

**FEDERAL BUREAU OF INVESTIGATION**

Precedence: ROUTINE

Date: 02/14/2003

To: Director's Office

Attn: Community Outreach Unit,  
Public Affairs Section,  
Office of Public and  
Congressional Affairs

From: CJIS

Resources Management Section,  
Multimedia Productions Group, Module B-1

Contact: [REDACTED]

Approved By: [REDACTED]

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Drafted By: [REDACTED]

Case ID #: A188A-HQ-C1243327-855  
66F-HQ-A1231953-COP-252

Title: COMMUNITY OUTREACH PROGRAM;  
ANNUAL ACCOMPLISHMENT REPORT  
01/01/2002 - 12/31/2002

Synopsis: To provide the CJIS Division Community Outreach  
Program (COP) Annual Accomplishment Report.

Details: As requested, the following Annual Accomplishment  
Report is being submitted.

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Re: 188A-HQ-C1243327, 02/14/2003

THE CRIMINAL JUSTICE INFORMATION SERVICES DIVISION  
COMMUNITY OUTREACH PROGRAM  
ANNUAL ACCOMPLISHMENT REPORT  
01/01/2002 - 12/31/2002

Community Outreach Program (COP) Mission Statement: The purpose of the CJIS Division COP is to develop and maintain strong school and community partnerships which support the diverse law enforcement functions of the FBI, enabling the CJIS Division COP to provide a leadership role throughout North Central West Virginia as we work together to win the war on crime, drugs, and violence.

Management/Executive Philosophy: The CJIS Division's focus on community outreach originates from the executive staff, Assistant Director in Charge (ADIC) Michael D. Kirkpatrick, Deputy Assistant Director John S. (Steve) Hooks, Jr., and Multimedia Productions Group Unit Chief [REDACTED]

[REDACTED] CJIS Division Executives not only provide total support but are also active participants. The CJIS Division COP remains a top priority program for the Division.

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Program Objectives: The CJIS Division COP creates and provides crime, drug, gang, and violence prevention, as well as educational programs within North Central West Virginia to meet the growing needs of the local communities. The COP is committed to working with school systems and community organizations to promote healthy lifestyles and provide an environment that supports positive alternative activities to drug use, gangs, and violence. The priority of the CJIS Division COP is the Partners for Citizenship and Education (PCE) Program.

Program Outreach: During the year 2002, the CJIS Division COP traveled and presented programs to over 50 schools in North Central West Virginia, covering the eight county COP coverage area. In addition to these schools, the CJIS Division COP presented programs at daycare centers, shopping mall events, sports events, area fairs, and festivals. The outreach efforts of the CJIS Division developed to an all-time high during the year 2002. As in previous years, all of the six sections that comprise the CJIS Division provided over 113 support employee volunteers to support the COP. In addition to the support employee volunteers, over twelve Special Agents supported and participated in the COP, to include: the Assistant Director, Deputy Assistant Directors, Section Chiefs, Unit Chiefs, Supervisory Special Agents, and Special Agents from the Clarksburg and Charleston, WV, Resident Agency (RA).

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**Program Accomplishments:** Program accomplishments of the CJIS Division COP are described below.

**A. Adopt-A-School Program:**

**Partners for Citizenship and Education Program:** The CJIS Division Adopt-A-School Program is entitled Partners for Citizenship and Education (PCE) Program. The CJIS Division COP believes that the emphasis of the program should be on citizenship as well as education. The priority of the CJIS Division COP is the PCE Program. Currently, the CJIS Division is a PCE with the following schools (school in bold is new selection for 2002-2003 school year): Doddridge County - Doddridge County Elementary School; Harrison County - Norwood Elementary, South Harrison Middle and Wilsonburg Elementary Schools; Marion County - Monongah Elementary School; and Lewis County - Alum Bridge Elementary School. In September 2002, Norwood Elementary School entered its seventh year as a PCE with the CJIS Division, South Harrison Middle School entered its sixth year as a PCE with the CJIS Division, Monongah Elementary and Alum Bridge Elementary schools entered their third year as a PCE school with the CJIS Division, and Wilsonburg Elementary School entered their second year as a PCE school with the CJIS Division. The CJIS Division did not renew the partnership agreement with Flemington Elementary and Rock Cave Elementary Schools due to the lack of participation from the schools. CJIS Division management selected Doddridge County Elementary School to be a PCE for the 2002-2003 school year. Doddridge County Elementary School opened in September 2002 due to the consolidation of several small elementary schools. The FBI, CJIS Division is their first business partner. The school accepted the partnership and signed an agreement on 09/09/2002. (All CJIS Division PCE schools are under one-year partnership agreements.)

