

APPLICATION FOR

1. TYPE OF SUBMISSION Application Non-Construction		2. DATE SUBMITTED 06/25/2010	APPLICATION IDENTIFIER
		3. DATE RECEIVED BY STATE	STATE APPLICATION IDENTIFIER
		4. DATE RECEIVED BY FEDERAL AGENCY	FEDERAL IDENTIFIER
5. APPLICANT INFORMATION			
Legal Name City of Palm Beach Gardens		Organizational Unit Palm Beach Gardens Police Department	
Address (city, state, and zip code) 10500 N Military Trail Palm Beach Gardens, Florida 33410-4628		Name and telephone number of the person to be contacted on matters involving this application William Brandt (561) 799-4412	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 59-6045863		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE Number: 16.738 CFDA Title: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Palm Beach Gardens Automated License Plate Reader Project	
12. AREAS AFFECTED BY PROJECT City-wide			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICT(S) OF	
Start Date: 10/01/2010	Ending Date: 09/30/2014	a. Applicant FL16	b. Project FL16
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$12,105	Program has not been selected by state for review	
b. Applicant	\$1,395		
c. State	\$0		
d. Local	\$0		
e. Other	\$0		
f. Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
g. Total	\$13,500	N	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.			
a. Typed Name of Authorized Representative Ronald Ferris		b. Title City Manager	c. Telephone number (561) 799-4110
d. Signature of Authorized Representative		e. Date Signed	

Previous Editions Not Usable

Standard Form 424 (Rev 4-88)
Prescribed by OMB Circular A-102

Review Narrative

Addendum to Application for Edward Byrne Memorial Justice
Assistance Grant, FY 2010 Local Solicitation

Palm Beach Gardens Police Department

The City Council of the City of Palm Beach Gardens was notified of this grant application via memorandum from the Chief of Police to the City Manager. A copy was provided to the City Council members.

The aforementioned memorandum was also posted on the City's public bulletin board, where all public notices are posted. The memorandum provided the name and contact information of the Police Department's point of contact if members of the community wished to obtain more information or comment on this grant. To date, no comments have been received.

A copy of this memorandum is provided as an attachment to the grant application.



CITY OF PALM BEACH GARDENS
MEMORANDUM

TO: Ron Ferris, City Manager *Ron Ferris* DATE: June 16, 2010
FROM: Chief Stephen J. Stepp *SS*
SUBJECT: Justice Assistance Grant

The Palm Beach Gardens Police Department is applying for a federal Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$12,105.00. This grant award is designated for the purchase of a mobile vehicle mounted License Plate Reader (LPR). An LPR enables an officer to quickly scan a large number of license plates while conducting routine patrol. This greatly increases the likelihood of locating stolen vehicles, felony vehicles, and wanted persons.

The LPR significantly increases officer safety by eliminating the guesswork associated with suspect vehicle identification and interdiction. When the LPR matches a license plate to an entry on a "hot list", it indicates the nature of the crime or infraction associated with that specific suspect vehicle. This allows officers to prepare for safe interdiction before approaching the suspect vehicle.

The information gathered by the LPR (color image of license plate and back of car, date and time stamps, GPS coordinates) can also be stored for analysis at any time. Reviewing data for relevant periods of time can help lead to suspect or witness identification, place a suspect in an area, hot list development, pattern recognition, and criminal interdiction.

A condition of the grant is that appropriate notice be provided to the City Council for a period of not less than 30-days prior to receiving the grant funding. There must also be an opportunity for citizens and neighborhood or community organizations to comment on the grant.

Any citizens, neighborhood or community organizations that wish to comment on this grant may contact Capt. William Brandt at (561)799-4412 or via email at wbrandt@pbgfl.com.

SS/km

Copy to Capt Brandt

Program Narrative

Addendum to Application for Edward Byrne Memorial Justice Assistance Grant, FY 2010 Local Solicitation

Palm Beach Gardens Police Department

The City of Palm Beach Gardens, like many other units of government throughout the nation, is faced with declining revenues in the current economic climate. One effect of this is that we must find ways to direct our resources in a manner that allows us to maximize those resources and more efficiently target crime problems.

