

**APPLICATION FOR**

		2. DATE SUBMITTED 07/09/2009	APPLICATION IDENTIFIER
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE		STATE APPLICATION IDENTIFIER
	4. DATE RECEIVED BY FEDERAL AGENCY		FEDERAL IDENTIFIER
<b>5. APPLICANT INFORMATION</b>			
Legal Name Douglas County		Organizational Unit Grants Office	
Address (city, state, and zip code) 8700 Hospital Drive Douglasville, Georgia 30134-2286		Name and telephone number of the person to be contacted on matters involving this application  Jamie Bennett (770) 920-7585	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 58-6000818		7. TYPE OF APPLICANT County	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE Number: 16.738 CFDA Title: EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Douglas County FY 2009 JAG Allocation for Technology and Court Programs	
12. AREAS AFFECTED BY PROJECT Douglas County, Georgia			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICT(S) OF	
Start Date: 08/01/2009	Ending Date: 12/01/2009	a. Applicant GA03	b. Project GA03
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$26,051	Program is not covered by E.O. 12372	
b. Applicant	\$0		
c. State	\$0		
d. Local	\$0		
e. Other	\$0		
f. Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
g. Total	\$26,051	N	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.			
a. Typed Name of Authorized Representative Tom Worthan		b. Title Chairman	c. Telephone number (770) 920-7269
d. Signature of Authorized Representative		e. Date Signed	

Previous Editions Not Usable

Standard Form 424 (Rev 4-88)  
Prescribed by OMB Circular A-102

## **Douglas County JAG Program Narrative (Attachment 1)**

### **Overview & Project Timeline:**

Douglas County, Georgia located Douglas County is a rural/suburban community located 12 miles west of the Atlanta area spanning approximately 200 square miles. According to the Georgia Statistics System's Cross Sectional Analysis, Douglas County's 2000 census total was 92,174 with an expected population increase to 134,287 by the year 2010. The growing population will further increase the number of misdemeanor and felony criminal arrests by the Douglas County Sheriff's office as well as cases processed by the Douglas County Juvenile Court. These two agencies have completed internal program assessments in order to complete the analysis and requests below. Internal assessments conclude that both agencies are in need of eligible projects from JAG allocation funding. Both agencies indicate that their project timelines will not exceed one year. The Sheriff's Department plans to close out their portion during the first grant period. The Juvenile Court will spend into the fourth quarter of the first year only if funding remains. The programs to be funded are explained below in a brief analysis explaining the need and use of funds.

### **Analysis of Need**

#### **Purpose area: Technology Improvement**

##### **1) Technology – Douglas County Sheriff's Department - \$20,950.00**

Local jurisdictions around the country struggle to acquire cost effective and efficient technology that will assist with arrests and apprehensions. The ability to quickly identify an automobile tag number as well as the owner of the vehicle is an important tool in law enforcement. Immediate information on a vehicle could increase the ability to: recover stolen vehicles, assist in felony apprehension, solve major cases, and deliver warrants. Therefore, the Crime Suppression Unit (CSU) of the Douglas County Sheriff's Department requests the expenditure of JAG funds for a Mobile License Plate Reader, associated software, and license to network. The Douglas CSU will utilize the plate reader in all portions of the county to assist with various criminal issues and investigations. The CSU is the unit most involved in high crime areas as well as specialized cases. One reader purchased by the county would stay within the CSU unless called upon in a mass incident situation or mutual aid response. The reader would give our officers instant access to daily updated NCIC criminal data as well as GCIC data. Instant access to these systems would greatly speed apprehensions.

The reader purchase would be coordinated with the Douglas County Purchasing department, Finance, and the Grants department. All agencies would ensure proper expenditures of funds as well as accounting and close out of the grant.

## **Purpose Area: Prosecution and Courts Projects**

### **2) Juvenile Court – \$5098.00**

#### **Analysis of Need**

Every youth new to the Douglas County court system is administered a drug screen and an assessment for substance abuse. Juvenile Court also drug screen almost all youth on probation or under court supervision. The juveniles are drug screened randomly during the probation period which is usually two years. The Douglas County Juvenile Court conducts drug testing on juveniles within the court system. The basic kits are used on almost all who enter the system. The basic kits are available at a very low cost. However, it is very difficult to budget quantities for kits. The kits are sent to confirmation labs if they come back with a positive test for drug use. Confirmation labs are then sent for any positive reading. Depending on the case, we then determine whether alcohol tests or hair follicle testing will be required. The lab bills Douglas County Juvenile Court on a per test basis. The current annual budget for screens is \$14,000.00 for lab tests, \$12,000.00 county funding, and \$7000.00 grant fund to pay for quick screen kits. If grant funds are not available year to year, or the number of youth or parents that require screening increases, we fall short of the funding to complete the requirements of the court orders for screening. Douglas Juvenile Court also offers screening free to any parent that feels their child might be drug involved as a community service. Increased number of cases, screening, and concerned parents requesting a test, has increased every year. Therefore, additional funding above and beyond our budget is requested to supplement our services.

The increase in the need for screenings is attributed to the types of drugs being used and the frequency of detection requirements. Prescription medications and methamphetamines require screening every 48 hours to make sure the clients are maintaining sobriety. The screens are used to deter and or detect usage and to refer the clients to resources. Sometimes results are used to prosecute if treatment efforts are not working as a sanction for usage. The tests and labs that are requested in this JAG allocation will only supply an estimated year of tests and labs above what we already have budgeted. The current budget as indicated, it not enough, and other grant sources are scarce.