**Lunch Bunch Program:** The CJIS Division COP successfully continued with the Lunch Bunch Program during the 2001-2002 school year, with two of the Division's PCE schools: South Harrison Middle and Rock Cave Elementary schools. The Lunch Bunch program continues with South Harrison Middle School during the 2002-2003 school year; however, the program was moved from Rock Cave Elementary School to Monongah Elementary School due to the discontinuation of the partnership with Rock Cave Elementary School. The Lunch Bunch is a Student Focus Group comprised of sixth, seventh, and eighth grade students at South Harrison Middle School, and third, fourth, and fifth grade students at Monongah Elementary School. Community Outreach Specialist (COS) [redacted] and Mr. [redacted] of the Multimedia Productions Group, CJIS Division, are the team leaders of the group and serve as mentors for the students at South Harrison Middle School. At Monongah Elementary School [redacted] CJIS Division Security Unit, serve as the team leaders and mentors. All groups meet twice a month. The goal of the program is to address the special needs of the students and to demonstrate that the FBI truly cares about their concerns and problems. The team leaders discuss issues with the children that involve academic challenges, addictions to drugs and alcohol, communication with parents and teachers, death, divorce, eating disorders, peer pressure, self-esteem,

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values, morals, and other issues the students wish to discuss. The group allows the students to talk to an individual whom they trust, that is not a parent or teacher, and in a nonthreatening environment. All of the student conversations are kept in the strictest of confidence between the team leader and the group members, unless the students indicate they have violated the law, or if they (students) have been personally violated. The children develop bonds with the team leaders, as well as develop bonds and friendships with each other. The Lunch Bunch provided students with comfort when dealing with the above mentioned issues. Discussing issues concerning self-esteem, peer pressure, and status quo, the students learned that it is important to make the right choices, regardless of what others think or believe, and it is admirable to be unique and be themselves. Most importantly, the students learn that they are all truly special.

**Junior Special Agent Program (JSAP):** For the second year, Wilsonburg Elementary School is participating in the JSAP. Alum Bridge Elementary School, which is in their third year of the JSAP, and Wilsonburg Elementary School are the only two schools in West Virginia participating in the JSAP. The CJIS Division JSAP is a year-long course designed for fifth grade students (two classes) at Wilsonburg Elementary, and fourth grade students (one class) at Alum Bridge Elementary School. The course is structured to stress the importance of being good citizens and providing your best effort at whatever the task. Additionally, the course provided an overview of the FBI and CJIS Division operations. Through the lesson plans covered on a bi-weekly basis, the COP provided guest speakers from the CJIS Division, and the FBI Clarksburg, WV, Resident Agency. The students were given lesson plans that included: Course Overview, Anger Management, Internet Safety, Written Communications (to include a writing assignment), two fingerprinting lessons, Sign Language, Self-Defense/Physical Training, Manual Photography, Team Building, What It Takes to Be a Special Agent (lesson presented by SA [redacted] of the Clarksburg, WV, RA), What It Takes to Be a Police Officer, Drugs and Alcohol Awareness, Information Technology, and Character Education. The students were provided a tour of the CJIS Division Complex. All students successfully completed the course and were presented with their Junior Special Agent badges and credentials by ADIC Kirkpatrick at a graduation ceremony held on 05/22/2002, in the CJIS Division Auditorium. Then Chief [redacted] Resources Management Section, and Miss West Virginia, Denae Demasi gave keynote remarks before a large crowd of family and friends.

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The CJIS Division PCE schools also received top priority for scheduling of all youth programs described below.

**B. Youth Programs:**

**Caring Officers Promoting Safety (C.O.P.S) Program:** CJIS Division Police Officers presented a variety of safety tips to area children, while sharing information about a career in law enforcement and the importance of proper communication skills in the event of an emergency. The C.O.P.S.

