

**THE DEPARTMENT OF HOMELAND SECURITY (DHS)
OFFICE OF INTELLIGENCE & ANALYSIS
Countering Violent Extremism Support**

STATEMENT OF OBJECTIVES (SOO)

BACKGROUND and OBJECTIVE

The White House strategy on countering violent extremism entitled, *Empowering Local Partners to Prevent Violent Extremism in the United States*¹, outlines the commitment of the Federal Government to support and help empower American communities, and their local partners in their grassroots efforts to prevent violent extremism by:

- 1) Improving support to communities, including sharing more information about the threat of radicalization;
- 2) Strengthening cooperation with local law enforcement, who work with these communities every day; and
- 3) Helping communities to better understand and protect themselves against violent extremist propaganda, especially online²

DHS also released its approach to Countering Violent Extremism (CVE) which includes working with a broad range of partners to gain a better understanding of the behaviors, tactics, and other indicators that could point to potential terrorist activity within the United States, and the best ways to mitigate or prevent that activity. The DHS approach to CVE outlines three main objectives:

- 1) Support and coordinate efforts to better understand the phenomenon of violent extremism, including assessing the threat it poses to the Nation as a whole and within specific communities;
- 2) Bolster efforts to catalyze and support non-governmental, community-based programs, and strengthen relationships with communities that may be targeted for recruitment by violent extremists; and
- 3) Disrupt and deter recruitment or individual mobilization through support for local law enforcement programs, including information-driven, community-oriented policing efforts that for decades have proven effective in preventing violent crime.³

In support of this strategy, DHS, in partnership with the Department of Justice, the Federal Bureau of Investigation (FBI), the Office of the Director of National Intelligence, and the National Counterterrorism Center (NCTC), hosted a *National CVE Workshop* designed to provide fusion center personnel and major city police department intelligence unit commanders with a better understanding of violent extremism and ongoing efforts to address the issue. In

¹ The White House, "Empowering Local Partners to Prevent Violent Extremism in the United States," Washington, DC: August 2011.

² The White House, "Empowering Local Partners to Prevent Violent Extremism in the United States," Washington, DC: August 2011.

³ Fact Sheet: The Department of Homeland Security's Approach to Countering Violent Extremism, August 2011.

order to continue to capitalize on the increased levels of experience and expertise that is being gained from our collaborative efforts, I&A proposes to enter into this agreement to reimburse FEMA's National Training, Education, and Exercises Division (NTEED) for its share (or in total as appropriate) for the following task orders:

1. Support for Delivery of State and Local Law Enforcement CVE training (\$75,000)

This activity will provide subject matter expert (SME) support to NCAP and LAPD for the development and pilot delivery of regional CVE training courses (a 16 hour continuing education training course and basic course that will be introduced into police academies), in coordination with the state or local jurisdiction's fusion center and the Nationwide Suspicious Activity Reporting Initiative. Additionally, SME support will assist in ensuring all training is in accordance with the DHS Office for Civil Rights and Civil Liberties *CVE Training Guidance & Best Practices Guidance* (October 2011).

2. Support for CVE Analyst Workshop (\$25,000)

This activity will provide SME support to assist with the analysis, understanding, and dissemination of information on tactics, techniques, and procedures related to the identification and mitigation of threats posed by violent extremists. The SMEs will facilitate and/or contribute to discussions on indicators, behaviors, and disengagement issues associated with violent extremism. The Federal Law Enforcement Training Center (FLETC), the National Consortium for Advanced Policing (NCAP), the Los Angeles Police Department (LAPD), and other state, local and federal partners will incorporate these perspectives into the development and delivery of ongoing CVE training efforts and analyst education.

Activities associated with the above tasks include support for:

1. Development, review, vetting, and delivery of CVE training course curriculum
 - Development of course curriculum and materials for an instructor-led, hands-on officer training session
 - Development and reproduction of all associated course materials to include a user guidebook, website factsheets (to include guidelines, current events, and case studies),
 - Provision of evaluations, sign-in sheets, pre- & post-tests, powerpoint slides, frequently asked questions, provision of all supplies necessary for course instruction
 - Development and delivery of any additional course or curriculum materials or updates, as necessary, and
 - Travel costs for participants, as necessary and approved by I&A.

