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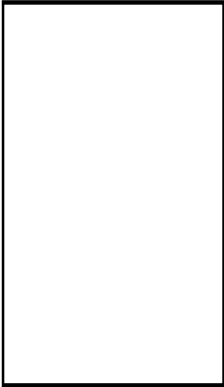
GUARDIAN

JTTF Training

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 03-09-2012 BY 65179 DMH/CLS

ACLURM050729

FBI050241



PURPOSE

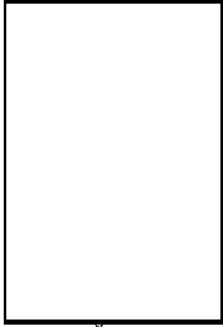
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This course will provide guidance for documenting **Suspicious Incidents** and **Assessment Level** investigations within the FBI's **Guardian** Threat Tracking System.

NOTE: ALL classification markings in this presentation are for training purposes only

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OBJECTIVES

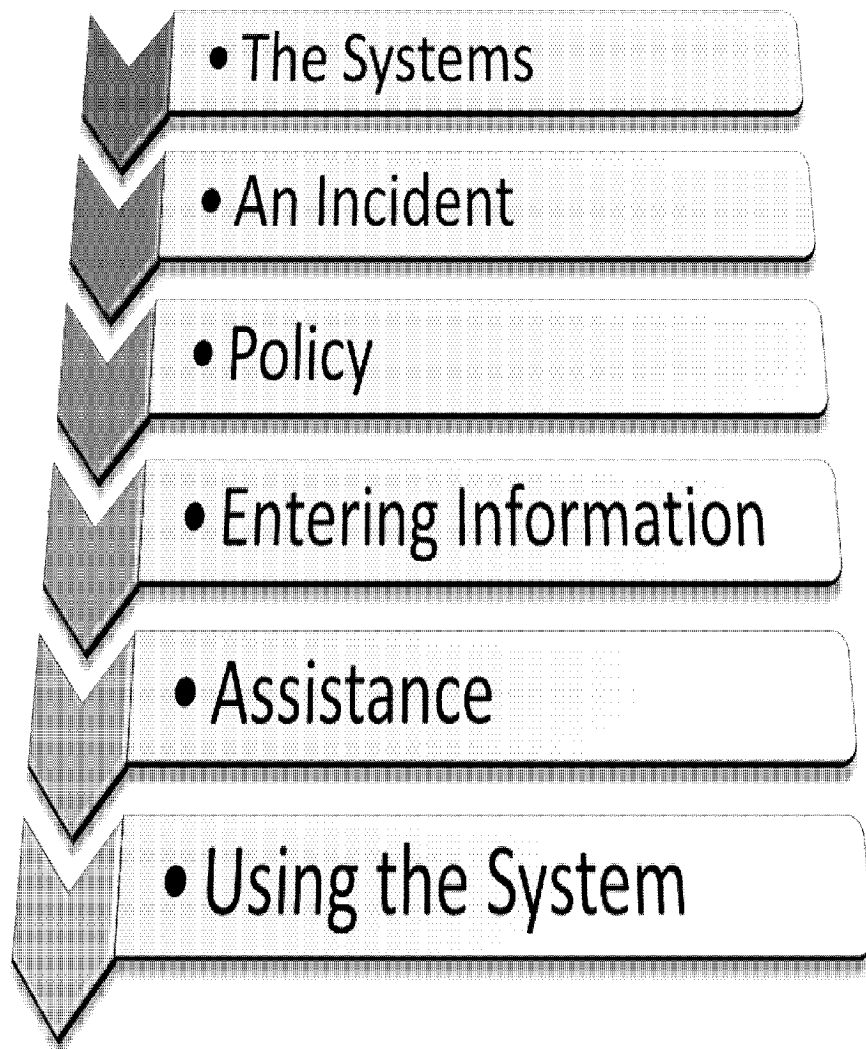
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- Explain the purpose of the Guardian System
- Explain the workflow for Guardian Incidents
- Apply policy and compliance matters to Incidents and Assessment Level investigations

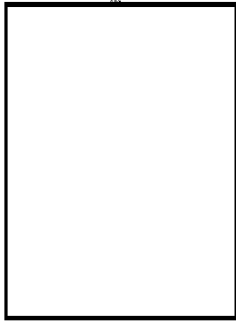
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What will be covered...

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GUARDIAN SYSTEM

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A
pre-case
management
system

Assures that
**Threats and
Suspicious
Activity
Reports
(SARS)**
are
investigated

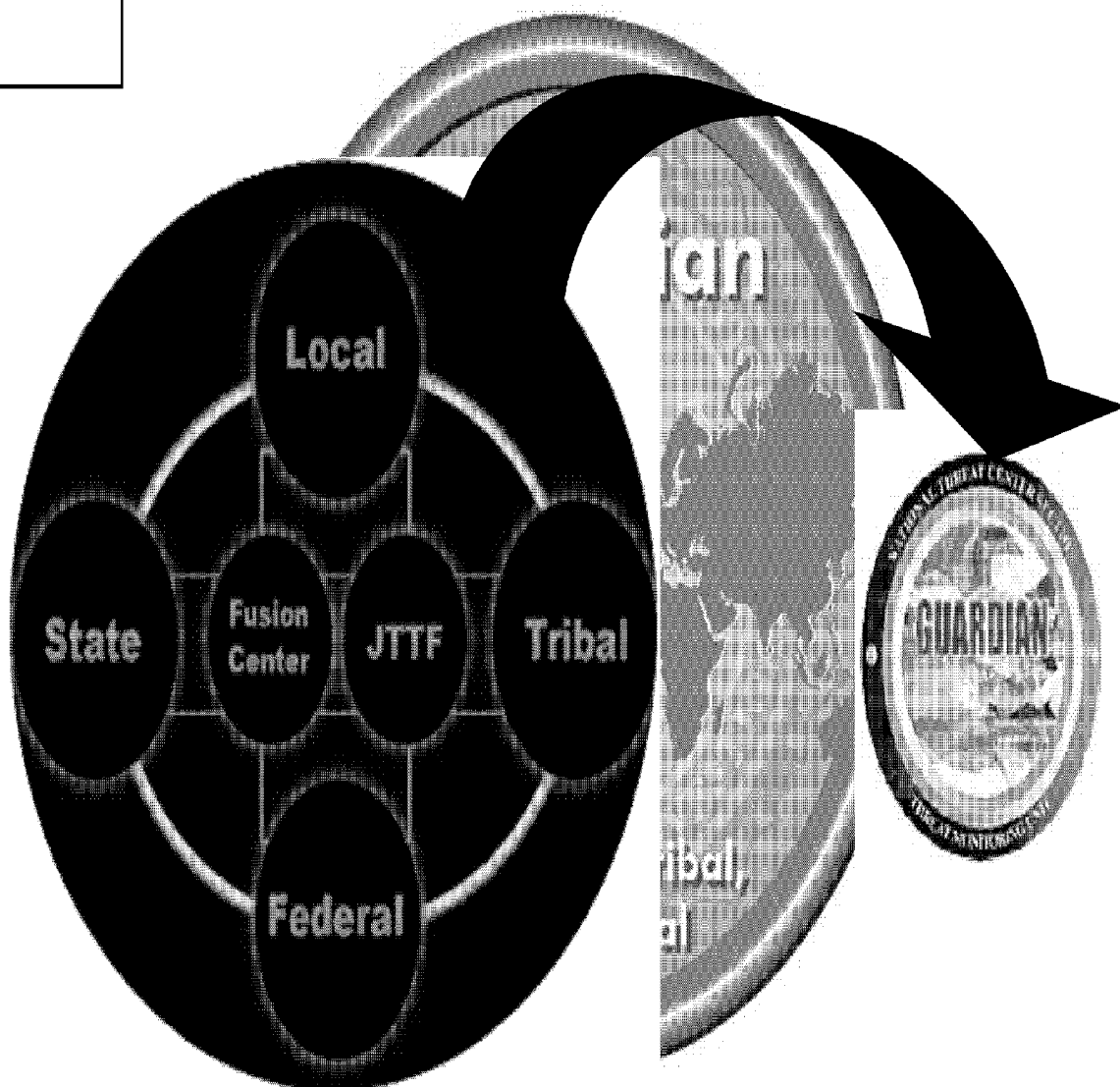
Tracks and stores
threats and
suspicious
activity reports
(SARs) during
the
threat
“mitigation”
period
...until a decision
is made

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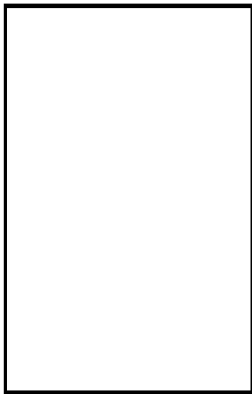
eGUARDIAN

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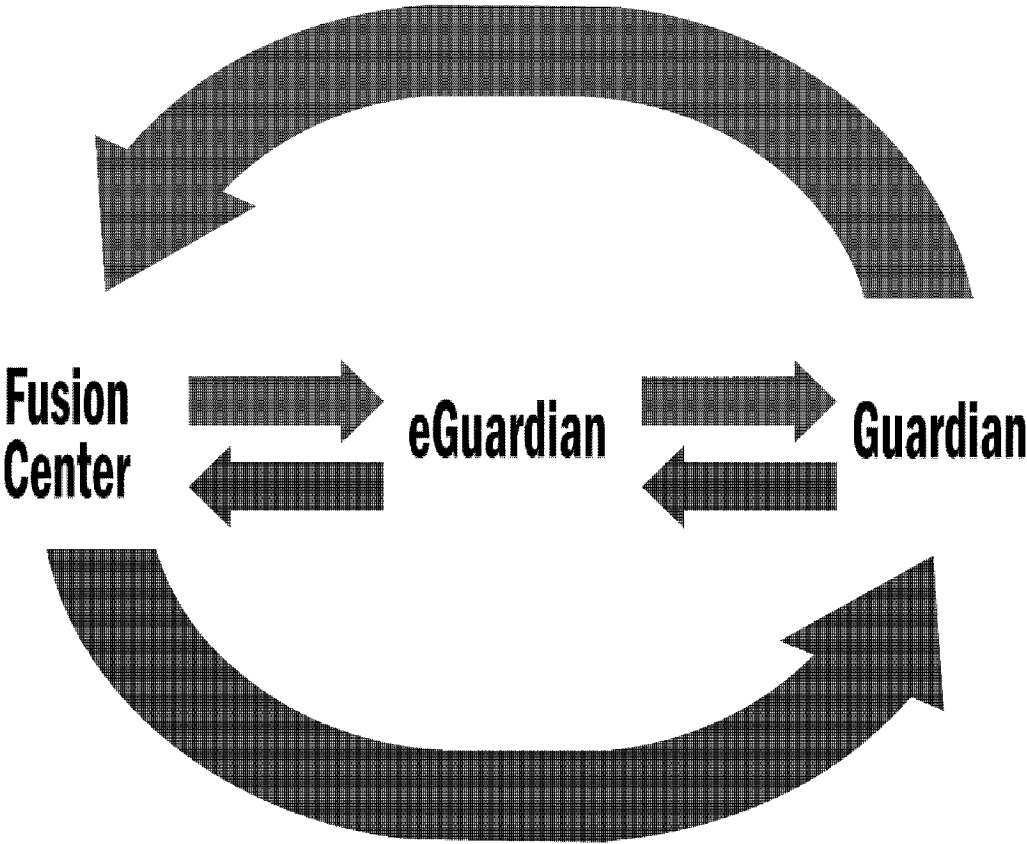
eGuardian is a secure, user-friendly system implemented to share potential terrorist threats, terrorist events and suspicious activities among state, local, tribal and federal law enforcement partners along with state fusion centers and the JTTFs

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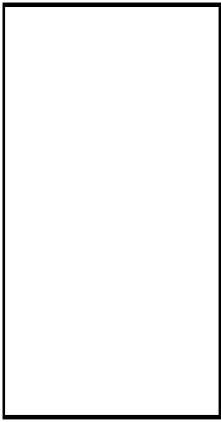


SHARING WORKFLOW

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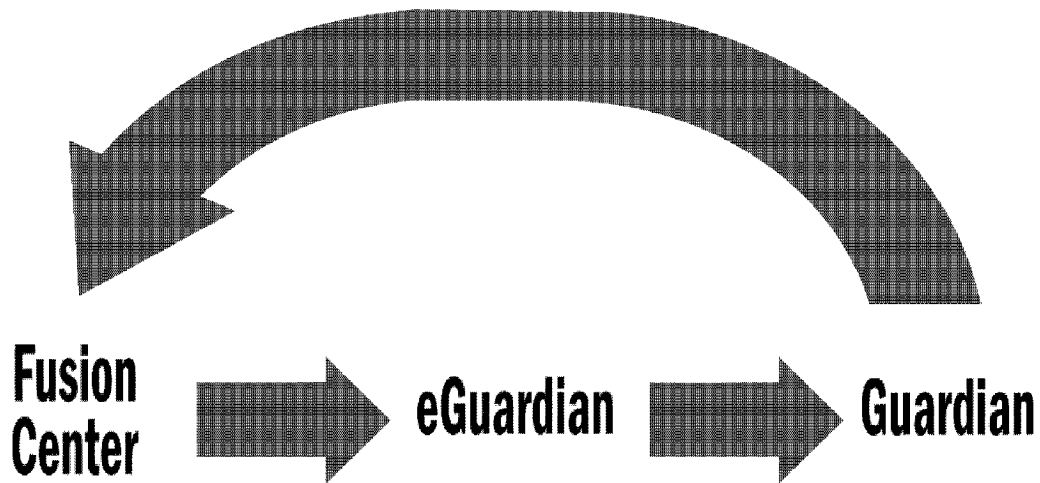


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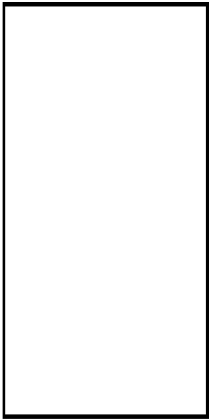


SHARING WORKFLOW

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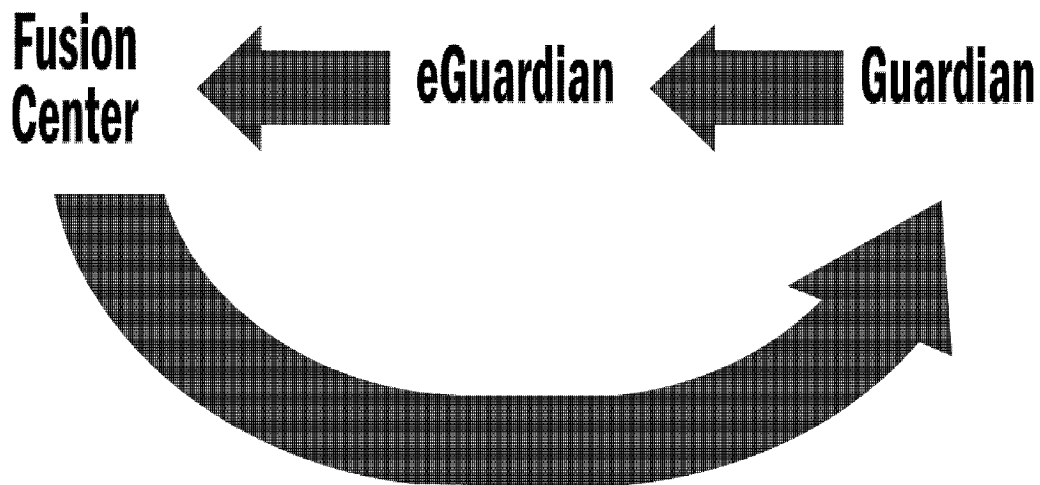