One method we have identified as a force multiplier is the use of Automated License Plate Readers (ALPR), and we would purchase one of these units with this grant funding. These devices allow a single officer, while performing routine patrol and other activities, to scan hundreds or thousands of license plates over the course of a shift. This scanning requires no additional effort on the part of the officer, allowing him/her to continue with regular duties including preventative patrol.

When the ALPR detects a vehicle listed on a "hot list" as stolen, involved in a felony, related to a person with an arrest warrant or a person on a terrorist watch list, the officer is notified via pop-up alerts. This greatly increases the likelihood of locating stolen vehicles, felony vehicles, wanted persons or persons suspected of involvement in terrorism related activities.

The ALPR also increases officer safety by eliminating the guesswork associated with suspect vehicle identification and interdiction. When the ALPR matches a license plate number to a "hot list," it indicates the nature of the crime associated with that specific vehicle. This allows officers to prepare for safe interdiction before approaching the vehicle.

The information collected by the ALPR (color image of license plate and back of car, date and time stamps, GPS coordinates) can also be stored for analysis at a later time. Reviewing this data for relevant periods of time can help lead to suspect or witness identification, place a suspect in an area, and assist in pattern recognition and criminal interdiction.

This device is expected to aid us in preventing crime. As one example, our experience shows that many robberies and burglaries are committed by suspects driving stolen vehicles. If we can identify those vehicles prior to the crime being committed, we can prevent the crime. The same concept applies to vehicles used in felonies, but not reported as stolen. Once the vehicle is entered as a felony vehicle, the ALPR would notify that officer if the vehicle's tag is automatically run. Utilizing the ALPR allows many more tags to be run than by just an officer driving around manually entering tags and increases the likelihood of identifying stolen and felony vehicles and wanted persons.

To be effective, the ALPR must of course be used. As the devices are portable, they can be moved among patrol vehicles. We intend to train all patrol officers to use the ALPR and to pre-wire and equip the majority of our patrol vehicles with quick connectors to facilitate setting up the ALPR. Our plan is to have this device on the road on an ongoing basis and during all shifts. We believe this will greatly increase our detection of criminally involved vehicles and assist us in preventing crime.

Budget Detail Worksheet

Purpose: The Budget Detail Worksheet may be used as a guide to assist you in the preparation of the budget and budget narrative. You may submit the budget and budget narrative using this form or in the format of your choice (plain sheets, your own form, or a variation of this form). However, all required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be deleted.

A. Personnel - List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Computation	Cost
N/A		
SUB-TOTAL		\$0.00

B. Fringe Benefits - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

Name/Position	Computation	Cost
N/A		
SUB-TOTAL		\$0.00

Total Personnel & Fringe Benefits \$0.00

C. Travel - Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Item	Computation	Cost
N/A				
TOTAL				\$0.00

D. Equipment - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the "supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
ELSAG Automated License Plate Reader		\$13,500.00
TOTAL		\$13,500.00

E. Supplies - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
N/A		
		TOTAL \$0.00

F. Construction - As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Check with the program office before budgeting funds in this category.

Purpose	Description of Work	Cost
N/A		
		TOTAL \$0.00

G. Consultants/Contracts - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

Name of Consultant	Service Provided	Computation	Cost
N/A			
			Subtotal \$0.00

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.)

Item	Location	Computation	Cost
N/A			
			Subtotal \$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	Cost
N/A	
N/A	
Subtotal \$0.00	
TOTAL \$0.00	

H. Other Costs - List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent.

Description	Computation	Cost
N/A		
TOTAL		\$0.00

I. Indirect Costs - Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

Description	Computation	Cost
TOTAL		\$0.00

Budget Summary- When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal requested and the amount of non-Federal funds that will support the project.

Budget Category		Amount
A. Personnel		<u>\$0.00</u>
B. Fringe Benefits		<u>\$0.00</u>
C. Travel		<u>\$0.00</u>
D. Equipment		<u>\$13,500.00</u>
E. Supplies		<u>\$0.00</u>
F. Construction		<u>\$0.00</u>
G. Consultants/Contracts		<u>\$0.00</u>
H. Other		<u>\$0.00</u>
Total Direct Costs		<u>\$13,500.00</u>
I. Indirect Costs		<u>\$0.00</u>
TOTAL PROJECT COSTS		<u>\$13,500.00</u>
Federal Request		<u>\$12,105.00</u>
Non-Federal Amount		<u>\$1,395.00</u>