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Program is a hands-on program with the students examining an officer's empty duty belt and other related equipment. The police officers also describe the operation of their All Terrain Vehicles (ATV), motorcycle patrol, and police cruisers. Each student that participates is given the opportunity to examine and sit on the ATV and in the police cruiser while the officers explain the importance of the vehicles. C.O.P.S. volunteers spoke to the youth in their appropriate uniform for their particular type of patrol. In addition, two CJIS Division Police Officers completed a 32-hour NHTSA Child Passenger Safety Technician Course and were certified to perform child safety seat and seatbelt checks. These police officers travel to area events and perform checks free of charge for anyone interested. They also speak to school students about seatbelt safety. Due to the events surrounding September 11, 2002, and security precautions, the CJIS Division Police Officers were limited in their participation.

**Character Education Program:** Through interactive lessons, the six pillars of character - trustworthiness, respect, responsibility, fairness, caring and citizenship are taught to elementary, middle, and high school students. Through these core ethical values, the program covers the cognitive, emotional, and behavioral aspects of moral life. The CJIS Division COP realizes that many children in today's society are lacking good character traits. We believe that who better to educate our youth on this important subject than the FBI, as we stand for Fidelity Bravery and Integrity. This program was implemented at the end of the 2001 - 2002 school year and continues to flourish through the 2002 - 2003 school year. In 2002, the CJIS Division employees, who were chosen to present the character lessons, attended a two-day training session facilitated by Character Counts, a project of the Josephson Institute of Ethics.

**The Right Choice Program:** This program is focused on an adventure film concerning adolescents faced with making the right choices regarding peer pressure, drugs, and crime. Following the videotape, agents and/or police officers from the CJIS Division C.O.P.S. Program address the youth and share their first-hand accounts of crime, drugs, and violence.

**The Community Fingerprinting Program:** At the beginning of each school year, the CJIS Division COP invites area high school students from the surrounding counties for a day-long training session at the CJIS Division Complex. In October 2002, the CJIS Division COP provided training to high school students from Doddridge, Harrison, Lewis, Taylor, and Wetzel Counties. During the 2002 training, AD Kirkpatrick provided the students with an overview of the FBI and CJIS Division operations, and informed the students that their participation is very important to the area communities. The students were provided a Power Point presentation and viewed a training video on the proper techniques of fingerprinting. Training Instructor

[redacted] of the CJIS Division, provided hands-on fingerprint training to the students. Upon completion of the training, the student Fingerprint Technicians, who are also members of the Students Who Achieve Today (SWAT) Team, traveled to area elementary and middle schools, daycare

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centers, shopping malls, and area fairs and festivals to provide fingerprinting services. The SWAT Team members from Doddridge County Elementary School fingerprinted every school age child in Doddridge County, utilizing the National Child Identification Kits. The children's fingerprints are taken free of charge and given to their parents/guardians to keep as a permanent record in the event of a disaster, foul play, or runaway situation involving their child.

The CJIS Division continues to expand their partnership with the American Football Coaches Association (AFCA). The partnership between the AFCA and the FBI is far reaching in its mission and benefits to each partner and the communities, not only in North Central WV, but throughout the United States (U.S.). The partnership is founded on the mission of the FBI COP - to develop and maintain strong community partnerships which support the diverse law enforcement functions of the FBI nationwide and work collectively with communities to win the war on crime, drugs, and violence.

The main goal of the partnership is to work together in an outreach initiative known as the National Child Identification Program (NCIP) in communities throughout the country to ensure the safety of America's children by making fingerprint kits available throughout the nation for child identification purposes. Through this partnership, inkless fingerprint kits have been and will continue to be distributed to parents/guardians throughout the nation and they will be encouraged to fingerprint their children and maintain the prints for possible identification needs.

During 2001-2002, the CJIS Division assisted in the distribution of over 27,000 ID kits to more than 16 FBI Field Offices. The CJIS Division has coordinated and participated in the distribution of ID kits at the following college football games: West Virginia University, Glenville State College, West Virginia State College, Concord College, Bethany College, West Virginia Wesleyan College, West Liberty College, and Fairmont State College. In addition, the CJIS Division distributed ID kits in conjunction with a local television station at 11 regional high school football games, distributed ID kits to all CJIS Division employee's children, and coordinating the distribution of ID kits purchased through two local banks, to every student in Doddridge County, WV. During 2002, the CJIS Division's Multimedia Productions Group produced public service announcements (PSA) for radio and television to promote the program on a national level. The PSAs will be aired on JumboTron scoreboards at NFL and Division I college football games in the 2003 season. CJIS Division executive management has also appeared in local and national news promoting the program.

