

Attachments:

a) $\frac{1}{2}$

TSAPrevTM does not eliminate or preclude the SPOT process.

(b)(3):49 U.S.C. § 114(r)

The attached document contains clarification for some commonly asked questions regarding SPOT Referrals and TSAPrev™:

[illegible]

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Date: January 10, 2013
To: Federal Security Directors
From: Keith Jeffries, Deputy Director of Field Operations, Security Operations
Subject: 400.5 - ROUTINE – TDC Certification Fact Sheet
Primary POC: Julie Vetter, 571-227-(b)(6)
Secondary POC: None
References: SOC 13003- TDC Certification Update, dated 1-4-13
Attachments:

Based on input from the National Advisory Council (NAC), TSA intends to formalize the Travel Document Checker (TDC) position by implementing certification requirements, which will also lead to re-certification requirements.

Attachment (A) is a fact sheet regarding the TDC certification process that clarifies some key points.



TDC Certification Fact Sheet

Who will be TDC certified?

- All Dual Function TSOs and Single Function Passenger TSOs
- Single Function Baggage TSOs – at FSD discretion
- BDOs – at FSD discretion

Who will NOT be eligible for TDC certification and therefore unable to perform the TDC function?

- FSD staff and management (employees who are not uniformed/certified TSOs or BDOs)

When are those who will not be TDC certified, no longer allowed to perform the TDC function (i.e. FSD staff)?

- Those who will not be included in the TDC certified population may no longer perform the TDC function as of 6.30.13 (end of Q3 FY13)

By what date should TDC training modules and Job Knowledge Test (JKT) be completed, and officers TDC certified?

- Seven (7) hours were allocated for TDC training on the National Training Plan (NTP). Current TDC “qualified” officers should be able to complete the TDC training modules in an average of five (5) hours. FSDs should strive to have officers complete the TDC training modules and TDC JKT, and be TDC certified, by 6.30.13 (end of Q3 FY13). All officers included in the TDC certified population **must** be TDC certified by the conclusion of FY13 (9.30.13). Re-certification via the Annual Proficiency Review TDC SOPA will commence in FY14.

What happens if an officer fails the TDC JKT?

- First JKT failure - Officer will be required to complete a TDC Technology classroom lesson, conducted by an STI/ATI. Remediation will consist of review of TDC procedures, practical exercises, and demonstrations. At the conclusion of the remediation training, the officer will be administered a second JKT by a designated and trained test administrator. The remediation and JKT will take approximately two (2) hours to complete.
- Second JKT failure - Remediation will be the same as first failure except will include more individualized review.
- Third JKT failure - Officer is subject to removal from TSA. This is consistent with the policy outlined in the current version of the Annual Proficiency Review Handbook.

Are officers performing TDC functions at SPP airports required to certify?

- Yes.

What is the impact of TDC certification for officers performing TDC functions for RBS programs such as TSA Pre✓™, DoD CAC and Known Crewmember?

- No additional training is needed at this time. TDC officers performing these duties will remain qualified in performing these duties as long as they maintain TDC certification.

Will the TDC JKT contain questions on TDC functions for RBS programs such TSA Pre✓™, DoD CAC and Known Crewmember, that are only performed at some airports?

- No. The TDC JKT will only have questions from the TDC Baseline web-based training lessons.

How will this training be assigned to the officers?

- The Security Operations Training Division (SOTD) is reviewing the current automatic assignment of TDC training and will release guidance via a Training Resource Center (TRC) message when training is finalized. Due to the reduction in the TDC population and FSD discretion on inclusion of BDOs and single function baggage officers, it appears that each airport Training Manager/Training Specialist may have to assign the training items required for TDC certification.

How will new-hire officers receive TDC training?

- New hires and current TSOs/BDOs (who have not previously been trained to perform TDC but who may be required to be certified per FSD discretion) will complete the five (5) TDC training modules and complete the TDC Technology classroom lesson, conducted by an STI/ATI, prior to being administered a JKT by a designated and trained test administrator. TDC certification training will not be included in the New Hire Training Program (NHTP) version 3.0 due to be released in March 2013, but will eventually be rolled into the NHTP.

