

FEDERAL BUREAU OF INVESTIGATION

Precedence: DEADLINE 7/23/2010

Date: 07/06/2010

To: Albany	Attn: CT ASAC Training Coordinator Training Technician
Albuquerque	Attn: CT ASAC Training Coordinator Training Technician
Anchorage	Attn: CT ASAC Training Coordinator Training Technician
Atlanta	Attn: CT ASAC Training Coordinator Training Technician
Baltimore	Attn: CT ASAC Training Coordinator Training Technician
Boston	Attn: CT ASAC Training Coordinator Training Technician
Buffalo	Attn: CT ASAC Training Coordinator Training Technician
Charlotte	Attn: CT ASAC Training Coordinator Training Technician
Chicago	Attn: CT ASAC Training Coordinator Training Technician
Cleveland	Attn: CT ASAC Training Coordinator Training Technician
Columbia	Attn: CT ASAC Training Coordinator Training Technician
Denver	Attn: CT ASAC Training Coordinator Training Technician
Detroit	Attn: CT ASAC Training Coordinator Training Technician
Honolulu	Attn: CT ASAC Training Coordinator Training Technician
Houston	Attn: CT ASAC Training Coordinator Training Technician

Indianapolis	Attn: CT ASAC Training Coordinator Training Technician
Jackson	Attn: CT ASAC Training Coordinator Training Technician
Jacksonville	Attn: CT ASAC Training Coordinator Training Technician
Kansas City	Attn: CT ASAC Training Coordinator Training Technician
Las Vegas	Attn: CT ASAC Training Coordinator Training Technician
Los Angeles	Attn: CT ASAC Training Coordinator Training Technician
Memphis	Attn: CT ASAC Training Coordinator Training Technician
Miami	Attn: CT ASAC Training Coordinator Training Technician
Milwaukee	Attn: CT ASAC Training Coordinator Training Technician
Minneapolis	Attn: CT ASAC Training Coordinator Training Technician
Mobile	Attn: CT ASAC Training Coordinator Training Technician
Newark	Attn: CT ASAC Training Coordinator Training Technician
New Haven	Attn: CT ASAC Training Coordinator Training Technician
New York	Attn: CT ASAC Training Coordinator Training Technician
Norfolk	Attn: CT ASAC Training Coordinator Training Technician
Oklahoma City	Attn: CT ASAC Training Coordinator Training Technician
Omaha	Attn: CT ASAC Training Coordinator Training Technician
Philadelphia	Attn: CT ASAC Training Coordinator Training Technician

To: Albany From: Counterterrorism
Re: 1L-HQ-1599036, 07/06/2010

Phoenix	Attn: CT ASAC Training Coordinator Training Technician
Pittsburgh	Attn: CT ASAC Training Coordinator Training Technician
Richmond	Attn: CT ASAC Training Coordinator Training Technician
Sacramento	Attn: CT ASAC Training Coordinator Training Technician
Salt Lake City	Attn: CT ASAC Training Coordinator Training Technician
San Antonio	Attn: CT ASAC Training Coordinator Training Technician
San Diego	Attn: CT ASAC Training Coordinator Training Technician
San Francisco	Attn: CT ASAC Training Coordinator Training Technician
San Juan	Attn: CT ASAC Training Coordinator Training Technician
Seattle	Attn: CT ASAC Training Coordinator Training Technician
Tampa	Attn: CT ASAC Training Coordinator Training Technician
Washington Field	Attn: CT ASAC Training Coordinator Training Technician

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From: Counterterrorism

Resource Management Section [redacted] Room [redacted]

Contact: [redacted]

Approved By: [redacted]

Drafted By: [redacted] gsg

Case ID #: 1L-HQ-1599036 (Pending)

Title: COUNTERTERRORISM INVESTIGATIONS
AND OPERATIONS (CTIOPS);
08/16/2010 - 08/27/2010

To: Albany From: Counterterrorism
Re: 1L-HQ-1599036, 07/06/2010

Synopsis: Request to confirm the attendance of Special Agents (SA) at the August 2010 CTIOPS training course.