I&A will reimburse FEMA in the amount of \$100,000, if all the described tasks are executed.

STATEMENT OF WORK

FEMA will:

1. Provide support for CVE related subject matter expertise for the development, review, vetting, and delivery of trainings and workshops.

I&A will:

1. Reimburse FEMA for all reimbursable items and services. These funds will not be utilized for food and drink. Billing services will be performed on a one-time basis using MIPR from DD448. Reimbursement will be addressed to:

Federal Emergency Management Agency
[CFO Mail Stop at FEMA]
Murray Lane, SW
Washington, DC 20528

2. Provide a total of \$100,000 to FEMA in order to cover costs associated with I&A's sponsorship of listed tasks, subject to the availability of funds.

PERIOD OF PERFORMANCE

It is requested under this SOO that the agreement between the servicing agency, Federal Emergency Management Agency (FEMA), and the requesting agency, the Office of Intelligence and Analysis (I&A) reflect a performance period of 12 months from the date of agreement award. This will allow all parties involved adequate time to plan, prepare, and execute on the enclosed task list.

POINTS OF CONTACT

FEMA

[POC Name]
Federal Emergency Management Agency
Washington, DC
[POC Phone]
[POC Email]

I&A

Department of Homeland Security
Office of Intelligence and Analysis
State and Local Program Office
(b) (6)
Management and Program Analyst

(b) (6)

OTHER PROVISIONS

1. Nothing in this Agreement is intended to conflict with current law or regulation or the directives of DHS. If a term of this agreement is inconsistent with such authority, then

that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

2. This agreement does not obligate funds.

MODIFICATION

This agreement may be modified upon the mutual, written consent of the parties.

TERMINATION AND DURATION

This agreement will terminate once execution of the enclosed task list has been completed. If either party believes the project is not complete, the agreement, as modified with the consent of both parties, will remain in effect until agreement of parties. This agreement may be extended by mutual written agreement of the parties. Either party upon 30 days written notice to the other party may terminate this agreement.

**THE DEPARTMENT OF HOMELAND SECURITY (DHS)
OFFICE OF INTELLIGENCE & ANALYSIS
Countering Violent Extremism Support**

STATEMENT OF OBJECTIVES (SOO)

BACKGROUND and OBJECTIVE

The White House strategy on countering violent extremism entitled, *Empowering Local Partners to Prevent Violent Extremism in the United States*¹, outlines the commitment of the Federal Government to support and help empower American communities, and their local partners in their grassroots efforts to prevent violent extremism by:

- 1) Improving support to communities, including sharing more information about the threat of radicalization;
- 2) Strengthening cooperation with local law enforcement, who work with these communities every day; and
- 3) Helping communities to better understand and protect themselves against violent extremist propaganda, especially online²

DHS also released its approach to Countering Violent Extremism (CVE) which includes working with a broad range of partners to gain a better understanding of the behaviors, tactics, and other indicators that could point to potential terrorist activity within the United States, and the best ways to mitigate or prevent that activity. The DHS approach to CVE outlines three main objectives:

- 1) Support and coordinate efforts to better understand the phenomenon of violent extremism, including assessing the threat it poses to the Nation as a whole and within specific communities;
- 2) Bolster efforts to catalyze and support non-governmental, community-based programs, and strengthen relationships with communities that may be targeted for recruitment by violent extremists; and
- 3) Disrupt and deter recruitment or individual mobilization through support for local law enforcement programs, including information-driven, community-oriented policing efforts that for decades have proven effective in preventing violent crime.³

In support of this strategy, DHS, in partnership with the Department of Justice, the Federal Bureau of Investigation (FBI), the Office of the Director of National Intelligence, and the National Counterterrorism Center (NCTC), hosted a *National CVE Workshop* designed to provide fusion center personnel and major city police department intelligence unit commanders with a better understanding of violent extremism and ongoing efforts to address the issue. In

¹ The White House, "Empowering Local Partners to Prevent Violent Extremism in the United States," Washington, DC: August 2011.

² The White House, "Empowering Local Partners to Prevent Violent Extremism in the United States," Washington, DC: August 2011.