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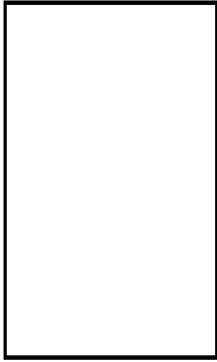


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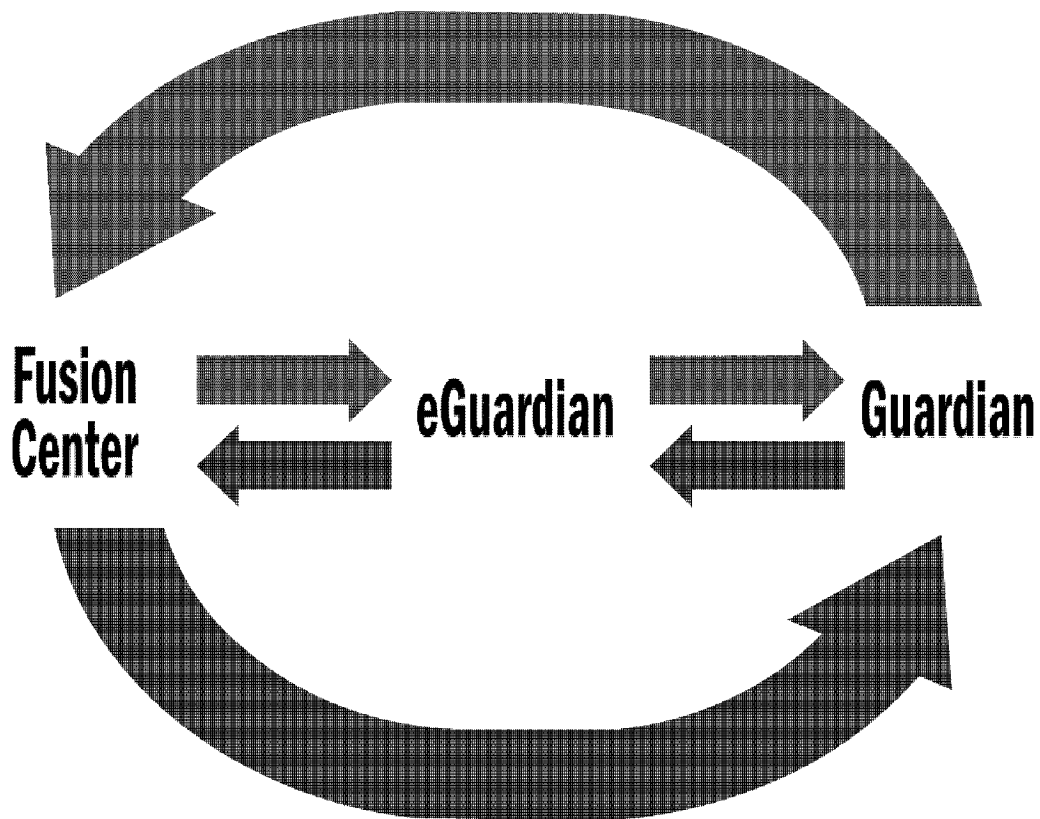


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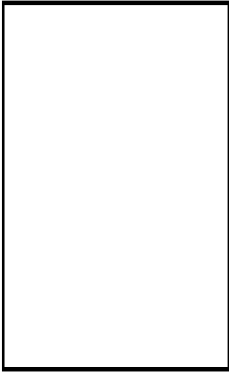


SHARING WORKFLOW

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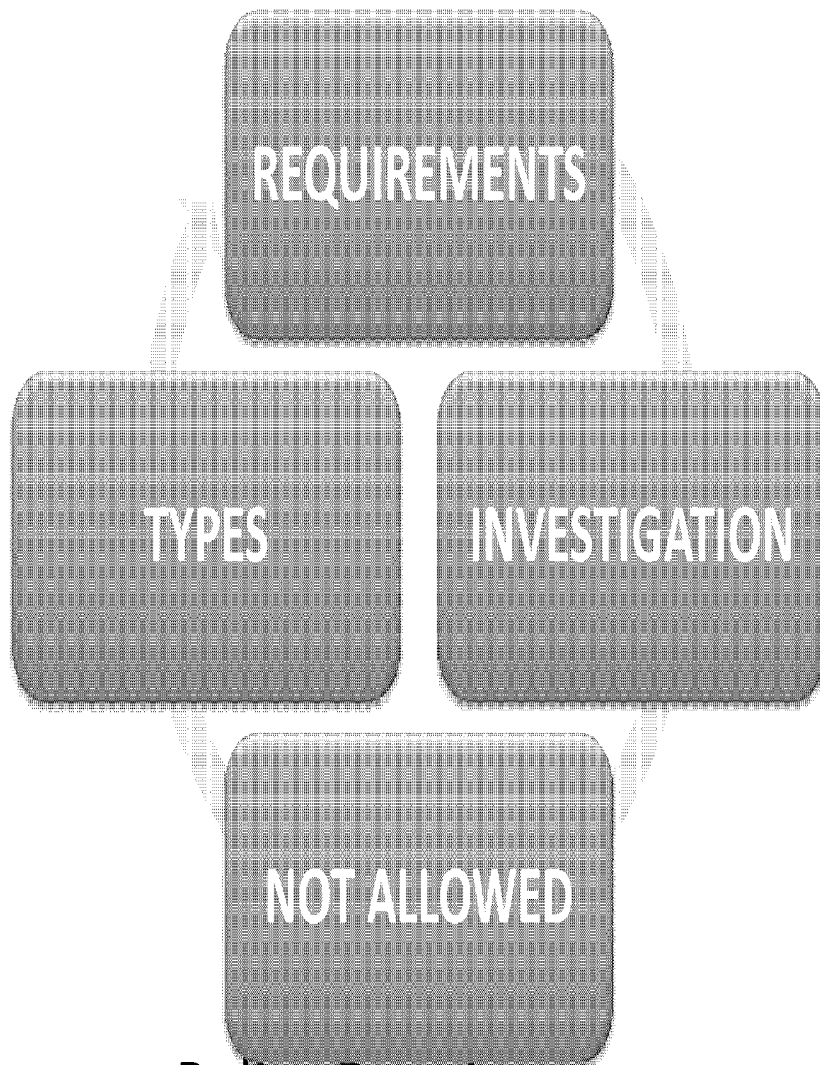
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AN INCIDENT

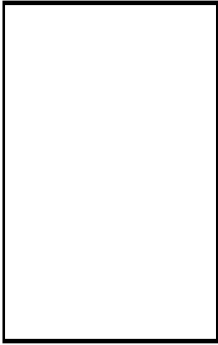
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What Goes into Guardian?



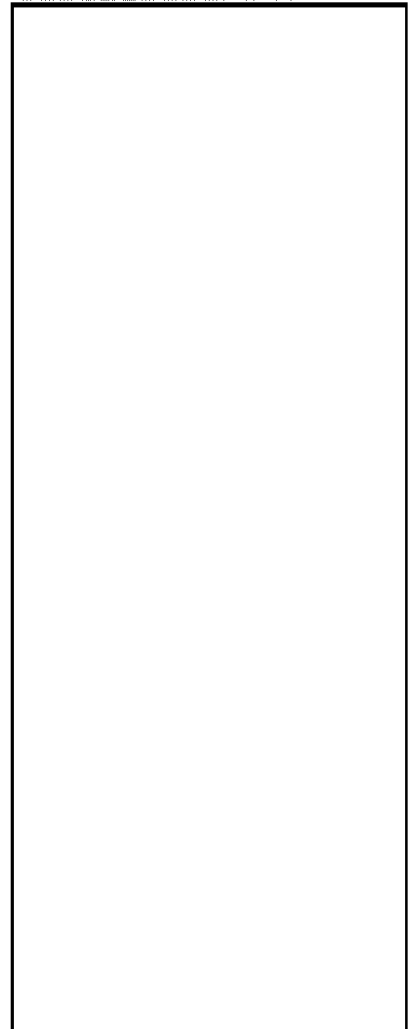
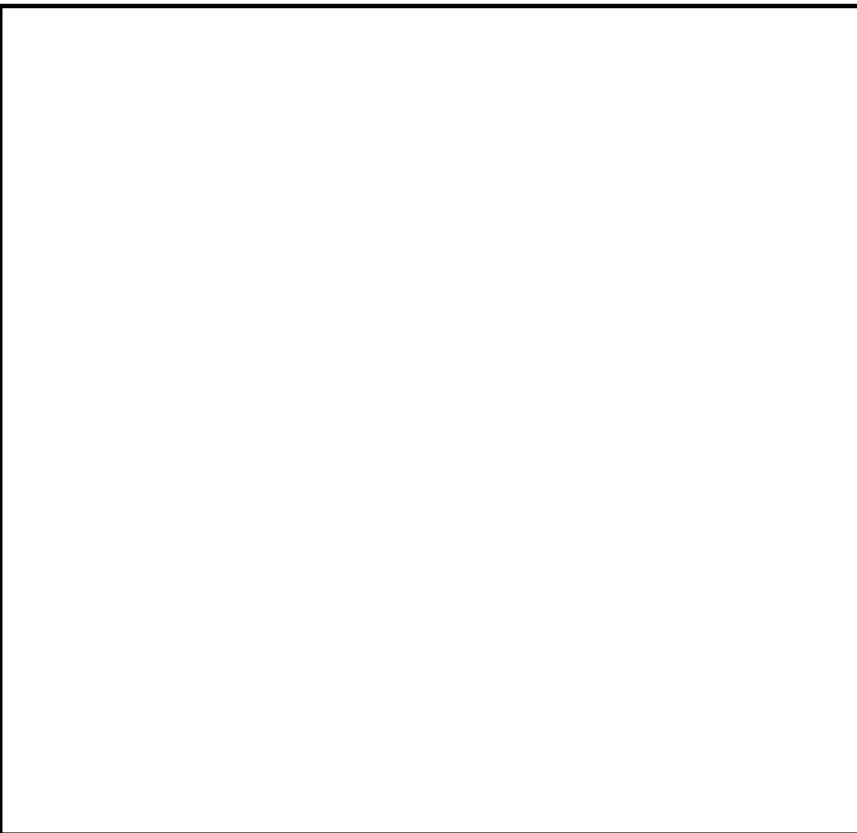
Policy Requirements

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GUARDIAN POLICY b7E

Information that must be entered:

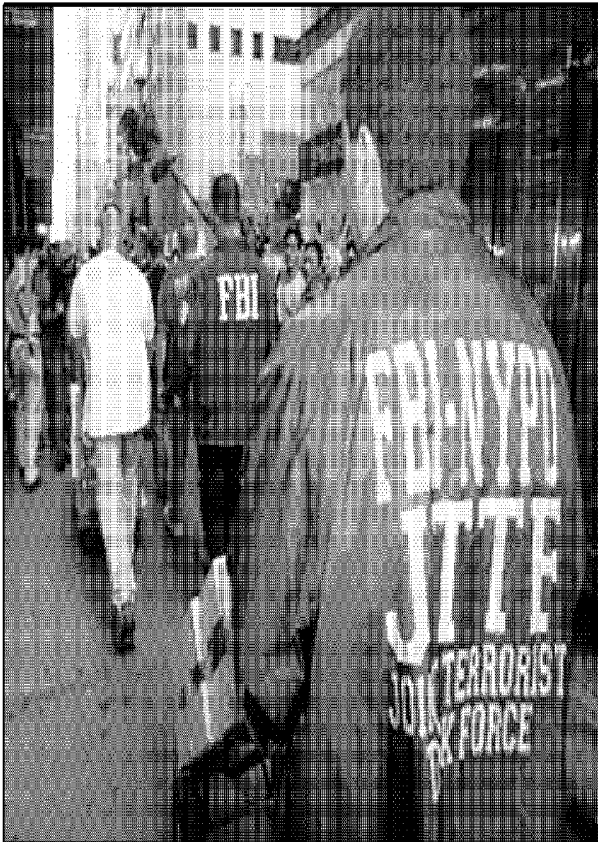


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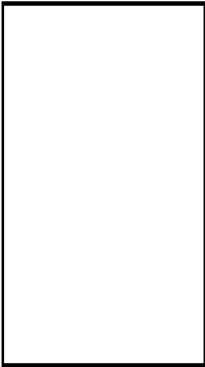
INCIDENT TYPES

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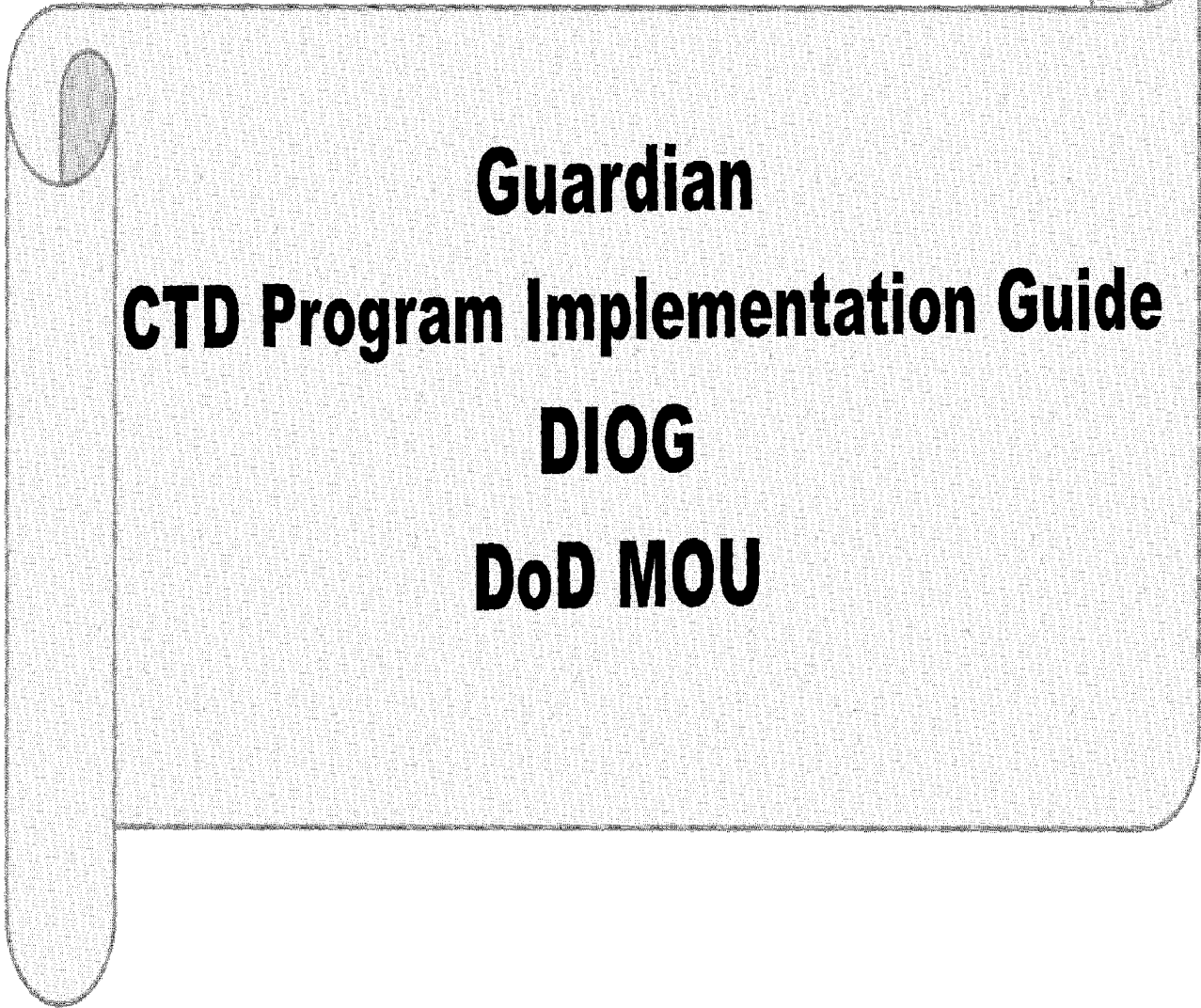


