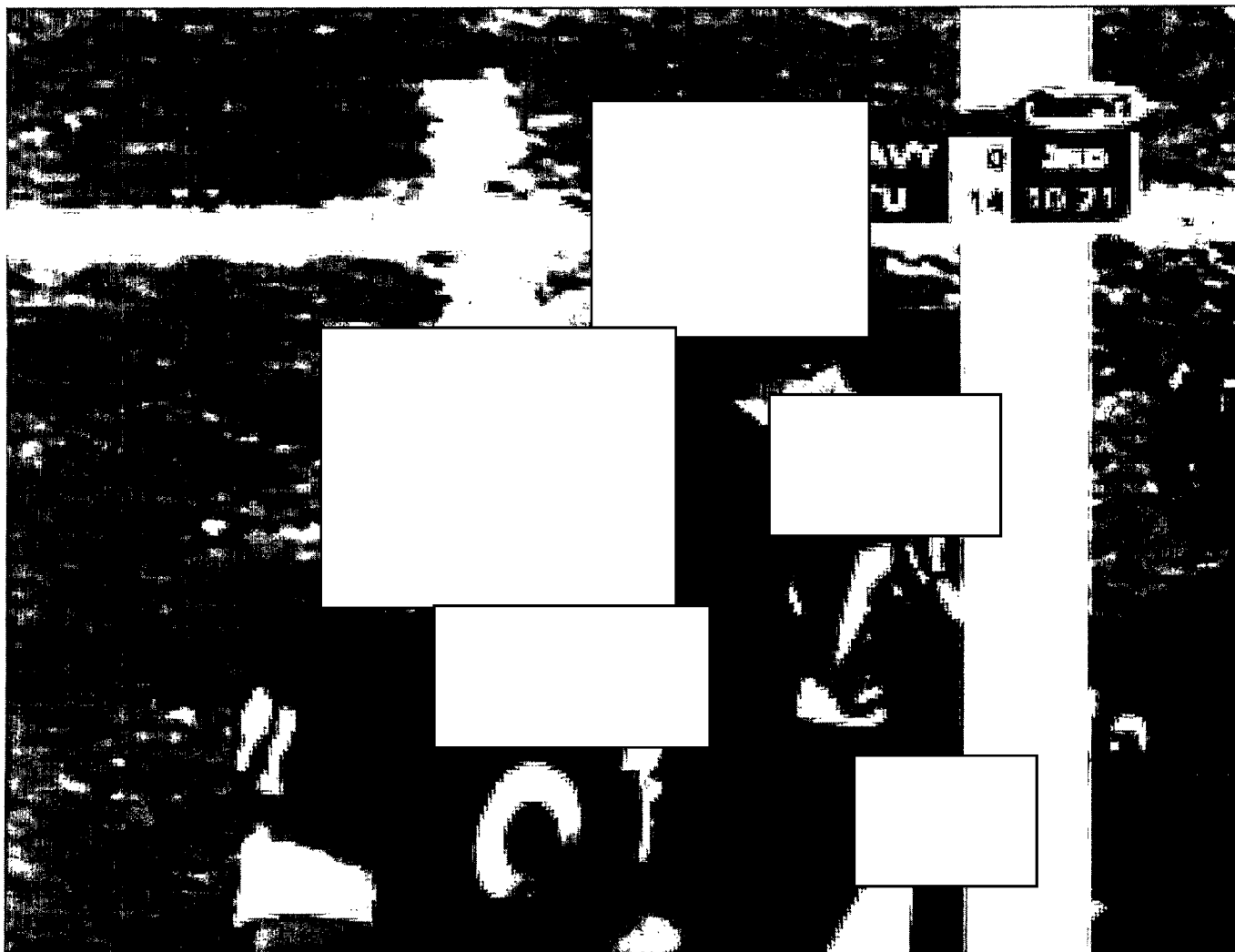




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ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 12-08-2011 BY 65179 DMH/SBS

SMOOTHING THE TRANSITION: WELCOMING NEW PERSONNEL TO THE JOINT TERRORISM TASK FORCE

(aka FTO's for TFO's)



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Why TFO Training?

Completely new job, without leaving current one.

Training provides motivation while ensuring efficiency.

PS, Mr. JTTF, you are now expected to be the SME.