Reference: 319W-HQ-A1487698 Serial 318
1L-HQ-1599036 Serial 32

Details: At the direction of Director Robert S. Mueller, III, [redacted] has been established. In furtherance of the [redacted] the Continuing Education and Professional Development Unit (CEPDU) has designed a training program to develop the knowledge, skills and abilities of the SAs who have been designated to the [redacted]

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CTIOPS is a classroom-based, interactive, two-week training program for all CT-designated SAs currently in [redacted] of the [redacted] is defined as beginning upon graduation from the FBI Academy and ending at three years from EOD. CTIOPS is mandatory training for all [redacted] SAs in the [redacted]. In addition, SAs who are CT-designated, but are beyond the [redacted] time frame, are afforded the opportunity to attend captioned training. Also, SAs working within the CT program, but assigned to another career path, are eligible to attend the CTIOPS training.

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The CTIOPS course was designed to enhance the SA's awareness of the CT Program's policies, procedures and strategies for conducting CT investigations, to detect, penetrate, disrupt, and dismantle threats to the national security of the United States (US) and US interests abroad posed by domestic and international terrorists. Topics include, but are not limited to, [redacted]

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REQUIREMENTS

CT-designated SAs who have completed any of the below-listed training courses, have already satisfied the CTIOPS portion of the [redacted] mandatory training requirement. Therefore, they are NOT required to attend CTIOPS training:

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[redacted] Academy

09/24/2007 - 11/09/2007
06/23/2008 - 07/18/2008

[redacted]
11/03/2008 - 11/06/2008
12/08/2008 - 12/11/2008

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CTIOPS STUDENT SELECTION CRITERIA/PRIORITIES

The CTIOPS student selection criteria and priorities are as follows:

1) CT-designated SAs in [] working CT matters.

2) CT-designated SAs in [] working non-CT matters.

3) CT-designated SAs no longer in [] currently working CT matters.

4) Non CT-designated SAs in [] of their respective [] working CT matters.

CANDIDATE POOL

The CT SAs named in the chart below (listed in no particular order) are all in [] of the []. The number represented in parentheses is the number of SAs, by field office, being requested for CTIOPS training. Where applicable, CEPDU has listed one or more [] SAs who are currently eligible for CTIOPS training. Every effort should be made to replace any SA listed below who is no longer designated to the [] or is not available to attend the August 2010 iteration of CTIOPS. Please nominate alternate SAs in accordance with the above-listed criteria and priorities. Field offices may send SAs in addition to the number indicated. However, all requests to include additional SAs for CTIOPS training should be submitted to CEPDU for approval. CEPDU will make every effort to accommodate each request based on space availability.

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The following field offices are requested to ensure that the designated number of [] SAs or appropriate alternate(s) attend the August 2010 CTIOPS training course in Manassas, VA:

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(Please provide confirmation of attendance via EC by 07/23/2010)

ALBANY	[]	[]
ALBUQUERQUE	[]	[]
ANCHORAGE	[]	[]

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BALTIMORE

BOSTON

BUFFALO

CHARLOTTE

CHICAGO

CLEVELAND

COLUMBIA

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DENVER			
DETROIT			
HONOLULU			
HOUSTON			
INDIANAPOLIS			
JACKSON			
JACKSONVILLE			
KANSAS CITY			
LAS VEGAS			

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LOS ANGELES [REDACTED]

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MEMPHIS [REDACTED]

MIAMI [REDACTED]

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MILWAUKEE [REDACTED]

MINNEAPOLIS [REDACTED]

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MOBILE			
NEW HAVEN			
NEW YORK			

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NEWARK	[REDACTED]	[REDACTED]
OKLAHOMA CITY	[REDACTED]	[REDACTED]
OMAHA	[REDACTED]	[REDACTED]
PHOENIX	[REDACTED]	[REDACTED]
PHILADELPHIA	[REDACTED]	[REDACTED]
PITTSBURGH	[REDACTED]	[REDACTED]
RICHMOND	[REDACTED]	[REDACTED]
SACRAMENTO	[REDACTED]	[REDACTED]
SALT LAKE CITY	[REDACTED]	[REDACTED]