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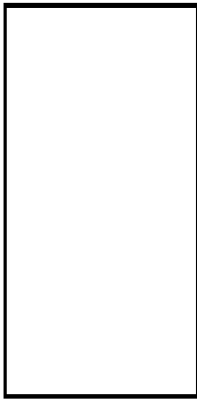
APPLICABLE POLICIES

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Guardian CTD Program Implementation Guide DIOG DoD MOU

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Entering Information

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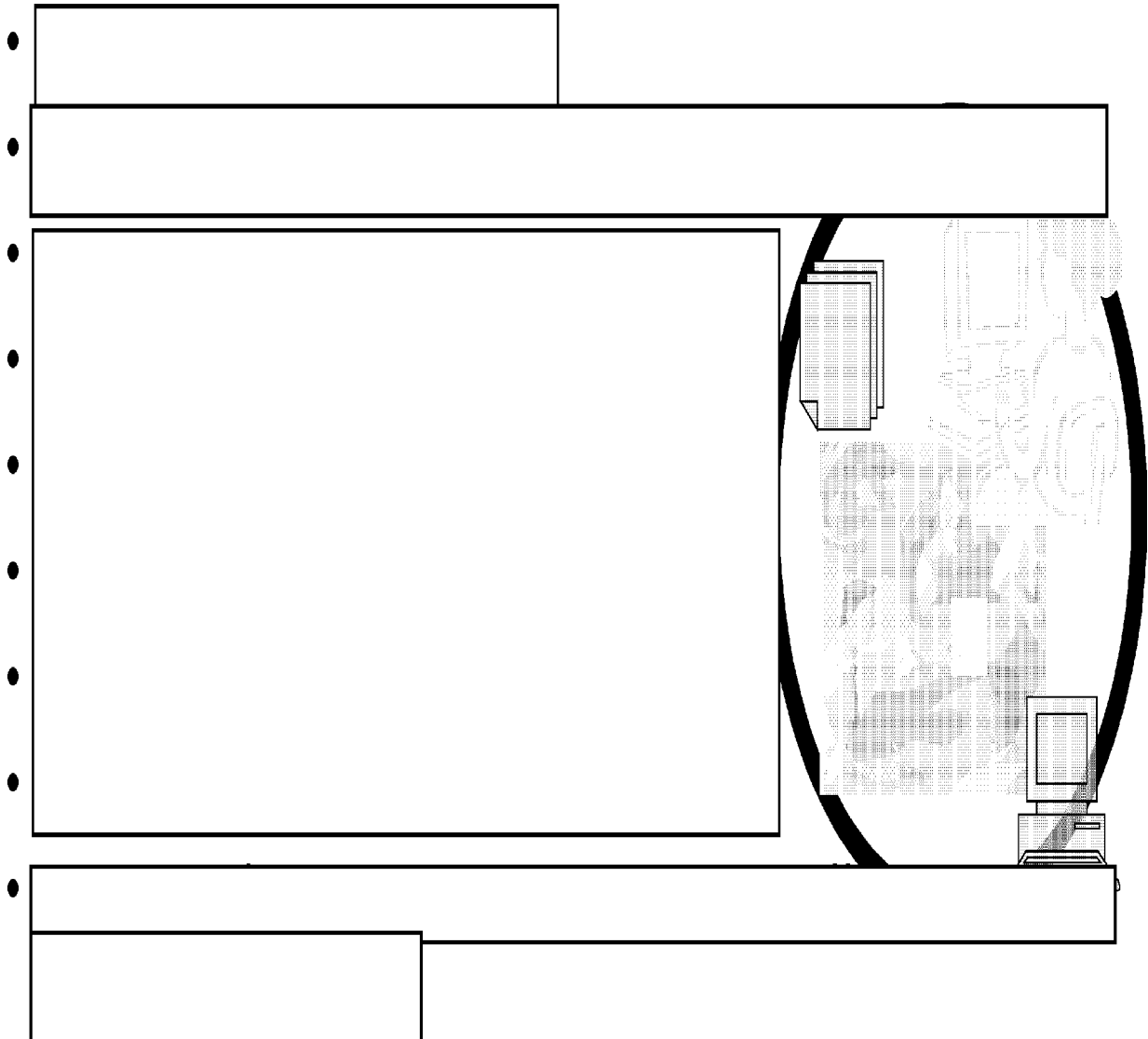
Entering
Information...

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APPROVED INVESTIGATIVE TECHNIQUES

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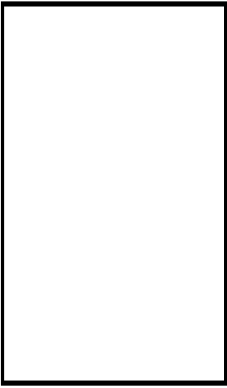
DATABASE SEARCHES

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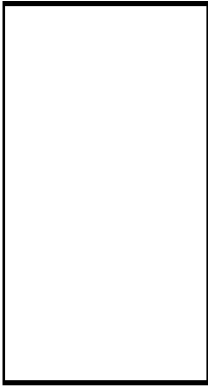
DOCUMENTING INFORMATION

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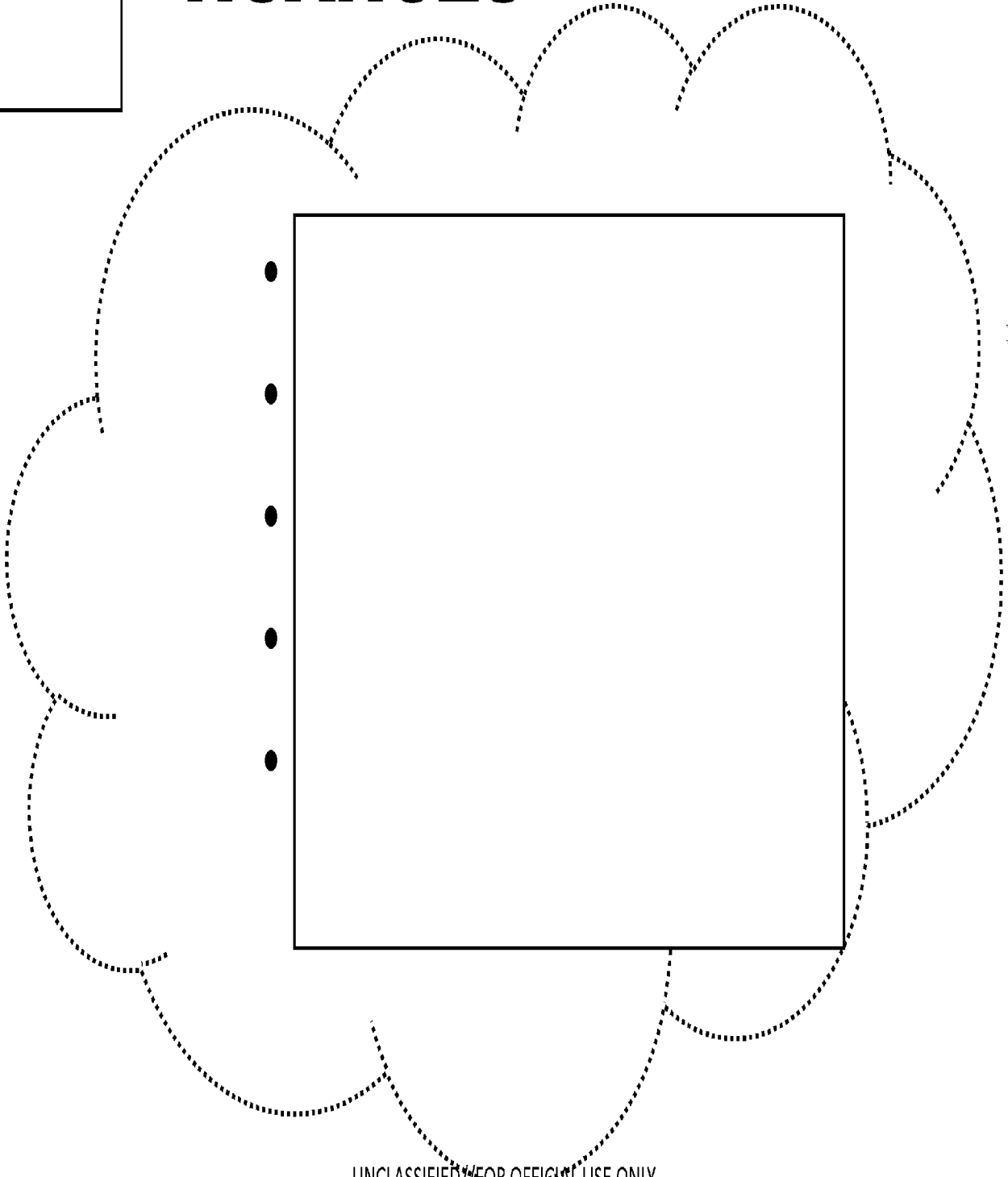


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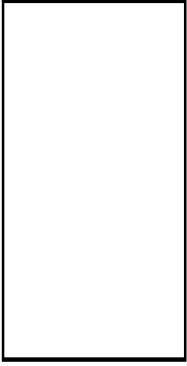
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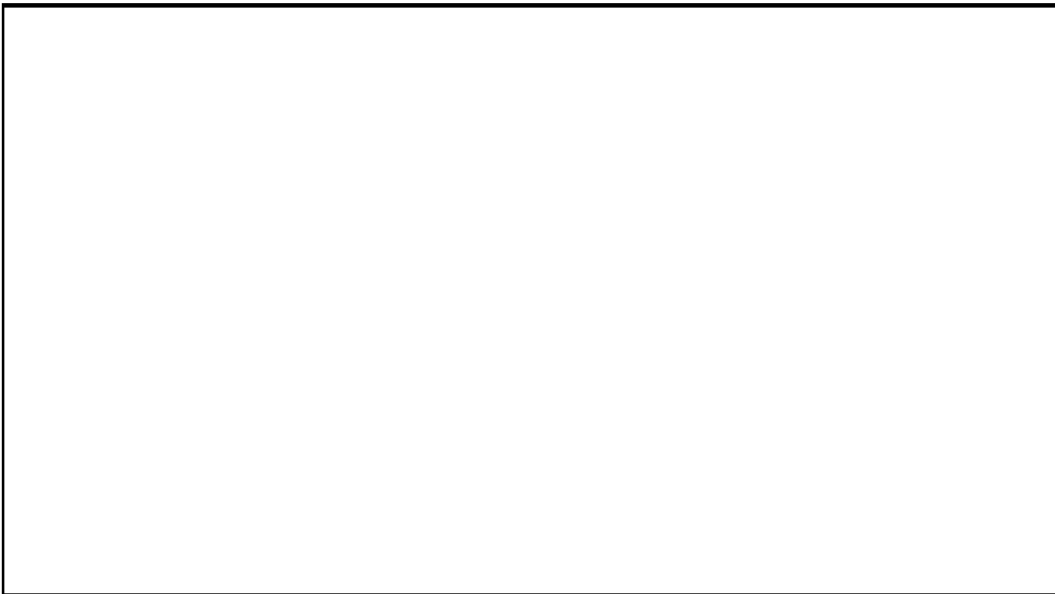
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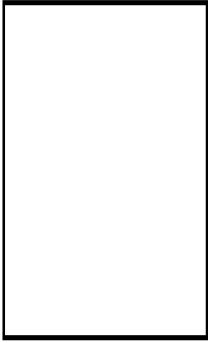


information can be included in Guardian.

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TERMINOLOGY

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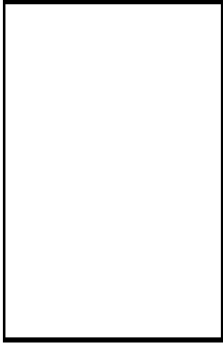
Incident

Assessment

Lead

Transfer

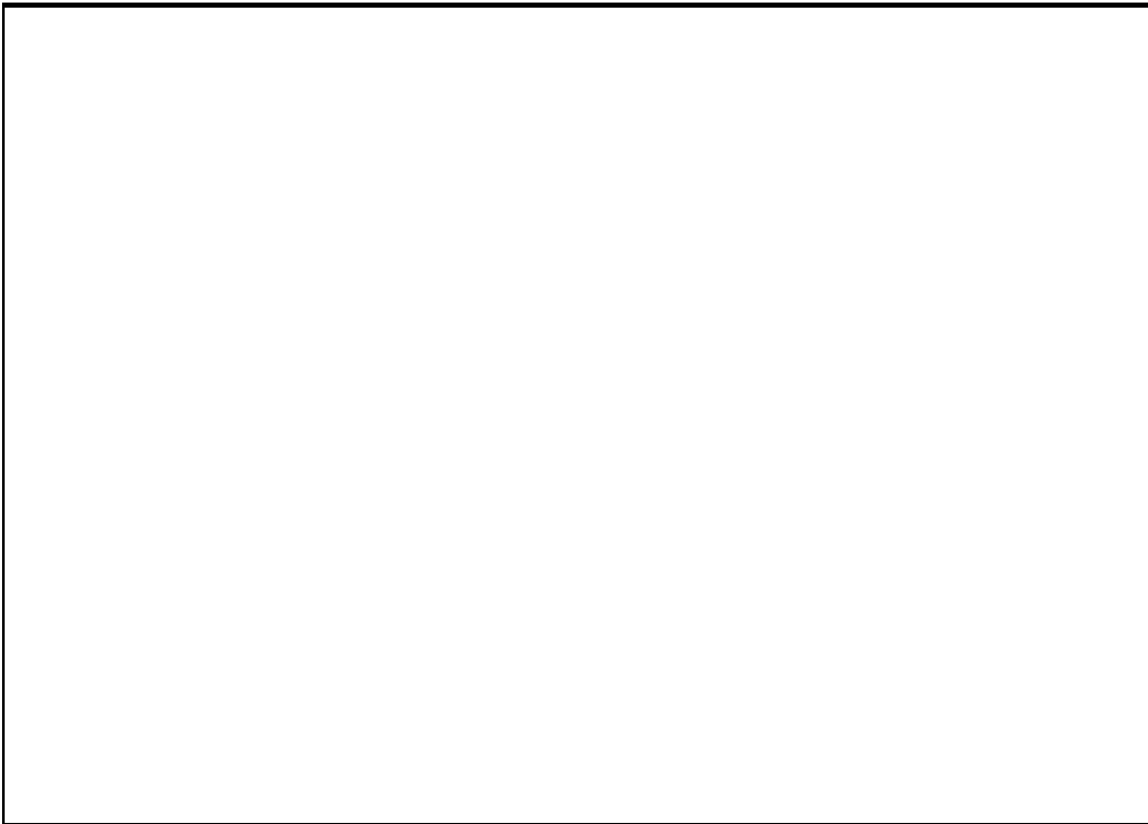
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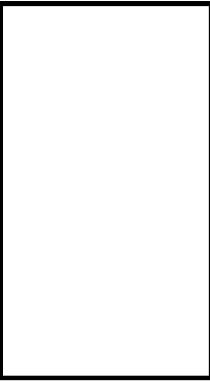
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Information NOT permitted:



