

RELEASE IN PART B7(F),B6

A/LM/AQM/IP
ACTION MEMORANDUM

☒ New Grant ☐ New Cooperative Agreement ☐ Fixed Amount Award
☐ Cost Amendment

DATE: August 25, 2015

TO: A/LM/AQM/IP –
(Grants Officer)B6
B7(F)FROM: CT-
(Office symbol) – (the contact person in your Office)CC: CT-
(Office symbol) – (GOR's name if different from above)

SAMS Application Number or Grant Number (if amending):

Enter Application # or Grant # if amending

SUBJECT: Issue an award or amendment to the following organization:

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Organization Type: International non-profit organization

Project title: (title of award does not need to match announcement name)

Workshops to Counter Violent Extremism Online

Purpose: New Awards: provide a one-sentence statement of the purpose of the project
For Amendment, indicate all changes requested. Also, describe the purpose of the amendment and reason GOR recommends the amendment.

The purpose of this project is to promote alternative and counter narratives to violent extremism from influential and credible voices, opinion-makers, as well as creative voices from the youth demographic. This project will also help strengthen the capacity of Malaysian law enforcement entities to monitor terrorist recruitment activity on the internet and provide possible approaches to counter-messaging

Period of Performance:

Start Date: September 30, 2015 *If 'ASAP', please indicate

End Date: September 30, 2017 *Indicate Date or duration in # Months

Proposed Extension: Please Indicate End Date *If 'keep original end date', indicate

GOR

Cost Amendments ONLY:

Requested Amendments to Scope of Work:

Choose one box below and attach new Scope of Work (Word document) as appropriate:

- ☐ *No Change in Scope of Work*
- ☐ *Revised Scope of Work Replacing the original Scope*
- ☐ *Additional Scope of Work (adds to, but does not replace original Scope)*

Scope of Work completed and uploaded in Funding Memo as Word Document: ☐ Yes ☐ No

Recipient and Award Status:

The Award/Recipient is in good standing: ☐ Yes ☐ No

All required reports are uploaded in Grant Solutions: ☐ Yes ☐ No

GOR has uploaded current GOR evaluation to Grant Notes: ☐ Yes ☐ No

(End: Cost Amendments Only)

Date of Final Accepted Proposal:

Enter Date

Grant is Sensitive: ☐ Yes ☒ No

If yes, grant **will not** be posted on USAspending.gov

Please provide justification for sensitivity

GOR

FMO

(Begin FMO Section)

Statutory Authority/Public Law:

(E.g. Foreign Assistance Act, State Department Basic Authorities, Smith-Mundt)

Foreign Assistance Act

Statutory Authority Funding Appropriation:

(E.g. HRDF, ESF, DA, INCLE, D&CP, etc.)

NADR

Federal Share:

(\$ XXX, XXX-no cents)

97,200

Cost Share (non-federal):

(\$ XXX, XXX-no cents)

Enter ONLY Award Amount... DO NOT include 1% AQM fee

Financial Account in SAMS:

(FMO must add funding to this account before recommending funding memo)

Fiscal Data for Award (including 10 digit Obligation Number):**Fiscal Data for 1% AQM Fee:**

(Includes 10 Digit Obligation Number)

FMO

Unique Identifier#:

(DUNS Number)

53-441-1978

(Nine-digit number)

Organization Tax ID #:

(Nine-digit number)

Grantee enrolled in PMS for Awarding Bureau: ☒ Yes ☐ No**PMS/EIN#:**

(Eleven-digit number + One Letter)

PMS Account Type: ☒ P ☐ B

(P = Reporting in PMS B = Not Reporting)

GFMS Vendor Code:**Vendor Code Verified in GFMS:** ☒ Yes ☐ No

(End FMO Section)

Method of Competition: (New Awards ONLY)☐ Open Competition☒ Sole SourceIf Sole or Limited Source, Justification approved/ uploaded?: ☒ Yes ☐ No☐ Limited Source**Cooperative Agreements ONLY: List areas of substantial involvement (New CA or Amendments to Language ONLY)**

Enter Text Here or attach as Word Document

Principal Place of Performance:(SAMS **only** accepts one country. If more than one, indicate where most of the work will take place. Do not put 'Regional' or 'Global')

Malaysia

Confirmation of OPE GOR Certification and GOR Number:

GOR-100972

Grants Officer Representative (GOR):

GOR's Name

GOR Bureau

Phone number

Email Address

CT/EAP

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B7(F)**Program Officer (PO):**

PO Name

PO Bureau

Phone number

Email Address

CT

Bureau/Post Budget Officer/Financial Management Officer:

FMO's Name
 FMO Bureau
 Phone number
 Email Address

CT

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Confirmed Enrollment of Organization's POC as Principal Investigator (PI) in GrantSolutions?