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Date: July 25, 2013
To: Federal Security Directors
From: Joseph Salvator, Deputy Assistant Administrator, Security Operations
Subject: 400.5 – ROUTINE – TDC Qualification FAQs Update
Primary POC: Phil Anderson. 571-227-(b)(6)
Secondary POC: Bruce Medeiros. 571-227-(b)(6)
References: 400.5 – ROUTINE-Update to TDC Certification Initiative (dated 5/23/2013)

Attachments:

A) 
Attach A.docx

Please see the attached document regarding TDC qualifications.

Reference the OSO Communication released on May 23, 2013 regarding updates to the TDC certification initiative.

Contact the POCs listed above if you have any questions.



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Date: August 2, 2013
To: Federal Security Directors
From: Kelly Hoggan, Assistant Administrator, Security Operations
Subject: 400.5 – ROUTINE – Implementation Guidance for Changes in the VIPR Program

Primary POC: Colleen Callahan, 571-227-(b)(6)

Secondary POC: None

References: None

Attachments:

A) 
Attach A.pdf

Please review the attached memorandum regarding Implementation Guidance for Changes in the Visible Intermodal Prevention and Response (VIPR) Program.



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Date: September 13, 2013

To: Federal Security Directors

From: Melanie Harvey, Acting Director of Threat Assessment, Security Operations

Subject: 400.5 – ROUTINE – OLC Pledge Against Unlawful Profiling

Primary POC: Sarah Tauber, 571-227- (b)(6)

Secondary POC: Michael Silata, 571-227- (b)(6)

References: None

Attachments: None

The Office of Training Workforce Engagement (OTWE) has loaded a Pledge Against Unlawful Profiling into the Online Learning Center (OLC) Plans for Behavior Detection Officers (BDOs) and SPOT Training Security Managers (STSMs). FSDs should ensure that all required personnel complete this Pledge by October 15, 2013.

As TSA employees, we have each committed to ensuring that all TSA employees and the public we serve are treated with dignity, respect, and the utmost professionalism. By doing so, we uphold TSA's basic core values. As public servants and protectors of our Nation's transportation systems, we each have a responsibility to ensure that everyone's rights are respected, and to promote a work environment that is productive, inclusive, and free from discrimination, harassment, and retaliation. Unlawful profiling, whether based on race, ethnicity or religion, undermines TSA's ability to fulfill its transportation security mission.

In TSA, our greatest asset is our talented and empowered workforce. With your dedication, commitment, and the due diligence of leadership within every office and at every airport, we can foster and maintain a workplace environment that honors diversity, excellence, equality, teamwork, and integrity.



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Date: November 6, 2013

To: Federal Security Directors

From: Melanie Harvey, Acting Director of Threat Assessment, Security Operations

Subject: 400.5 – ROUTINE – Transportation Information Sharing System (TISS) Access

Primary POC: Karen Flanagan, 202-594- (b)(6)

Secondary POC: Michael Silata, 571-227- (b)(6)

References: None

Attachments:

In an effort to streamline the requirement for the reporting of SPOT LEO referral information into the Office of Law Enforcement (OLE)/Federal Air Marshall (FAM) Transportation Information Sharing System (TISS), the Behavior Detection and Analysis (BDA) Program Office requests that all BDA TSMs and EBDs, who currently do not have access to TISS, complete the attached form by Friday, November 22, 2013. Please send completed forms to tissinput@ole.tsa.dhs.gov.

Once the application is processed, the requesting personnel will receive a link to the TISS user log-in page, a user name, and a temporary password. Additionally, BDA TSMs will receive notification via the Program Office outlining a schedule of TISS training conference calls coordinated by the FAMs. This training is to provide an overview of the TISS system to include data input. Participants will only be required to attend a single session.

Should you have any questions or concerns please contact the above POCs.



~~SENSITIVE SECURITY INFORMATION~~

Attachments:

Attached is Revision 3 of the Screening of Passengers by Observation Techniques (SPOT) Standard Operating Procedures (SOP) and its associated Summary of Changes (SOC). The release date of this SOP and SOC is October 23, 2013 with an implementation date of November 22, 2013.