**LEARN AS YOU GO
OR
RESPONSIBILITY TO PROVIDE**

Introduction to TFO Training

FBI Leads Terrorism Investigations

Special Deputy, US Marshal

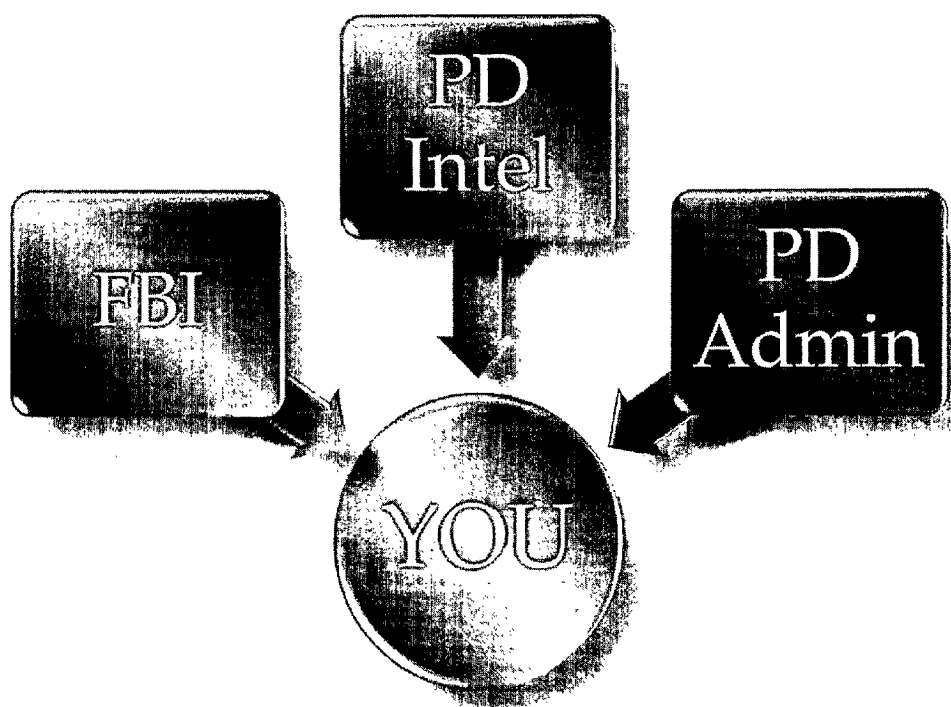
Introductions to POC's:

SST, TF & Training Coordinators, Finance, AUSA

Analysts: IA, FA, SOS

Paperwork

Who Do I Work For?



You Must Repeat After Me

- ▣ Bu-anything means the Bureau owns it
- ▣ Bu-car
- ▣ Bu-radio
- ▣ Bu-pen
- ▣ Bu-llsh*t
- ▣ Spun up
- ▣ Pony
- ▣ In the weeds
- ▣ Drill down
- ▣ Nuts & bolts

You Must Repeat After Me

(yes there are this many)

- ▣ Non- or Actionable
- ▣ Close to the chest
- ▣ Talk offline
- ▣ Screwed into the ceiling
- ▣ TLA's
- ▣ Out of the box
- ▣ Value added
- ▣ Raise the bar
- ▣ Back to basics

TFO Responsibilities to Home Agency



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What's In It For Me?

- ▣ Experience = promotion
- ▣ Highlight of career?
- ▣ OVERTIME
- ▣ Vehicle
- ▣ Gear
- ▣ Training

Training

- ▣ Required WBT and classes
- ▣ Virtual Academy
- ▣ FBI in-service, in your town or Quantico
- ▣ LETSS / TEVOC
- ▣ Local / Regional JTTF training
 - Conferences, firearms

Training

- ▣ Training provided by outside resources
 - [redacted] Anniston, LSU, Nevada, FEMA
- ▣ [redacted]
- ▣ Provide in-service, roll-call and mandate training
- ▣ Suspicious packages/bomb threats
- ▣ [redacted] and appropriate responses

