

~~SENSITIVE SECURITY INFORMATION~~

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! PLEASE CHECK DAILY!



East TN Region (ETR)
STSM Daily BDO Briefing
09/03/2013



Team Spirit, Commitment, Leadership, Training!

ENGAGE!

Walk the Line, it's not just a good idea, and it's our job!

Stress, Fear, Deception and Appearance Factors

WARNING: This record contains Sensitive Security Information that is controlled under 49 CFR parts 15 and 1520. No part of this record may be disclosed to anyone without a "need to know" as defined in 49 CFR parts 15 and 1520, except with the written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. government agencies, public disclosure is governed by 5 U.S.C. 552 and 49 CFR parts 15 and 1520.

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My schedule is Monday-Friday 0430-1300 unless otherwise notified. Please try to send me your leave requests during my scheduled tour of duty.

(b)(3) 49 U.S.C. § 114(f)

Please ensure you have your required BDO notebook with you and a communication device with you at all times while on duty and conducting SPOT per TSA SPOT SOP 3.2 A (1) (2). This is also one of 4 goals assigned for TOPS.

Please ensure all SPOT Referral Reports are accurate, complete and the hard copy matches the PMIS entry. Please ensure you maintain and log your daily activities in your SPOT designated notebook. Record your daily activities accurately in the daily shift summary reports before the end of your shift.

Please put all SPOT Assists on your BDO Daily Shift Summary Reports under significant events and in the narrative and give a brief summary.

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