

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 10/31/2006

✓ To: San Francisco

From: San Francisco

Contact: SSA [redacted]

Approved By: [redacted] *ESB*

Drafted By: [redacted] *jmw*

Case ID #: 800A-SF-136738-SAR -23

Title: GOALS AND OBJECTIVES

[redacted]
10/1/2006-03/31/2007

Synopsis: The goals and objectives for the [redacted]
[redacted] are outlined in this communication.

Details: The purpose of this communication is to set forth
set specific, measurable, and obtainable goals and objectives
for [redacted] for the period
10/01/2006 through 03/31/2007. These goals and objectives are
outlined below:

Goal #1

Enhance Operation of [redacted]

Objective #1:

Integrate [redacted] New Special Agent Trainees to [redacted] and
assure suitable office space for each.

Objective #2:

Identify possible replacements for Special Agent [redacted] on
completion of assignment to [redacted]

Objective #3:

Designate Principal and Secondary Relief Supervisors

Objective #4:

Identify additional [redacted] analysts to be assigned to [redacted]

Objective #5:

Open appropriate squad control files

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To: San Francisco From: San Francisco
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Goal #2:

Enhance Procedures to [redacted] Leads for the Division

Objective #1:

Coordinate closely with San Francisco [redacted] [redacted] leads

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Objective #2:

Coordinate training on the new [redacted] system for all [redacted] personnel

Objective #3:

Identify and train additional analysts to serve as the secondary administrators of the [redacted] for the division

Objective #4:

[redacted] training opportunities for agents and analysts to enhance [redacted] [redacted] and cover threat leads

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Objective #5:

Train two new squad analysts to utilize the [redacted] [redacted]

Objective #6:

Identify and train additional squad analysts in the [redacted] system

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Objective #7:

Train two new squad analysts to utilize the [redacted]

Objective #8:

Establish a Law Enforcement On-Line (LEO) website for the San Francisco Division, with a [redacted]

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Objective #9:

Identify and train primary and secondary LEO [redacted] analysts for the maintenance of the LEO [redacted]

Objective #10:

Implement the Request for Information (RFI) procedures for intelligence sharing on the LEO [redacted]

Objective #11:

Develop a protocol for San Francisco Division for disseminating RFI information via the [redacted]

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Goal #3:

Integrate the [redacted]
[redacted] operations

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Objective #1:

Maintain an effective working relationship with the [redacted]
[redacted]

Objective #2:

Obtain necessary security clearances and office/computer
access for additional [redacted] analysts assigned to [redacted]

Objective #3:

Obtain office space for additional [redacted] analysts that are co-
located with [redacted]

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Objective #4:

Obtain training for assigned [redacted] analysts on FBI information
systems

Objective #5:

Maintain protocol for San Francisco Division for disseminating
information via the [redacted]

Objective #6:

Track and document the number of [redacted] disseminations made

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Goal #4:

Objective #1:

Establish a [redacted] control file

Objective #2:

Enhance [redacted]
[redacted]

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Objective #3:

Identify and [redacted]
[redacted]

Objective #4:

Ensure all squad agents are actively [redacted]
[redacted] and appropriately documenting them

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