalent first-line supervisor	47,465	67,891
c. Entry-level officer or deputy (post-academy)	41,204	58,510

SECTION III - OPERATIONS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

17. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

☐ Yes - Enhanced 9-1-1 system

☒ Yes - Basic 9-1-1 system

☐ No - SKIP to Question 19

18. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

Can display phone number of wireless caller....☒ Yes ☐ No

Can display *exact* location of wireless caller....☐ Yes ☒ No

Can display *general* location of wireless caller.☒ Yes ☐ No

19. During the 12-month period ending September 30, 2007, did your agency use the following types of patrol on a REGULARLY SCHEDULED basis?

Automobile.....☒ Yes ☐ No

Motorcycle.....☐ Yes ☒ No

Foot.....☒ Yes ☐ No

Aviation.....☐ Yes ☒ No

Marine.....☒ Yes ☐ No

Horse.....☐ Yes ☒ No

Bicycle.....☐ Yes ☒ No

Human transporter (e.g., Segway).....☐ Yes ☒ No

Other (please specify).....☐ Yes ☒ No

ID NUMBER **0508**

SECTION IV - COMMUNITY POLICING

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

20. During the 12-month period ending September 30, 2007, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please mark 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

	All	Half or more	Less than half	None	NA
New officer recruits	☐	☐	☐	☒	☐
In-service sworn personnel	☐	☐	☐	☒	

21. During the 12-month period ending September 30, 2007, which of the following did your agency do? Mark (■) all that apply.

- ☐ Maintained an agency mission statement that included a community policing component
- ☐ Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [ ][ ][1][4]
- ☐ Conducted a citizen police academy
- ☐ Maintained or created a formal, written community policing plan
- ☒ Gave patrol officers responsibility for specific geographic areas/beats
  If YES, please specify the number of patrol officers as of September 30, 2007: [0][0][1][7]
- ☐ Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- ☒ Upgraded technology to support the analysis of community problems
- ☐ Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- ☒ Conducted or sponsored a survey of citizens on crime, fear of crime, or satisfaction with police services
- ☐ Maintained a community policing unit with full-time personnel
- ☐ None of the above

22. During the 12-month period ending September 30, 2007, did your agency have a problem-solving partnership or written agreement with any of the following?

Advocacy groups	☒ Yes	☐ No
Business groups	☒ Yes	☐ No
Faith-based organizations	☒ Yes	☐ No
Local government agencies (non-law enforcement)	☒ Yes	☐ No
Other local law enforcement agencies	☒ Yes	☐ No
Neighborhood associations	☐ Yes	☒ No
Senior citizen groups	☒ Yes	☐ No
School groups	☒ Yes	☐ No
Youth service organizations	☐ Yes	☒ No

23. During the 12-month period ending September 30, 2007, did your agency use technology in any of the following ways to improve contact between citizens and police?

Agency's email address was marketed to citizens	☐ Yes	☒ No
Agency's website included methods for citizens to ask questions and/or provide feedback	☒ Yes	☐ No
Agency's website provided citizens with direct access to crime maps	☐ Yes	☒ No
Agency's website provided citizens with direct access to crime statistics	☐ Yes	☒ No
Agency hosted a listserv or other electronic means to distribute news and updates	☐ Yes	☒ No
Reverse 9-1-1 system used for emergency community notification	☐ Yes	☒ No
System used for non-emergency mass community notification	☐ Yes	☒ No
3-1-1 system available to handle police non-emergency calls	☐ Yes	☒ No
Electronic crime reporting was available	☐ Yes	☒ No
Citizens received crime reports via email	☒ Yes	☐ No
Other (please specify)	☒ Yes	☐ No

COMMUNITY SURVEY

ID NUMBER **0508**

SECTION V - EMERGENCY PREPAREDNESS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

24. Does your agency have a written plan that specifies actions to be taken in the event of terrorist attacks? (Include emergency operation plans that would be applicable to such an attack.)

☒ Yes ☐ No

25. Do the public safety agencies operating in or nearby your jurisdiction (including your agency) use a shared radio network infrastructure that achieves interoperability?