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INFORMATION

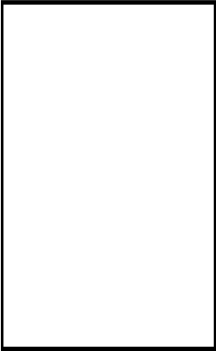
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-  is not allowed

- 

- If you don't know – just ask

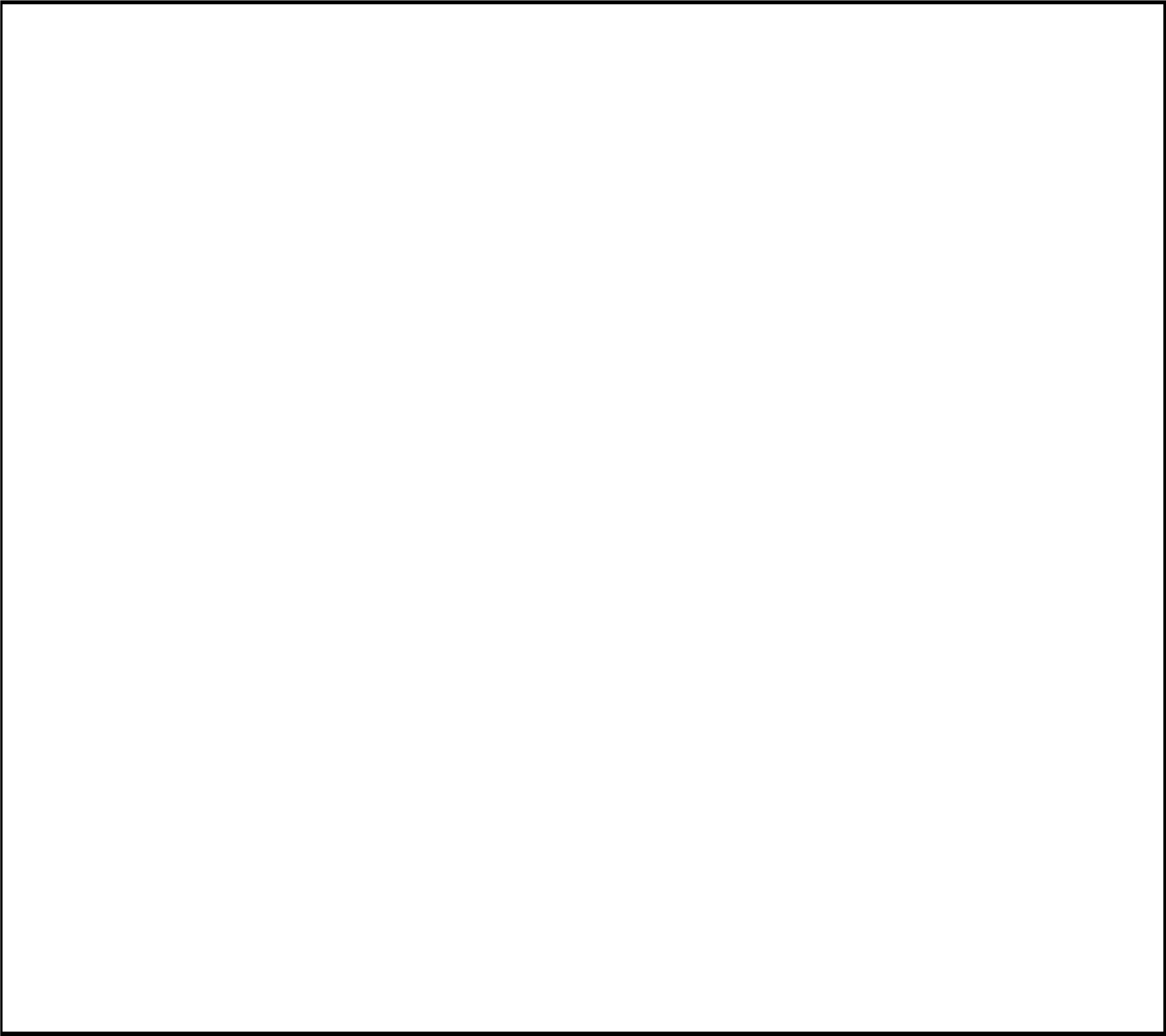
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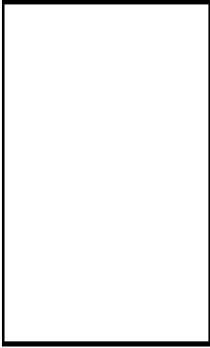
GUARDIAN LIFECYCLE

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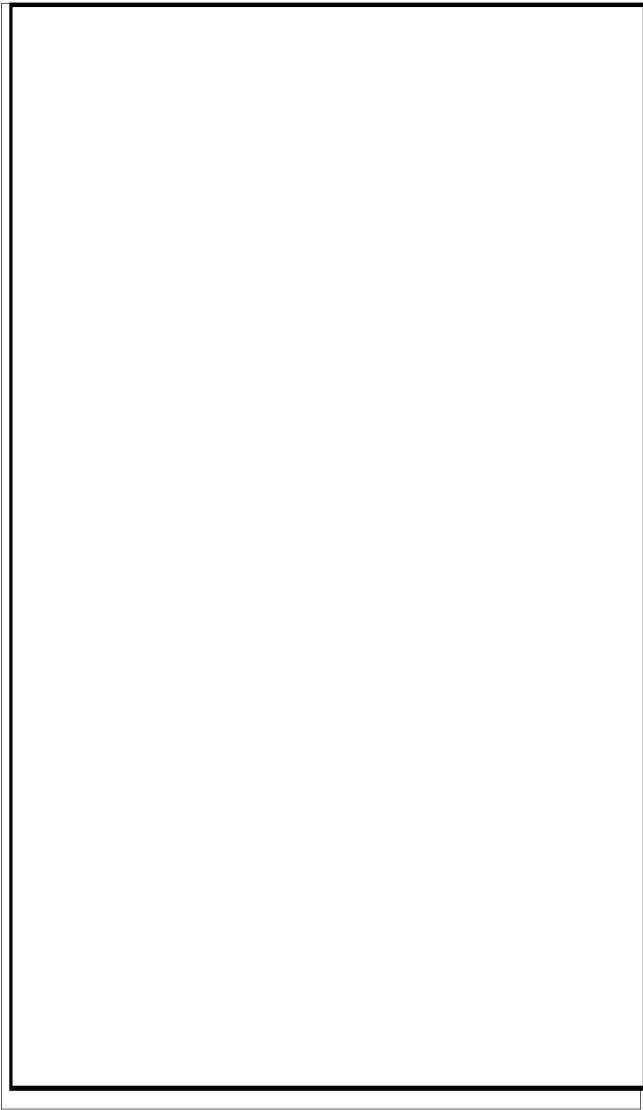
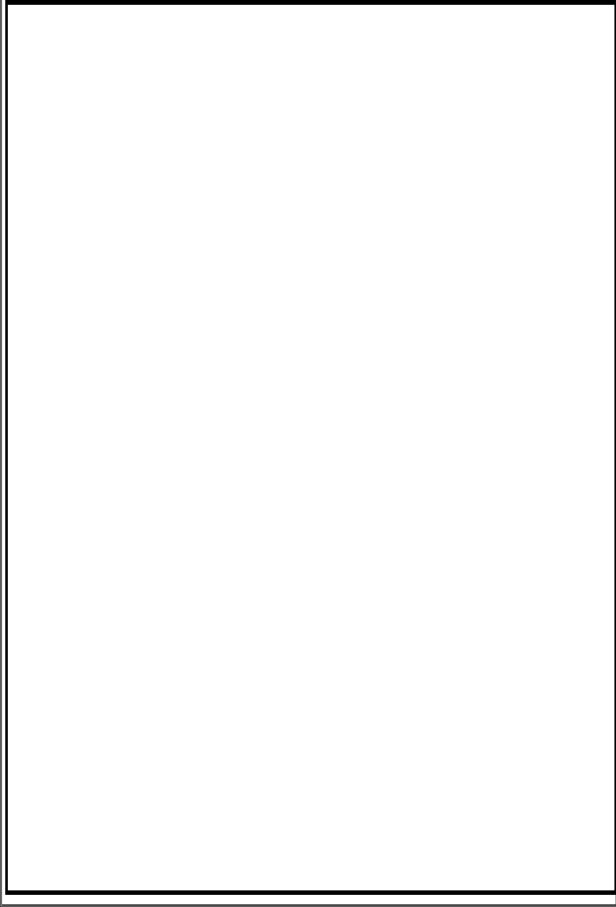


SYSTEM WORKFLOW

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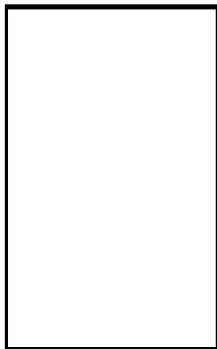
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For Information Only



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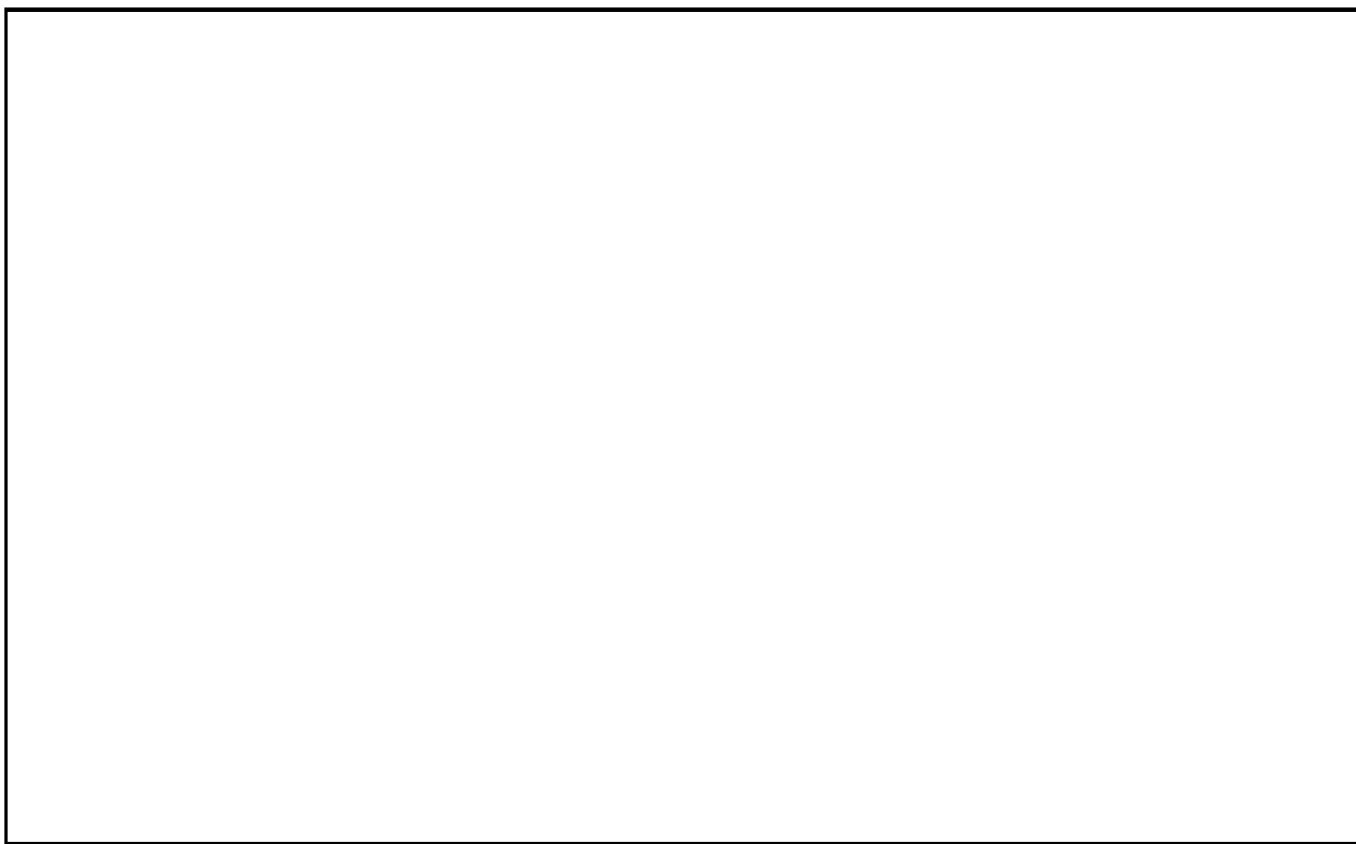
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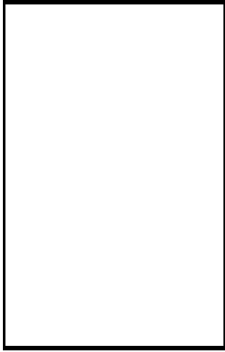
GUARDIAN



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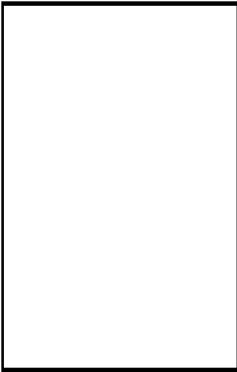
SYSTEM ROLES

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ASSESSMENT EXTENSION JUSTIFICATION

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Per the DIOG, there is no time limit for an Assessment, but it is anticipated that such Assessments will be relatively short. Assessments require recurring 30-day justification reviews by the SSA or SIA (as described in DIOG 5.6.A.1).

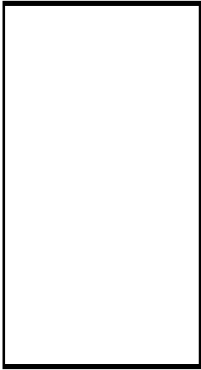
The clock can be reset with the following actions:

1. A justification review note added by SSA, SIA, primary, secondary or relief supervisor.
2. Transfer of an incident to another office.
3. Re-assignment of an incident to another investigator.