**The Junior Special Agent Program:** This program, as mentioned in the Adopt-A-School Section of this report, is offered to Alum Bridge and Wilsonburg Elementary Schools.

**The Writing Workshop:** During the 2001-2002 school year, the CJIS Division Programs Support Section continued providing the writing workshop for Norwood Elementary School. Due to the increase in the Section's workload, the schools previously involved in the program were excluded. The workshop consisted of

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three visits where Power Point presentations and hands on instruction included lessons on pre-writing (mapping, listing and brainstorming), drafting (introduction, body, conclusion), revising, proofreading, and publishing. The objective of the workshop was for students to become actively engaged in the learning process by observing and engaging in a Power Point presentation about writing an essay. Students used what they learned to create their own well developed essays. In addition to the goal of the students creating an essay, the workshop provided good community interaction, the ability for the FBI to project a positive image in the community, a better understanding of who the people of the FBI are, and also provided sections within the CJIS Division an opportunity to give back to the community in which they live.

**Hardest Working Student Award:** During the year 2002, the CJIS Division COP recognized students of each grade from the CJIS Division PCE schools - Alum Bridge Elementary School, Flemington Elementary School, Monongah Elementary School, Norwood Elementary School, Rock Cave Elementary School, and South Harrison Middle School. The students were honored with a ceremony at the CJIS Division with parents/guardians, other family members, principals, and teachers present. AD Kirkpatrick served as the master of ceremonies and Judge Irene M. Keeley of the Northern District, United States District Court in Clarksburg, WV provided keynote remarks. AD Kirkpatrick, Judge Keeley, and the principals were photographed with each student as they presented the students with a special certificate honoring their accomplishment.

**Internet Safety Program:** This program features a scenario-based Power Point demonstration concerning appropriate safety and internet etiquette. During the year 2002, the program was presented to students, school faculties, parent groups and community organizations throughout North Central West Virginia. The program was developed by Mr. [REDACTED] and Mr. [REDACTED] [REDACTED] CJIS Division, Multimedia Productions Group. This program has been in existence for four years.

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**Stranger Danger:** This program is geared towards kindergarten through second grade students. The program features a Power Point demonstration that educates children on protecting themselves from stranger danger, abduction, child abuse, and internet stalking. The program was developed by Mr. [REDACTED] CJIS Division, Multimedia Productions Group.

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#### C. Community/Private Sector Initiatives

**Hooked On Fishing Not On Drugs:** The 2002 Hooked On Fishing Not On Drugs Program was a week-long program held at the area's largest shopping mall and was coordinated by the Harrison County Board of Education to promote alternative activities versus illegal drug activity, and/or being associated with people who are using or involved with illegal drugs. The CJIS Division hosted a booth during the opening ceremony and throughout the week, complete with literature, information, and videotapes. SWAT TEAM members assisted CJIS Division COP Staff with distributing the literature and information. The students also provided fingerprinting services for the public. Additionally, CJIS Division C.O.P.S. volunteers were available during the entire week to

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display an ATV, dirt bike, and other equipment while speaking with children about various safety issues. The children were also given an opportunity to participate in a "fishing for drug-free messages" game and viewed the "Right Choice" video.

**School and County Educational Fairs:** During 2002, the CJIS Division COP continued to provide Division employees to assist with Social Studies and Science Fairs and Civic Oration Contests at elementary, middle, and high schools in North Central West Virginia. Additionally, as in previous years, CJIS Division employees served as judges during the Harrison County Science and Social Studies Fairs.

**Speaker's Bureau/Community Liaison:** During 2002, the CJIS Division COP served as the central point of contact for the CJIS Division Speakers Bureau. When external requests were made for speakers at elementary, middle, high schools, college classes, college faculties, civic groups, school banquets, etc., the COP coordinated and made the necessary arrangements for CJIS Division personnel to fulfill the requests. In addition, the COP served as the liaison between the CJIS Division and numerous agencies, including schools and civic groups requesting tours of the CJIS Division Complex. As there is no formal tour route at the CJIS Division, the COP Staff also conducted the tours.