☒ Yes ☐ No

26. In which of the following terrorism preparedness activities did your agency engage during the period ending September 30, 2007?

Partnership with culturally diverse communities	☐ Yes	☒ No
Public anti-fear campaign	☐ Yes	☒ No
Dissemination of information to increase citizen preparedness	☒ Yes	☐ No
Community meetings on homeland security/preparedness	☐ Yes	☒ No
Increased sworn officer presence at critical areas	☐ Yes	☒ No
Emergency preparedness exercises	☒ Yes	☐ No
Other (please specify)	☐ Yes	☒ No

27. Of the total number of actual FULL-TIME personnel, how many are intelligence personnel with primary duties related to terrorist activities? If none, enter '0.'

	Sworn	Non-sworn
Intelligence personnel with primary duties related to terrorist activities	0	001

SECTION VI - EQUIPMENT

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

28a. Which types of sidearms are authorized for use by your agency's field/patrol officers? Mark (■) all that apply.

	On-duty weapons	
Semiautomatic:	**Primary sidearm**	**Backup sidearm**
10mm	☒	☐
9mm	☐	☐
.45	☐	☐
.40	☐	☐
.357	☐	☐
.380	☐	☐
Other caliber	☐	☐
Any semiautomatic, as long as they qualify	☐	☒
Revolver	☐	☒
		No backup sidearm is authorized ☐

b. Which types of secondary firearms systems does your agency issue to patrol officers or authorize for their use? Mark (■) all that apply.

☒ Assault weapon (e.g., AR-15)

☒ Shotgun

☐ Carbine

☐ Rifle

☐ Other (please specify)

☐ Not applicable--no secondary firearms systems authorized

29. Are your agency's uniformed field/patrol officers REQUIRED to wear protective body armor while in the field? Mark (■) only one response.

☒ Yes, all the time

☐ Yes, in some circumstances (e.g., serving warrants)

☐ No

30. Enter the number of animals regularly maintained by your agency for use in activities related to law enforcement. If none, enter '0.'

Dogs 000 **Horses** 000

ID NUMBER **0508**

31. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers? Exclude weapons used only by tactical units.

a. Impact devices

Traditional baton	☐ Yes	☒ No
PR-24 baton	☐ Yes	☒ No
Collapsible baton	☒ Yes	☐ No
Soft projectile (e.g., bean-bag)	☐ Yes	☒ No
Blackjack/slapjack	☐ Yes	☒ No
Rubber bullet	☐ Yes	☒ No
Other impact device (please specify)	☐ Yes	☒ No

b. Chemical agents

OC (pepper spray/foam)	☒ Yes	☐ No
Other chemical agent (please specify)	☐ Yes	☒ No

c. Other weapons/actions

Conducted energy device (e.g., stun gun, Taser, Stinger)	☒ Yes	☐ No
Hold or neck restraint (e.g., carotid hold)	☐ Yes	☒ No
Other weapon/action (please specify)	☐ Yes	☒ No

32. As of September 30, 2007, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

Fingerprints (e.g., AFIS)	☒	Facial recognition	☐
Mug shots	☒	Digital photography	☒
Suspect composites	☒	None of the listed digital imaging technologies	☐

Night vision/electro-optic

Infrared (thermal) imagers	☒	Night vision goggles/binoculars	☒
Image intensifiers	☐	License plate readers	☐
Laser range finders	☐	None of the listed night vision/ electro-optic technologies	☐

Vehicle stopping/tracking

Electrical/engine disruption	☐	Tire deflation devices	☒
Stolen vehicle tracking (e.g., LoJack)	☒	None of the listed vehicle stopping/tracking technologies	☐

33. Enter the total number of motorized vehicles operated by your agency as of September 30, 2007. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

Marked cars	00,030
Other marked vehicles (SUV, truck, van, etc.)	00,005
Unmarked cars	00,020
Other unmarked vehicles (SUV, truck, van, etc.)	00,010
Fixed-wing aircraft	00,000
Helicopters	00,000
Boats	00,004
Motorcycles	00,000

34a. Does your agency allow officers to take marked vehicles home?

