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DATE: 01-26-2012
CLASSIFIED BY 65179 DMH/SBS
REASON: 1.4 (c)
DECLASSIFY ON: 01-26-2037

Asset Administration

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Asset Administration

- Where do I find information on Assets?
 - Attorney General Guidelines
 - National Foreign Intelligence Program (NFIPM) Manual
 - Asset Coordinator in every Field Office

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Asset Administration

- Where do I find information on Assets?
 - NFIP Manual (Section 27)
 - Initial Communication to FBIHQ (Sec. 27-06/30-02)
 - Approvals to Operate Assets (Sec. 27-22)
 - Asset Reporting, Maintenance of Files (Sec. 27-25)
 - [redacted] (Sec. 27-27)
 - [redacted] (Sec. 27-28)
 - [redacted] (Sec. 27-29)
 - [redacted] (Sec. 27-30)
 - Asset Validation (Sec. 27-31)
 - NFIP Manual (Section 2)

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Asset Administration

- Where do I find information on [redacted]

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Types of Assets

[redacted]
Anyone, who has access to information of value to the FBI [redacted]
[redacted] and agrees to provide the information on an occasional or irregular basis.

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Types of Assets

[redacted]:
Anyone, who has access to information of value to the FBI; [redacted]
[redacted] and agrees to provide the information on a regular basis.

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ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED EXCEPT
WHERE SHOWN OTHERWISE

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Types of Assets

Anyone, who is directed to obtain information by the FBI: [redacted] agrees to provide this information on a regular basis.

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- PI's and authorizations
- FBI responsible for internal records checks/FBIHQ checks
- Reporting requirements
- Payments
- VALIDATION!

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Approval to Operate

- > The SAC, or their designee, has the authority to approve the operation of an Asset.

> [redacted]

- > FBIHQ must be notified via EC of the approval

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Asset Files

- > Main File: Identifying Data
- Background Investigation
- Personal Status Information
- Administrative Data

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Asset Reporting

- Once SAC authorizes approval to operate an Asset

[redacted]

Asset Validation

[redacted]

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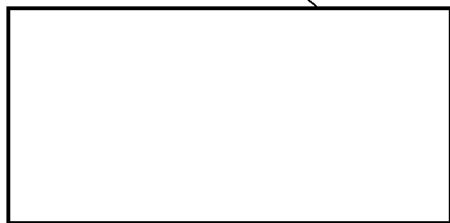
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Undisclosed Participation



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Asset Travel

➤ Travel [redacted] (Operational)

- [redacted]
- [redacted]

• Consider Providing Contact Number

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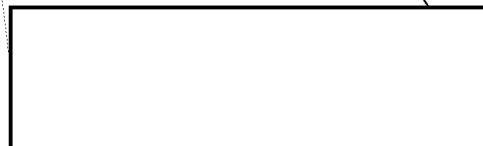
Asset Travel



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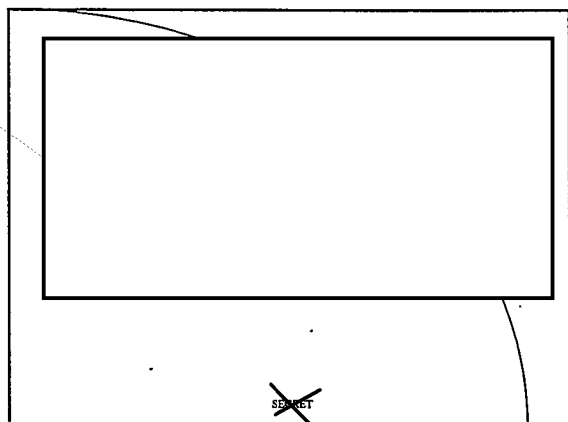
- Field Office [redacted]
- FBIHQ [redacted]



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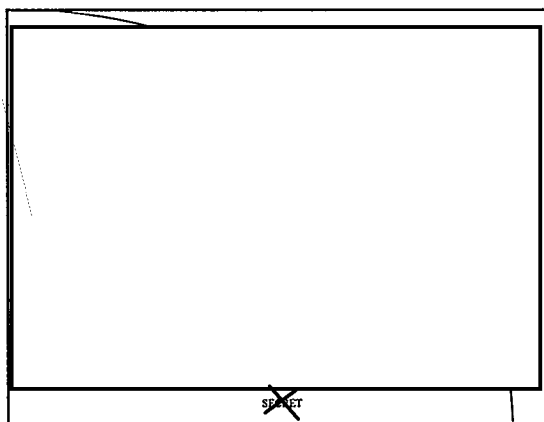
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[Redacted]

- What are FBI responsibilities?

