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FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE

Date: 09/17/2009

To: Phoenix

Attn: SAC [REDACTED]

COS [REDACTED]

San Francisco

Attn: FM [REDACTED]

From: San Francisco

A1

Contact: COS [REDACTED]

Approved By: [REDACTED]

Drafted By: [REDACTED]

Case ID #: 188A-SF-C143482 (Pending)

Title: COMMUNITY OUTREACH PROGRAM (COP)
SAN FRANCISCO DIVISION
REQUEST FOR TDY ASSISTANCE

Synopsis: The purpose of this communication is to request approval for Community Outreach Specialist (COS) [REDACTED] of the Phoenix Division to travel to San Francisco from 10/13/2009 through 10/15/2009, to assist in the relaunch of the Division's Adopt A School/Junior Special Agent program.

Details: As part of the San Francisco Division's continued efforts to enhance its community outreach program and partnerships within the San Francisco Bay Area, the San Francisco Division is relaunching the Junior Special Agent (JSA) Program at the FAME Public Charter School in Fremont, CA. The JSA is a part of the Adopt A School Program which places agents in the classroom to instruct students about the FBI and provide students with positive law enforcement role models.

In an effort to obtain information about the JSA program, COS [REDACTED] was instructed by CRU to contact COS [REDACTED] of the Phoenix Division. COS [REDACTED] is responsible for the Phoenix Division's community outreach program and has successfully implemented the JSA program, for the past twelve years, in several of the local schools.

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To: Phoenix From: San Francisco
Re: 188A-SF-C143482, 09/17/2009

COS [] subsequently provided COS [] the current JSA curriculum including all of the classroom material. Since the program has not been operated in the Division for several years, COS [] contacted COS [] and requested her assistance in traveling to San Francisco on October 13, 2009 to assist with the first session of the JSA Program which is scheduled to begin on Wednesday, October 14, 2009.

San Francisco respectfully requests the Phoenix Division to review and approve the travel of COS [] to the San Francisco Division from 10/13/2009 through 10/15/2009.

Expenses associated with this travel, estimated at \$950.00, will be funded by the San Francisco Division.

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To: Phoenix From: San Francisco
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LEAD(s):

Set Lead 1: (Action)

PHOENIX

AT PHOENIX, AZ

San Francisco requests the Phoenix Division to review and approve the travel of COS [] to San Francisco from 10/13/2009 through 10/15/2009, to assist with the relaunch of the San Francisco Division's JSA program.

COS [] is requested to coordinate travel with COS [] to secure lodging and transportation.

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