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ASSISTANCE

compliance

As the program management team for
Guardian-based **Assessment-level**
investigations,  examines each
assessment with special attention paid
to content, coverage and adherence to
all applicable policies and laws

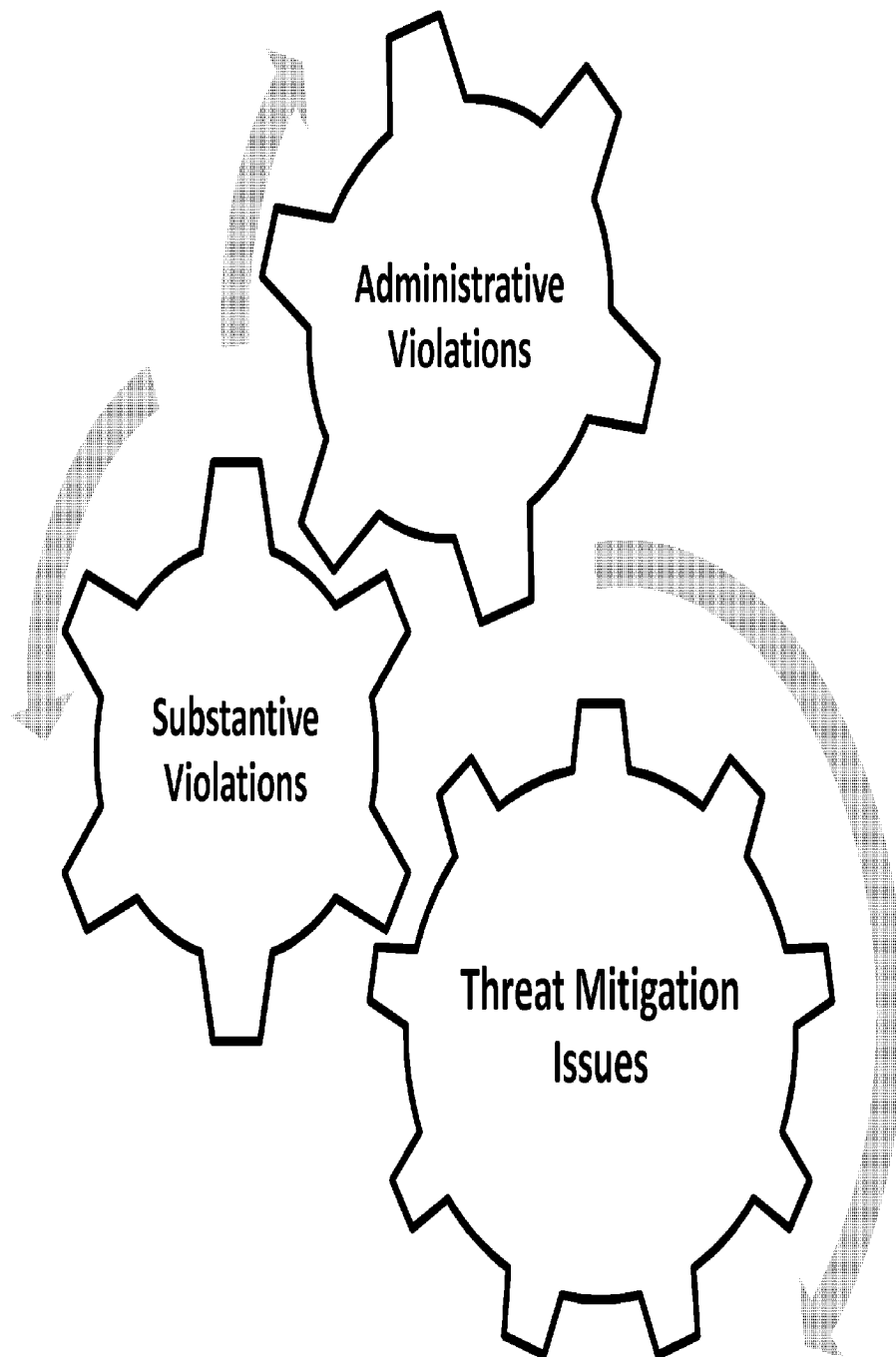
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ASSISTANCE

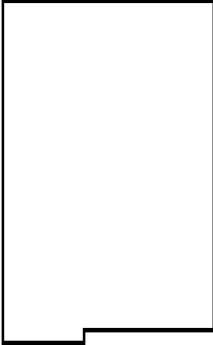
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What is Looking for?

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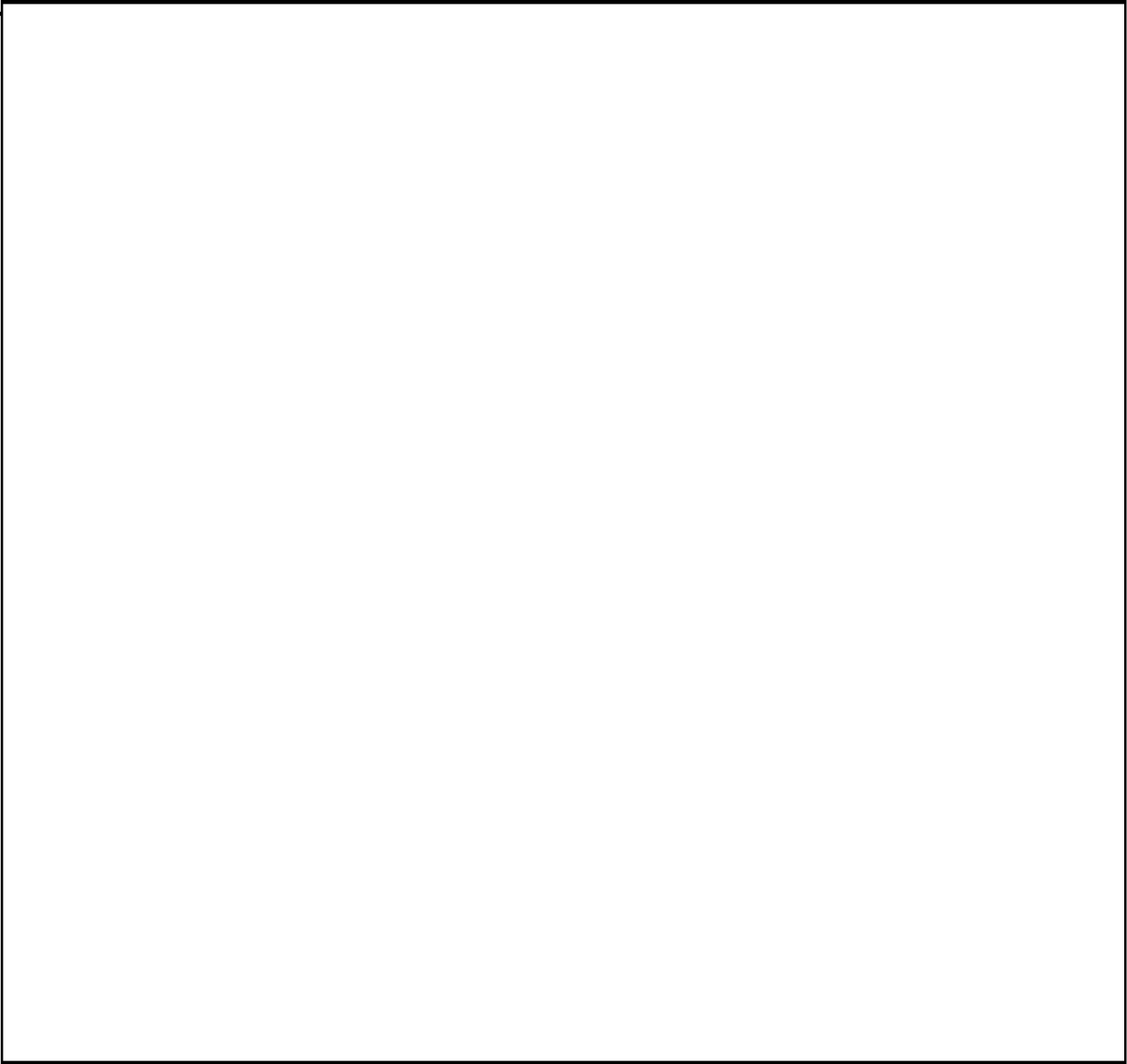


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Substantive Violations

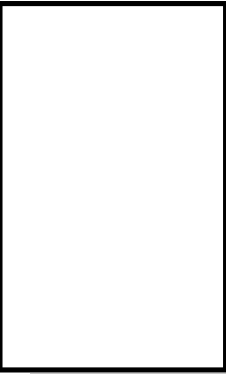
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(Use your CDC/ADC)

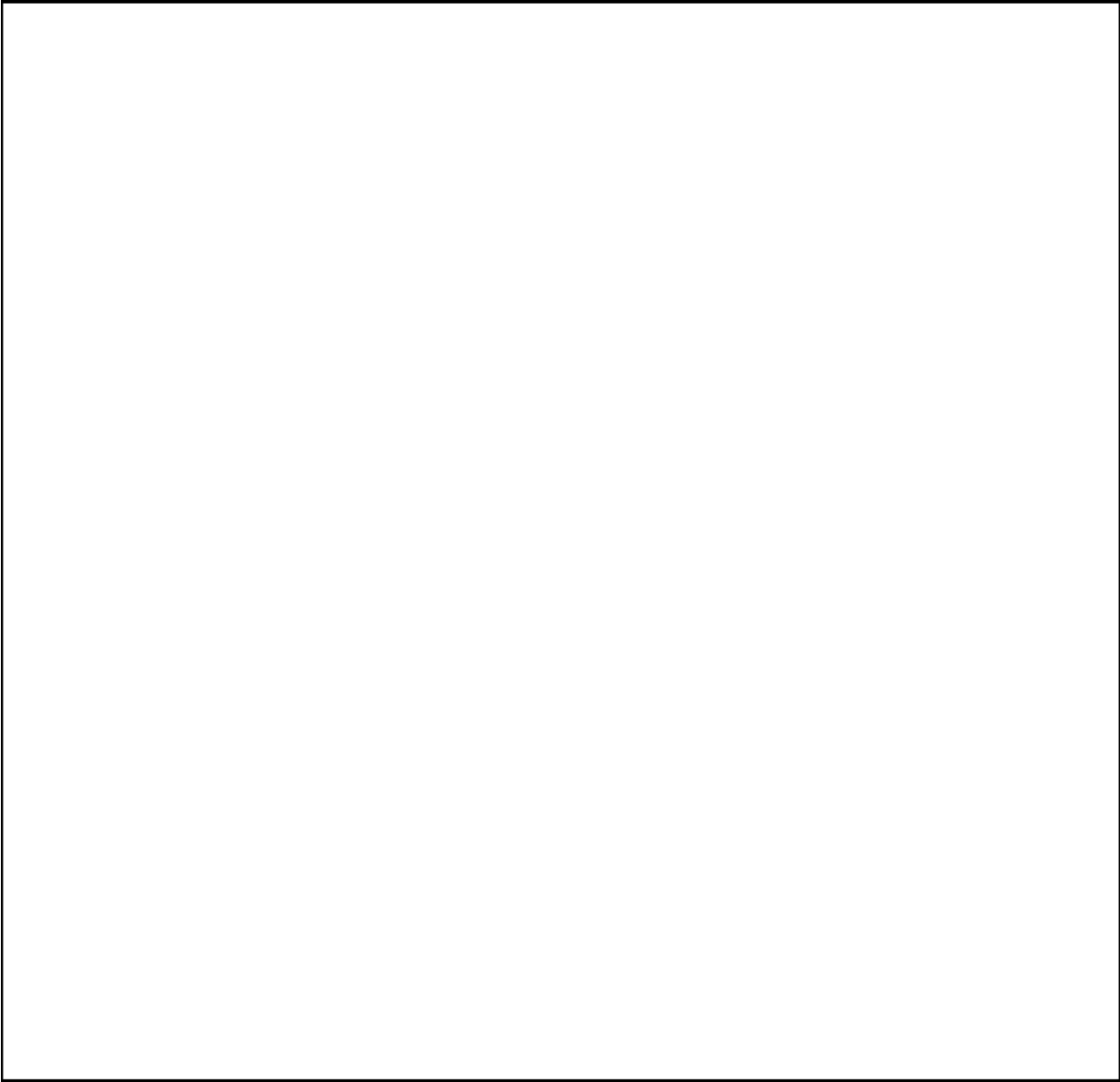
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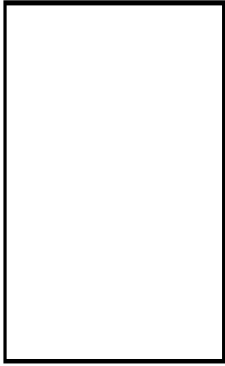
ADMINISTRATIVE Violations

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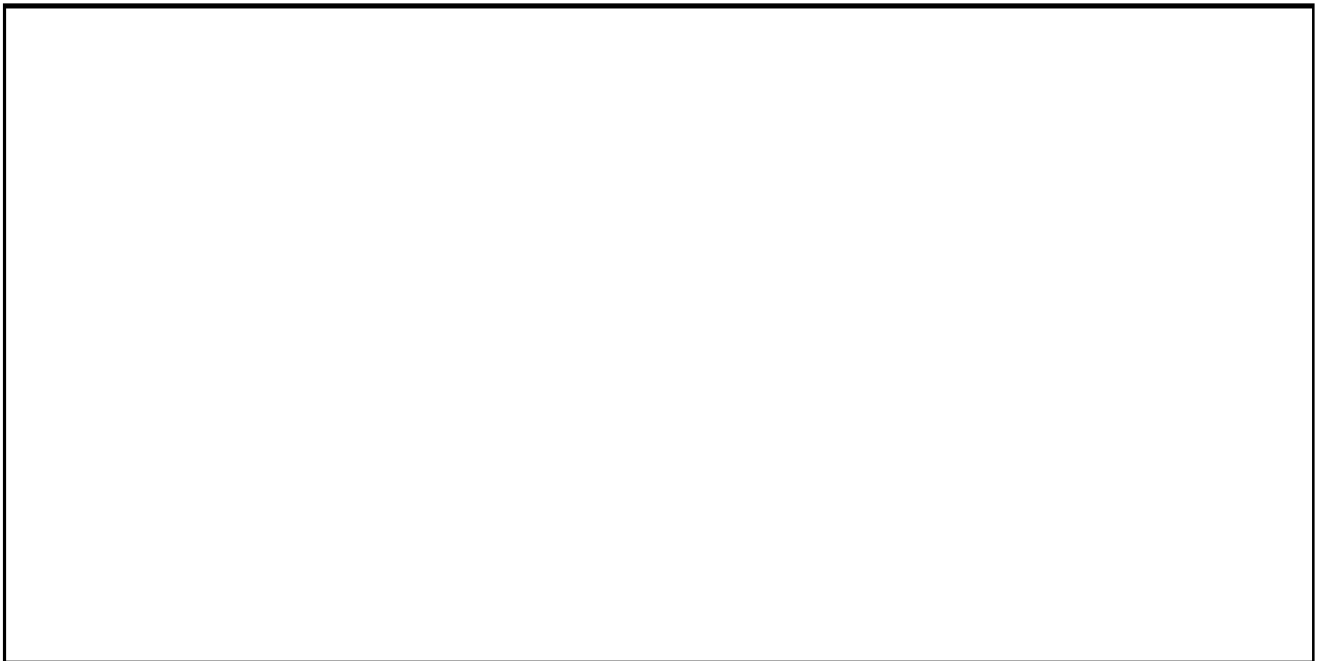
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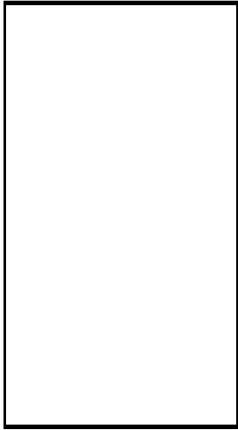
THREAT MITIGATION

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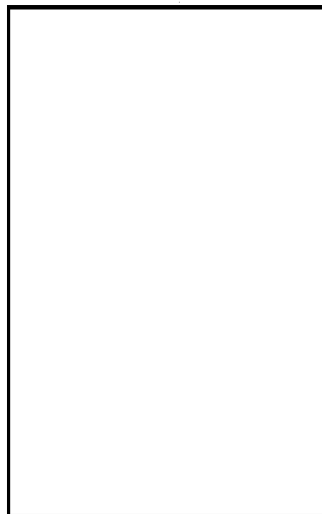
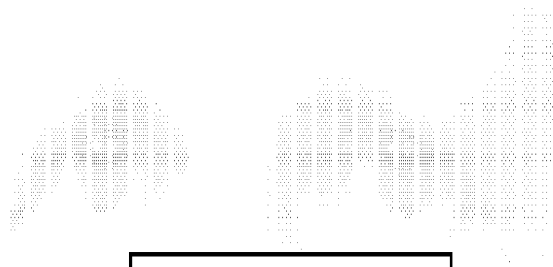
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Information Sharing