[Redacted]

- LHM to FBIHQ for dissemination (opening/closing)

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[Redacted]

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[Redacted]

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[Redacted]

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[Redacted]

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Asset Payments

> SAC Authority:

[Redacted]

(as of 12/01/2003 EC)

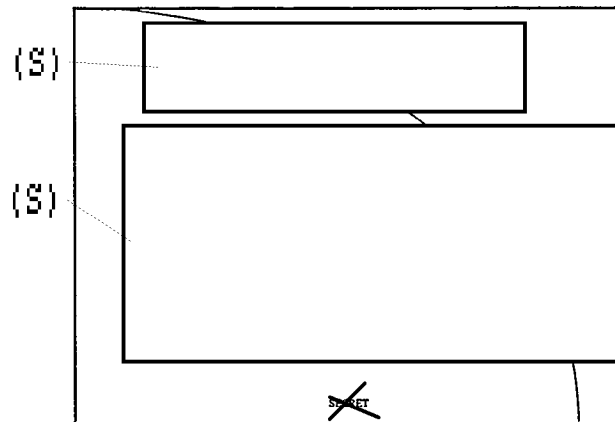
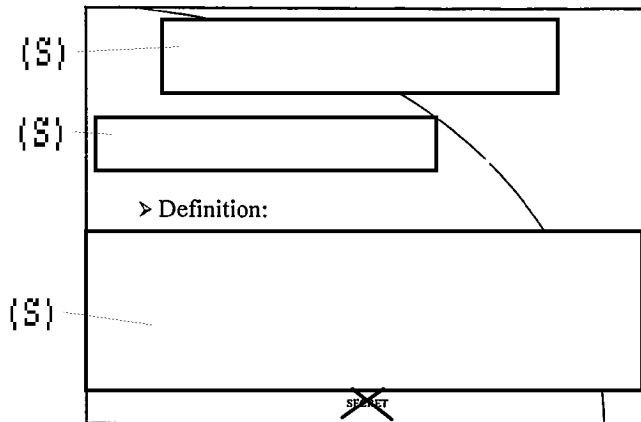
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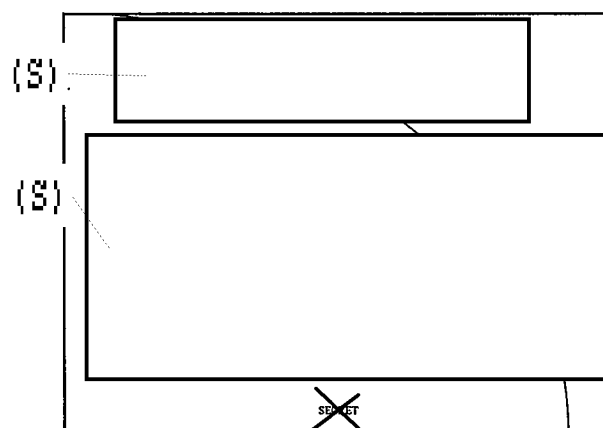
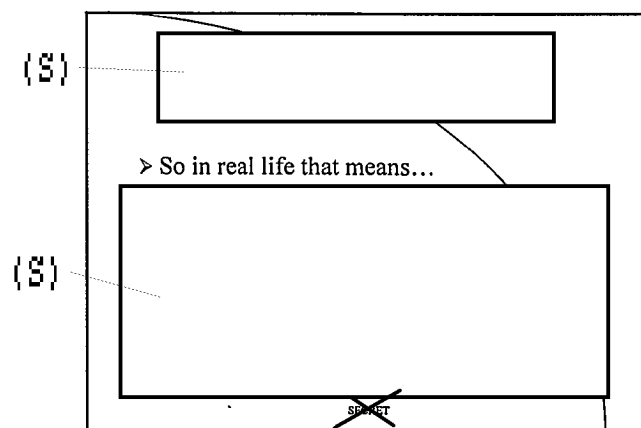
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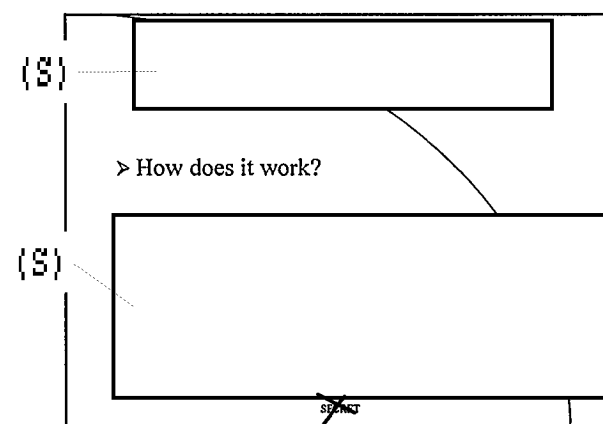
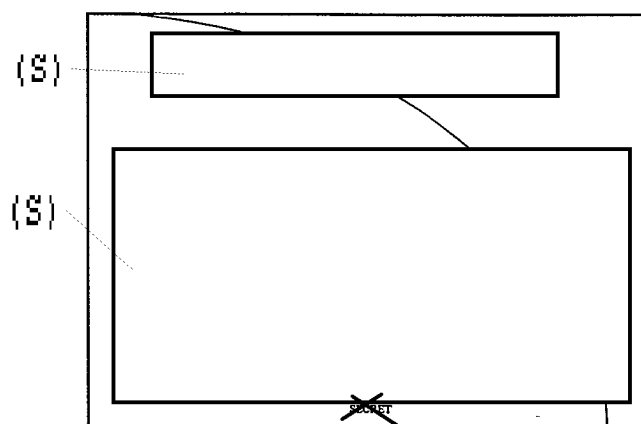
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(S) [Redacted]