~~Abstract. We prove that if Γ is a countable group, Γ is not amenable and $\mathcal{A}$ is a von Neumann algebra, then $\mathcal{A} \rtimes \Gamma$ is not a prime factor of the prime factor of $\mathcal{A}$. In particular, if $\mathcal{A}$ is a von Neumann algebra, then $\mathcal{A} \rtimes \Gamma$ is not a prime factor of the prime factor of $\mathcal{A}$. This result is a generalization of a result of [1] and [2].~~



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~~SENSITIVE SECURITY INFORMATION~~

Date: February 20, 2014
To: Federal Security Directors
From: Melanie Harvey, Director of Threat Assessment, Security Operations
Subject: 400.5 – ROUTINE – 2014 Behavioral Detection and Analysis
Transportation Security Manager Assessment - BDA TSM
Primary POC: Bryan Koogle, 571-227-(b)(6)
Secondary POC: Kimberly Levesque, 571-227-(b)(6)
References: None
Attachments: none

Please see the attached documents related to the 2014 Behavioral Detection and Analysis Transportation Security Managers (BDA TSM) Assessment. In accordance with section 2.2 of the SPOT SOP (Certification), BDA TSMs must successfully complete and maintain SPOT certification for their respective positions.

The Office of Training and Workforce Engagement (OWTE) has uploaded all test materials into the Online Learning Center (OLC) and will ensure the information contained in this message is distributed to Training Coordinators and Training Managers.

Course Information:

Item Title: REFERENCE

Item ID: TSA-HR-TM-EAMS-DOCUMENTS

Item Title: 2014 Training Manager Reference Documents for EAMS Testing

The Admin Guide, Job Aid, and Scoring Summary will be uploaded onto the BDA Manager's iShare site, as well as distributed to BDA Coordinators.

~~This document contains information that, if disclosed, could result in the identification of sources, methods, or other information that could be used to compromise the security of the United States. This information is exempt from public release under E.O. 13526, and is controlled under the provisions of 32 CFR 1.117. This information is to be controlled and handled in accordance with the provisions of 32 CFR 1.117. This information is to be controlled and handled in accordance with the provisions of 32 CFR 1.117.~~



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Note: If the scoring summary is sent separately from this message, it must be password protected prior to dissemination.

Should you have any questions, please contact the POCs listed in this message.

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~~SENSITIVE SECURITY INFORMATION~~

Date: April 17, 2014
To: Federal Security Directors
From: Eric Beane, Director of Operations Performance, Security Operations
Subject: 400.5 – ROUTINE – Managed Inclusion Clarification
Primary POC: Mike Silata, 571-227-(b)(6)
Secondary POC: Kimberly Levesque, 571-227-(b)(6)
References: None
Attachments: None

This communication contains clarifying information on the number of BDOs used during Managed Inclusion operations (MI-II). The Federal Security Director may exercise an alternative procedure to current BDO staffing requirements for MI-II, as outlined in the MI-II SOP.

(b)(3)49 U.S.C. § 114(r)

Should you meet the MI-II criteria outlined in this communication, the BDA Program Office must be notified via email at BDA.mailbox@tsa.dhs.gov. Please label your email subject line as "MI II-Operational Set-Up".