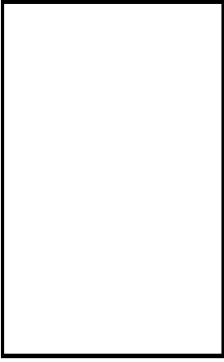
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Others you may see within your incident



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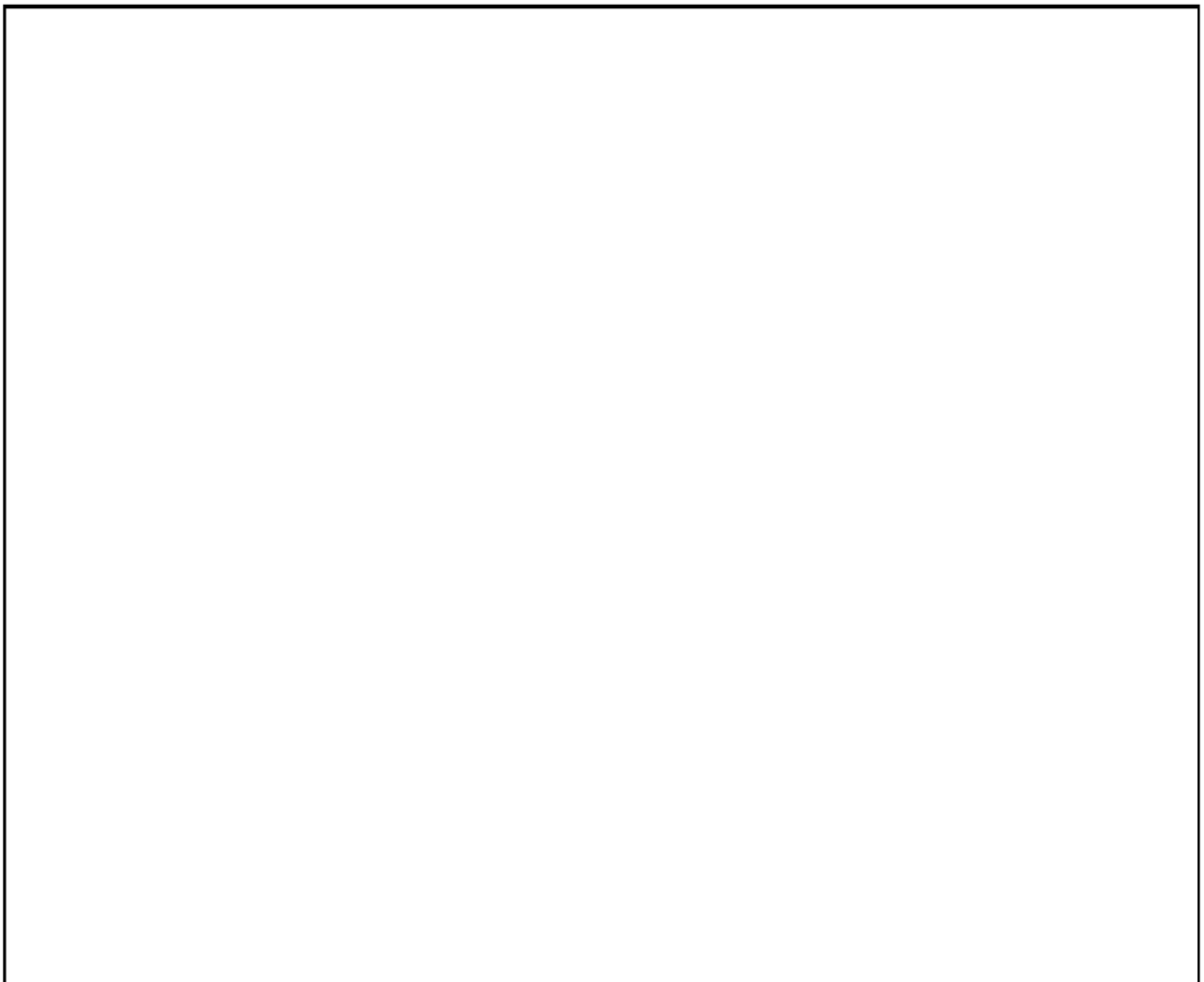
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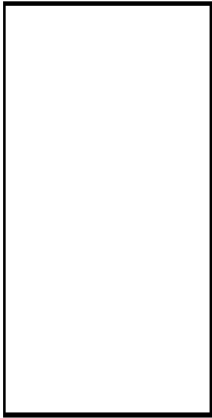
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For Investigators:



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THE SYSTEM

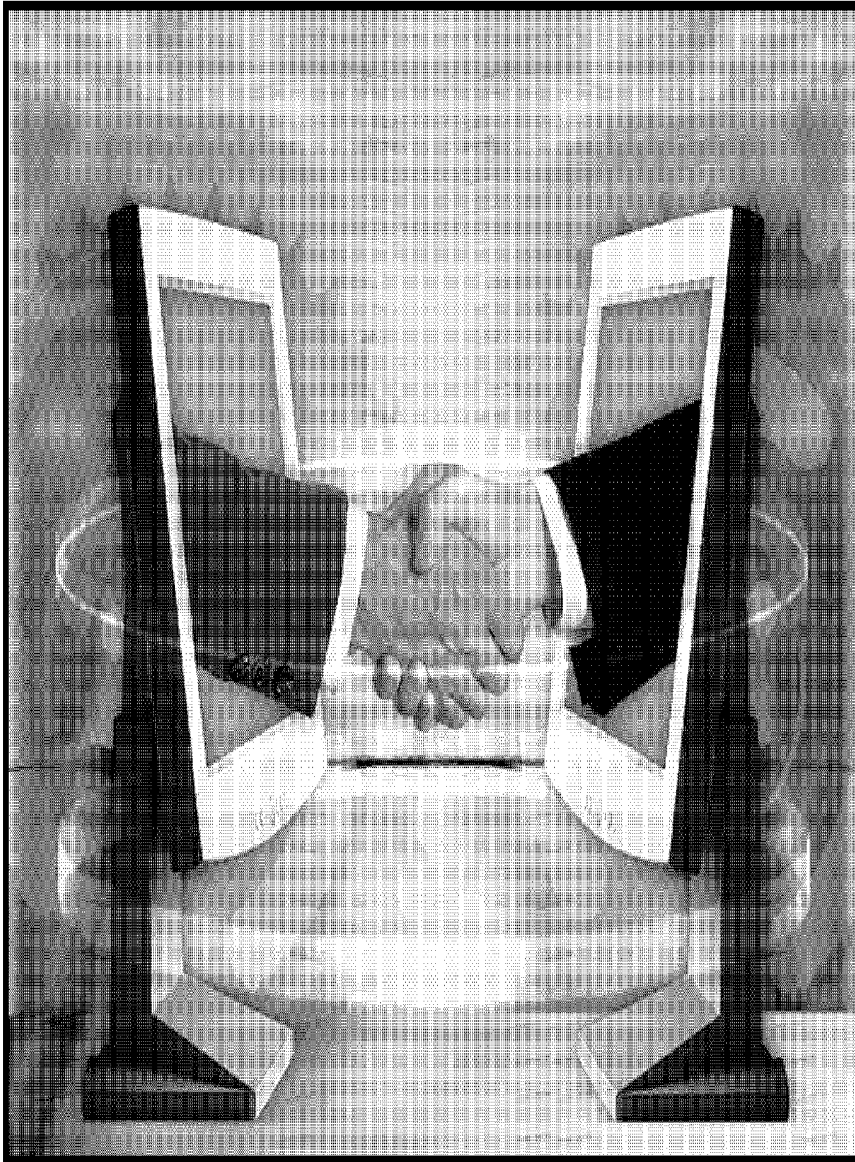
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Guardian System Interface

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USING THE SYSTEM

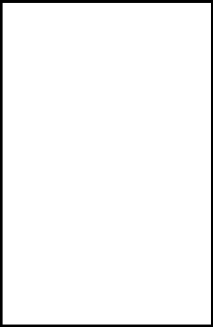
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Actual

- Log in
- Layout
- Create an Incident

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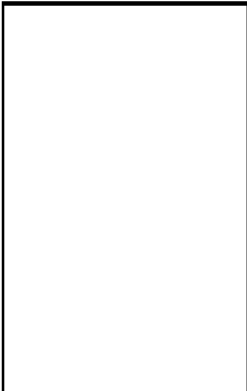


USER LOG ON

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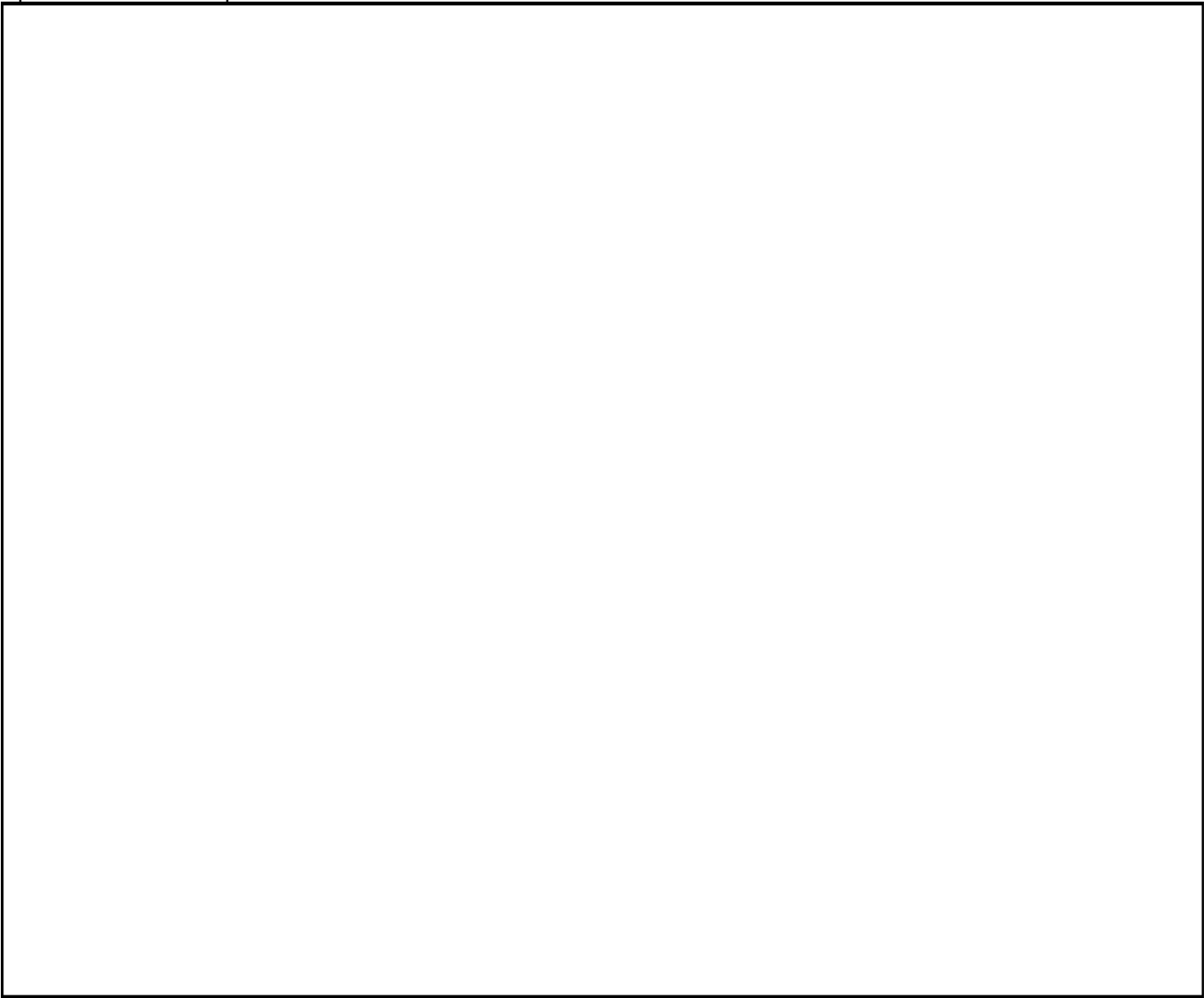
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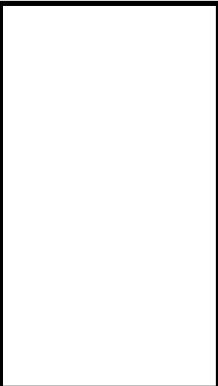
SCREEN FAMILIARIZATION

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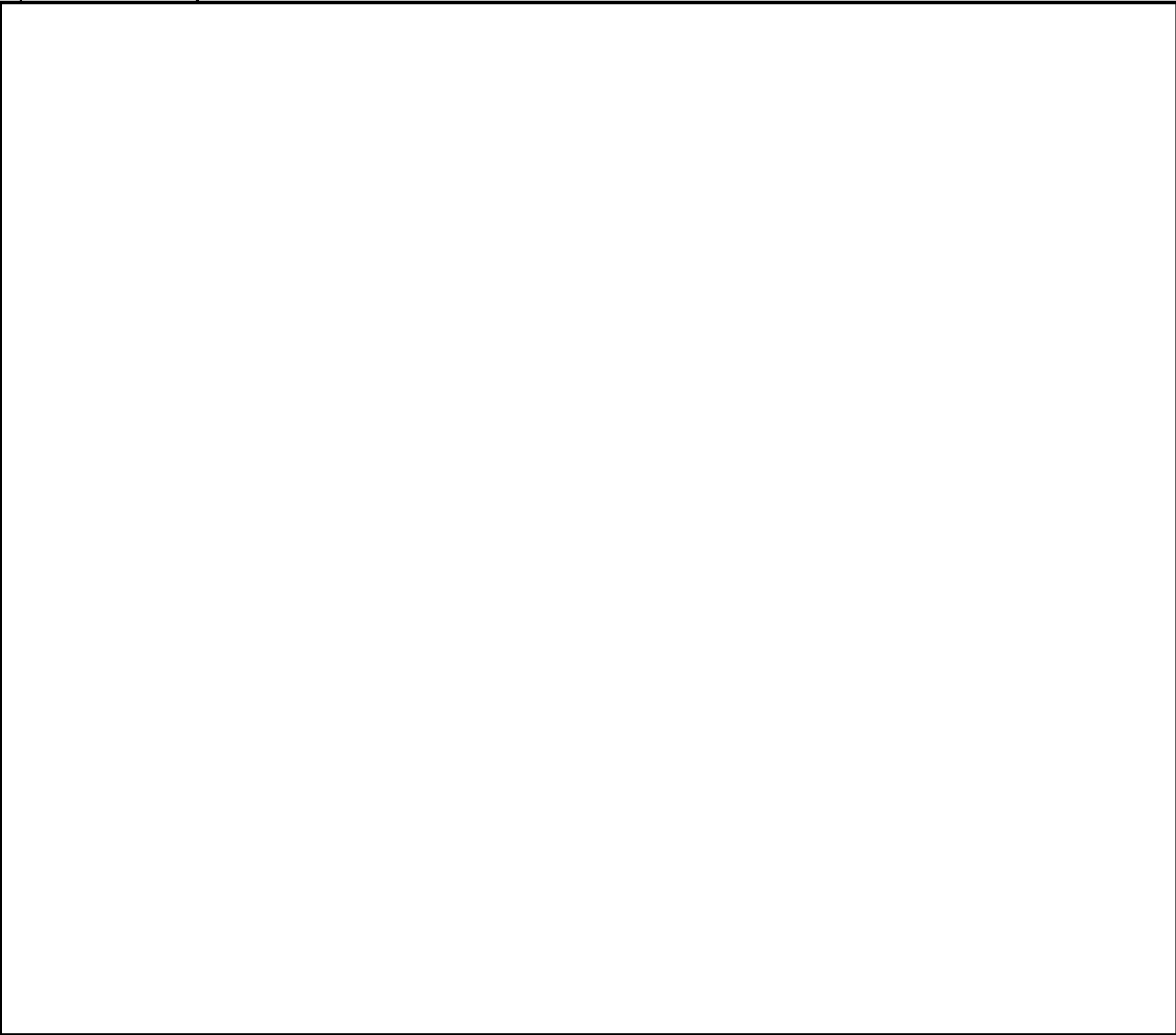
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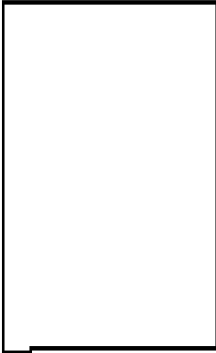
CREATE AN INCIDENT

