

~~SECRET~~**FEDERAL BUREAU OF INVESTIGATION**

Precedence: ROUTINE

Date: 04/02/2008

To: San Francisco

Attn: ASAC [REDACTED]

SSA [REDACTED]

San Francisco

Attn: [REDACTED]

DECLASSIFIED BY 65179 DMH/STW
ON 03-18-2011

From: San Francisco

Contact: [REDACTED]

Approved By: [REDACTED] *DMU*Drafted By: [REDACTED] *gt*Case ID #: (U) 800C-SF-137173 (Pending) -86
(U) [REDACTED] (Pending) -115(U) Title: ~~(S)~~ [REDACTED] TRAINING PROVIDED(U) Synopsis: ~~(S)~~ Documents [REDACTED]
[REDACTED] training provide to San Francisco Field Office by
[REDACTED] personnel.Enclosure: (U) Copy of last version of [REDACTED]
presentation Handout provided to training attendees.(U) ~~(S)~~ Derived From : FBI NSISCG-20080301
Declassify On: 04022033(U) Details: ~~(S)~~ In May and early June, 2007, the [REDACTED] conducted
briefings on the [REDACTED] program for San Francisco Senior Management
and for Supervisors and Agents at SF HQ City, Oakland RA and San
Jose RA.(U) ~~(S)~~ Subsequent to the adoption of the [REDACTED] on
06/13/2007, [REDACTED] made a number of
modifications to the [REDACTED] and as well, [REDACTED] identified
a number of recurring problems with [REDACTED] documentation. The [REDACTED]
SA [REDACTED] and writer prepared a follow-continuing
training presentation to address the identified issues. The
training has been conducted at most SF Resident Agencies and SF
HQ City.~~SECRET~~b6
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S:\SF DRAFTS\ [REDACTED] Training 542.wpd

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To: San Francisco From: San Francisco
Re: (U) 800C-SF-137173, 04/02/2008

(U) ~~(S)~~ The continuing training is conducted on a voluntary basis, with attendance limited to three squads per session. Sessions were scheduled for two hours, thus allowing sufficient time for agent questions. The presentations have been scheduled and when necessary, rescheduled to accommodate agent workloads and operational necessity.

(U) ~~(S)~~ Presentations were conducted as follows:
Concord RA, 09/07/2007;
Palo Alto RA, 09/28/2007;
Monterey Bay RA, 11/07/2007;
Santa Rosa RA, 12/04/2007;
San Jose RA, 01/15/2008 (Two sessions);
Oakland RA, 02/05--06/2008 (Four sessions); and
San Francisco HQ City, 03/25--26/2008 and 04/01/2008 (Five sessions, last one a general "make up day").

(U) ~~(S)~~ Training consists of a oral presentation by writer, [redacted] and additional commentary by [redacted]. The content contains a brief description of current administrative responsibilities, specific changes presenting challenges to agents, and a series of common problems and issues confronting agents.

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(U) ~~(S)~~ The training provides specific guidance to avoid common problems with the Opening EC, [redacted] [redacted] with other Field Offices or government agencies, and the Closing EC. Some basic guidance on the [redacted] process concludes the formal presentation.

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(U) ~~(S)~~ In addition to the above presentations, SF senior management and all substantive supervisors have been provided with a booklet containing FBIHQ guidance on preparing the [redacted] guidelines (as of 02/2008) for [redacted] and a handout copy of the continuing training presentation.

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To: San Francisco From: San Francisco
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Accomplishment Information:

Number: 13

Type: ☐ TRAINING-PROVIDED TO LOCAL (FIELD OFFICE PERSONNEL)

ITU: ☐

Claimed By:

SSN:

Name:

Squad:

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To: San Francisco From: San Francisco
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LEAD(s):

Set Lead 1: (Info)

SAN FRANCISCO

AT OAKLAND RA

(U)

~~(S)~~

Documents [redacted] Training provided by IA.
Note: Stats claimed only for training provided after 10/01/2008.

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