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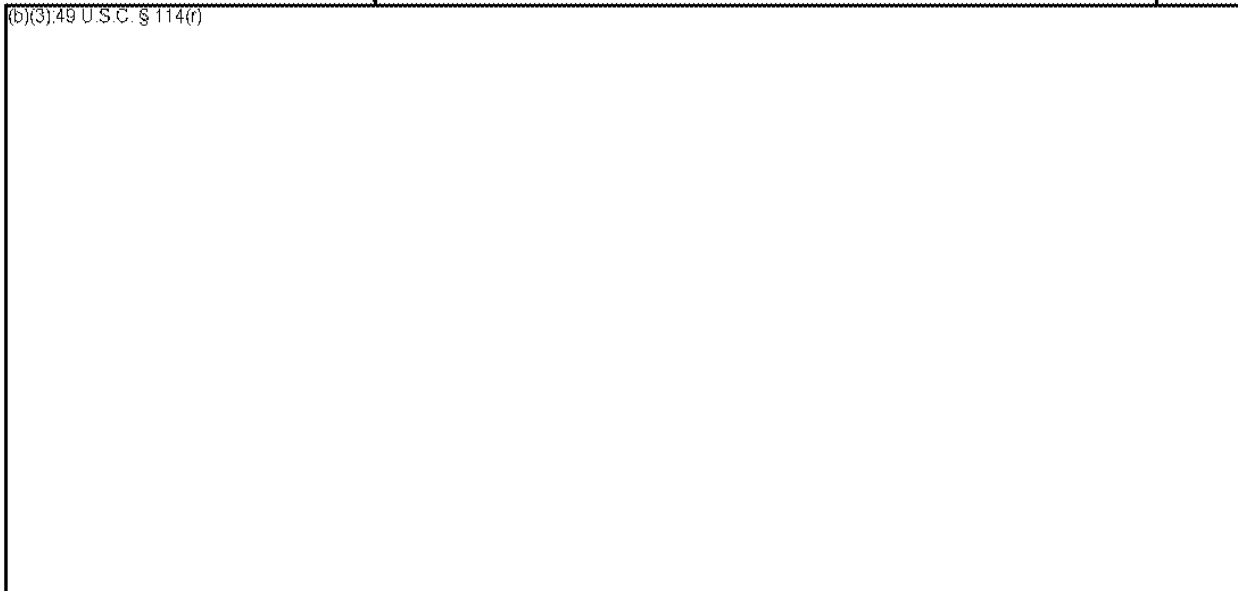
~~SENSITIVE SECURITY INFORMATION~~

Date: June 16, 2014
To: Federal Security Directors
From: Melanie Harvey, Director of Threat Assessment, Security Operations
Subject: 400.5 – ROUTINE – 2014 BDA Airport Risk Evaluation Metric Modification
Primary POC: Stephanie Hull, 571-227-(b)(6)
Secondary POC: Mary Beth Bassett Mancuso, 571-227-(b)(6)
References: None

Attachments:

A) 
BDA ARE
Calculator.xlsx

The BDA Program Office has modified the Playbook Airport Risk Evaluation (ARE) metric in the
OSO Executive Scorecard (b)(3);49 U.S.C. § 114(r)



~~A copy of the revised metric is being sent to the appropriate Federal Security Directors. The revised metric will be used in the next OSO Executive Scorecard. The revised metric will be used in the next OSO Executive Scorecard. The revised metric will be used in the next OSO Executive Scorecard.~~



~~SENSITIVE SECURITY INFORMATION~~

Airport leadership may continue to deploy BDA assets in additional areas, to include the AOA, Aircraft, and Cargo Areas, based on workforce availability and risk. The BDA Program Office and Playbook Program Office continue to work together in support of the Airport Risk Evaluation (ARE) tool, to promote the principles of risk-based deployment.

The attached tool will assist airports in making the necessary changes to their BDO ARE deployment.

A conference call has been scheduled to address any questions. The details for the conference call are listed below:

Date: Thursday, June 19, 2014

Time: 2:00 p.m. - 3:00 p.m. (EDST)

Toll Free Dial: 1-888-989-5158

Passcode: 5114236

[illegible]

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Date: July 1, 2014

To: Federal Security Directors

From: Eric Beane, Director Operations Performance, Security Operations

Subject: 400.5 – ROUTINE – Cancellation of OD-400-50-1-9A

Primary POC: Yazmin Hernandez, 571-227-(b)(6)

Secondary POC: TSAOD@tsa.dhs.gov

References: None

Attachments: None

Effective immediately, OD-400-50-1-9A: Screening of Passengers by Observation Techniques (SPOT), is cancelled. The requirements outlined in the OD are covered in the revised SPOT Standard Operating Procedures, released on October 31, 2013.