**The Community Fingerprinting Program:** (See page seven for a more detailed description.) The COP staff and high school student Fingerprint Technicians fulfill community requests such as those from area fairs and festivals. In addition to the distribution of the ID kits as mentioned on page seven, during 2002, literature and information were distributed and fingerprinting opportunities were made available during a Girl Scout Festival in Clarksburg; the Safe Communities Safety Day In the Park in Clarksburg, the Kids Day at a Clarksburg doctor's office; the Disaster Awareness Program in Philippi, WV, the I-79 Raceway's "Finish First in the Race Against Drugs" night in Clarksburg, WV; the Clarksburg WalMart as part of their "Child Safety Month"; and during the "Mountaineer Week" festivities at the WVU Mountainlair in Morgantown, WV. The CJIS Division COP and the FBI in general are a visible part of the North Central West Virginia communities through activities such as fairs and festivals, which usually draw thousands of people during the course of the events. The CJIS Division also provided training on the "Basics of Fingerprinting" for participants of the WV Science Teachers Association Conference, Boy Scout groups and students in the gifted program at Adamston Elementary School. As mentioned on page seven, the CJIS Division continues to expand the partnership with the AFCA. The main goal of the partnership is to work together in an outreach initiative known as the National Child Identification Program (NCIP) in communities throughout the country to ensure the safety of America's children by making fingerprint kits available throughout the nation for child identification purposes. Through the partnership, inkless fingerprint kits are distributed to parents/guardians throughout the nation and they are encouraged to fingerprint their children and maintain the prints for possible identification needs. During 2002 the CJIS Division managed the AFCA partnership for other FBI field offices and has made the necessary arrangements for the offices to participate with their area

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colleges/universities. The CJIS Division has coordinated and participated in the distribution of ID kits at the following college football games in WV: West Virginia University Institute for Technology, Shepherd College, Marshall University, West Virginia University, Glenville State College, West Virginia State College, Concord College, Bethany College, West Virginia Wesleyan College, West Liberty College, and Fairmont State College. The CJIS Division distributed child ID kits in conjunction with a local television station at eleven regional high school football games. Child ID kits were distributed to all of the CJIS Division's six partner schools and to the CJIS Division employee's children. The CJIS Division coordinated the distribution of ID kits to every student in Doddridge County, WV, which were purchased through two local banks. On 10/10/2002, Grant Taeff, the Executive Director of the AFCA, and former West Virginia University Head Football Coach Don Nehlen visited the FBI, CJIS Division. During their visit, they participated in a brief press conference to discuss the FBI - AFCA partnership. The Head Football Coaches from Glenville State, Fairmont State, and West Virginia Wesleyan Colleges also attended the press conference. The CJIS Division's Multimedia Productions Group produced Public Service Announcements (PSA) for radio and television to promote the program on a national level. Deputy Director Bruce J. Gebhardt is featured in several of the PSA announcements. The PSAs will be aired on JumboTron scoreboards at NFL and Division I college football games. CJIS Division executive management has appeared in local and national news, promoting the program.

**The School Violence Program:** During 2002, the CJIS Division COP continued to provide the School Violence Program to school faculties and community based groups. During this two-hour workshop, school faculties, staff members, parent organizations, and community members are provided with literature and information concerning topics associated with violence in schools and communities. Topics covered include risk factors that are common characteristics and behaviors for youths convicted of violent crimes.

**Organizational Memberships:** During 2002, the COP Staff served on committees in community organizations in order to better educate the community about the overall mission of the FBI and CJIS Division, and the efforts of the FBI's COP in supporting the reduction of crime, drugs, gangs, and violence in the community. COS Henry served as a member of the Juvenile Crime Enforcement Coalition Team of the Marion County Teen Court, as a member of the WV Governor's Highway Safety Program Task Force, and also served on the Local School Improvement Councils at Monongah Elementary (served as President), Norwood Elementary, and South Harrison Middle Schools.

**Director's Community Leadership Award:** United States District Chief Judge, Irene M. Keeley Northern District of West Virginia was presented with the 2002 CJIS Division FBI Director's Community Leadership Award on 10/16/2002, at the CJIS Division facility.

