

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 02/22/2008

To: San Francisco

From: San Francisco

[redacted] Oakland Resident Agency

Contact: IA [redacted]

Approved By: [redacted] KJK

Drafted By: [redacted] :apeape

Case ID #: 800C-SF-137173 (Pending)

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 03-01-2011 BY 65179 DMH/STW

Title: MONTHLY MEETING
[redacted]

Synopsis: To document the February 2008 monthly meeting held
by [redacted]

Details: On 02/20/2008, [redacted] held its monthly meeting at
the Oakland Resident Agency. The following topics were
discussed during the meeting:

-The [redacted] survey needs to be completed by all
analysts by 2/22/2008.

-The [redacted] reorganization was discussed.

[redacted] -All squad members were reminded to update the [redacted]
spreadsheet that is on the S:/drive by 2/27/2008.

-FBI HQ will be holding Reports Officer classes.
All analysts that write [redacted] were encouraged to attend one of
the sessions. There will be a class in San Francisco from
August 11-15, 2008.

-Updates to [redacted] was briefly discussed. Commonly
noted errors with [redacted] was also covered.

-[redacted] Stats were also discussed and they
will be printed off and discussed during file reviews.

-The squad was reminded to cover their leads in ACS.

The following [redacted] personnel were in
attendance:

b6
b7C
b7E

b7E

b6
b7C

800C-SF-137173-82

[redacted] / 053ape-ec 01.wpd

To: San Francisco, From: San Francisco
Re: 800C-SF-137173, 02/22/2008

A/SSA [redacted]

SA
IA
IA
IA
IA
IA
IA
IA
IA
IA
IA

b6
b7c