



Transportation
Security
Administration

Employee Responsibilities and Conduct Acknowledgement

INSTRUCTIONS: This form must be completed and signed by the employee after receiving and reading TSA MD 1100.73-5, *Employee Responsibilities and Conduct*. Supervisors will ensure that the signed form is filed in the employee's Employee Performance File (EPF).

Note: New employees must turn this form in to their supervisor within one week of their start date.

I acknowledge that I have received and read a copy of TSA MD 1100.73-5 *Employee Responsibilities and Conduct*.

(DNE)

Employee Signature

5/21/12
Date

[Signature]

Supervisor/Manager Signature (Optional)

05-21-12
Date