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FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 08/24/2004

To: All Field Offices

Attn: Asset Coordinators

From: Criminal Investigative

Criminal Intelligence Section, Asset/Informant Unit

Contact: SSA [REDACTED]

b6
b7C

Approved By: [REDACTED]

Drafted By: [REDACTED]

nhs/BS

DATE: 05-31-2011
CLASSIFIED BY: 65179 DMH/STP
REASON: 1.4 (c)
DECLASSIFY ON: 05-31-2036

Case ID #: ~~(S)~~ 66F-HQ-A1334577-Z-2 (Pending)

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED EXCEPT
WHERE SHOWN OTHERWISE

(S) Title: ~~(S)~~ ASSET PROGRAM MAIN FILE: [REDACTED]

Synopsis: ~~(S)~~ To notify all Field Office Asset Coordinators of
a change in the procedure to conduct [REDACTED]

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(S)

[REDACTED]

~~(S)~~

Derived From: G-1
Declassify On: X1

Details: ~~(S)~~ The Asset/Informant Unit (A/IU) in coordination

(S)

[REDACTED]

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(S)

(S) ~~(S)~~ Therefore, effective immediately the [REDACTED] form
is no longer required to conduct [REDACTED] on the
aforementioned types of Assets. When the A/IU is notified of an
Asset opening through the Initial Communication and a request is

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made to conduct FBI indices checks, an additional lead should be
set to the A/IU to conduct [REDACTED]

(S)

[REDACTED] This information includes the Date of Birth,
Place of Birth, nationality, and family members. Field offices
are to ensure that the Initial Communication includes as much
information as possible to assist A/IU Program Analysts in
requesting a name trace.

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(S) of the ~~(S)~~ [REDACTED] will notify field offices of the results
by electronic communication.

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LEAD(s) :

Set Lead 1: (Action)

ALL RECEIVING OFFICES

(U) All Asset Coordinators are requested to inform
(S) agents handling Assets of the change in procedure regarding [REDACTED]
[REDACTED]

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