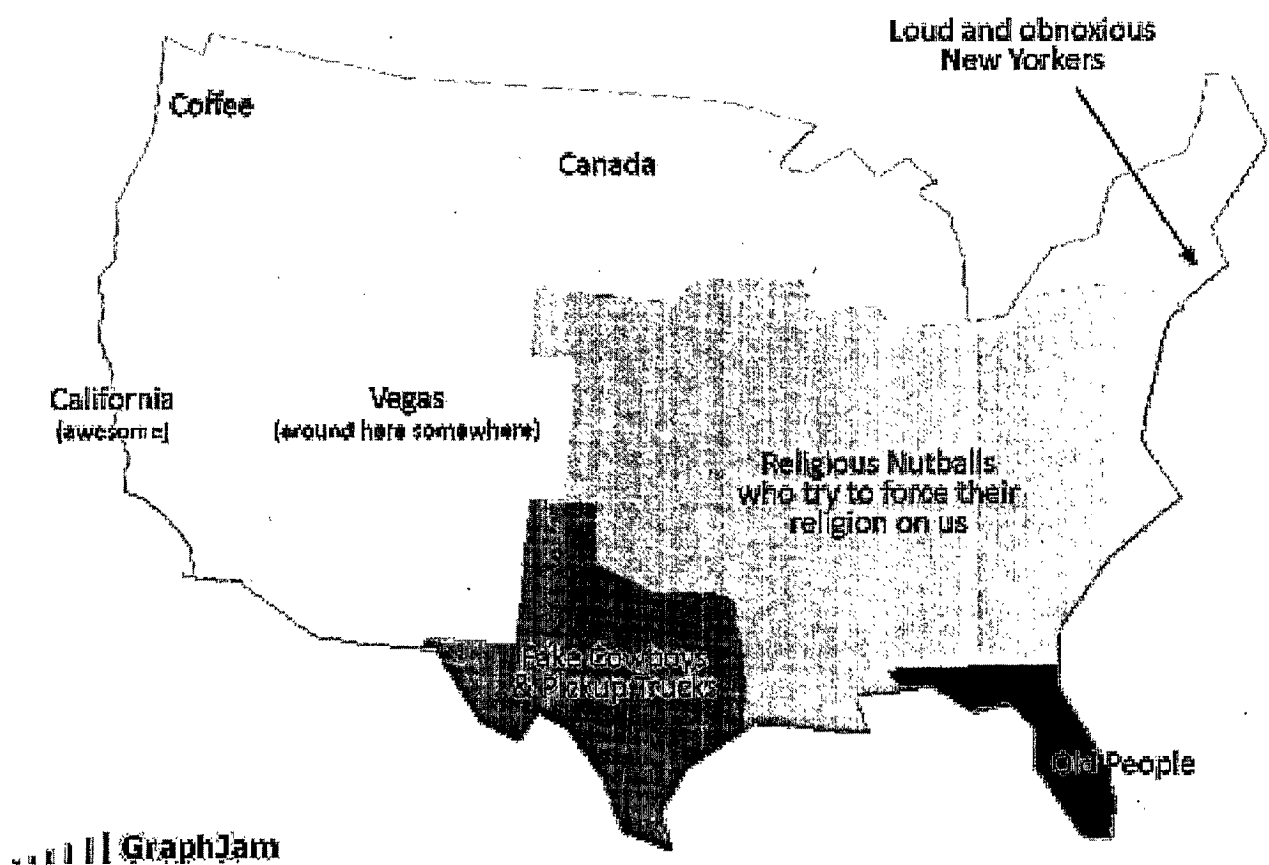
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ACLURM026998

FBI026705

How Californians See America



What Can I Be Doing Now?

- ▣ Identify populations of interest in your area
- ▣ Assist on surveillance
- ▣ Records check
- ▣ NCIC terminal?
- ▣ Volunteer for others' cases
- ▣ Learn what others can offer
- ▣ Seek out related cases
- ▣ License Plate Readers?
- ▣ POC for agency – business and community

TFO Responsibilities to FBI

- Provide knowledge of the local area
- Investigate and handle assigned case load
- Identify state or local charges which may be appropriate in federal investigations



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- Attend in-service, legal and other required training

New TFO Training

Electronic Communications

FD-302's

Grand Jury Subpoenas

A large, empty rectangular box with a thin black border, likely intended for a signature or stamp.

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CHECKLIST FOR NEW AGENTS AND TASK FORCE MEMBERS

NAME _____

DATE _____

UPON ARRIVAL AT THE _____ DIVISION, THE FOLLOWING ITEMS MUST BE
COMPLETED BY ALL JOINT TERRORISM TASK FORCE (JTTF) MEMBERS:

- 1) Background check – TS clearance
 - a) Badge and code
 - b) Security briefing
- 2) Use of Bureau vehicles, credit cards;
 - a) Deadly force and use of equipment
- 3) Access to Bureau databases
 - a) E-mail
 - b) ACS
- 4)
- 5) Desk and cell phones
- 6) Attend Basic International Terrorism training
- 7) Domestic Terrorism awareness training
- 8) Paperwork flow
- 9) How to draft Bureau documents (ECs 302s)
- 10) Overtime documentation
- 11) Deputation
- 12) Available resources (Analyst tools)
 - a) Lexis-Nexis

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Don't Be This Guy



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To-Do List

- ▣ Basic intro JTTF training courses, DT & IT
 - ▣ Travel credit card
 - ▣ Official passport
 - ▣ Requests for access to all databases
 - ▣ Become familiar with Internet
 - ▣ Read. Everything.
-

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Websites

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Conclusion

You are here for a reason.

Bring your experience, Investigator.

Train hard and be prepared, for the day
will come.

FEDERAL BUREAU OF INVESTIGATION
FOIPA
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Serial Description ~ Unrecorded Serial

Total Pages	Deleted Page(s)	Unrecorded Serial
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