☐ Yes ☒ No - SKIP to Question 35a

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

☐ Yes ☐ No

c. Does your agency allow officers to drive marked vehicles outside of the jurisdiction during off-duty hours?

☐ Yes ☐ No

35a. During the 12-month period ending September 30, 2007, did your agency operate video cameras on a regular basis?

☒ Yes ☐ No - SKIP to Question 36

b. Enter the number of video cameras operated by your agency as of September 30, 2007. If none, enter '0.'

In patrol cars	0,024
Fixed-site surveillance in public areas	0,000
Mobile surveillance	0,000

36. During the 12-month period ending September 30, 2007, did your agency operate gunshot detection sensors on a regular basis?

☐ Yes **If YES, how many?** → ☐,NA

☒ No

SECTION VII - COMPUTERS AND INFORMATION SYSTEMS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

37. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- ☐ Analysis of community problems
- ☒ Automated booking
- ☒ Crime analysis
- ☒ Crime mapping
- ☒ Crime investigations
- ☒ Dispatch (CAD)
- ☐ Fleet management
- ☒ Hotspot identification
- ☒ In-field communications
- ☒ In-field report writing
- ☒ Intelligence gathering
- ☒ Inter-agency information sharing
- ☒ Internet access
- ☐ Personnel records
- ☒ Records management
- ☒ Resource allocation
- ☐ NONE of the listed functions

38. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- ☒ Alarms
- ☒ Arrests
- ☐ Biometric data for use with facial recognition system
- ☒ Calls for service
- ☒ Citizen complaints against officers/agency
- ☒ Fingerprints
- ☐ Gangs
- ☒ Incident reports
- ☐ Illegal attempts to purchase firearms
- ☐ Intelligence related to potential terrorist activity
- ☐ Pawn shop data
- ☒ Protection orders
- ☒ Stolen property
- ☒ Summonses
- ☒ Traffic citations
- ☒ Traffic stops
- ☒ Use of force incidents
- ☐ Warrants
- ☐ NONE of the listed files

39. Do any of your agency's field/patrol officers use computers or terminals WHILE IN THE FIELD?

☒ Yes ☐ No -- SKIP to Question 41

↳ **If YES, how many of the following types of computers/terminals are available for use by your agency's field/patrol officers WHILE IN THE FIELD?** If none, enter '0.'

Permanent vehicle-mounted computers/terminals:	00,024
Portable computers/terminals used with vehicle docking stations:	00,000
Portable computers/terminals NOT used with vehicle docking stations:	00,000

40. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

Motor vehicle records	☒ Yes	☐ No
Driving records	☒ Yes	☐ No
Criminal history records	☒ Yes	☐ No
Warrants	☒ Yes	☐ No
Protection orders	☒ Yes	☐ No
Inter-agency information system	☐ Yes	☒ No
Address history (e.g., repeat calls for service)	☐ Yes	☒ No
Internet access	☒ Yes	☐ No
GIS/crime mapping	☐ Yes	☒ No
Other (please specify)	☐ Yes	☒ No

41. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- ☐ Paper report
- ☐ Voice (cellphone, telephone, recording, radio)
- ☒ Computer/data device
- ☐ Other (please specify)
- ☐ Not applicable - agency does not handle such reports

42. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file of digitized prints? Mark (■) all that apply.

- ☐ Agency is exclusive/shared owner of an AFIS system
- ☐ Agency has access to a remote AFIS system
- ☒ Agency has access to AFIS through another agency
- ☐ None of the above

43. Does your agency have an operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention System) for monitoring or responding to problematic officer behavior patterns?