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~~SENSITIVE BUT NOT FOR PUBLIC INFORMATION~~

Date: September 4, 2014

To: Federal Security Directors

From: Melanie Harvey, Director of Threat Assessment, Security Operations

Subject: 400.5 – ROUTINE – SAM Fiscal Year 2015 - BDA Program

Primary POC: Winnie Chen, 571-227-(b)(6)

Secondary POC: Kimberly Levesque, 571-227-(b)(6)

References: SAM FY 2015

Attachments: None

The Fiscal Year 2015 (FY 2015) Staffing Allocation Model (SAM) has been released. In FY 2015, TSA will allocate Behavior Detection Officers (BDOs) and Behavior Detection & Analysis (BDA) Transportation Security Managers (TSMs) at 87 airports, which is 35 fewer airports than the FY 2014 allocation of 122.

As with all of TSA's capabilities, Behavior Detection is deployed with a risk-based and fiscally efficient approach. BDA has shifted from a "one-size-fits-all" model to an allocation that increases the likelihood that BDOs will encounter and identify high-risk individuals and also routes lower-risk passengers to expedited physical screening. As part of this shift, BDA has developed a TSO/LTSO dual function certification concept where TSOs will remain dedicated to passenger screening, but will carry out additional Behavior Detection functions during designated periods at their airports. These positions are currently intended to be used at airports where there is not a dedicated BDA Program.

At the 87 remaining full-time BDA Airports, OSO is aligning the BDA management structure with the current screening management structure and creating a new Supervisory Behavior Detection Officer (SBDO G-Band). The SBDO duties will consist of supervisory oversight over certification, performance, and evaluation of BDOs and Lead BDOs (LBDOs). The SBDO position will provide a new career progression option which is not currently available to the BDA workforce. Some BDA TSM positions will be impacted.

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Last year, BDA operations were suspended at 55 airports and the BDA Program and Mission Support offices worked with every impacted employee to ensure realignment processes were understood and available options were presented (whether staying at his/her Airport of Record (AOR) or taking an opportunity elsewhere). The same efforts will occur this year. The intent is to provide all affected employees the opportunity to remain employed with TSA.

TSA recognizes the value of a layered, risk-based approach to transportation security and the need to focus more of our resources on people who potentially pose a threat to aviation security. TSA's BDA Program will continue to be a critical layer to TSA's risk-based security, and the Behavior Detection capability will continue to evolve and be optimized to mitigate and anticipate threats.

A mailbox (BDAEvolution@tsa.dhs.gov) has been specifically created to answer program-related questions regarding the BDA Program Evolution.

For personnel and position placement-related questions, please email:
OSO_Realignment@tsa.dhs.gov or contact your Regional Program Analyst – Mission Support.

The BDA Evolution website at the link below is also available for impacted employees to receive updates and answers to frequently asked questions:

<https://team.ishare.tsa.dhs.gov/sites/OpsNet/BDA/BDAEvolution>

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Date: September 23, 2014
To: Federal Security Directors
From: Melanie Harvey, Director of Threat Assessment, Security Operations
Subject: 400.5 – ROUTINE – 2015 BDO and BDA TSM Assessments
Primary POC: Bryan Koogle, 571-227-(b)(6)
Secondary POC: Kimberly Levesque, 571-227-(b)(6)
References: None
Attachments: None

In accordance with section 2.2 of the SPOT SOP Rev. 3 (Certification), all Behavioral Detection Officers and Behavioral Detection and Analysis Transportation Security Managers must successfully complete and maintain certification for their respective positions.

Based on the development of an updated SPOT SOP (Rev 4) and in coordination with the Office of Human Capital, the 2015 Behavioral Detection Officer Assessment and Behavioral Detection & Analysis Transportation Security Manager Assessment will not be released to the field until March 2015. For planning and testing purposes, please ensure the information contained in this message is distributed to Training Coordinators and Training Managers.

Behavioral Detection allocated airports are required to complete the performance evaluation checklists and other required APR guidelines, as previously scheduled.

Should you have any questions, please contact the POCs listed in this message.

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