³ Fact Sheet: The Department of Homeland Security's Approach to Countering Violent Extremism, August 2011.

order to continue to capitalize on the increased levels of experience and expertise that is being gained from our collaborative efforts, I&A proposes to enter into this agreement to reimburse FEMA's National Training, Education, and Exercises Division (NTEED) for its share (or in total as appropriate) for the following task orders:

1. Coordination of CVE Efforts - (\$20,000)

This activity will provide subject matter expert (SME) support ongoing efforts of the with National Consortium for Advanced Policing (NCAP) and the Los Angeles Police Department (LAPD) to review CVE training activities. Additionally, this SME support will ensure consistency between various national level CVE training efforts, including those being developed by the federal Law Enforcement Training Center (FLETC). This will ensure training is consistent across all federally sponsored entities and will allow for cross-pollination across the Federal, state, and local stakeholders.

2. Support for Delivery of CVE training (\$60,000)

This activity will provide SME support to NCAP and LAPD for the development and pilot delivery of at least four (4) CVE training courses, in coordination with the state or local jurisdiction's fusion center and the Nationwide Suspicious Activity Reporting Initiative. Additionally, SME support will assist in ensuring all training is in accordance with the DHS Office for Civil Rights and Civil Liberties *CVE Training Guidance & Best Practices Guidance* (October 2011).

3. Support for CVE Analyst Workshop (\$20,000)

This activity will provide SME support to assist with the dissemination of information on tactics, techniques, and procedures related to the identification and mitigation of threats posed by homegrown violent extremists. The SMEs will facilitate discussion on indicators and behaviors associated with violent extremist activities, and NCAP, LAPD, and other state, local and federal partners will incorporate these perspectives into the development and delivery of ongoing CVE training efforts.

Activities associated with the above tasks include support for:

1. Development, review, vetting, and delivery of CVE training course curriculum
 - Development of course curriculum and materials for an instructor-led, hands-on privacy officer training session
 - Development and reproduction of all associated course materials to include a user guidebook, website factsheets (to include guidelines, current events, and case studies),
 - Provision of evaluations, sign-in sheets, pre- & post-tests, powerpoint slides, frequently asked questions, provision of all supplies necessary for course instruction
 - Development and delivery of any additional course or curriculum materials or updates, as necessary, and
 - Travel costs for participants, as necessary and approved by I&A.

I&A will reimburse FEMA in the amount of \$100,000, if all the described tasks are executed.

STATEMENT OF WORK

FEMA will:

1. Provide support for CVE related subject matter expertise for the development, review, vetting, and delivery of trainings and workshops.

I&A will:

1. Reimburse FEMA for all reimbursable items and services. These funds will not be utilized for food and drink. Billing services will be performed on a one-time basis using MIPR from DD448. Reimbursement will be addressed to:

Federal Emergency Management Agency
[CFO Mail Stop at FEMA]
Murray Lane, SW
Washington, DC 20528

2. Provide a total of \$100,000 to FEMA in order to cover costs associated with I&A's sponsorship of listed tasks, subject to the availability of funds.

PERIOD OF PERFORMANCE

It is requested under this SOO that the agreement between the servicing agency, Federal Emergency Management Agency (FEMA), and the requesting agency, the Office of Intelligence and Analysis (I&A) reflect a performance period of 12 months from the date of agreement award. This will allow all parties involved adequate time to plan, prepare, and execute on the enclosed task list.

POINTS OF CONTACT

FEMA

[POC Name]
Federal Emergency Management Agency
Washington, DC
[POC Phone]
[POC Email]

I&A

Department of Homeland Security
Office of Intelligence and Analysis
State and Local Program Office
(b) (6)
Management and Program Analyst

(b) (6)

OTHER PROVISIONS

1. Nothing in this Agreement is intended to conflict with current law or regulation or the directives of DHS. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
2. This agreement does not obligate funds.

MODIFICATION

This agreement may be modified upon the mutual, written consent of the parties.

TERMINATION AND DURATION

This agreement will terminate once execution of the enclosed task list has been completed. If either party believes the project is not complete, the agreement, as modified with the consent of both parties, will remain in effect until agreement of parties. This agreement may be extended by mutual written agreement of the parties. Either party upon 30 days written notice to the other party may terminate this agreement.