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START UP

DAY 1
0830 Meeting

Initiating OPP, the voice of your SSRA:

1. The Setting:

a. We are the [redacted] RA. I am your SSRA.

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b.
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h.
i.

j.
k.

2. Administrative:

a.
b.
c.
d.
e.

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3. Interaction with Role Players and Mentors:

- a. The only interaction with your RP is during the PE itself.
- b. You will receive written feedback from your RP on your [REDACTED]
- c. You will receive no verbal feedback until after the end of OPP.
- d. I am here to interface between you and the RP, should that become necessary.
- e. If necessary Role Players will provide a COB email to your SSRA. An e-mail will be sent should the Role Player assess you did not quite achieve the objectives of the exercise.
- f. You may role play with instructors from your squad.
- g. You will not role play with your mentor.
- h. **Your Mentors are out of play for OPP.** Your coaching and brainstorming will occur here in the RA.

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4. Review daily meeting schedule:

- a. We will meet again at **1230 hours** today for a quick run down on [REDACTED] or new leads, and on your game plan for today's meetings.
- b. I will distribute the leads and case loads to you at the end of this meeting.
- c. After today (DAY 1), each day, we have three meetings.
 - **0800:** for brainstorming and troubleshooting; at times, for pre-launch discussion.
 - **1330:** back brief for morning meeting; pre-launch discussion for afternoon meetings.
 - **1730:** Back brief for afternoon meetings; pre-launch discussion for next day morning meetings.
- d. You will be expected to attend each meeting.

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- e. Attendance is important, in the event that activities overlap and/or impact other cases or operations.

5. Reporting requirements:

- a. The same writing protocols you have been using continue during OPP.
 - i. Write SRD
 - ii. Upload to sharepoint
- b. Reporting is due by 0800 the morning after your meeting.
- c. Co-case can collaborate on content, as in the field, however the Case Agent is responsible for the final AHOC SRD. This pertains specifically to the accuracy and thoroughness of the reporting.
- d. Your RP will access your report in Sharepoint and provide feedback by 0900. In order to view feedback, access your report after 0900.

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6. Commo requirements:

- a. The RA will
sites, 8 BE sites.
- b. All of your
are valid.

- c.
- d.
- e.
- f.
- g.
- h.
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7. Distribute FBI HQ EC, and report

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- a. *Provide 15 minutes to read.*
- b. *Discuss situation.* What are we looking at?
- c. All RA [] have been reviewed by analysts.
- d. [] that appear relevant will be contacted.
- e. We will drop all other activities. All previously scheduled meetings are on hold.
- f. When you meet with your [] as stated in the EC, you cannot reveal details of the HQ EC or the [] report.
- g. You need to elicit information, as appropriate.

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8. Prior to distribution of PE packets/injects.

- a. Some of you inherit existing [] (Students 2, 3, 5, 6, 8):

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- You need to use a COVER SHEET with your packet, including your name, the name of that Practical Exercise (e.g. [] and T/N of role player.
- You need to attach []

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- [REDACTED]
- [REDACTED]

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b. Some inherit new leads (*Students 1, 4, 7*): your packet includes:

- Background EC's, etc. [REDACTED]
- All available data on [REDACTED]
- You will [REDACTED] for these new leads.

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