The kits and lab testing requested for Juvenile Court under this allocation will be purchased with assistance from Douglas County Purchasing, Finance, and the Grants department to ensure proper accounting and close out of the federal funding.

### **Douglas County Review Narrative (Attachment 3)**

The governing body of Douglas County Government, the Board of Commissioners, was not presented the JAG application in this packet prior to submission nor was the public comment period accomplished. Douglas County understands that our application will be processed but not awarded until the review process we have outlined below is complete.

The Douglas County governing body will review the application and agenda item permitting the county to submit and receive JAG allocation funding at the Board of Commissioners Work Session meeting on July 20, 2009. The public comment period begins with the reading of that agenda item at the public meeting of the governing body review.

From that meeting forward, the application will be made public on the Douglas County Web site and citizens will be given the opportunity to direct comments to the Douglas County Grants Manager during the 30 day public comment period. The Grants Manager will record comments from citizens and neighborhood or community organizations. At the end of the 30 day public comment period, the Douglas County Grants Manager will notify BJA of the completed requirements for the Review Narrative.

## **Douglas County Abstract (Attachment 4)**

**Applicant Name: Douglas County Government**

### **Technology & Court Program Improvements**

Douglas County, Georgia located Douglas County is a rural/suburban community located 12 miles west of the Atlanta area spanning approximately 200 square miles. According to the Georgia Statistics System's Cross Sectional Analysis, Douglas County's 2000 census total was 92,174 with an expected population increase to 134,287 by the year 2010. The growing population will further increase the number of misdemeanor and felony criminal arrests by the Douglas County Sheriff's office as well as cases processed by the Douglas County Juvenile Court. Internal assessments conclude that both agencies are in need of eligible projects from JAG allocation funding.

The Sheriff's department will increase apprehensions with the strategy of equipping the Douglas CSU with a mobile license plate reader in all portions of the county. The goals of the Sheriff's department project are: recover stolen vehicles, assist in felony apprehension, solve major cases, and deliver warrants. Juvenile Court will facilitate the strategy of purchasing more drug kits and lab processing time for the juvenile court program. The project goals from Juvenile Court are: to administer drug test kits to all referred juvenile court clients, as well as transfer and process all referred positive tests at labs.

## Douglas County, Georgia Budget Detail Worksheet

**A. Personnel** – N/A

**B. Fringe Benefits** – N/A

**C. Travel** – N/A

**D. Equipment** - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. (Note: Organization’s own capitalization policy may be used for items costing less than \$5,000). Expendable items should be included either in the “supplies” category or in the “Other” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

**1) Technology – Douglas County Sheriff’s Department - \$20,950.00**

Mobile License Plate Reader

<b>Item</b>	<b>Computation</b>	<b>Cost</b>
1 Turn Key system with following required inclusive components		@ \$20,953.00
LPR Processor		
4 cameras (2 color and 2 Infrared LPR in 2 enclosures)		
Cables and related software		
Electronic suitcase carrier		
License for mobile unit		

**TOTAL** **\$ 20,953.00\***

***Budget Narrative***

The system requested is packaged as a “turn-key” system. Components of this system cannot be separated into equipment versus supplies. The system will be bid through the purchasing department unless item features require a sole source bid. Vendors typically sell the system as an entire component. The item will be purchased within the first quarter of the grant period. Testing will be conducted before payment is submitted on the item.

**E. Supplies** - List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy may be used for items costing less than \$5,000). Generally, supplies include any materials that are expendable or consumed during the course of the project.

**2) Purpose Area: Courts and Court Programs – Juvenile Court**

**Items**

104 basic drug screen kits	@ \$5.75 per kit =	\$ 598.00
100 confirmation lab tests for positive screens	@ \$27.00 per test =	\$ 2700.00
12 alcohol tests	@ \$75.00 per test =	\$ 900.00
20 hair follicle tests for positive screens	@ \$45.00 per test =	<u>\$ 900.00</u>
Total =		<b>\$ 5098.00</b>

*Budget Narrative:* The Douglas County Juvenile Court conducts drug testing on juveniles within the court system. The basic kits are used on almost all who enter the system. The basic kits are available at a very low cost. However, it is very difficult to budget quantities for kits. The kits are sent to confirmation labs if they come back with a positive test for drug use. Confirmation labs are then sent for any positive reading. Depending on the case, we then determine whether alcohol tests or hair follicle testing will be required. The lab bills Douglas County Juvenile Court on a per test basis. The Court will purchase tests on an as needed basis during the grant period. Tests will be purchased from the current pricing agreement for the screens and the lab.

**F. Construction** – N/A

**G. Consultants/Contracts** - Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisition Regulations are followed. **Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day require additional justification and prior approval from OJP.

**H. Other Costs** – N/A

**I. Indirect Costs** – N/A

**Budget Summary:**

<b>Budget Category Amount</b>	
A. Personnel	<u>0.00</u>
B. Fringe Benefits	<u>0.00</u>
C. Travel	<u>0.00</u>
D. Equipment	<u>\$ 20,953.00</u>
E. Supplies	<u>\$ 5098.00</u>
F. Construction	<u>0.00</u>
G. Consultants/Contracts	<u>\$ 0.00</u>
H. Other	<u>                    </u>

**Total Direct Costs \$ 26,051.00**

**I. Indirect Costs- N/A**

**TOTAL PROJECT COSTS \$ 26,051.00**

**Federal Request \$ 26,051.00**

**Non-Federal Amount 0.00**