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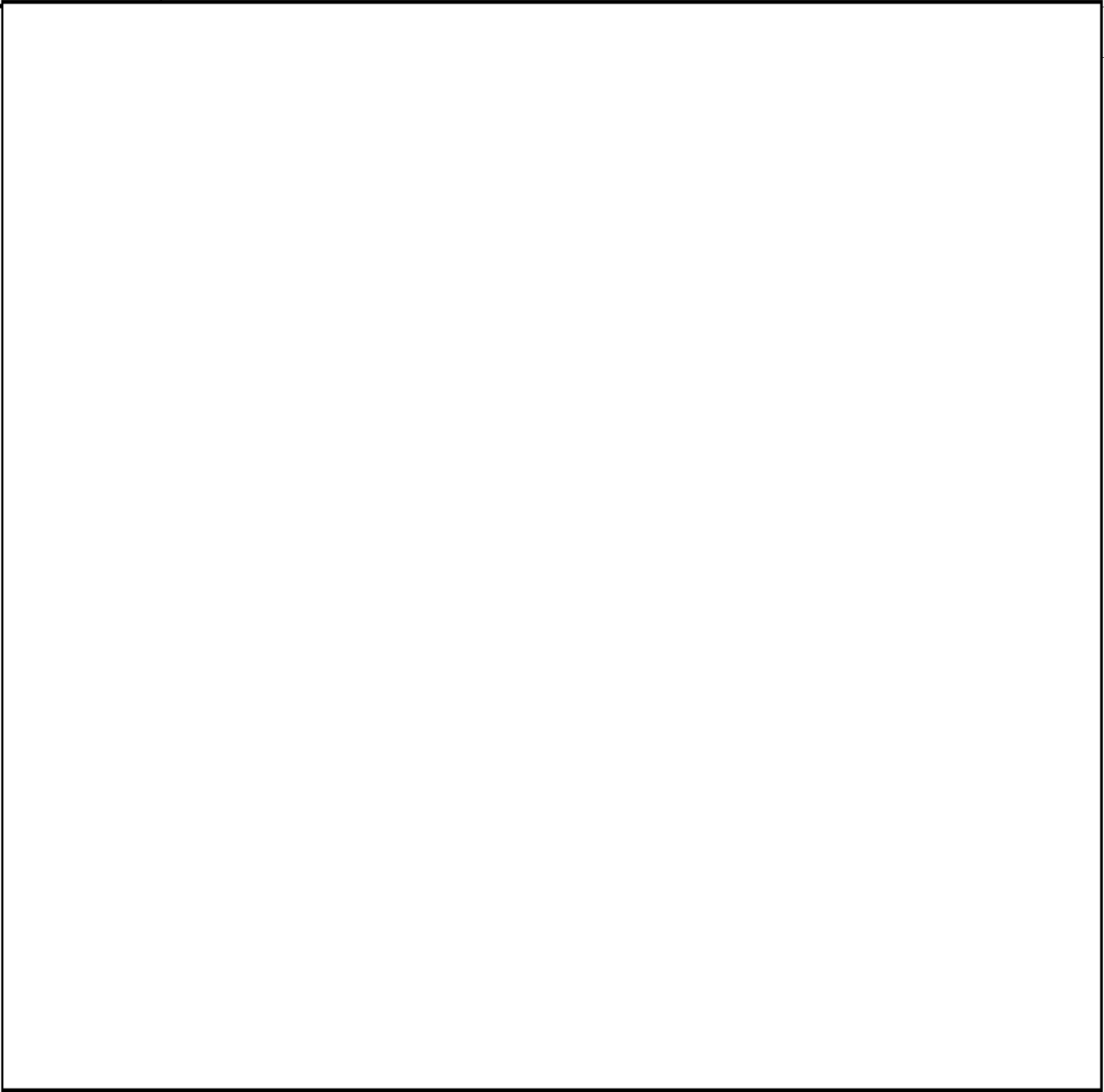


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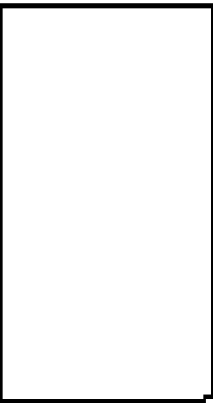
CREATE AN INCIDENT

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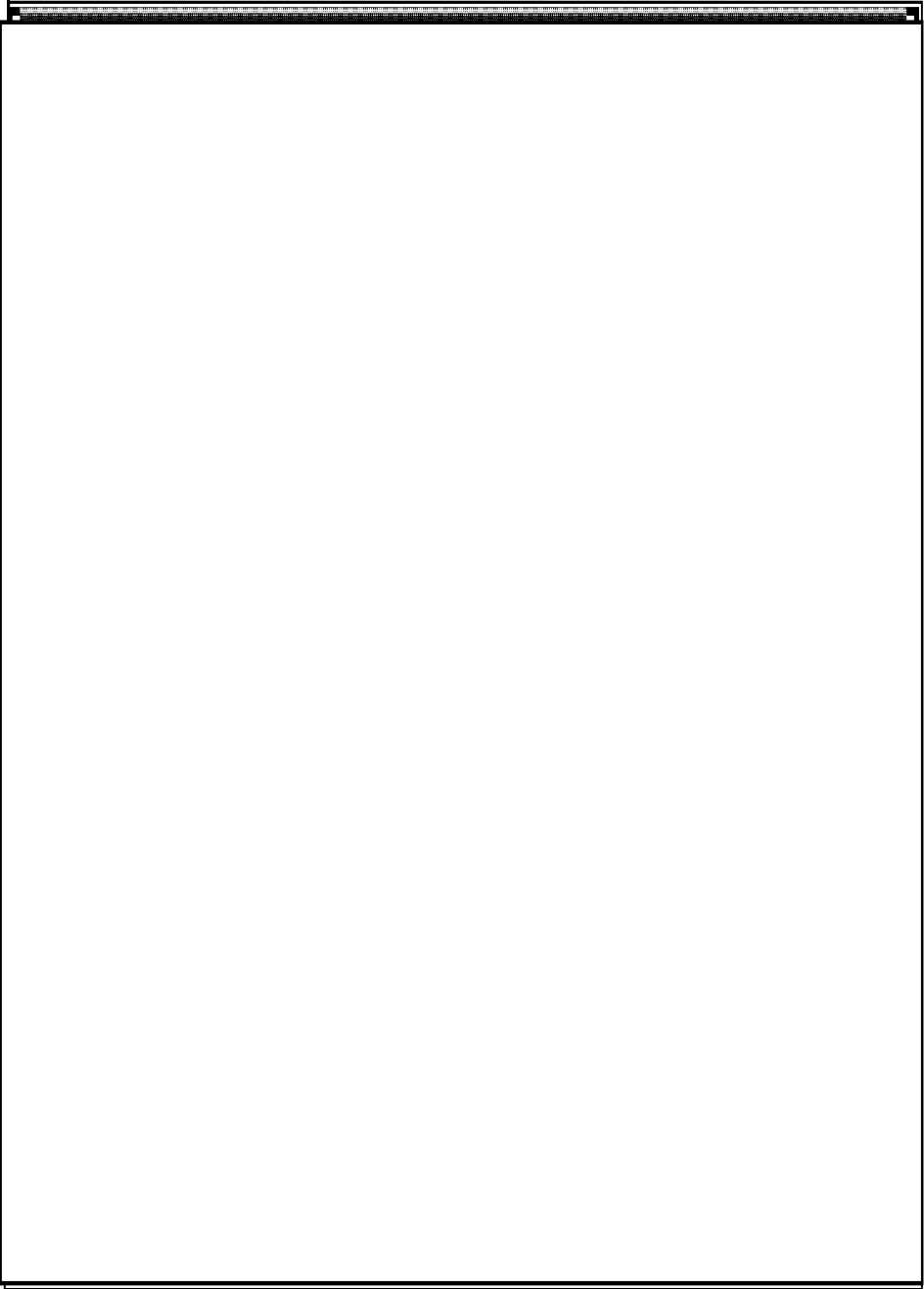
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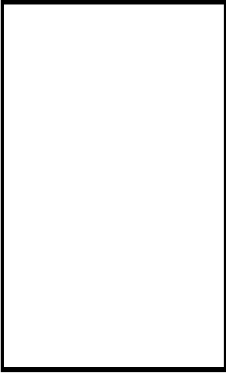
FD-71a IS CREATED

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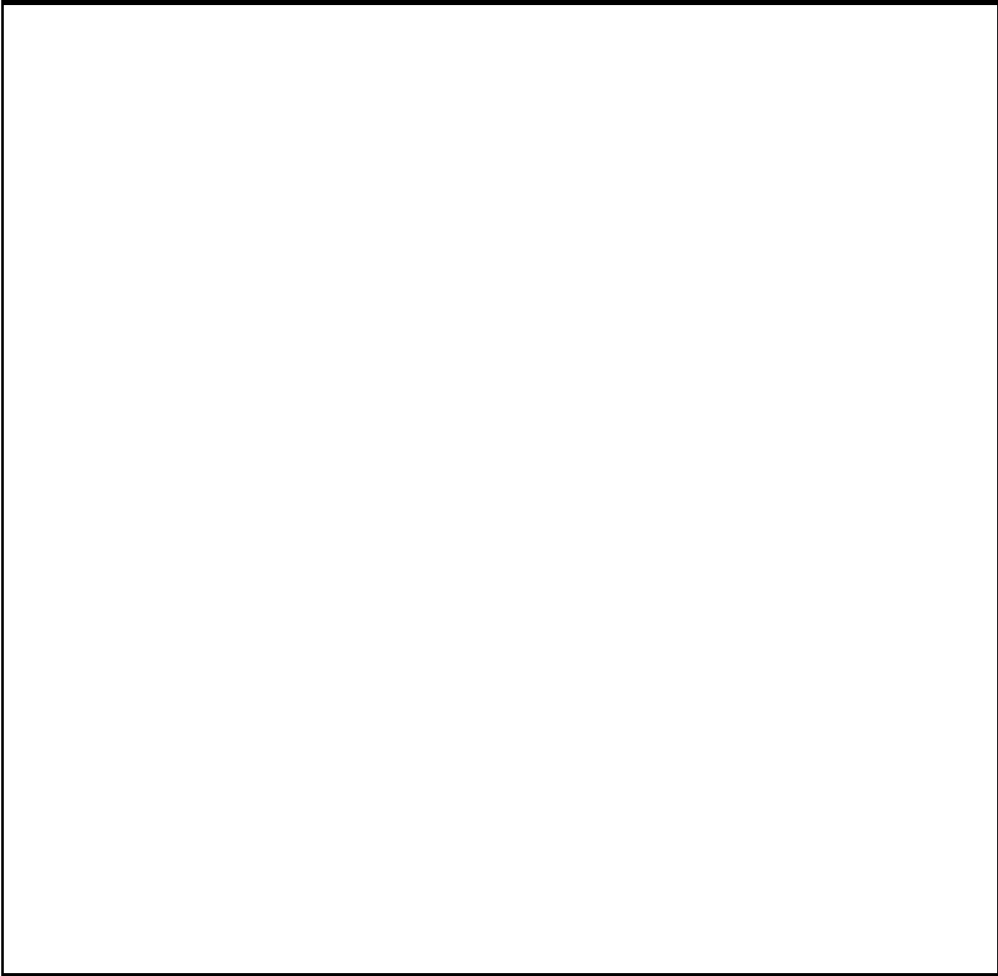
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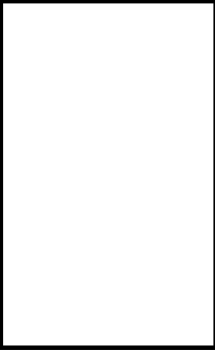


SYSTEM INTEGRATION

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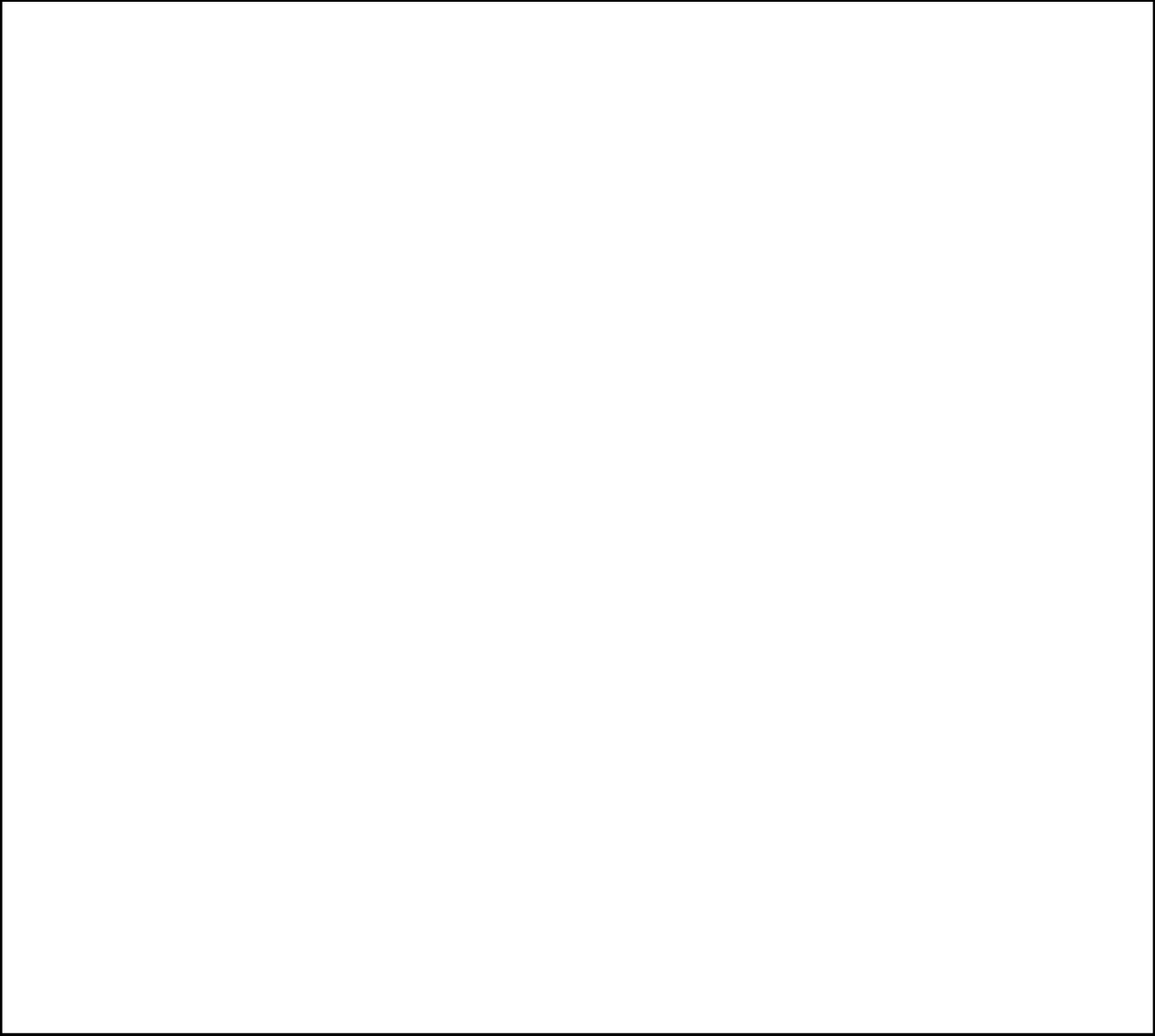