**D. Workplace Programs:**

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**Junior FBI Police Academy:** For the second year, the CJIS Division offered the FBI Junior Police Officer Academy for the CJIS Division employee's children ages 9 through 14. The academy was a three day program, from 08/14/2002 through 08/16/2002, eight hours each day. It consisted of classroom and physical activities. More than 20 of the CJIS Division Police Officers instructed courses which included physical training and presentation of the flags each morning, an obstacle course, crime scene investigation, ATV safety, suspect recognition, drug and alcohol awareness, self defense/stranger danger, and gun safety with the utilization of the FATS machine. Additionally, the CJIS Division Technical Maintenance Unit instructed a course on information technology and the CJIS Division Professional Development and Training Unit instructed a course on team building. At the conclusion of the academy, the students attended a graduation ceremony where they received a certificate of achievement from AD Kirkpatrick.

**E. Sports Drug Awareness Program:**

**Finish First in the Race Against Drugs Program:** During 2002, the CJIS Division COP co-sponsored with the Interstate 79 Speedway, in Shinnston, WV, the annual "Finish First In The Race Against Drugs" Night. During the event, the CJIS Division Resources Management Section Chief Hooks, provided insight to the large crowd of spectators regarding the CJIS Division outreach programs along with the status of community outreach projects provided by the CJIS Division. During the evening, COP staff distributed anti-crime/drug literature, information, and posters. FBI CJIS Division Police Officers, C.O.P.S., were available to talk with the public, provided patrol vehicles for display and inspected child safety seats. The SWAT Team fingerprinted children as part of the Community Fingerprinting Program. The evening was particularly popular with CJIS Division employees and their families. As in previous years, the program brought one of the largest crowds of the entire racing season. The evening also highlighted random drawings for FBI and auto racing memorabilia that were distributed to fans. The program was once again a success, by reaching hundreds of children in the community.

Student athlete participation was once again encouraged during the year 2002 at all COP-sponsored programs. The CJIS Division staff believes that to be a well-rounded person and responsible citizen, students need exposure to a variety of programs. Even though hectic athletic schedules are difficult to balance with other events, the COP recruits participation by student athletes. It has been the COP's experience that these young adults can make a tremendous impact on the young children who see them as role models. Additionally, the COP follows FBIHQ policy and believes that the promotion of professional sports celebrities as a way of promoting Sports Drug Awareness Programs is unacceptable.

**F. State and Local Cooperation**

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During 2002, the CJIS Division COP networked with several state and local agencies and government officials in order to strengthen existing programs for all partners involved. One example is the enormous requests for the CJIS Division School Violence and the Fingerprinting Programs. Once again, COP volunteers were requested on several occasions to participate in local and state programs. Another example is the CJIS Division COP involvement with the Marion County Teen Court program and the WV Governor's Highway Safety Task Force, which brings together local and state law enforcement, attorneys, public officials, and other community and business leaders. The task force meets on a quarterly basis. This has been a productive means of networking with state and local agencies. Additionally, CJIS Division executives have always encouraged cooperation and participation with local and state entities.

**G. Other Significant Programs:**

**"Memorial Ceremony in Honor of Fallen West Virginia Law Enforcement Officers":** Each year, the CJIS Division COP coordinates the Memorial Ceremony in Honor of Fallen West Virginia Law Enforcement Officers. This worthwhile program actually falls within each of the above mentioned elements in A-F, but it indeed deserves special recognition because it is very unique. The ceremony is scheduled each year during the second week in May, and enables law enforcement officers throughout the state of West Virginia, along with business and community leaders from the region, to participate in a tribute to special West Virginians who have literally placed their lives on the line in order to uphold their dedication and public service responsibilities. Established in May 1996, Governor Cecil Underwood and the Mayors of Clarksburg and Bridgeport have since presented the CJIS Division with proclamations declaring the second week in May of each year as Fallen West Virginia Law Enforcement Officers Week. The May 2002 ceremony honored Berkely County Deputy John Lewis Burkett, III who was killed on 01/31/2001, while he and another officer were extraditing a prisoner from Pennsylvania to West Virginia. The ceremony also honored Braxton County Sheriff Vincent Zummo, who was killed 09/11/1981, in a helicopter crash while searching remote areas of Braxton County, WV for marijuana fields. CJIS Division AD Kirkpatrick served as Master of Ceremonies. Alum Bridge and Wilsonburg Elementary School Junior Special Agents led the Pledge of Allegiance and Ms. [redacted] of Lincoln High School once again provided musical selections. The keynote speaker for the ceremony was Lindsay E. Eason, Sheriff, New York City, New York. Lt. [redacted] of the Berkely County Sheriff's Department and Former Braxton County Sheriff's Deputy [redacted] gave remarks regarding Deputy Burkett and Sheriff Zummo. Additionally, the Valley High School S.W.A.T. Team provided escorts and ushers for the ceremony. Upon the conclusion of the ceremony, Sheriff Lindsay Eason and a New York City Detective spoke to law enforcement officials and CJIS Division employees regarding their first hand accounts of the events surrounding September 11th.