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SAN ANTONIO		
SAN DIEGO		
SAN FRANCISCO		
SAN JUAN		
SEATTLE		
TAMPA		

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WASHINGTON FIELD OFFICE

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The following Special Agents have ALREADY confirmed their attendance at the August CTIOPS - No further action is required on their behalf:

ATLANTA		
JACKSON		
JACKSONVILLE		
LOS ANGELES		
NEWARK		
NORFOLK		
PHILADELPHIA		
SAN FRANCISCO		
SALT LAKE CITY		
TAMPA		

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WASHINGTON FIELD OFFICE

COURSE REGISTRATION

All Virtual Academy procedures will be handled by CEPDU personnel. As such, students are not able to self-enroll in the Virtual Academy system. CEPDU will enroll and graduate all students selected for captioned training. Enrollment in the CTIOPS training course is restricted due to the mandatory training requirement, therefore, student enrollment can only be handled by CEPDU personnel.

Training Site/Time

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Training will begin at 9:00 A.M. Tuesday, 08/17/2010 and end at approximately 4:00 P.M. on Thursday, 08/26/2010.

FACILITY CLEARANCES

CTIOPS training will be conducted up to and including the Top Secret (TS) level. To attend captioned training, SAs are required to possess TS/SCI security clearance. Every effort should be made to obtain TS/SCI clearance prior to attending the CTIOPS training course.

NVRA ENTRY AND SECURITY PROCEDURES

All SAs must have their Chief Security Officer (CSO) forward their match codes and PIN numbers DIRECTLY to [redacted] Security Assistant at the NVRA. CSOs must forward the [redacted] to [redacted] NO LATER THAN 5 PM EST on Monday, 08/09/2010. This will ensure that all attendees can access the [redacted] on the first day of the course and will allow those with rental cars to park in the employee lot beginning on the first day.

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COURSE INFORMATION

Training will begin at 9:00 A.M. Tuesday, 08/17/2010 and end at approximately 4:00 P.M. on Thursday, 08/26/2010. Students should arrive early on the first day in the event that there are any issues gaining access to the facility. This will prevent any delays from occurring.

In order to successfully complete the CTIOPS training course, students are required to attend all course activities and events.

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TRAVEL Dates and Expenses

Monday, 08/16/2010, and Friday, 08/27/2010 are the designated travel days for this course. The travel authorization (TR) number for the August CTIOPS training is PENDING.

All students traveling to this in-service should utilize [redacted] telephone [redacted] ALL FLIGHTS SHOULD BE SCHEDULED TO ARRIVE AT DULLES INTERNATIONAL AIRPORT.

LODGING INFORMATION

The TR number, hotel and rental car information will be forwarded in a future EC. Do NOT make any hotel or rental car reservations until all of this information has been forwarded.

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MISCELLANEOUS

- Electronic and telecommunication devices (i.e. personal laptops, PDA's, iPods, flash drives, two-way pagers, cameras, etc.) are not permitted. Please do not bring these items into the [redacted] Cell phones and BlackBerrys are permitted. All cell phones and BlackBerrys must be turned off when class is in session. Students will have access to their cell phones and BlackBerrys during break and lunch periods.
- Dress for the training is business casual; blue jeans are NOT permitted.
- Authorized firearms are permitted on [redacted] premises.
- There will be no classes on Saturday or Sunday.
- Students will have LIMITED access to FBINET and other FBI systems during training.

Points-Of-Contact (POC)

Any questions regarding the CTIOPS training in-service or the selection of CTIOPS attendees should be directed to Management and Program Analyst [redacted]

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LEAD(s):

Set Lead 1: (Action)

ALL RECEIVING OFFICES

By no later than COB 07/23/2010 each receiving field office is requested to provide, via EC, the official Bureau name of each CT-designated SA who will be attending the 08/16/2010 - 08/27/2010 CTIOPS training course, Special Agent Entry on Duty (EOD) date, as well as the CT program they are assigned (IT, DT, CT working other program), as well as the DT Sub-program or CT group or ideology that they are assigned to.

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