➤ Now what?

(S) [Redacted]

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(S) [Redacted]

➤ Now What? (cont)

(S) [Redacted]

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(S) [Redacted]

➤ Now What? (cont...)

- Strict audit procedures... finance people in office
- Keep your own records (CYA)

(S) [Redacted]

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(S) [Redacted]

(S) [Redacted]

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(S) [Redacted]

FBI must conduct [Redacted] check

(S) [Redacted]

- Must submit validation to [Redacted]

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Behavioral Analysis Program

(S) [Redacted]

(S) [Redacted]

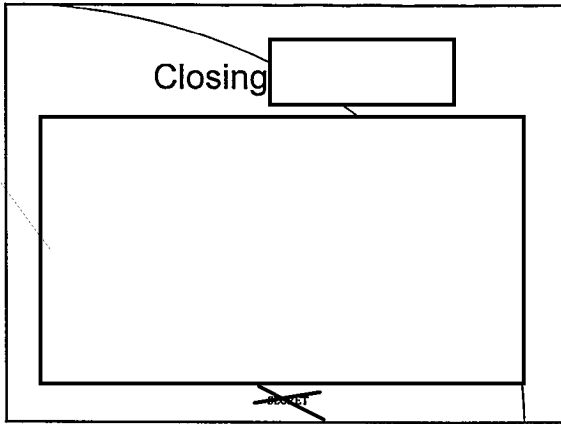
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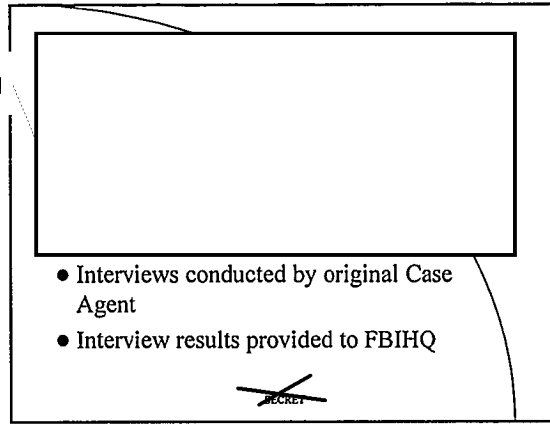
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