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**Drug Free America Program:** The Drug Free America Program specifically targeted area middle school and high school students. The CJIS Division COP is committed to working with area high school students to promote healthy

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lifestyles and provide an environment that supports positive alternative activities to drug use, gangs, violence, and crime. The programs took place either at the high schools or at the CJIS Division Complex. During 2002 the CJIS Division COP focused on the dangers of alcohol and driving under the influence. A program was implemented to provide awareness through Fatal Vision Goggles, which simulate the feeling of intoxication, and to educate students through group discussions and videos. Also, during the 2002 prom season, the CJIS Division COP and Multimedia Productions Group produced and distributed a poster to raise awareness of the dangers of driving under the influence. The posters were distributed to every high school in the CJIS Division COP target area.

**Awards Recognition Program:** Multimedia Productions Group Unit Chief Fischer received the Assistant Directors Award for Outstanding Contributions to Community Partnerships for his achievements in the development and support of community partnerships. This award also recognized Unit Chief Fischer for his contributions to establishing cooperation with state and local community leaders in addressing public safety, crime prevention, community justice, and other community-building issues.

**Support Function to other COP Offices:** The CJIS Division COP continues to provide COP support to other FBI Field Divisions/Offices and Resident Agencies throughout the country. Upon advanced notification, the COP provided assistance to other field offices that included the following: provided full color posters for the Adopt-A-Schools Program throughout the country, donated Digit-10 Inkless Fingerprint Systems, and produced COP hand-out materials. The CJIS Division provided Fingerprint Training Instructors for the 2001 COP in-service at Quantico, Virginia. The trainers instructed the Community Outreach Specialists from the various field offices on the proper techniques of taking fingerprints. As mentioned in section C of this report, the CJIS Division managed the AFCA partnership for other FBI Field Offices and has made the necessary arrangements for the offices to participate with their area colleges/universities.

#### **H. National Partnerships**

During 2002, the CJIS Division continued to expand the partnership with the AFCA as outlined in Sections B and C.

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**Criminal Justice Information Services Division  
COP BUDGET FORM**

Program Manager: [REDACTED]  
Community Outreach Specialist: [REDACTED]

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Reporting Period: January 1 - December 31, 2002

| DATE     | PURPOSE                                      | SUPPLIES  | CONFERENCE/ |              | TOTALS    |
|----------|----------------------------------------------|-----------|-------------|--------------|-----------|
|          |                                              |           | HONORARIA   | ENHANCEMENTS |           |
| 10/08/01 | Red Ribbons for distribution in schools      | \$ 237.76 |             |              |           |
| 01/30/02 | Items for the AFCA Conference                | \$ 93.41  |             |              | \$ 331.17 |
| 03/15/02 | Lettering/decals for COP trailer             | \$1874.40 |             |              | \$1518.57 |
| 03/21/02 | Drug-Free materials                          | \$ 25.98  |             |              | \$1554.55 |
| 03/25/02 | Frisbees                                     | \$ 958.21 |             |              | \$2502.76 |
| 08/01/02 | T-shirts for Jr. Police Academy participants | \$ 877.50 |             |              | \$3380.26 |

TOTALS SPENT THIS REPORTING PERIOD: \$3380.26

\*\* The funds spent in excess of the CJIS Division COP's \$1000.00 allotment, was taken from the CJIS Division budget.

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LEAD(s):

Set Lead 1: (Adm)

DIRECTOR'S OFFICE

AT OPCA FO, DC

Attn: Public Affairs Section;  
Chief Community Outreach Unit

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