☐ Yes ☒ No

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SECTION VIII - SPECIAL PROBLEMS/TASKS

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

44. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

Type of problem/task	(1) Agency HAS specialized unit with personnel assigned FULL-TIME to address this problem/task	Agency DOES NOT HAVE a specialized unit with full-time personnel		
		(2) Agency has designated personnel to address this problem/task	(3) Agency addresses this problem/task, but does not have designated personnel	(4) Agency does not formally address this problem/task
a. Auto theft	☐	☐	☒	☐
b. Bias/hate crime	☐	☐	☐	☒
c. Bomb/explosive disposal	☐	☐	☐	☒
d. Child abuse/ endangerment	☐	☒	☐	☐
e. Community crime prevention	☐	☒	☐	☐
f. Crime analysis	☐	☐	☒	☐
g. Cybercrime	☐	☐	☒	☐
h. Domestic violence	☐	☐	☒	☐
i. Drug education in schools	☐	☐	☐	☒
j. Financial crimes	☐	☒	☐	☐
k. Drug enforcement	☐	☒	☐	☐
l. Gangs	☐	☒	☐	☐
m. Impaired drivers (DUI/DWI)	☐	☐	☒	☐
n. Internal affairs	☒	☐	☐	☐
o. Juvenile crime	☐	☐	☒	☐
p. Methamphetamine labs	☐	☐	☒	☐
q. Missing children	☐	☐	☒	☐
r. Repeat offenders	☐	☐	☐	☒
s. Research and planning	☐	☐	☒	☐
t. School safety	☐	☐	☐	☒
u. Terrorism/homeland security	☐	☐	☐	☒
v. Victim assistance	☐	☐	☒	☐

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SECTION IX - POLICIES AND PROCEDURES

Unless otherwise noted, please answer all questions using September 30, 2007, as a reference.

45. Does your agency have written policy or procedural directives on the following?

Officer conduct

a.	Use of deadly force/firearm discharge	☒ Yes	☐ No
b.	Use of less-than-lethal force	☒ Yes	☐ No
c.	Code of conduct and appearance	☒ Yes	☐ No
d.	Off-duty employment	☒ Yes	☐ No
e.	Maximum work hours allowed	☒ Yes	☐ No
f.	Off-duty conduct	☒ Yes	☐ No
g.	Interacting with the media	☒ Yes	☐ No
h.	Employee counseling assistance	☒ Yes	☐ No

Dealing with special populations/situations

i.	Mentally ill persons	☐ Yes	☒ No
j.	Homeless persons	☐ Yes	☒ No
k.	Domestic disputes	☒ Yes	☐ No
l.	Juveniles	☐ Yes	☒ No
m.	Persons with limited English proficiency	☐ Yes	☒ No

Procedural

n.	Collection of information on in-custody deaths	☒ Yes	☐ No
o.	Racial profiling	☐ Yes	☒ No
p.	Citizen complaints	☒ Yes	☐ No
q.	Checking of immigration status by patrol officers	☐ Yes	☒ No

46. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- ☐ Prohibition (prohibits all pursuits)
- ☐ Discouragement (discourages all pursuits)
- ☒ Judgmental (leaves decisions to officer's discretion, such as type of offense, speed, etc.)
- ☐ Restrictive (restricts decisions of officers to specific criteria)
- ☐ Other (please specify) ____
- ☐ Agency does not have a written policy pertaining to pursuit driving

47. Enter the current dispositions for all formal citizen complaints received during 2006 regarding use of force. If none, enter '0.'

a.	**Sustained** (Sufficient evidence to justify disciplinary action against the officer(s))	00,000
b.	**Other disposition** (e.g., unfounded, exonerated, not sustained, withdrawn)	00,007
c.	**Pending** (Final disposition of the allegation has not been made)	00,001
d.	**TOTAL** use of force complaints received (sum of lines 'a' through 'c')	00,008

48a. Is there a civilian complaint review board/agency in your jurisdiction that reviews use of force complaints against officers in your agency?

☐ Yes ☒ No - SKIP to Question 49

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

☐ Yes ☐ No

49. Does your agency have a written policy requiring that citizen complaints about use of force receive separate investigation outside the chain of command where the accused officer is assigned?

☒ Yes ☐ No

*****Please retain a copy of the completed survey for your records.*****