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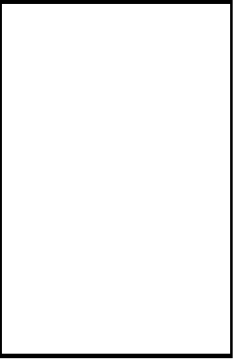
CLOSING AN INCIDENT

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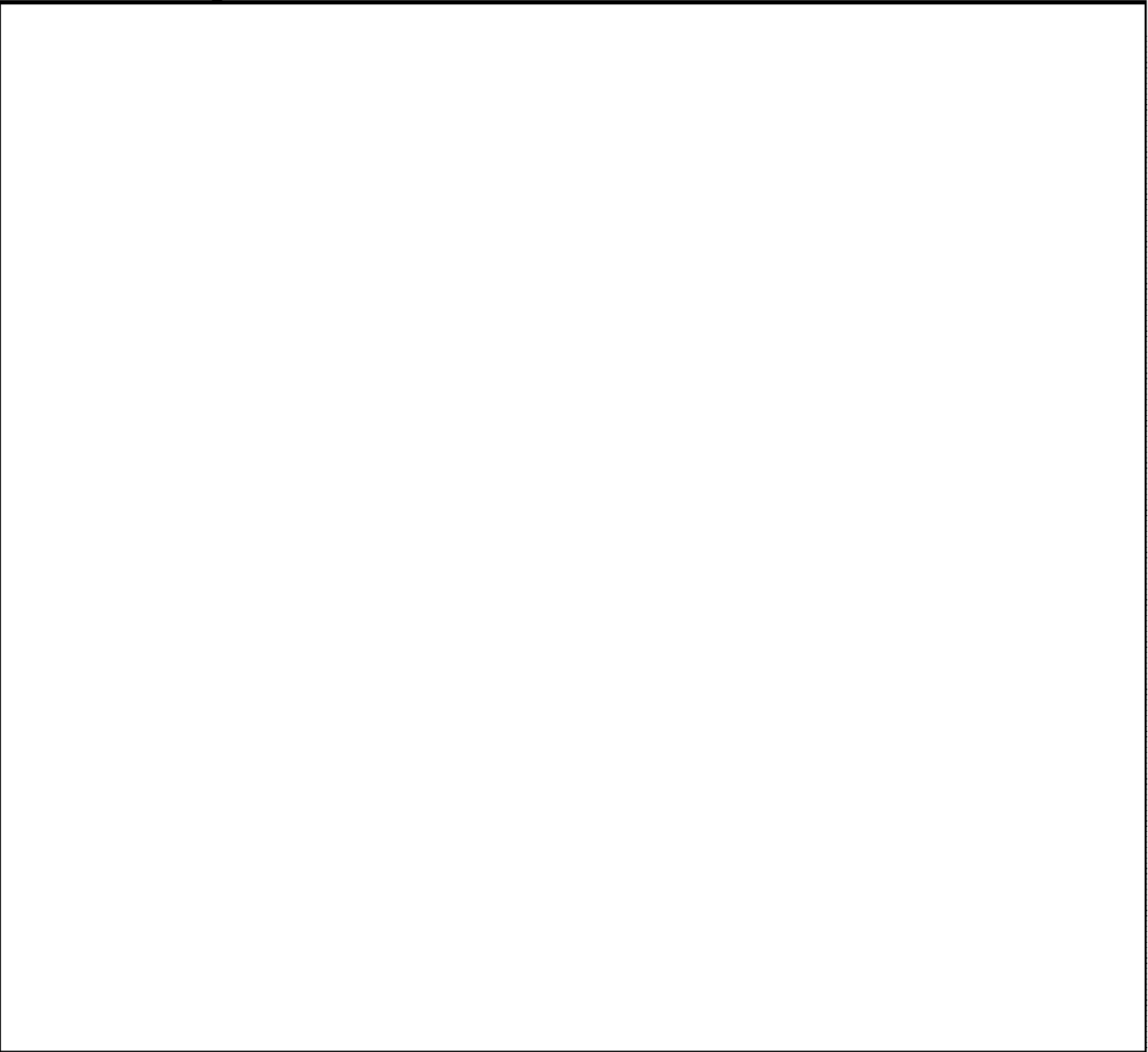
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CLOSING AN INCIDENT

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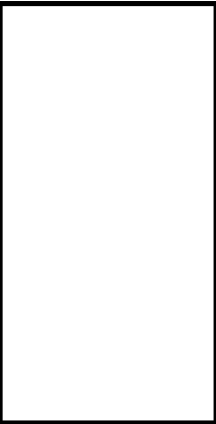
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CLOSING AN INCIDENT

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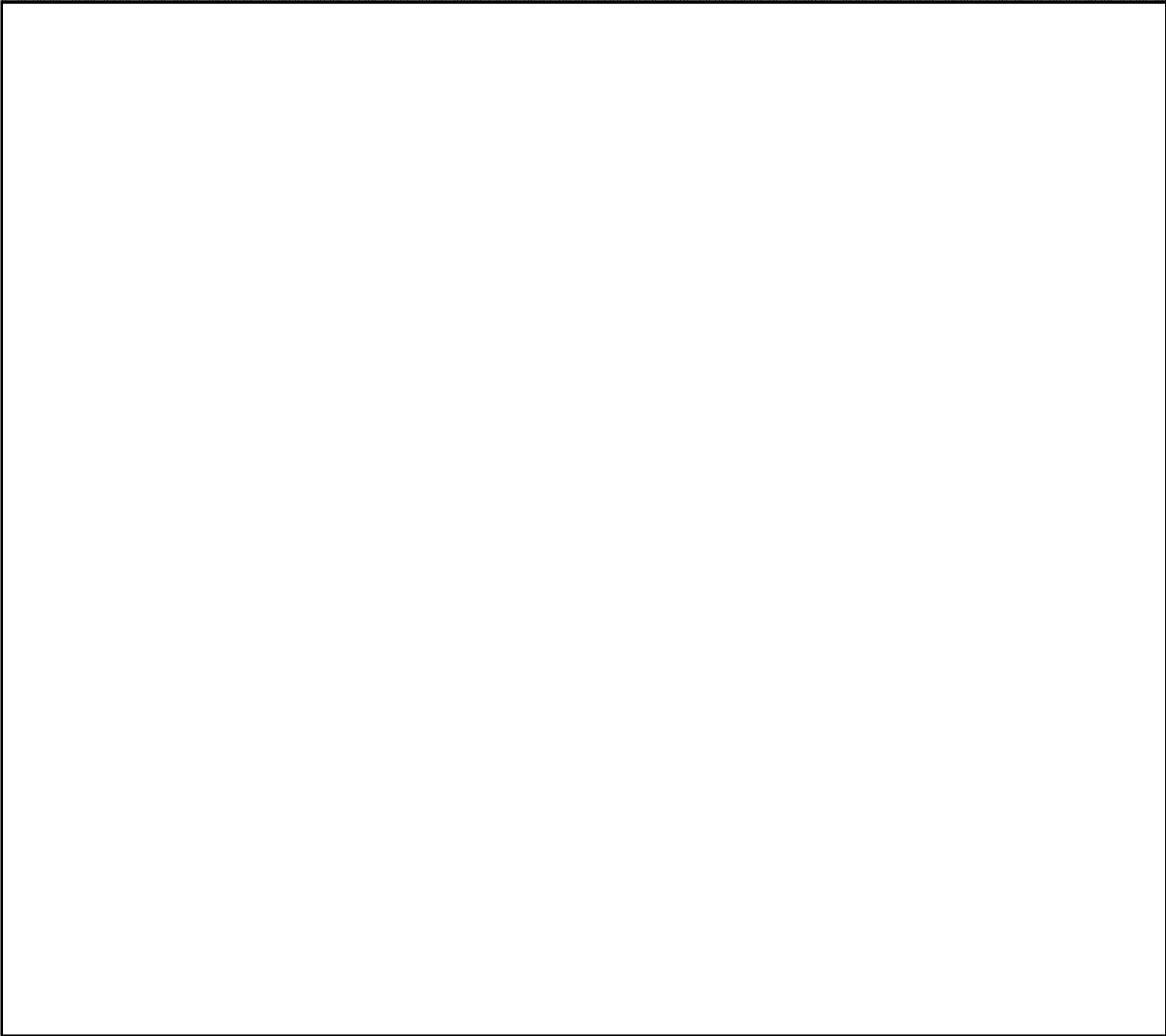
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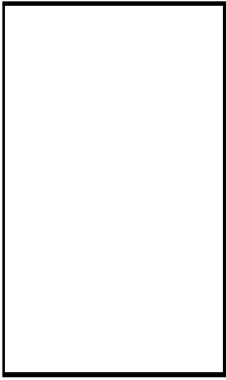
CLOSING AN INCIDENT

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UPLOAD TO A CASE FILE

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eGUARDIAN

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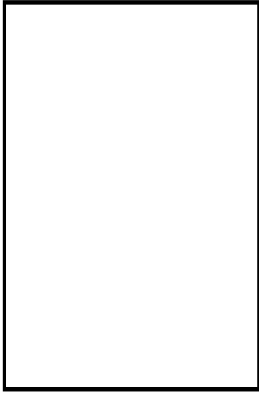
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SEARCHING

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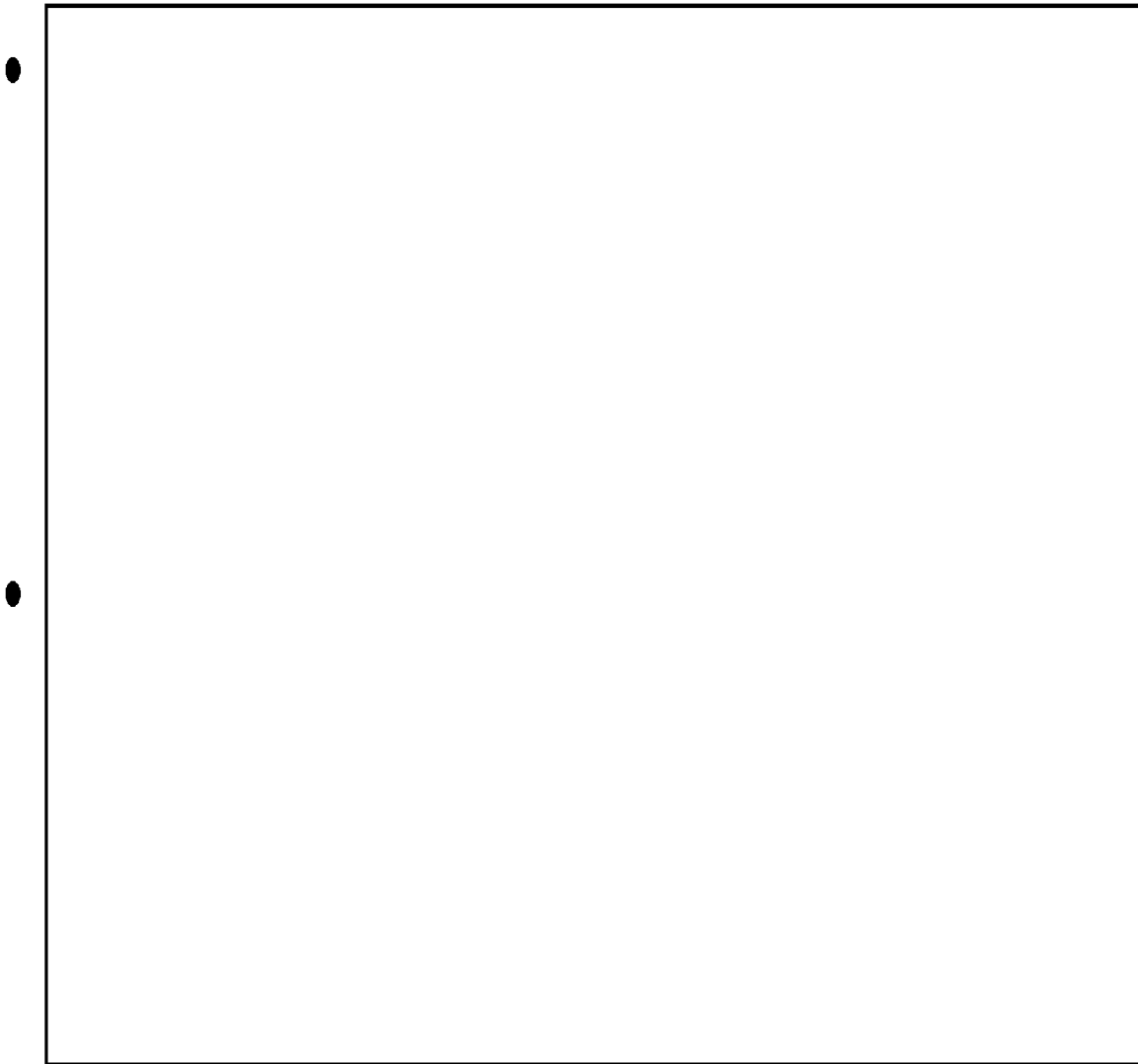
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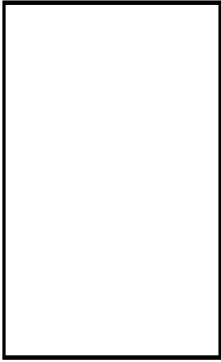
Reminder!

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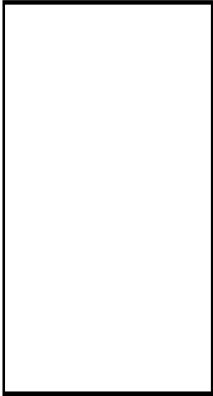


Review

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- Guardian is a system for all Assessments and Suspicious Activity Reports.
- Knowing the flow of the information and user responsibilities will help you understand how the information is used and by whom.
- It is imperative that the DIOG and policies are followed.
- If you ever need assistance with the system entries call the helpdesk.

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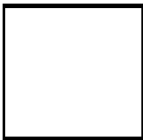


Assistance to the Field

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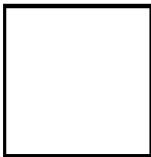
Training

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- In person and via 
- Job Aids
-  and  websites
- Alerts and Updates to Guardian Coordinators

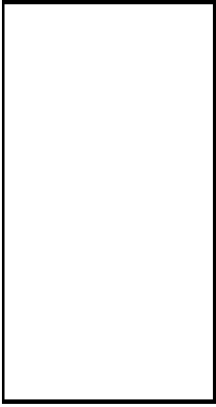
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Help Desk available(time)

Call  or  contacts for questions

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Questions? Feedback?



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