Indicate Yes or No

(Submitting an application in SAMS does NOT give grantees PI or ADO status. Additional registration documents are required)

Name
 Title
 Organization's name
 Address of Recipient
 City, State, and ZIP code
 Email
 Phone Number

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Confirm Enrollment of Organization's Signatory as Authorized Designated Official (ADO) in GrantSolutions? Yes**Confirm Designated ADO is as shown on SF 424 submission? Yes**

Name
 Title
 Organization's name
 Address of Recipient
 City, State, and ZIP code
 Email
 Phone Number

Date the Debarred or Suspended List was checked: (www.SAM.gov)**Program Officer/GOR has reviewed Budget and Budget conforms to OMB Format:**

(For Cost Amendments, please verify that 3-column Budget format was used)

☒ Complete**Copy of NICRA uploaded in Funding Memo: (If Applicable)**☒ Yes ☐ No ☐ N/A

Congressional Notification cleared and uploaded in Funding Memo: ☒ Yes ☐ No ☐ N/A
(If Applicable)

Copy of A133/2 CFR 200 Section F or annual audit uploaded in Funding Memo: ☐ Yes ☐ No ☒ N/A
(If organization has not been required to conduct A133 or 2 CFR 200 Type audit, please attach annual audit statement, per policy for foreign grantees expending over \$750,000 in a FY, please include A-133-type or 2 CFR 200-type audit from internationally accredited auditor)

Bureau's Risk Assessment completed & uploaded as internal application note: ☒ Yes ☐ No

Bureau's Monitoring Plan completed & uploaded as internal application note: ☒ Yes ☐ No
(this is not the same as Monitoring Plan submitted by applicant)

Financial Management Survey completed and uploaded in Funding Memo: ☒ Yes ☐ No ☐ N/A
(New Grantee must complete survey and other at Grants Officer's discretion. PIOs are not required.)

Terms and Conditions Options:

Branding and Marking: The default requirement, per DOS Policy, is that grantee and all sub-awardees must use U.S. flag branding on anything produced under this award. If Program Office wishes to waive this request, Policy Approved Exception Request must be submitted and approved.

- Default Flag Branding Requirement Inserted ☒
- Branding Requirement waived, and waiver attached ☐

State Department Leahy Amendment Vetting Requirements:

Will the project beneficiaries or participants of this program include any of the following types of individuals: Military, Police, Para-military, Border Patrol, or any other person that has the ability, authorized by their government, to detain citizens of their country?

☐ Yes ☒ No

Special Provision for Performance in a Designated Combat Area (SPOT Provision needed):

Will program activities be conducted in Iraq or Afghanistan?

☐ Yes ☒ No

Other Requested Bureau Specific Requirements or Specific Conditions:

Describe Requested Deviation if Applicable

GOR

Reporting Requirements:

Grantees are required to upload all progress reports to Grantsolutions.gov. Grantees are also required to save a copy (download) of the FFR 425 reports they submitted in PMS, and upload the report to GrantSolutions.gov.

(If applicable) Reports should also be emailed to:

Enter Email Address or NA

Progress Reporting:

☒ Quarterly ☐ Semi-Annually ☐ Annually

Reporting Language:

☒ Recommended Reporting ☐ Alternative Reporting (provide in Word Doc) ☐ Non-PMS Reporting

*Ask AQM for Sample Recommended Reporting Language if needed

F Indicators: (If applicable)

Please include applicable F Indicator here, attach as Word Document, or include in Scope of Work and indicate they are included in Scope of Work here. If F Indicators are not applicable, please indicate here with NA

Scope of Work:**New Awards**

Attach a 1-5 page Word document. This should not be on grantee letterhead. Scope of Work is written from Department of State's perspective. Include Summary of the program, program goals, summary of objectives and activities, as well as milestones or targets, and F indicators.

Scope of Work completed and uploaded in Funding Memo: ☒ Yes ☐ No

Any other Remarks:

Other Remarks